



PROGRESS IN MOTION

CITY OF FRISCO

DEVELOPMENT SERVICES DEPARTMENT

GEORGE A PUREFOY MUNICIPAL CENTER

6101 FRISCO SQUARE BLVD 3RD FLOOR FRISCO, TX 75034

TEL: (972) 292-5301 FAX: (972) 292-5313

WWW.FRISCOTEXAS.GOV

RESIDENTIAL BUILDING PERMIT APPLICATION

- NEW SUBMITTAL
- RE-SUBMITTAL
- MASTER PLAN

PERMIT NO. B_____ - _____

An incomplete application will delay the review process or cause denial of the application.

PROJECT ADDRESS:				
LEGAL DESCRIPTION:	SUBDIVISION-PHASE	BLOCK	LOT	COUNTY
				<input type="checkbox"/> COLLIN <input type="checkbox"/> DENTON
OWNER:	NAME:	EMAIL:		
	ADDRESS:	TELEPHONE:		
CONTRACTOR:	NAME:	REGISTRATION NUMBER:		
	ADDRESS:	TELEPHONE:		
MECHANICAL CONTRACTOR:	NAME:	REGISTRATION NUMBER:		
	ADDRESS:	TELEPHONE:		
ELECTRICAL CONTRACTOR:	NAME:	REGISTRATION NUMBER:		
	ADDRESS:	TELEPHONE:		
PLUMBING CONTRACTOR:	NAME:	REGISTRATION NUMBER:		
	ADDRESS:	TELEPHONE:		
CLASS OF WORK:	<input type="checkbox"/> NEW <input type="checkbox"/> ALTERATION <input type="checkbox"/> ADDITION <input type="checkbox"/> REPAIR			
DESCRIPTION OF WORK:				
ELECTRICAL PROVIDER:	<input type="checkbox"/> COSERV <input type="checkbox"/> ONCOR	GAS PROVIDER:	<input type="checkbox"/> COSERV <input type="checkbox"/> ATMOS	
LIVING A/C SPACE:		TOTAL COVRED BLDG AREA:		
NUMBER STORIES:		ESTIMATED VALUE:		
WATER SERVICE SIZE:		FINISHED FLOOR ELEVATION:		
PLAN NUMBER :		TPDES # :		
LEGAL CONSTRUCTION WASTE DISPOSAL LOCATION:				
<p>The Undersigned applicant certifies that the project described herein will be built in accordance with plans and specification submitted at time of application. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any local or state law regulating construction or the performance of construction. When a permit has not been issued within 180 days following the date of application, the application and plan review will expire. The City does not assume responsibility for workability of sanitary sewer on all lots. A certificate of Occupancy must be issued before any building is occupied. Permit Application must be presented with applicants' original signature. All Submittals sent by mail or delivered by courier should be presented to the attention of the Building Official at the George A Purefoy Municipal Center</p>				
Applicants Signature			Date	
Applicant Name (Please Print Legibly)				

SINGLE FAMILY, TWO FAMILY AND TOWNHOME CHECKLIST (Incomplete applications/submittals will not be accepted.) **New homes** to be constructed must have an **approved final plat** prior to submitting for any building permit. Building permit approval will not be authorized until the project is **"Final Accepted"** by the City.

<input type="checkbox"/> Log plans in book located in the guest lobby. Applicant must STAMP, SIGN and DATE the first (1 ST) page of the two (2) bound sets of plans submitted for plan review.	
<input type="checkbox"/> Residential Permit Application <u>COMPLETELY</u> filled out and signed with: <input type="checkbox"/> Project address provided on application. <input type="checkbox"/> Legal Description provided on application. <input type="checkbox"/> TPDES # provided with a copy of the certificate. <input type="checkbox"/> Class, description of work, living space, total space and number of stories.	<input type="checkbox"/> Owner name, address, city, state, zip code, phone, fax, email address(es). <input type="checkbox"/> Contractor name, address, city, state, zip code, phone, fax, email address(es). <input type="checkbox"/> Gas and electric providers.
<input type="checkbox"/> General Contractor and subcontractor(s) are currently registered with: <input type="checkbox"/> Valid Registration Number. <input type="checkbox"/> Proof of liability insurance. <input type="checkbox"/> Valid driver's license with photograph.	<input type="checkbox"/> Plumbing subcontractor registered. <input type="checkbox"/> Mechanical subcontractor registered. <input type="checkbox"/> Electrical subcontractor registered.
<input type="checkbox"/> Total valuation provided on application. <input type="checkbox"/> Submittal is compliant with the following codes and amendments: <input type="checkbox"/> 2015 International Residential Code (IRC) <input type="checkbox"/> 2015 International Energy Conservation Code (IECC) <input type="checkbox"/> 2015 International Fire Code (IFC)	
<input type="checkbox"/> Building Plans provided with: <input type="checkbox"/> Two (2) completed bound sets of architectural plans folded (max size 24" height X 36" width). <input type="checkbox"/> Cover Sheet containing Code Compliance Year, Project Analysis, Location Address. <input type="checkbox"/> One copy of the engineer's plan folded (shear wall, roof, truss design, 1st floor ceiling - truss layout TJI, LPI or WEB). If Web Joist 8.5"x11" cut sheets shall be required with all code required framing. <input type="checkbox"/> One copy of the foundation plan and details. <input type="checkbox"/> One copy of the Engineer of record letter. <input type="checkbox"/> One copy of slab calculations. <input type="checkbox"/> One copy of an approved Software Compliance report. <input type="checkbox"/> One copy of the Manual J & D provided by the HVAC contractor.	
<input type="checkbox"/> One CD in PDF format must include the following: <input type="checkbox"/> Engineers' letter. <input type="checkbox"/> Architectural drawings. <input type="checkbox"/> Foundation and framing plans. <input type="checkbox"/> Energy software compliance report. <input type="checkbox"/> Manual J & Manual D. <input type="checkbox"/> Plot Plan 8.5"x11" to 8.5"x14" .	
<input type="checkbox"/> Two copies of the plot plan to include the following: <input type="checkbox"/> Drainage arrows. <input type="checkbox"/> Lot size & % of Lot coverage. <input type="checkbox"/> Easements. <input type="checkbox"/> Finished pad elevation. <input type="checkbox"/> Finished floor elevation. <input type="checkbox"/> Garage floor elevation (used for driveway slope). <input type="checkbox"/> Plan number. <input type="checkbox"/> Perimeter spot grade. <input type="checkbox"/> Full address, subdivision and phase. <input type="checkbox"/> Scaled layout 1"-20' .	

2

Please see Residential Submittal Guideline for the full description of the required documents.