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CITY OF FRISCO, TEXAS ANNUAL DRAFT BUDGET FISCAL YEAR 2021

FRISCO

TEXAS

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City of Frisco
Fiscal Year 2020-2021
Budget Cover Page
Adopted September 15, 2020

This budget will raise less revenue from property taxes than last year's budget by an amount of $3,152,892, which is a 2.20 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $8,062,825.

The members of the governing body voted on the budget as follows:
FOR: John Keating, Shona Huffman, Will Sowell, Bill Woodard, Tim Nelson, and Brian Livingston

AGAINST:

PRESENT and not voting: Mayor Jeff Cheney

ABSENT:

Property Tax Rate Comparison

	2020-2021	**2019-2020**
Property Tax Rate:	$0.446600	$0.446600
No New Revenue Tax Rate:	$0.450894	$0.434727
No New Revenue Maintenance & Operations Tax Rate:	$0.297145	$0.285566
Voter Approval Tax Rate:	$0.455172	$0.463491
Debt Rate:	$0.147627	$0.155080

Total debt obligation for City of Frisco secured by property taxes: $527,732,061

DISTINGUISHED BUDGET PRESENTATION AWARD

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Frisco

Texas

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Frisco, Texas** for its annual budget for the fiscal year beginning **October 1, 2019**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

WE VALUE:

Integrity

Outstanding Customer Service

Fiscal Responsibility

Operational Excellence

Our Employees

CITY OF FRISCO, TEXAS
CITY COUNCIL

Jeff Cheney
Mayor

Will Sowell
Mayor Pro-Tem
Place 3

Shona Huffman
Deputy Mayor Pro-Tem
Place 2

FRISCO
OFFICE OF THE MAYOR
AND COUNCIL

John Keating
Place 1

Bill Woodard
Place 4

Tim Nelson
Place 5

Brian Livingston
Place 6

EXECUTIVE TEAM

George Purefoy	City Manager
Henry J. Hill	Deputy City Manager
Nell Lange	Assistant City Manager
Ben Brezina	Assistant City Manager
Kristi Morrow	City Secretary
Dana Baird	Director of Communications and Media Relations
Anita Cothran	Director of Financial Services
David Shilson	Police Chief
Mark Piland	Fire Chief
Lauren Safranek	Director of Human Resources
Daniel Ford	Director of Administrative Services
Curt Balogh	Director of Information Technology Services
Shelley Holley	Director of Library
Shannon Coates	Director of Parks & Recreation
Paul Knippel	Director of Engineering Services & Public Works
John Lettelleir	Director of Development Services
Ron Patterson	President of the Economic Development Corporation
Marla Roe	Executive Director of Convention & Visitor's Bureau

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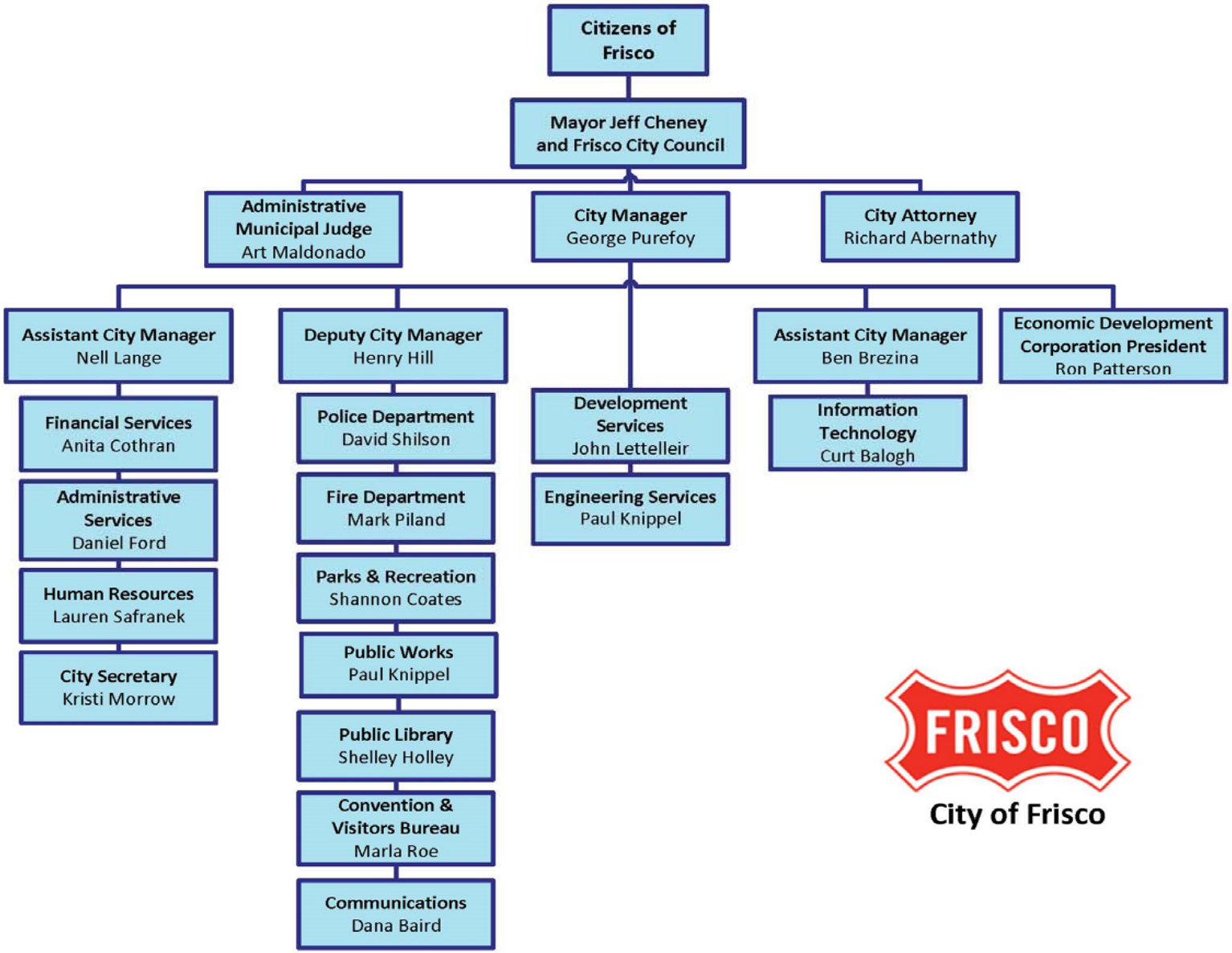
CITY OF FRISCO ORGANIZATIONAL CHART



FRISCO
City of Frisco

THE CITY OF FRISCO, TEXAS

The City of Frisco is a Texas home-rule charter city located within the counties of Collin and Denton counties. The estimated population for FY21 is 205,000 with a total estimated buildout population of +/- 297,800.

The City area is currently 69.1 square miles with 1.0 square mile of Extra Territorial Jurisdiction (ETJ).

CITY MANAGER'S OFFICE

CITY OF FRISCO

GEORGE A. PUREFOY MUNICIPAL CENTER
6101 FRISCO SQUARE BLVD · 5TH FLOOR
FRISCO, TEXAS 75034
TEL 972.292.5106 · FAX 972.292.5122
WWW.FRISCOTEXAS.GOV

August 4, 2020

Honorable Mayor Cheney and City Council Members,

The recommended Fiscal Year 2021 (FY 21) budget (October 1, 2020 – September 30, 2021) is presented for your review and determination of the proper levels of revenues and expenditures for the City of Frisco. Our continued goal is to provide for the core values (Integrity, Outstanding Customer Service, Fiscal Responsibility, Operational Excellence, and Our Employees) which you have established for Frisco and have served as the foundation upon which we provide for the public health, safety, and welfare of our citizens and visitors. Since mid-March, our time and energy has been devoted primarily to the pandemic and the related issues along with the effect this has thrust upon the day to day operations of the City.

In response to the expected economic downturn once the stay at home orders were issued in March, we placed virtually all of the City's part time positions primarily involving the Frisco Public Library and the Frisco Athletic Center on furlough and left all but the critically needed fulltime vacant positions unfilled. This was done to maintain fiscal responsibility while at the same time maintaining excellent customer service and operational excellence.

The Pandemic has taken a toll primarily on the City's sales and hotel taxes. In addition, we also are dealing with the effects of the 86th Texas Legislative Session on the property taxes, franchise taxes, permit fees, and municipal court fines. Fortunately, property valuations on existing property are up slightly and new property added to the tax rolls total $1.8 billion.

With that said, the strong financial reserves that we have accumulated over the past years and our basic financial policies that we follow, have provided us with the cushion we need to weather this multiple event crisis. The Recommended Budgets outlined in this document allow us to present a balanced budget for FY20 aided by a $5.1 million Cares Act reimbursement for the partial expenses for fire and police salaries during eligible time

periods, some transfers from reserves in other funds and a small drawdown of reserves for FY21 to provide the core services of the City.

We have maintained the property tax rate at $.4466 which is below the no new revenue rate calculation of $.450894. The recommended property tax rate will produce a projected .615% increase in revenues, which is below the 3.5% increase allowed without obtaining voter approval. The actual increase in value for the same property which was on the tax rolls this current year is .15%. In addition, no increases to the utility rates are recommended. The only other fee increase being proposed is to the stormwater fee so that funds are on hand to pay for increasing costs associated with stormwater issues in the City. The above numbers regarding the property taxes are good as of the date of this letter. However, due to the number of property tax valuation protests this year (over 36%), there will be some of the tax valuation numbers which will be updated again as we go through the budget process this year.

We have recommended seven new positions, all of which are dealing with public safety with six positions in the Police Department and one position in the Fire Department. The next major need in the Fire Department will be when Fire Station 10 is ready to be staffed which we expect will be at least 2 years from now. We plan on beginning design for Fire Station 10 this coming year and then time the construction and opening to coincide when major development starts opening in connection with the PGA and Fields related projects and Fields.

When it became apparent that there would be adequate revenues in this current fiscal year, we authorized market increases for certain positions within the police and fire departments so that the city does not fall behind other cities, with which we compete, for these vital employees. We also have included an average 3% merit increase for the coming year for our employees.

The Budget Development process each year is a major effort for the executive management team and for our Budget Office Staff. The teamwork and contributions of all makes the process transparent for our residents and Council. In our continuing efforts to improve our communications and transparency with the public concerning the City's finances and budgeting process, and in accordance with state laws, we will hold public hearings for the budget & tax rate and present information during a budget work session during the months of August and September. This document and all public presentations will be posted to the City of Frisco website, www.friscotexas.gov. We welcome all residents who are interested to attend the public hearings.

Frisco Texas is a resilient city in North Texas that will continue to prosper and succeed. We are committed to our residents, workforce and visitors. We will build new amenities and infrastructure while maintaining our existing assets. We are committed to our employees, and especially in times like today, our employees have stepped up to the challenges and truly shown us their strength and tenacity. We are committed and will exceed quality service expectations regardless of the outside pressures we are facing due to unforeseen issues. Our City will persevere. With City Council's guidance, as the City has built strong financial reserves to draw from in unknown times, we are able to maintain our financial position. This recommended FY21 Budget Proposal meets the

current demands of the City while maintaining the current tax rate and by not increasing the current utility charges for water/wastewater/garbage collection.

As always, I commend our staff for their loyalty and dedication to the City and our residents. I also wish to thank the Mayor and City Council for their leadership, direction and oversight every day, but especially in the past few months. Frisco's financial management policies and practices are solid and the recommendation for our spending plan for FY21 is provided in this document for your consideration.

Respectfully submitted,

George Purefoy
City Manager

EXECUTIVE SUMMARY

The Executive Summary provides summary details of the budget and should be read in conjunction with the City Manager's Transmittal Letter. Detailed information for each fund is provided with the ***Fund Summaries***. Department goals and performance measures are included in the ***Department Summaries***. The Budget in Brief, organizational charts, pay plans, debt schedules and the multi-year capital investment program provides the reader of this document with additional information regarding the City financial position.

