



FINAL ACCEPTANCE CHECKLIST

Please be advised that the referenced project has not met the City of Frisco's requirements for Final Acceptance due to one or more of the following incomplete items. The checked items have been received and completed, or are not applicable.

PROJECT NAME:

PROJECT NUMBER:

CONSTRUCTION INSPECTIONS:

- DELIVER ONE(1) FULL SIZE HARD COPY OF PRELIMINARY RECORD DRAWINGS** (Include all Civil & Landscape plan sheets)
- PRELIMINARY ON-SITE INSPECTION** (Initiated by submittal of Preliminary Record Drawings)
(This Inspection date/time is not a scheduled event. Contact your Inspector for more information.)
- FINAL ON-SITE INSPECTION** (Must be scheduled by 4pm the Wednesday prior to the Friday request for Final On-Site Inspection)
- ALL INSPECTION CHECKLIST ITEMS COMPLETE PER YOUR INSPECTOR**

DEPARTMENT FINAL ACCEPTANCE COMPLETE:

- BUILDING ENGINEERING LANDSCAPE GIS PARKS PUBLIC WORKS TRAFFIC ENGINEERING

FINAL ACCEPTANCE DOCUMENTS PACKAGE (FINANCE):

UTILITIES

- FINAL PAY REQUEST** (An itemized list of all Public Improvements and an itemized list of all Private Improvement costs, including all change orders, by utility category. (i.e. water, sanitary sewer, and storm sewer/drainage))
- CITY AFFIDAVIT FORM** (Based on total cost of all Public and Private Improvements. Must match Final Pay Request.)
- MAINTENANCE BOND** (110% of all Public Improvement costs shown on Final Pay Request.)

PAVING IN CITY RIGHT-OF-WAY (ROW)

- FINAL PAY REQUEST** (An itemized list of all Public Improvement and an itemized list of all Private Improvement costs, including all change orders.)
- CITY AFFIDAVIT FORM** (Based on total cost of all Public and Private Improvements. Must match Final Pay Request.)
- MAINTENANCE BOND** (110% of all Public Improvement costs shown on Final Pay Request.)

SUBGRADE PREPARATION IN CITY RIGHT-OF-WAY (ROW)

- FINAL PAY REQUEST** (An itemized list of all Public Improvement and an itemized list of all Private Improvement costs, including all change orders.)
- CITY AFFIDAVIT FORM** (Based on total cost of all Public and Private Improvements. Must match Final Pay Request.)
- MAINTENANCE BOND** (110% of all Public Improvement costs shown on Final Pay Request.)

FEES PAID:	LETTERS OF SERVICE	MISC:
<input type="checkbox"/> REVISED INSPECTION FEE	<input type="checkbox"/> PHONE	<input type="checkbox"/> FORM 79G (Requirement for Subdivisions Only)
<input type="checkbox"/> ESCROWS	<input type="checkbox"/> ELECTRIC	<input type="checkbox"/> THIRD PARTY FIRE LANE CERTIFICATION LETTER
<input type="checkbox"/> OTHER: _____	<input type="checkbox"/> GAS	<input type="checkbox"/> FINAL PLAT RECORDED @ COUNTY Project# _____

FINAL RECORD DRAWINGS: (Submit after all punch-list items complete and Final Plat, if applicable, is recorded.)

- ONE(1) FULL SIZE HARD COPY** (Include all Civil & Landscape plan sheets)
- ONE(1) CD CONTAINING THE FOLLOWING:**
 - ONE(1) PDF** (Include all Civil & Landscape plan sheets)
 - CADD FILES** (Water, Sewer, Storm Plans and Profiles, and Final Plat)

NOTES:

Please contact the Engineering Technician at 972-292-5472 or email friscoconstruction@friscotexas.gov with any questions regarding this final acceptance checklist. City forms can be found at <https://www.friscotexas.gov/429/Permits-Forms>.