



FINAL ACCEPTANCE CHECKLIST (Private Development)

Please be advised that the referenced project has not met the City of Frisco's requirements for Final Acceptance due to one or more of the following incomplete items. The checked items have been received and completed, or are not applicable.

PROJECT NUMBER: PROJECT NUMBER	(ALL CORRESPONDENCE SUBMITTED MUST INCLUDE CS# TO PROCESS)
PROJECT NAME: PROJECT NAME	

CONSTRUCTION INSPECTIONS:

- Email a PDF of Preliminary Record Drawings with CADD to FriscoConstruction and deliver one hard copy of Plans to City Hall.
- PRELIMINARY ON-SITE INSPECTION: (The INSPECTION date/time is not a scheduled event.)
- FINAL ON-SITE INSPECTION (Must be scheduled by 4pm the Wednesday prior to the Friday request for Final On-Site)
- ALL INSPECTION CHECKLIST ITEMS COMPLETE PER YOUR INSPECTOR:

DEPARTMENT FINAL ACCEPTANCE COMPLETE:

- BUILDING
 ENGINEERING
 GIS
 LANDSCAPE
 PARKS
 PUBLIC WORKS
 TRAFFIC ENGINEERING

FINAL ACCEPTANCE DOCUMENTS PACKAGE (FINANCE):

UTILITIES

- CITY AFFIDAVIT FORM (Based on total cost of all Public and Private Improvements. Must match Final Pay Request.
- FINAL PAY REQUEST (An itemized list of all Public Improvements and an itemized list of all Private Improvement costs, including all change orders, by utility category. (i.e. water, sanitary sewer, and storm sewer/drainage)
- MAINTENANCE BOND (110% of all Public Improvement costs shown on Final Pay Request.) Original delivered

PAVING IN CITY RIGHT-OF-WAY (ROW)

- CITY AFFIDAVIT FORM (Based on total cost of all Public and Private Improvements. Must match Final Pay Request.
- FINAL PAY REQUEST (An itemized list of all Public Improvements and an itemized list of all Private Improvement costs, including all change orders, by utility category. (i.e. water, sanitary sewer, and storm sewer/drainage)
- MAINTENANCE BOND (110% of all Public Improvement costs shown on Final Pay Request.) Original delivered

SUBGRADE PREPARATION IN CITY RIGHT-OF-WAY (ROW)

- CITY AFFIDAVIT FORM (Based on total cost of all Public and Private Improvements. Must match Final Pay Request.
- FINAL PAY REQUEST (An itemized list of all Public Improvements and an itemized list of all Private Improvement costs, including all change orders, by utility category. (i.e. water, sanitary sewer, and storm sewer/drainage)
- MAINTENANCE BOND (110% of all Public Improvement costs shown on Final Pay Request.) Original delivered

<u>FEES:</u>	<u>LETTERS OF SERVICE</u>	<u>MISC:</u>
<input type="checkbox"/> INSPECTION	<input type="checkbox"/> PHONE	<input type="checkbox"/> FORM 79G (Requirement for Subdivisions Only)
<input type="checkbox"/> ESCROWS	<input type="checkbox"/> ELECTRIC	<input type="checkbox"/> THIRD PARTY FIRE LANE CERTIFICATION LETTER
<input type="checkbox"/> OTHER: _____	<input type="checkbox"/> GAS	<input type="checkbox"/> FINAL PLAT RECORDED @ COUNTY Project# _____

FINAL RECORD DRAWINGS: (Submit after all final checklist items are complete and Final Plat, if applicable, is recorded.)

- Provide one (1) PDF (include all Civil & Landscape plan sheets), and CADD files (**saved 2017 DWG format**) as described in the attached "GUIDELINES FOR COMPUTER AIDED DESIGN AND DRAFTING (CADD)" for the Water, Sewer, Storm - Plans & Profiles, and Final Plat. The Final Record Drawing information described above can be electronically transmitted to FriscoConstruction@friscotexas.gov or a CD can be delivered to Frisco City Hall M-F, 8am to 5pm on the 3rd floor.

Please contact Engineering at email friscoconstruction@friscotexas.gov or call (972) 292-5400 x 1 with any questions regarding this final acceptance checklist.