Additionally, this year, City staff prepared a condensed version of the **Annual Budget** Document as a companion book to include summary information – **Citizen Budget-In-Brief**.

RECENT FINANCIAL DEVELOPMENTS – INFECTIOUS DISEASE OUTBREAK – COVID-19

The outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus, has been characterized as a pandemic (the "Pandemic") by the World Health Organization and is currently affecting many parts of the world, including the United States and Texas. On January 31, 2020, the Secretary of the United States Health and Human Services Department declared a public health emergency for the United States and on March 13, 2020, the President of the United States declared the outbreak of COVID-19 in the United States a national emergency. Subsequently, the President's Coronavirus Guidelines for America and the United States Centers for Disease Control and Prevention called upon Americans to take actions to slow the spread of COVID-19 in the United States.

The Governor of Texas (the "Governor") declared a state of disaster for all counties in Texas in response to the Pandemic. Pursuant to Chapter 418 of the Texas Government Code, the Governor has broad authority to respond to disasters, including suspending any regulatory statute prescribing the procedures for conducting state business or any order or rule of a state agency that would in any way prevent, hinder, or delay necessary action in coping with the disaster, and issuing executive orders that have the force and effect of law. The Governor has since issued a number of executive orders relating to COVID-19 preparedness and mitigation. Among other things, such orders have imposed limitations on social gatherings of more than 10 people and temporarily closed school districts throughout the state through the remainder of 2019-2020 school year, unless otherwise extended, modified, rescinded, or superseded by the Governor. In addition to the actions by the state and federal officials, certain local officials, including Collin County (which the City is within) have declared a local state of disaster and have issued shelter-in-place orders. Many of the federal, state and local actions and policies under the aforementioned disaster declarations and shelter-in-place orders are focused on limiting instances where the public can congregate or interact with each other, which affects the operation of businesses and directly impacts the economy.

The Pandemic has negatively affected travel, commerce, and financial markets globally, and is widely expected to continue negatively affecting economic growth and financial markets worldwide. These negative impacts have reduced or negatively affected property values and/or the collection of sales tax revenues, ad valorem tax revenues, hotel taxes, user fees, interest income and other revenues within the City. The City continues to monitor the spread of COVID-19 and is working with local, state and national agencies to address the potential impact of the Pandemic upon the City. While the total impact of the Pandemic on the City cannot be qualified at this time, the continued spread of COVID-19 will have an adverse effect on the City's

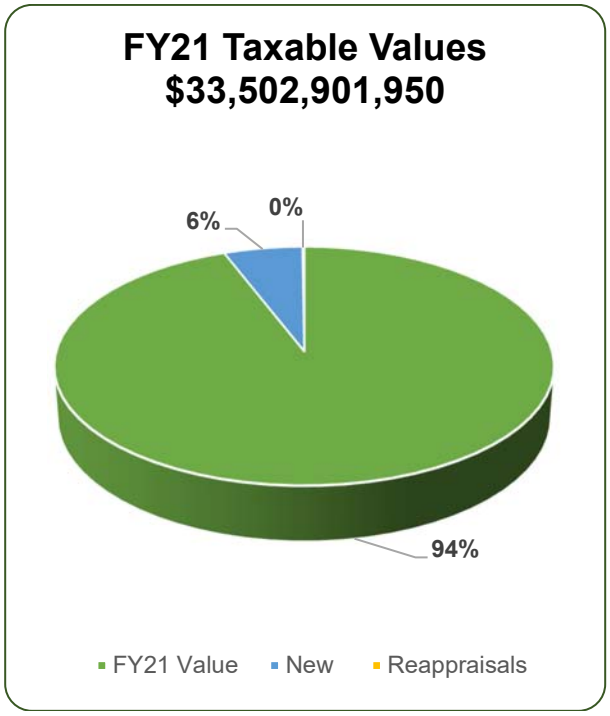
operations and financial condition for several future budget cycles.

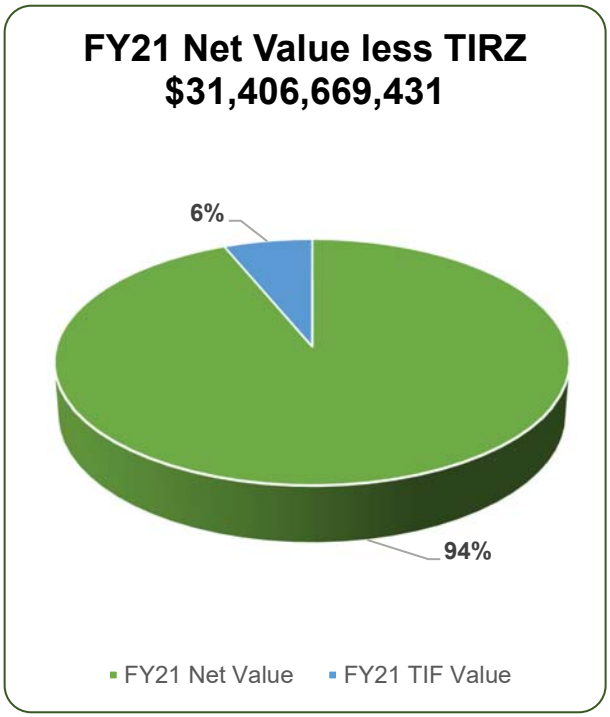
Detailed information is provided in this document regarding the federal government response and federal supplemental funding that the City received during FY20 from the Coronavirus Aid, Relief, & Economic Security Act (CARES Act) to offset expenses related to the management of the virus in the City. The City also applied for and will receive reimbursement from the Federal Emergency Management Agency (FEMA). The offsets of over $5 million are one-time revenue sources and will not continue in future years.

GENERAL FUND REVENUES:

The adopted property tax rate remains the same at $.4466 per $100 of taxable assessed value for FY21. The property tax values for FY 2020-2021 (FY21) have been certified at $33,502,901,950 (including taxable value of properties under protest). Of this amount the Tax Increment Reinvestment Zones #1 & #5 have a captured value of $2,633,707,304, with a taxable value of $2,096,232,519 resulting in a current net taxable value of $31,406,669,431 for operations and debt service. This is an 5.6% increase over the certified FY20 net taxable value of $29,727,566,783. The Senior Homestead Exemption of $80,000 as well as the Homestead Exemption of 10% remains the same as FY20. These exemptions provide some tax relief to our homeowners and are reflected in the taxable certified rolls presented.

The gross taxable value increase of $1,850,355,173 (5.85%) is due to a combination of the increased value in existing property of $44,975,504 (.15%) and the value generated by new improvements and annexations equaling $1,805,379,669 (5.70%). The Appraisal Districts still have property values totaling $12,807,061,207 under review with the Appraisal Review Board which may be adjusted over the next three months. $12,165,168,450 of the under-protest amount is included in the total certified value to arrive at the lower estimated certified amount of $31,406,669,431. This amount is required for use in the no-new-revenue (NNR) tax rate calculation.





The tax rate is $.446600. The no-new-revenue tax rate $.450894 per $100 of taxable assessed value and the voter-approval tax rate is $.455172.

The tax rate is allocated so that $.298973 (67%) funds the General Fund operations and $.147627 (33%) funds the annual debt payment requirements. The voter-approval tax rate is $.008572 above the FY21 tax rate.

The total general fund revenue budget for the FY21 Budget year is $182.9 million as compared to revised FY20 projections of $169.8 million.

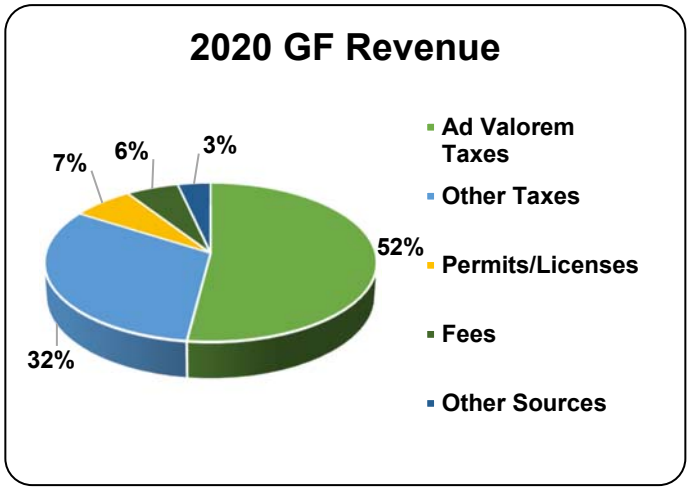
Key elements in the revenue budgets include:

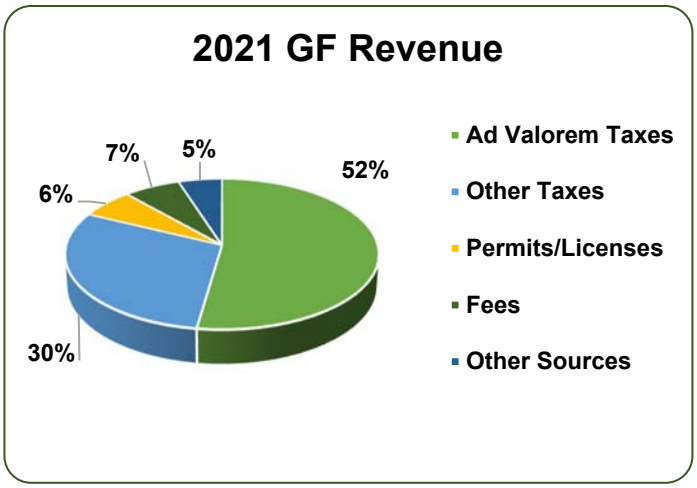
Revenue from property tax collections are due to increases in total valuation, which accounts for a $7.2 million increase.

Sales tax receipts are estimated to be $44.1 million in the FY21 Budget, a projected increase of 1% over the revised FY20 revised budget of $43.7 million. This estimate is based on the decrease in activity that we are seeing in the current year, primarily due to the COVID-19 Pandemic, and predicting some slight growth for FY21 receipts. The amount to be rebated back in Section 380 Sales Tax Grants in the General Fund in FY21 is projected to be $6.9 million. This amount includes several new agreements expected to begin in FY21.

The sales taxes and franchise taxes represent 30% of total revenues. Projected franchise taxes are $10.6 million, which are flat to FY20 revised estimates. Franchise tax projections are based on receipts from the utility companies who do business in Frisco.

The FY21 building permit fee revenues are budgeted at $9.3 million, which remains flat to FY20 revised projections. We project single family permits issued in the range of 1,800 to 2,000 on an annual basis.





SUMMARY OF GENERAL FUND EXPENDITURES:

The General Fund operating expenditures are budgeted to be $182.6 million, which is approximately a $13.2 million increase from the projected FY20 year-end total. Department Heads did submit new programs and staffing needs. Four Police Officers and one Wellness Coordinator were added in Patrol, one Victim's Advocate was added in Investigations and one Deputy Chief was included in Fire Operations. The remainder of the expenditure budget increase is due to operational funding, replacement capital and the merit compensation program for employees.

During FY20, the Budget Office completed a Cost of Service Study which details the administrative costs for other city departments. This Study recommends transferring back to the General Fund the Utility Fund functions that are considered administrative and begin a monthly G&A (General & Administrative) charge to cover these costs. The overall impact to this budget will not be material, but efficiencies will be created for departments as the number of cost centers to maintain will decrease. We plan to make this administrative change in FY21 for mid-year budget approvals.

General Government includes: *City Manager's Office, Communications and Media Relations, City Secretary's Office, Legal Services, City Council and Records Management.* The budget is $6.7 million, which represents a 13% increase from FY20. A large part of the increase is due to the postponement of the May 2020 General Election to November 2020. This postponement results in two elections to be held in FY21. The revised budget for legal fees in FY20 was reduced to $1.1 million from an adopted budget of $1.48 million. $1.44 million has been allocated for legal fees in FY21, which is another factor impacting the 13% increase. A total of $125,000 is budgeted for a staffing and facility study, as we design, build and employ the new facilities that were approved in the FY19 Bond Election.

Financial Services Department includes: *Administration, Community Development, Budget Office, Accounting, Treasury, Municipal Court* and *Section 380 Sales Tax Grants*. The FY21 total budget is $15.3 million, an increase of just under 17%. Cost increase in contracts for tax assessment, billing and collection budgeted in Treasury is a significant expenditure in this Department. An approximate $2.4 million increase to 380 Sales Tax Grants accounts for a large portion of the overall increase in the Department due to new developments budgeted in FY20 not completed. Additionally, a total of $424,000 is included in Community Development operational funding for interlocal transportation projects, and the funding has increased for FY21 due to a possible contract restructure.

Police Department expenditures total $46.4 million, an increase of 6%. Continuation capital funding of $806,340 is included for the replacement of twelve Chevrolet Tahoes with nine Tahoes and three Chevy Malibu, along with two Harley Davidson Motorcycles. $703,601 in personnel, operational and capital funding is budgeted for the addition of four Police Officers and two Tahoes, along with a Wellness Coordinator position, in the *Patrol* division. These *Patrol* positions are grant based, with one of the four Police Officers and the Wellness Coordinator both being grant funded. Additionally, the *Investigations* Division has included an additional Victim Advocate, which is also to be grant funded.

Fire Department budget totals $42.3 million, or an increase of just over 11% from FY20. The increase includes the addition of a Deputy Chief of Operations totaling $193,619, the replacement of Motorola Portable and Mobile Radio Systems totaling $60,000, IT infrastructure updates budgeted at $30,500, and the replacement of an enclosed trailer totaling $20,000. Funds are also included to operate Fire Station #9 and the Training Center which were opened in FY19. An additional current Deputy Chief of Operations will be transferred to Fire Suppression shift,

providing the Department with additional command staff for incident response for two of the three shifts.

Public Works Department budget is $12.1 million, which is flat to FY20 revised projections. The ongoing road and pavement repairs continue to be a significant expenditure in the *Streets* Division, along with road striping and marking work in the *Traffic Control Operations* Division. Continuation capital funding totaling $222,810 is included in FY21 for the replacement of a dump truck, a concrete saw, three trailers and one Ford F-150 XL. Supplemental capital funding of $10,000 is also included for a new truck mounted message board to maintain crew safety with tasks performed in live traffic situations.

Human Resource Department budget is $3.6 million, or a 36% increase. This significant increase includes operational funding of $1,000,000 which is provided to establish an employee clinic for all employees and dependents. This program will be re-evaluated as we move forward from the Pandemic and determine if the program is viable. We originally planned to be operational in FY20. The clinic will be funded by the Insurance Reserve Fund in FY21. After implementation, it is our expectation that the costs of claims for medical services will be diverted and offset the annual contract costs for the clinic. The clinic will also provide medical services including physicals for the sworn officers in Police and Fire, flu shots and biometric assessments for staff, that is currently already being paid out to third parties. Wellness promotions and educational opportunities are also a significant factor contributing to the Department's FY21 budget.

Administrative Services Department budget is $12.1 million, which is an increase of 14%. This department has several divisions: *Administration, Risk, Logistics, Purchasing, Fleet Services, Building Services and Support Services*. The primary cause for the increase is due to multiple HVAC units requiring replacement, in order to comply with new EPA regulations, which total $1,504,815 in the *Building Services* Division; this is Phase I of a three year phase in approach. Also budgeted in *Building Services* is a replacement of a Genie electric scissor lift totaling $29,304, two new storage containers to store decommissioned equipment for parts totaling $9,400 and a Variable Frequency Drive replacement to regulate the fan speed of City Hall's air handler totaling $7,500. Fleet Services includes capital replacements for a Ford F-150XL and a Clarke Focus orbital floor scrubber budgeted at a combined $48,520.

Information Technology Services Department (IT) has six Divisions: *Administration, Development, Management Information Services* (MIS), *Project Management Office, Information Systems* (IS) and Geographic Information Services (GIS). The budget for the IT Department totals $9.3 million. This is an increase of 13% over the FY20 revised budget. Continuation capital of $1.5 million makes up about 16% of the FY21 budget and includes a network core ring refresh, server refreshes, aging Cisco equipment replacements, crucial hardware replacements on the CCOM vehicle for the Fire Department and continued implementation of the enhancements to disaster recovery systems, which was partially funded in previous years.

Library Services Department annual total operating budget is $5.5 million, which is a 6% decrease from FY20. The decrease is largely due to the reduction in operational funding from $500,000 in FY20 to $100,000 in FY21 for the design of a satellite location at Stonebriar Mall within the Hyatt Hotel. The books and materials continued capital funding is $700,000 for FY21, a $34,224 decrease from the FY20 budget for materials. Funding to maintain the collection at the high standards our patrons expect and the programming the Frisco Library is known for is sufficient.

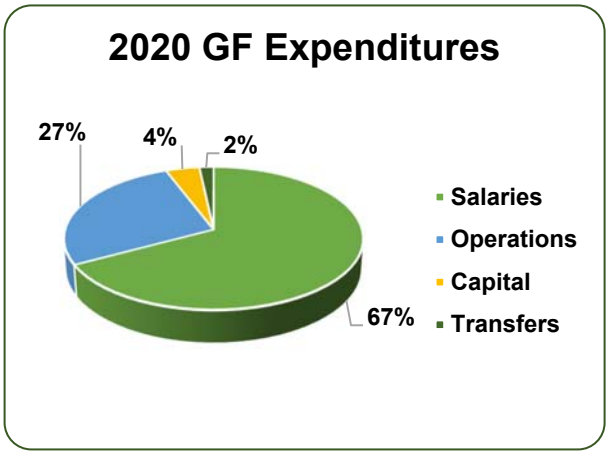
Parks and Recreation Department is funded at $18.3 million, an increase of over 15% compared to the FY20 appropriation. With the closure of many FAC facilities during the COVID-19 Pandemic, the personnel expenditures for FY20 were reduced significantly. This explains a large portion of the increase into FY21 since all active positions have been budgeted without considerations made for possible future closures. A total of $445,000 in capital funding is provided for renovations at the FAC, due to aging of the facility. Additionally, continuation capital funding of $577,760 is provided for the replacement of eighteen mowers, one John Deere Gator RTV and two Maxey Trailers, along with $326,000 for a median enhancement program, all in the *Parks and Median Maintenance* and *Natural Resources* Divisions.

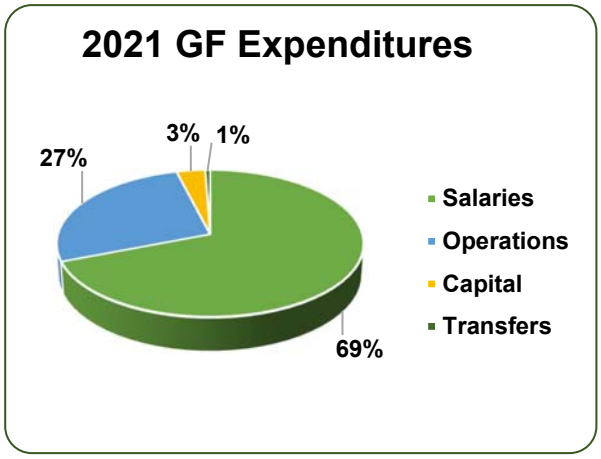
Engineering Services Department includes *Traffic Signal System*, *Engineering* and *Transportation* divisions. The total departmental budget is $2.2 million, which is down 13% from FY20 revised totals. The decrease is primarily driven by a reduction of $159,000 revised budget for communication tower maintenance to $25,000 in FY21, as well as $69,000 budgeted in FY20 for streetlight traffic cameras and traffic cabinet locks that are not planned to carry forward into FY21.

Development Services Department includes the *Planning, Building Inspections, Code Enforcement and Health and Food Safety* divisions. The adopted budget is $7.6 million, which represents a 2% decrease from prior year. The operational funding in the *Planning* Division has reduced significantly from the implementation costs seen in FY20 from the Electronic Plan Review software, hardware and accessories. A total of $69,000 is included in *Building Inspections* continuation capital for the replacement of one Ford F-150 XL and one Chevrolet Silverado.

Non-Departmental in the General Fund decreased for FY21. There are estimated personnel cost attrition of $1 million in FY21 for ongoing vacancies or delays in filling approved positions as well as $3 million for a reduction to what the City owes for health insurance premiums. Offsetting factors are $500,000 in operational contingency funding as well as $3.6 million for anticipated employee market adjustments.

In keeping with our prior budgeting practice, operating capital costs are reflected in the budgets of the individual departments and divisions as listed above. A list of all funded capital and requested capital is located at the beginning of the General Fund division section of the budget on the Capital and Supplemental Request Summary.





UTILITY FUND

REVENUES AND EXPENSES:

The Utility Fund budget provides for operational needs of the system and includes increased costs from the North Texas Municipal Water District. Total budgeted revenues are $109.3 million as compared to revised projected revenues for the previous fiscal year of $105 million Expenses related to Water and Sewer services by the NTMWD account for 55% of the total expenses.

FY21 water revenues increase to $61.9 million as compared to FY20 revised projections of $59 million. Total sewer estimated revenues are $41.1 million as compared to the previous year's revised revenues of $40 million. This total reflects an increase due to the anticipated growth in the customer base and rate adjustments. We will continue transferring $3 million from the Water and Sewer Impact Fee Fund to offset the debt service for additions and improvements to the water and sewer system. NTMWD bond issuances to expand the sewer plants are reflected in our payments back to the District.

The operational budgets in the Utility Fund are comprised of divisions from portions of several different departments including **City Manager's Office**, **Financial Services** (*Revenue Collections/UB*), **Administrative Services** (*Logistics*), **Public Works** (*Administration, Education and Outreach, Water Resources, Water, Sewer, Meters, Operations and Right of Way Inspection*), **Information Technology** (*Administration, Development, Project Management Office, Information Services, Management Information Services and Geographic Information Services*) and **Engineering Services** (*Administration, Engineering and Construction Inspection*).

City Manager's Office expenses total $136,000, which represents a 42% decrease. This is due to a decrease in legal expenses related to the NTMWD. The total operating budget is intended to cover NTMWD legal matters and support utility related project management.

Revenue Collections Division in the **Financial Services Department** has a budget of $2 million, a 4% increase from the previous year's revised budget which includes funding for credit card transaction fees and postage cost increases to cover mailing of bills each month. Credit card fees are anticipated to increase by approximately 5.3% from FY20 due to an increase in bill payments made by credit card online.

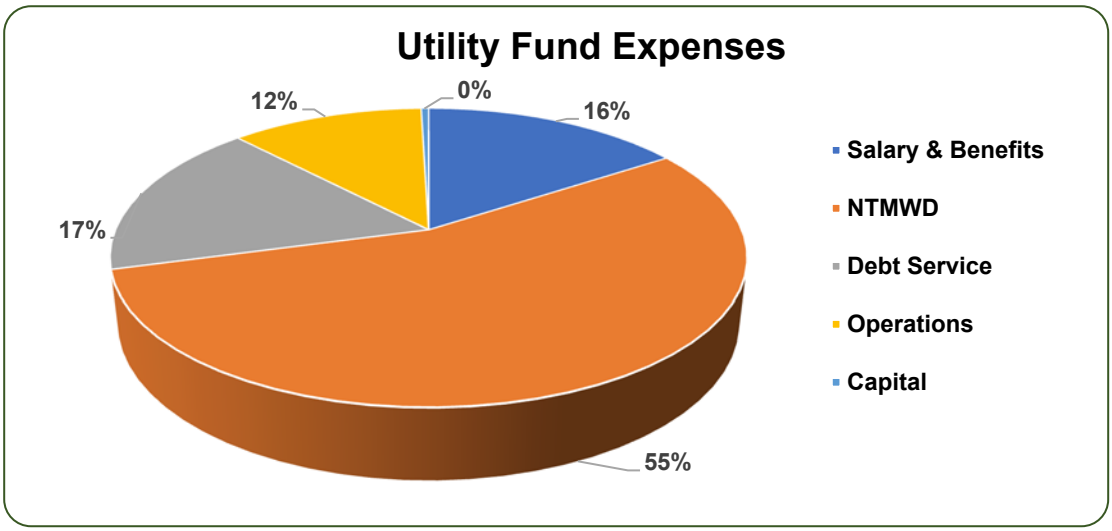
Expenses in the **Public Works Department** budget total $81.1 million, which is an increase of 7% when compared to FY20 revised projections. Of this amount, $60.1 million represents payments to the NTMWD for water and sewer services. NTMWD did not pass on a rate increase for FY21 and will remain at $2.99 per 1,000 gallons. The NTMWD will pass through increases for services related to operating wastewater treatment plants. Replacement capital totals $493,500 and includes a dump truck, backhoe, five trucks and one trailer. Details regarding the replacement equipment can be found in the Capital and Supplemental Request Summary in the Utility Fund section of this document. Also, $1.8 million is included for the sandblasting and recoating of elevated storage tanks and $125,000 to migrate N Sight Plus, the current meter reading software, to a hosted environment.

Administrative Services Department expenses remain relatively flat at $160,327, which represents a 1.7% increase from prior year. The FY21 funding includes security camera additions for the Logistics Center budgeted at $6,000.

The Utility Fund also provides funding for the ***Information Technology Department*** – with a total budget of $3.2 million or an increase of 3%. The increase is largely due to salary expenditures.

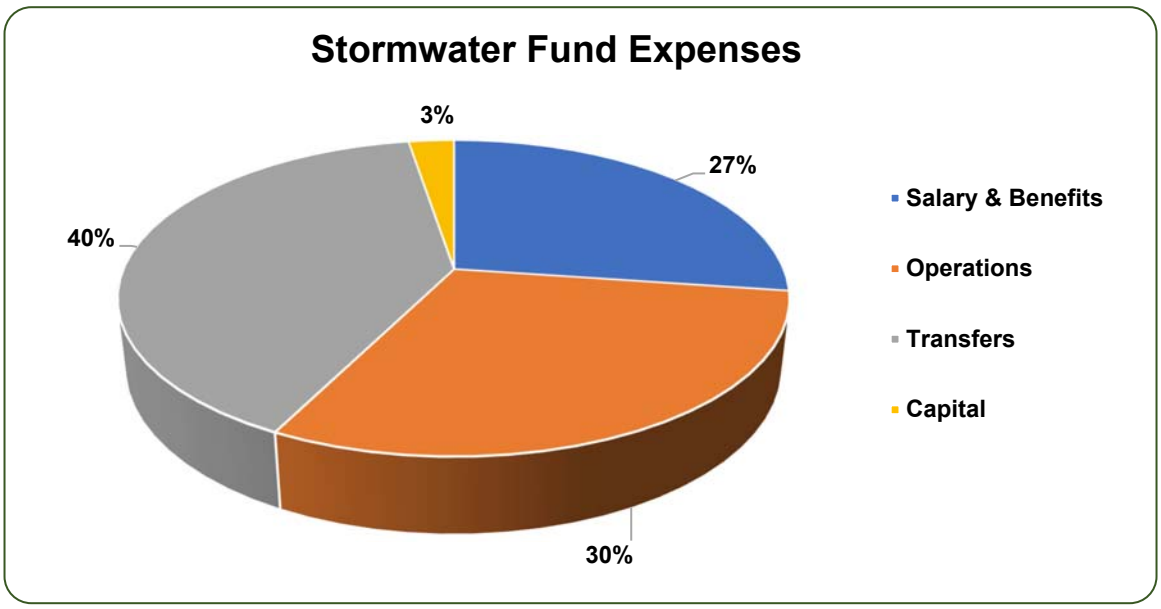
Engineering Services Department – *Administration, Engineering and Construction Inspection***,** total budget is $4 million, up 1%. In FY20, $50,000 was allocated for a reuse usage scheduling study and water master plan update, along with two replacement vehicles budgeted at $73,580. These prior year expenditures largely offset the Departmental budget when comparing to FY21.

Non-Departmental expenses increased 5% for FY21. Total Utility Fund debt service for FY21 totals $18.6 million. Details for debt service by series are included in the Debt Section.



STORMWATER FUND REVENUE AND EXPENSE:

Total estimated revenues for FY21 are $5 million. Stormwater fee revenue represents a 3.8% increase over the revised FY20 fee revenue. The revenue stream from the fee has proven to be consistent with projections made when the fund was established. We will consider increasing the stormwater fee and this fee will be reviewed and brought back to Council in the Fall.

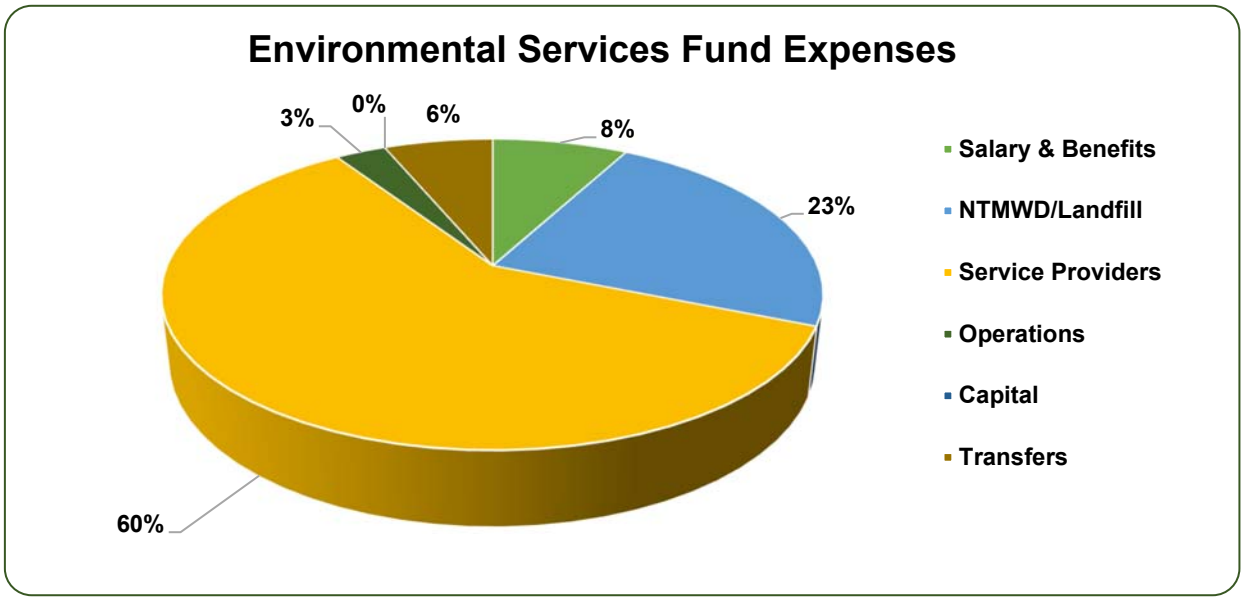


The projected expenses are $6.4 million. This includes continuation capital funding of $133,775 for two replacement trucks and $31,927 for a new street sweeping broom. Transfers of $2,538,428 for administrative costs and several capital projects are included in the funding approved for FY21.

ENVIRONMENTAL SERVICES FUND REVENUE AND EXPENSE:

Budgeted revenues are $20.3 million, which is a 5.7% increase over the FY20 revised revenues. This is due to anticipated increases in the number of households and business customers of the various services provided and revenues based on a full year of the fee increases that were implemented in January 2020.

Expenses total $20.3 million. Approximately 83% of the expenses for the fund are related to contracts for collection of garbage and recyclables, along with the cost of disposal charged by the NTMWD. The budgeted tonnage rate for the landfill for FY21 is $38.25 per ton. Also included is $1.3 million in transfers to other funds to cover administrative costs and in lieu of franchise fees.



CAPITAL PROJECTS BUDGET:

The capital projects budget tracks the infrastructure and building projects which are funded with general operating transfers, intergovernmental revenue, bond funds and other special funding sources. The revised FY20 expenditure budget of $343 million and adopted FY21 budget of $89 million will fund the projects in the current plan. Frisco residents approved $345 million of General Obligation voter authorized bonds in a May 2019 election. The City sold $30 million in FY20 for various roads and streets projects. Bond sales are proposed in FY21, but this will be evaluated based on market condition, need, pricing, and other factors which could be relevant at the time of sale. Total authorized but unissued bonds, after the FY20 sale, are $318.5 million, including the authorizations approved by the voters in the 2006, 2015 and 2019 elections. At this time, we anticipate yearly funding consistent with prior issuances ($50-$80 million per year) to fund roads, parks, public safety, technology equipment and facilities.

Building and infrastructure projects of this magnitude can typically span many years. Some projects can take several to complete. The following list contains many of the projects that are either in design or under construction within FY20 through FY21.

1. Facilities totaling approximately $189 million to include:

- Fire Stations and Equipment
- Police Station Headquarters Remodel
- Stonebriar Hyatt Hotel Convention Center
- Library/Beal/GEA Building
- PGA Golf Course
- Public Works Building Expansion
- Cultural & Performing Arts Center
- The Grove - Adult Activity Center
- Municipal Court Expansion

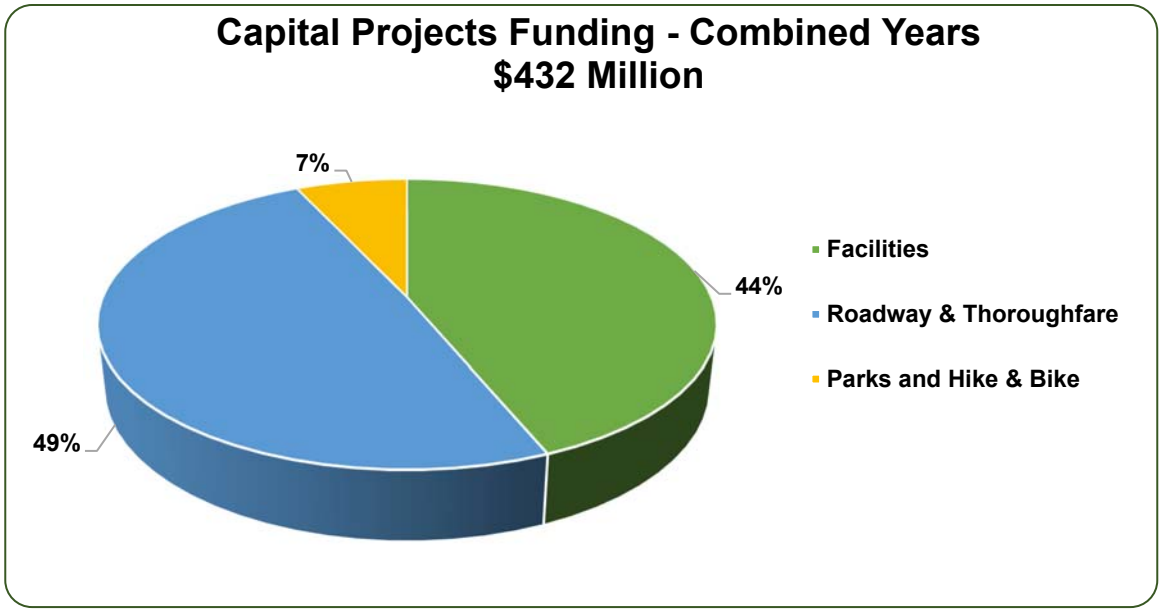
2. Roadway and thoroughfare improvements of approximately $213 million to include:

- Main Street/Elm Street
- Dallas Parkway (DNT Frontage Roads) Phase 2
- Panther Creek (DNT to Preston Road)
- Rockhill Parkway (DNT to Teel Parkway)
- Legacy Drive (SH121 to Warren)
- Coit Road (SH 121 to Main Street)
- Lebanon Road (Parkwood Boulevard to Ohio Drive)

3. Parks and Hike & Bike Trail improvements totaling over $30 million, which include:

- Grand Park
- Monarch View Neighborhood Park (Grayhawk Park II)
- Northwest Community Park Phase 1
- Reinvestment to Various Existing Parks
- Park in Frisco Square
- Dominion Trails

The listed projects are only a portion of the complete list, which can be found on the Capital Projects Fund Summary pages of the budget document.



DEBT SERVICE FUND:

Current tax revenues budgeted to cover the debt service obligations are $47,333,129. Additional revenues from the TIRZ (#1 and #5) funds supporting debt service total $26,747,270. Additional contributions into the debt service fund include appropriations from Hotel/Motel Fund, the Frisco Community Development Corporation, the Frisco Economic Development Corporation and the Panther Creek Public Improvement Districts (payments made by residents of the Districts). Total revenues in the Debt Service Fund are budgeted at $76,110,716 with 38% of that amount being supported from other revenue streams.

Obligations to be paid out of the debt service fund total $76,405,589 (including fees) with a projected ending fund balance of $4.9 million. The fund balance policy is to maintain approximately 1/12 of the annual general bond payment obligations as a reserve in this fund.

PERSONNEL:

FY20 included 1,628 positions authorized. With the addition of 7 net positions, there will be 1,635 positions authorized, with 1,422.91 FTE (full time equivalent), approximately 6.94 FTE per 1,000 population.

General Fund Positions

A net increase of 7 positions is reflected in the General Fund. Total salary and benefit cost estimate of the new positions is $722,509 for FY21. Staffing additions, which have been discussed in the preceding summary by Department, include:

- 4 Police Officers (1 of the 4 Officers will be grant funded)
- 1 Police Wellness Coordinator (grant funded)
- 1 Police Victim Advocate (grant funded)
- 1 Fire Deputy Chief of Operations

Enterprise Fund Positions

The Utility Fund, Stormwater Fund and Environmental Services Fund will all have no increase in personnel in FY21.

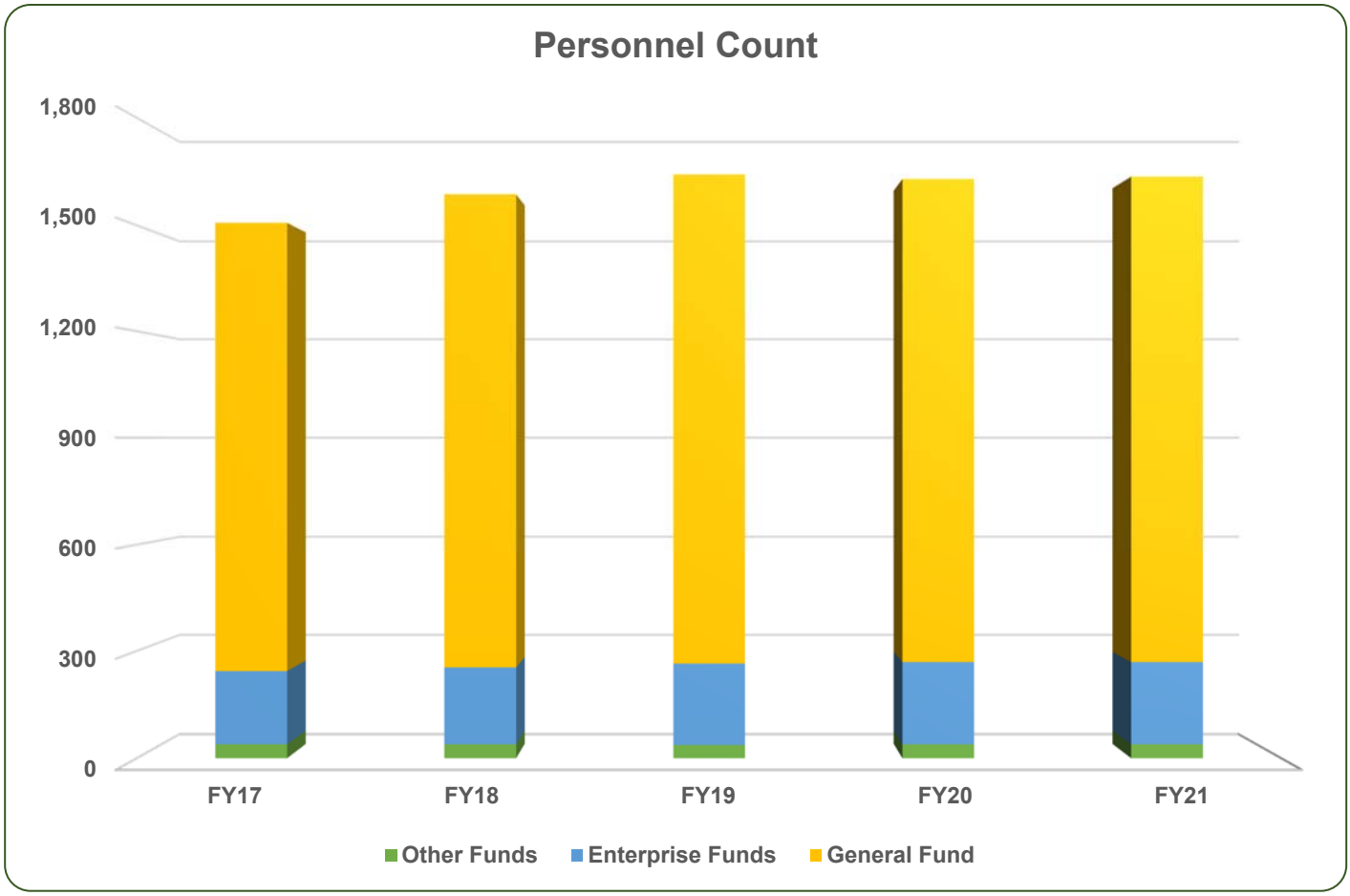
Other Fund Positions

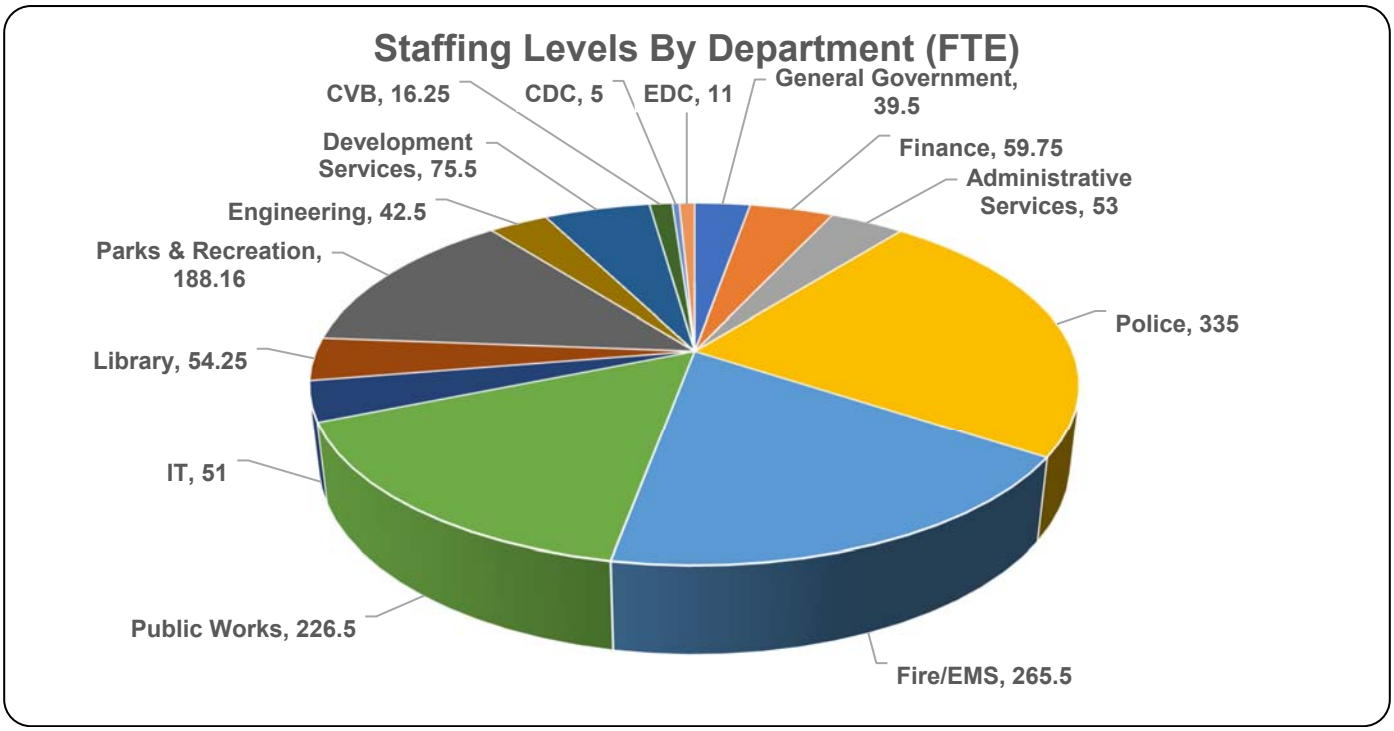
There are no personnel added for FY21 in any remaining operating funds.

Pay and Benefits

Funding of approximately $4 million, for an average 3% merit-based increase for employees and one 3% step increase for police and fire personnel, is included in FY21 budget. We want to be competitive in the general marketplace, comparable to similar situated employers and we continue to address market changes, on a case-by-case basis. We do not anticipate any major market changes for FY21, but will reevaluate at mid-year, and determine if the hiring market is being affected by our offering salaries for new employees or our retention of our current employee base.
Insurance cost estimates for FY21 are based on our consultant's evaluation of costs and funding requirements. We also analyze our claims payments and stop loss premium payments monthly to insure we are on track with the amount the City expenses for premiums. A rate increase to the City and our employees will not be necessary for FY21 due to performance of the plan during the

past few years. With the approval of the clinic, our claims and some of the expenses related to offering wellness programs and annual physicals will be less after the clinic is fully operational. Claims will be diverted to the employee clinic with costs based on a fixed contract. The full Texas Municipal Retirement System (TMRS) rate of 14.54% is included in the budget, up from 14.2% for FY20. The latest actuarial study reflects that our plan is 87.41% funded as of 12/31/2019. This is up from the prior year of 80.02%. The major difference for the increase in the funded % is the expected actuarial experience and the actual experience.





CITY COUNCIL STRATEGIC FOCUS AREAS:

Frisco's Annual Budget is our plan of action detailing how the City's overall goals will be achieved. Each Department includes, as a part of its description of core services, information on their mission, strategies, objectives and measures. The work program specifics, which are included with the budget unit pages, describe the steps the operating departments are taking to align their budgets with City Council's Strategic Focus Areas and Strategic Goals. These goals are also aligned with the stated City Core Values:

Integrity
Outstanding Customer Service
Fiscal Responsibility
Operational Excellence
Our Employees

In 2003, the City Council established seven Strategic Focus Areas to guide the City's operations and provide the Council's long-term vision for the community:

1. ***Long-Term Financial Health*** - Responsible stewardship of financial resources balancing short- and long-term needs of the community.
2. ***Public Health & Safety*** - Provide quality programs and services which promote community well-being.
3. ***Infrastructure*** - Develop and maintain transportation systems, utilities and facilities to meet the needs of the community.
4. ***Excellence in City Government*** - Provide effective and efficient services with integrity in a responsive and fair manner.
5. ***Sustainable City*** - Promote the continued development of a diverse, unique and enduring city.

6. ***Civic Involvement*** - Encourage civic pride, community participation and a sense of ownership in our community.
7. ***Leisure and Culture*** - Provide quality entertainment, recreation and cultural development to promote and maintain a strong sense of community.

The City Council conducted its Strategic Work Session in January 2020 and the summer worksession to provide updates on the progress of the staff work on the priorities, which was cancelled due to COVID-19, is scheduled for August 18. From the meeting, Council unanimously agreed upon specific priorities. These were formally adopted during FY 2020. The FY21 adopted budget provides funding, in most cases, to continue our progress towards achieving these priorities, either with bond proceeds, private developer contributions or operating appropriations.

The Council's priorities for 2020-2021 are as follows:

- Traffic – Infrastructure Innovation and Connectivity of Trails
- Performing Arts Center – delayed due to private contributions
- Legislative Advocacy
- Downtown Infrastructure
- Reinvestment Plan for Aging Residential Areas and Stonebriar Centre
- Grand Park Master Plan
- Make Frisco a Venture Capital Center
- North Frisco Master Plan
- The "Next Big Thing"

BUDGET IN BRIEF

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BUDGET IN BRIEF

The following pages provide a short and concise summary of the budget process and key budget points.

BUDGET PROCESS

The budget process is a yearly activity as set forth in the City Charter. The City Council adopts an annual budget as prepared by the City Manager and City staff.

The process starts each year in January with the City Council Work Session at which the City Council and City Manager, along with Department Directors determine the strategic focus areas, long term goals and plans for the upcoming fiscal year for the City of Frisco. Financial models for cost of service and fee rates are also updated during this timeframe.

Throughout February and March, the Budget staff begins preparing training materials and forecasts. Staff continuously monitor current year revenues and expenditures and simulate subsequent fiscal year projections. Financial models for cost of service and fee rates are also updated during this timeframe.

Each year in mid-March, the Management Team kicks off Budget. The Budget staff provides a letter, forms, guidelines and training materials needed to prepare the revised budget and proposed budget requests. Preparation of the budget includes three parts; 1) the current year revised budget, 2) the subsequent fiscal year proposed budget, 3) and the subsequent fiscal year capital and supplemental requested amounts. Budget Office staff hold training sessions with the Departments during April to assist with budget software use and provide one-on-one assistance and instruction.

The current year revised budget is a projection of revenues and expenditures for the remainder of the current fiscal year. Departments submit justification for accounts that are expected to be over budget or unutilized. All accounts are evaluated and adjusted from the current budgeted amount to meet year end needs.

The subsequent fiscal year proposed budget is the expected cost for maintaining the current year base operations to achieve Council's goals. Increases to the operating portion due to growth or inflation of the base are limited depending on the City Manager guidelines stated in the Budget kick off letter. Capital and one-time purchases from the previous fiscal year are not included in this base estimate.

Activities that require additional resources, new or replacement equipment, or new programs are included in the capital and supplemental requested amounts. For each item requested, Departments provide a description, itemization and justification of the estimated costs. These requests are submitted by the Department in a list prioritized according to need. Fleet and computer replacements are submitted by the Fleet Division and Information Technology Department for each Department and evaluated during the Departmental Budget Review Meetings.

All budget preparation materials are due to the Budget staff in May. Throughout May, individual Departmental Budget Review Meetings are held with the Department Director and the Management Team to review and discuss requests for changes to the current year, the upcoming year proposed budget and capital and supplemental requests. The budget staff combines the proposed requests into the Revenue, Expenditure and Fund Summaries and submits to the City Manager, who then reviews, makes adjustments and submits the proposed budget to the City Council prior to August 15.

BUDGET IN BRIEF

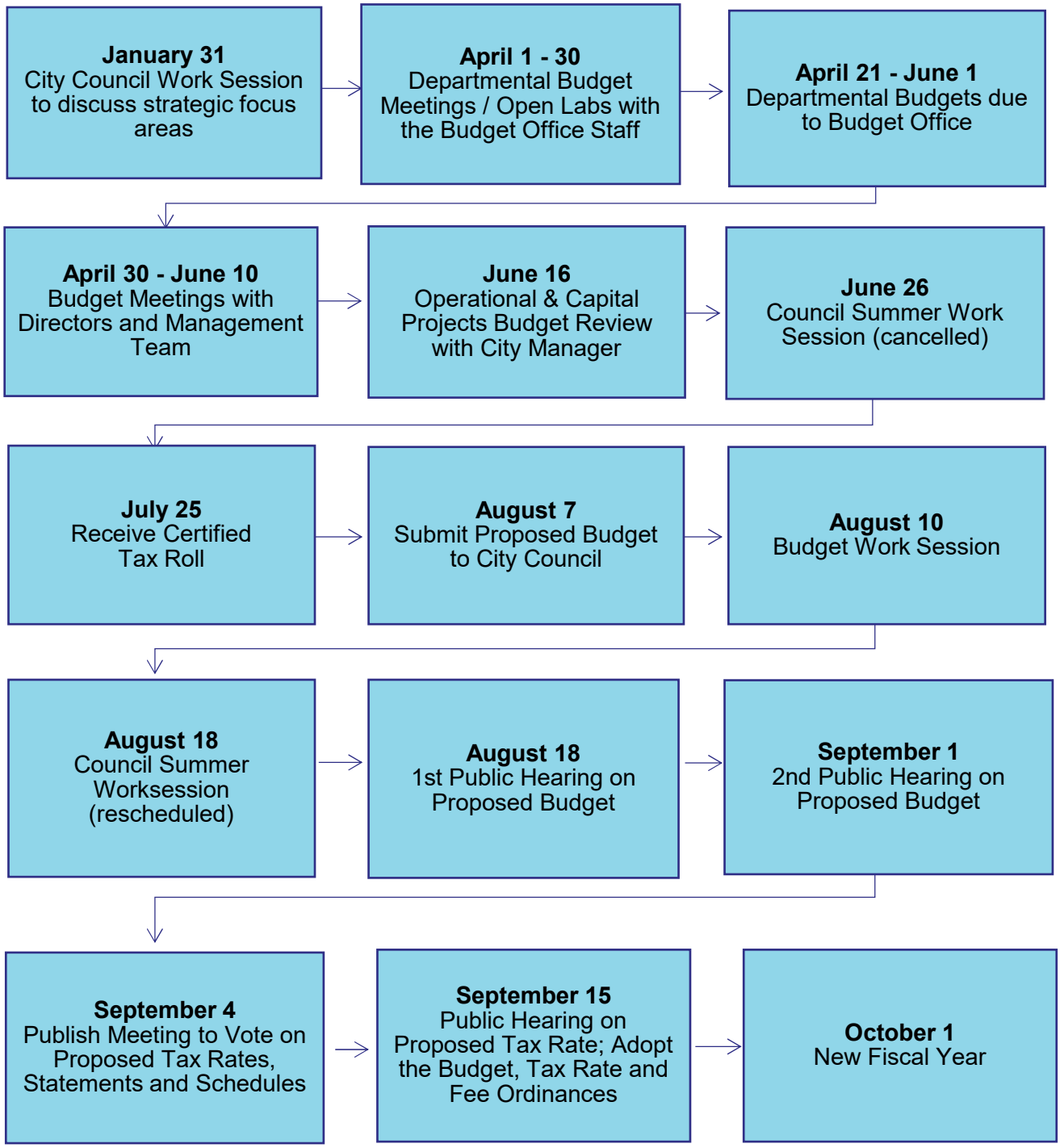
The City Council has the opportunity to review the proposed budget, discuss their opinions, ask questions with the City Manager, provide feedback and request changes at the Council Work Session in early August. After the Council Work Session there are two public hearings. The Charter requires at least one public hearing on the budget. As of January 1, 2020, per Texas Senate Bill 2, from the 86th Texas Legislature, the effective tax rate is now known as the "No-New-Revenue" tax rate and the rate formerly referred to as the rollback rate, is now the Voter-Approval tax rate. If the proposed tax rate is equal to or less than the No-New-Revenue tax rate and the Voter-Approval tax rate, no action is required prior to adoption. If the proposed tax rate is greater than either the No-New-Revenue rate or Voter-Approval tax rate, additional notices and public hearings and an automatic election on the tax rate could be required in addition to the public hearing on the budget. Public hearings allow citizens a chance to voice their opinions.

The City Council will adopt the final budget appropriation at a City Council meeting in September for the October 1 fiscal year start date.

BUDGET ADJUSTMENTS AND AMENDMENTS

Budget changes that do not affect the total for a Department but transfer funds from one line item to another within a Department's operating budget are allowed at each Director's discretion. A budget adjustment that will bring a change in the total appropriation for a Department may be allowed by the City Manager at the written request of the Department, based on the City's ability to fund the request. A budget adjustment that requires a change in total appropriations at the fund level requires the City Council's approval in the form of an ordinance.

BUDGET PROCESS FLOWCHART



CITY OF FRISCO
COMBINED BUDGET SUMMARY
2020 - 2021

Fund Title	Estimated Beginning Balance	Revenues by Type: Taxes	Licenses & Permits	Fees	Interest
General Fund	$ 70,799,443	$ 150,316,977	$ 11,469,141	$ 11,933,676	$ 1,212,000
Insurance Reserve Fund	11,117,630	-	-	-	100,000
Capital Reserve Fund	7,963,283	-	-	-	108,000
Public Leased Facility Fund	2,340,916	-	-	1,324,266	1,200
Special Events Fund	473,542	-	-	100,000	1,200
Workforce Housing Fund	416,687	-	-	-	600
Public Art Fund	407,942	-	-	-	2,400
TIRZ #1 Fund	5,306,528	40,370,501	-	4,968,333	48,000
TIRZ #5 Fund	300,374	1,666,359	-	-	600
Court Fees Fund	214,928	-	-	190,000	2,400
Traffic Control Enforcement	140,000	-	-	-	-
Hotel/Motel Tax Fund	865,195	4,649,914	-	-	2,400
Panther Creek PID Fund	61,780	-	-	140,000	35,000
Grants Fund	-	-	-	-	-
CDBG Fund	-	-	-	-	-
Public Television Franchise Fund	605,137	250,000	-	-	10,000
Capital Projects Fund	20,282,575	-	-	-	-
Thoroughfare Impact Fees Fund	13,212,905	-	-	-	-
Park Dedication Fee Fund	11,154,011	-	-	-	-
Debt Service Fund	5,217,090	47,333,129	-	-	48,000
Utility Fund	51,661,528	-	-	105,039,240	240,000
Utility Capital Projects Fund	6,415,062	-	-	-	-
Utility Impact Fees Fund	18,571,309	-	-	-	-
Stormwater Fund	1,918,617	-	-	4,239,937	12,000
Environmental Services Fund	7,100,446	-	-	20,062,929	125,000
Community Development Fund	67,771,471	22,236,101	-	-	770,000
Economic Development Fund	80,716,743	22,236,101	-	-	650,000
Charitable Foundation Fund	14,281	-	-	-	-
Totals	**$ 385,049,423**	**$ 289,059,083**	**$ 11,469,141**	**$ 147,998,381**	**$ 3,368,800**

Assumptions: Revenues projections are based on a combination of historic trend, calculations, and estimate factors.
Expenditure appropriations are supported by Department requests prepared by the City Manager and staff and adopted by City Council.

CITY OF FRISCO
COMBINED BUDGET SUMMARY
2020 - 2021

Revenues By Type		Expenses by Object				
Bond Proceeds / Intergovernmental / Miscellaneous	Interfund Transfers In	Salary & Benefit	Service & Debt Commodity	Capital Outlay	Interfund Transfers Out	Estimated Ending Balance
$ 1,828,672	$ 6,132,795	$ 126,207,744	$ 49,157,325	$ 6,223,509	$ 1,037,409	$ 71,066,718
-	-	-	-	-	3,000,000	8,217,630
-	1,000,000	-	-	-	750,000	8,321,283
-	100,000	-	1,193,908	68,000	1,000,000	1,504,474
83,500	83,100	-	289,764	-	-	451,578
-	-	-	36,000	-	-	381,287
-	204,241	91,356	115,285	-	-	407,942
-	6,971,017	-	24,697,908	-	27,027,680	5,938,791
-	-	-	-	-	1,274,125	693,208
-	-	-	117,359	-	84,000	205,969
-	-	-	-	140,000	-	-
1,402,135	1,000,000	1,866,006	2,924,225	-	2,750,331	379,082
-	-	-	-	-	175,000	61,780
9,048,683	650,068	-	9,698,751	-	-	-
1,982,106	-	-	1,553,459	428,647	-	-
-	-	-	-	185,300	-	679,837
86,000,000	7,325,000	-	-	89,051,200	-	24,556,375
-	-	-	-	-	-	13,212,905
-	-	-	-	-	-	11,154,011
-	28,729,587	-	76,405,589	-	-	4,922,217
600,000	3,400,982	17,220,988	91,463,100	499,500	-	51,758,162
23,000,000	4,000,000	-	-	25,108,735	-	8,306,327
-	-	-	-	-	3,000,000	15,571,309
-	750,000	1,729,075	1,923,145	165,702	2,538,428	564,204
100,000	-	1,599,801	17,376,781	-	1,286,349	7,125,444
566,606	2,792,560	293,431	12,344,211	60,000	14,599,774	66,839,322
49,775	-	1,759,539	24,110,328	-	4,616,254	73,166,498
1,500	-	-	1,500	-	-	14,281
$ 124,662,976	**$ 63,139,350**	**$ 150,767,940**	**$ 313,408,638**	**$ 121,930,593**	**$ 63,139,350**	**$ 375,500,634**

CITY OF FRISCO
THREE YEAR REVENUE AND EXPENDITURE SUMMARY

	General Fund			TIRZ #1 Fund		
	Actual 2019	Revised 2020	Proposed 2021	Actual 2019	Revised 2020	Proposed 2021
Revenues						
Taxes	$ 138,034,448	$ 142,626,562	$ 150,316,977	$ 33,435,682	$ 34,182,110	$ 40,370,501
Licenses & Permits	11,845,079	11,469,141	11,469,141	-	-	-
Fees	14,458,935	9,666,927	11,933,676	4,967,291	2,395,111	4,968,333
Interest	2,128,575	1,200,000	1,212,000	170,736	80,603	48,000
Miscellaneous	3,247,855	1,810,566	1,828,672	-	-	-
Total Revenue	**169,714,893**	**166,773,196**	**176,760,467**	**38,573,709**	**36,657,824**	**45,386,834**
Expenditures						
Salary & Benefit	114,310,893	113,763,424	126,207,744	-	-	-
Service & Commodity	36,809,302	45,809,192	49,157,325	19,490,914	20,488,792	24,697,908
Capital Outlay	6,877,854	6,908,116	6,223,509	-	-	-
Total Expenditures	**157,998,048**	**166,480,732**	**181,588,578**	**19,490,914**	**20,488,792**	**24,697,908**
Net Revenue (Expenditures)	11,716,845	292,464	(4,828,111)	19,082,795	16,169,032	20,688,926
Other Sources (Uses)						
Transfers In (Out)	(5,087,918)	149,536	5,095,386	(18,190,205)	(17,434,525)	(20,056,663)
Proceeds from Debt	-	-	-	-	-	-
Total Resources (Uses)	**(5,087,918)**	**149,536**	**5,095,386**	**(18,190,205)**	**(17,434,525)**	**(20,056,663)**
Beginning Fund Balance	63,728,516	70,357,443	70,799,443	5,679,431	6,572,021	5,306,528
Ending Fund Balance	$ 70,357,443	$ 70,799,443	$ 71,066,718	$ 6,572,021	$ 5,306,528	$ 5,938,791

(1) Actual is presented on a budgetary basis

CITY OF FRISCO
THREE YEAR REVENUE AND EXPENDITURE SUMMARY

Debt Service Fund			Utility Fund			Total General Fund Subsidiaries		
Actual 2019	Revised 2020	Proposed 2021	Actual 2019	Revised 2020	Proposed 2021	Actual 2019	Revised 2020	Proposed 2021
$ 42,459,808	$ 46,314,313	$ 47,333,129	$ -	$ -	$ -	$ -	$ -	$ -
-	-	-	-	-	-	-	-	-
-	-	-	95,249,474	100,458,758	105,039,240	1,590,583	1,148,794	1,424,266
343,495	159,255	48,000	976,920	520,000	240,000	436,527	300,183	213,400
-	-	-	924,809	616,800	600,000	87,827	13,500	83,500
42,803,303	**46,473,568**	**47,381,129**	**97,151,203**	**101,595,558**	**105,879,240**	**2,114,936**	**1,462,477**	**1,721,166**
-	-	-	15,600,694	16,143,400	17,220,988	-	-	91,356
68,570,371	75,525,599	76,405,589	81,589,889	85,427,079	91,463,100	1,512,595	1,329,990	1,634,957
-	-	-	747,797	1,125,447	499,500	-	135,887	68,000
68,570,371	**75,525,599**	**76,405,589**	**97,938,380**	**102,695,926**	**109,183,588**	**1,512,595**	**1,465,877**	**1,794,313**
(25,767,068)	(29,052,031)	(29,024,460)	(787,177)	$ (1,100,368)	(3,304,348)	602,342	(3,400)	(73,147)
25,179,439	28,674,946	28,729,587	1,348,194	3,370,499	3,400,982	5,595,027	(200,796)	(3,362,659)
-	-	-	-	-	-	-	-	-
25,179,439	**28,674,946**	**28,729,587**	**1,348,194**	**3,370,499**	**3,400,982**	**5,595,027**	**(200,796)**	**(3,362,659)**
6,181,804	5,594,175	5,217,090	48,830,380	49,391,397	51,661,528	16,726,827	22,924,196	22,720,000
$ 5,594,175	$ 5,217,090	$ 4,922,217	$ 49,391,397	$ 51,661,528	$ 51,758,162	$ 22,924,196	$ 22,720,000	$ 19,284,194

CITY OF FRISCO
THREE YEAR REVENUE AND EXPENDITURE SUMMARY

	Total Special Revenue Funds			Total Capital Projects		
	Actual 2019	Revised 2020	Proposed 2021	Actual 2019	Revised 2020	Proposed 2021
Revenues						
Taxes	$ 7,972,126	$ 5,224,673	$ 6,566,273	$ -	$ -	$ -
Licenses & Permits	-	-	-	-	-	-
Fees	446,573	262,378	330,000	21,037,584	15,100,000	-
Interest	138,131	67,157	50,400	8,508,666	4,774,000	-
Miscellaneous	8,136,132	13,692,953	12,432,924	32,224,966	32,262,458	-
Total Revenue	**16,692,962**	**19,247,161**	**19,379,597**	**61,771,216**	**52,136,458**	**-**
Expenditures						
Salary & Benefit	1,833,097	1,863,119	1,866,006	-	-	-
Service & Commodity	7,305,618	15,566,580	14,293,794	-	-	-
Capital Outlay	425,126	756,626	753,947	103,793,877	419,903,719	114,159,935
Total Expenditures	**9,563,841**	**18,186,325**	**16,913,747**	**103,793,877**	**419,903,719**	**114,159,935**
Net Revenue (Expenditures)	7,129,121	1,060,836	2,465,850	(42,022,661)	(367,767,261)	(114,159,935)
Other Sources (Uses)						
Transfers In (Out)	(8,159,843)	(2,315,537)	(2,633,388)	4,987,376	10,381,810	8,325,000
Proceeds from Debt	-	-	-	131,183,556	45,000,000	109,000,000
Total Resources (Uses)	**(8,159,843)**	**(2,315,537)**	**(2,633,388)**	**136,170,932**	**55,381,810**	**117,325,000**
Beginning Fund Balance	4,472,837	3,442,115	2,187,414	287,873,042	382,021,313	69,635,862
Ending Fund Balance	$ 3,442,115	$ 2,187,414	$ 2,019,876	$ 382,021,313	$ 69,635,862	$ 72,800,927

(1) Actual is presented on a budgetary basis

CITY OF FRISCO
THREE YEAR REVENUE AND EXPENDITURE SUMMARY

Total Enterprise Funds			Total Component Units			Total All Funds		
Actual 2019	Revised 2020	Proposed 2021	Actual 2019	Revised 2020	Proposed 2021	Actual 2019	Revised 2020	Proposed 2021
$ -	$ -	$ -	$ 44,647,320	$ 44,031,882	$ 44,472,202	$ 266,549,384	$ 272,379,541	$ 289,059,083
-	-	-	-	-	-	11,845,079	11,469,141	11,469,141
21,568,809	23,147,651	24,302,866	-	-	-	159,319,249	152,179,619	147,998,381
207,108	112,000	137,000	2,133,342	1,420,000	1,420,000	15,043,500	8,633,198	3,368,800
55,760	45,300	100,000	22,749,448	1,026,789	617,881	67,426,797	49,468,366	15,662,976
21,831,677	**23,304,951**	**24,539,866**	**69,530,110**	**46,478,671**	**46,510,083**	**520,184,010**	**494,129,865**	**467,558,382**
2,699,696	3,116,290	3,328,876	1,832,446	2,034,549	2,052,970	136,276,825	136,920,782	150,767,940
16,318,563	18,289,642	19,299,926	67,198,113	37,857,196	36,456,039	298,795,365	300,294,070	313,408,638
287,156	529,418	165,702	19,340,704	212,586	60,000	131,472,513	429,571,799	121,930,593
19,305,415	**21,935,350**	**22,794,504**	**88,371,263**	**40,104,331**	**38,569,009**	**566,544,703**	**866,786,651**	**586,107,171**
2,526,263	1,369,601	1,745,362	(18,841,153)	6,374,340	7,941,074	(46,360,693)	(372,656,786)	(118,548,789)
(1,933,381)	(3,790,765)	(3,074,777)	(3,737,726)	(18,835,167)	(16,423,468)	-	-	-
-	-	-	265,735	330,048	-	131,449,291	45,330,048	109,000,000
(1,933,381)	**(3,790,765)**	**(3,074,777)**	**(3,471,991)**	**(18,505,119)**	**(16,423,468)**	**131,449,291**	**45,330,048**	**109,000,000**
10,847,345	11,440,227	9,019,063	182,946,418	160,633,274	148,502,495	627,286,600	712,376,161	385,049,423
$ 11,440,227	$ 9,019,063	$ 7,689,648	$ 160,633,274	$ 148,502,495	$ 140,020,100	$ 712,376,161	$ 385,049,423	$ 375,500,634

KEY BUDGET POINTS

FISCAL YEAR 2021

GENERAL FUND BUDGET	$	182,625,987
UTILITY FUND BUDGET	$	109,183,588
TAXABLE VALUATION	$	33,502,901,950
PROPOSED TAX RATE	$	0.44660

PROPERTY VALUATION ANALYSIS FOR THE PAST FIVE YEARS

TAX YEAR	CERTIFIED TAXABLE VALUATION	TOTAL GAIN (LOSS)		LESS NEW IMPROVEMENTS & ANNEXATIONS		GAIN (LOSS) ON PROPERTY ASSESSMENTS	
2015	20,795,469,824						
2016	24,283,388,226	3,487,918,402	16.77%	1,168,291,698	5.62%	2,319,626,704	11.15%
2016	24,283,388,226						
2017	26,532,839,613	2,249,451,387	9.26%	1,507,283,912	6.21%	742,167,475	3.06%
2017	26,532,839,613						
2018	29,351,318,858	2,818,479,245	10.62%	1,476,121,328	5.56%	1,342,357,917	5.06%
2018	29,351,318,858						
2019	31,652,546,777	2,301,227,919	7.84%	1,665,806,034	5.68%	635,421,885	2.16%
2019	31,652,546,777						
2020	33,502,901,950	1,850,355,173	5.85%	1,805,379,669	5.70%	44,975,504	0.15%

5 YEAR STAFFING TRENDS

(Number of Authorized Positions)

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	1,263	1,331	1,376	1,359	1,366
Public Leased Facility Fund	1	1	1	1	1
Special Events Fund	-	-	-	2	2
Public Art Fund	1	1	1	1	1
Hotel/Motel Fund	14	14	17	17	17
Capital Projects Fund	2	2	-	-	-
Utility Fund	173	180	190	189	189
Stormwater Drainage Fund	16	19	20	20	20
Environmental Services Fund	16	16	18	21	21
Community Development Fund	7	7	7	7	7
Economic Development Fund	14	14	11	11	11
Total All Funds	1,507	1,585	1,641	1,628	1,635

HISTORY

History of Frisco Tells of Growth from Rich Soil and Good Farm Land

By Bob Warren, Former Mayor of Frisco
and updated by Staff

In February 1902, a town we now know as Frisco, was formed from the fertile black soil of west Collin County's beautiful rolling prairie land. However, to get a true picture of the history of our City, we need to look much further back in time, perhaps to the early 1800's.

At least three vital ingredients were present in the birth of Frisco. An abundance of rich soil made excellent farmland, but two other things were needed, transportation and water. Let's see how these three ingredients worked together to grow the Frisco we know today.

Transportation

As with any successful city, transportation has been key to the development of Frisco. Settlers first came to this area while traveling the Shawnee Trail.

In 1838, the Congress of the Republic of Texas appropriated money for the construction of a north – south road, thereby opening northern Texas to trade. The Shawnee Trail from Austin to the Red River was followed for this route. This road, for which our Shawnee Trail Sports complex is named, ran through the heart of what later became the City of Frisco.

A military post near the Red River was named for Captain William C. Preston, a veteran of the Texas Revolution. The Shawnee Trail, which would ultimately become Preston Trail, then Preston Road, was used by wagon trains moving south bringing immigrants to Texas and by cattle drives going north from Austin. The town, Lebanon, then a thriving cattle town and now a part of Frisco served as an assembly point for the cattle drives. South of this area in 1841, John Neely Bryan began the settlement of Dallas.

Next came another mode of transportation, the railroad, which gave birth to Frisco. The origin of railroads in this area began in 1849 in the state of Missouri. The Pacific Railroad Company was granted a charter to build a line from St. Louis to the western boundary of Missouri. Fifty- three years later the line had become a part of the St. Louis, San Francisco Railroad. Men at depot stations along the line soon shortened the name of the line to "Frisco".

Water

By 1869, the laying of track, which would become part of the Frisco line, was being completed in Texas. In 1902, one such line was completed from Denison to Carrollton through the center of what is now Frisco. The thirst of the steam locomotive brought the need of watering holes about every twenty to thirty miles. Since water was not as available on the higher ground along Preston Ridge, the Frisco Railroad looked four miles west to lower ground. There they dug a lake called Frisco Lake, on Stewart Creek, to provide water (the second ingredient in our growth story) for the engines.

Soil or Land

In 1902, what would eventually become Frisco was a piece of land owned by the Blackland Town Site Company, a subsidiary of the Frisco Railroad. The property was subdivided into lots and sold to potential settlers. The auction, which was held on February 13 and 14, 1902, was advertised up and down the rail lines as far away as Chicago, St. Louis and Kansas City. The sale also attracted residents and merchants from surrounding communities that had no rail access. Businesses and residents began moving here from Little Elm to the west and from Lebanon, which was seeing fewer and fewer cattle drives.

With the decline of Lebanon, some of the houses were physically moved from Preston Road to what is now downtown Frisco. One was the T.J. Campbell home which was rolled on logs and pulled into Frisco where it now stands, a historical monument.

The settlement was first called Emerson, named for Francis Emerson, owner of the farm where the town site was located. However, when application was made for a post office under the name “Emerson” the application was refused. There was a town called Emberson in Lamar County and authorities ruled that the names were too similar.

An existing post office called Eurida was transferred to the new town site from a community only two miles to the northwest. The postmaster, Tom Duncan, came along in the move. For some time, the office continued to operate under the name Eurida.

Later, in 1904, the people selected the name “Frisco City” for their town in honor of the railroad that founded the young city. It was soon shortened to Frisco and the Post Office Department approved the new name.

Frisco became a thriving town, serving as a trade center for the surrounding farming community. It was not until 1908, however, that the residents elected to make their community an incorporated City. On March 27, 1908 the citizens elected their first municipal government which included four aldermen, an alderman at large, a town marshal and Dr. I.S. Rogers, the town’s first physician and mayor. Dr. Rogers, for which Rogers Elementary is named, served as mayor the first three years of the City’s incorporated life.

The census of 1910, Frisco’s first, showed a population of 332 pioneers. By the next census in 1920, the count was 733 and the town’s population remained near that level through the 1950 census (736).

Quadruple digits were recorded in 1960 when the count showed 1,184. Slow but steady growth continued, bringing the total to 3,499 in 1980 and 6,141 in 1990. The nineties ushered in a “population explosion” bringing an estimated 21,400 people as of January 1, 1997. FY 2021 estimate is 205,000.

Today our three ingredients are still working to build Frisco. With 70 square miles of land (soil) within its boundaries the City is seeing a diversified crop produced. Where wheat, cotton, corn and feed once grew, we see people, houses, businesses, churches, schools, offices and parks.

Frisco Lake served its purpose as a railroad lake (and a swimming hole), then went the way of the steam locomotive. But water continues to be a key factor in our growth. Once served by water wells, today we have a contract with North Texas Municipal Water District to furnish over 11.6 billion gallons of water.

Though rail continues to be very important, automobiles and trucks and how to keep them moving now claim our attention. Frisco is blessed with a toll road, major State and Federal highways and new streets and thoroughfares are being built as fast as practical. Within the next 3 to 5 years an estimated $147 million is to be spent on thoroughfare improvements within the City of Frisco.

The once small village of Frisco has reached perhaps early adulthood. Its mother, the railroad, hardly recognizes her child. But, what of the future? The City’s Master Plan says when the City develops fully into its 70 square miles, it may house as many as 297,800 people.

We will be challenged to keep our ingredients in order!

PERSONNEL

		FY19	FY20	FY21	FTE
General Fund					
10-General Government	10 - City Manager's Office	10	11	11	11.00
	11 - Communications & Media Relations	10	10	10	10.00
	12 - City Secretary's Office	4	4	4	4.00
	17 - Records Management	2	2	2	2.00
20-Financial Services	10 - Administration	3	3	3	2.50
	19 - Community Development	3	3	3	3.00
	20 - Budget Office	5	4	4	4.00
	21 - Accounting	13	14	14	14.00
	22 - Treasury	3	3	3	3.00
	23 - Municipal Court	21	21	21	20.25
30-Police	10 - Administration	13	13	13	13.00
	10 - Personnel & Training	7	7	7	7.00
	31 - Community Services	9	9	9	9.00
	31 - Detention	21	21	21	21.00
	31 - Records	12	12	12	12.00
	31 - Communications	39	39	39	39.00
	31 - Radio Operations	6	6	6	6.00
	31 - Animal Services	7	7	7	7.00
	32 - Patrol	119	119	124	124.00
	32 - Traffic	13	17	17	17.00
	33 - School Resource Officer	31	31	31	31.00
	33 - Property and Evidence	8	8	8	8.00
	33 - Investigations	40	40	41	41.00
35-Fire	10 - Administration	14	14	12	12.00
	34 - Community Education	3	3	3	2.50
	34 - Training	-	-	1	1.00
	35 - Fire Prevention	14	14	15	15.00
	35 - Emergency Management	2	2	2	2.00
	36 - Fire Operations	226	226	227	227.00
	37 - EMS	2	2	2	2.00
	39 - Fleet Services	4	4	4	4.00
40-Public Works	10 - Administration	5	5	5	5.00
	41 - Streets	38	38	38	38.00
	47 - Traffic Control Operations	8	8	8	8.00
	48 - Signal & Street Lighting Operations	12	12	12	12.00
	49 - ROW Inspection	1	1	1	1.00
50-Human Resources	10 - Human Resources	12	12	12	12.00
55-Administrative Services	10 - Administration	5	6	6	6.00
	51 - Risk-Property/Liability	2	2	2	2.00
	52 - Logistics	10	5	5	5.00
	53 - Purchasing Services	-	4	4	4.00
	55 - Building Services	23	23	23	23.00
	56 - Fleet Services	12	12	12	12.00

PERSONNEL

		FY19	FY20	FY21	FTE
General Fund, continued					
60-Information Technology	10 - Administration	3	3	3	3.00
	60 - Development	-	1	1	1.00
	61 - Project Management Office	2	2	2	2.00
	62 - Information Services	8	8	8	8.00
	63 - Management Information Services	19	18	18	18.00
65-Library	10 - Administration	4	4	4	4.00
	65 - Library Services	71	69	69	50.25
75-Parks and Recreation	10 - Administration	12	11	11	10.50
	71 - Adult Activity Center - The Grove	12	12	12	8.50
	72 - Frisco Athletic Center	269	250	250	75.32
	73 - Natural Resources	-	14	14	14.00
	74 - Athletics	11	11	11	7.17
	75 - Parks & Median Maintenance	75	62	62	62.00
	76 - Special Events	3	3	3	3.00
	78 - Planning & CIP	4	3	3	3.00
	79 - Heritage Museum	3	3	3	2.17
80-Engineering Services	85 - Traffic Signal System	2	2	2	2.00
	88 - Engineering	1	1	1	1.00
	89 - Transportation	9	9	9	9.00
90-Development Services	10 - Planning	19	19	19	18.50
	94 - Health and Food Safety	9	9	9	9.00
	96 - Building Inspections	41	41	41	41.00
	98 - Code Enforcement	7	7	7	7.00
	General Fund Total	1,376	1,359	1,366	1,161.66
Public Leased Facility Fund					
10-General Government	10 - Administration	1	1	1	0.50
	Public Leased Facility Fund Total	1	1	1	0.50
Special Events Fund					
75-Parks and Recreation	79 - Heritage Museum	-	2	2	1.50
	Special Events Fund Total	-	2	2	1.50
Public Art Fund					
75-Parks and Recreation	10 - Administration	1	1	1	1.00
	Public Art Fund Total	1	1	1	1.00
Hotel/Motel Fund					
25-Convention & Visitor's Bureau	10 - Administration	17	17	17	16.25
	Hotel/Motel Fund Total	17	17	17	16.25

PERSONNEL

		FY19	FY20	FY21	FTE
Utility Fund					
10-General Government	10 - City Manager's Office	1	-	-	-
20-Financial Services	26 - Revenue Collections	13	13	13	13.00
40-Public Works	10 - Administration	6	6	6	6.00
	13 - Education and Outreach	-	2	2	1.50
	40 - Water Resources	12	10	10	8.50
	42 - Water	39	39	39	39.00
	43 - Sewer	18	18	18	18.00
	44 - Meters	21	21	21	21.00
	47 - Operations	22	22	22	22.00
	49 - ROW	8	8	8	8.00
55-Administrative Services	52 - Logistics	1	1	1	1.00
60-Information Technology	10 - Administration	1	1	1	1.00
	60 - Development	3	3	3	3.00
	61 - Project Management Office	1	1	1	1.00
	62 - Information Services	3	3	3	3.00
	63 - Management Information Services	3	3	3	3.00
	64 - Geographic Information Services	8	8	8	8.00
80-Engineering Services	10 - Administration	5	5	5	5.00
	87 - Construction Inspection	13	13	13	13.00
	88 - Engineering	12	12	12	10.50
	Utility Fund Total	190	189	189	185.50
Stormwater Drainage Fund					
40-Public Works	13 - Education and Outreach	-	1	1	1.00
	46 - Compliance	18	17	17	17.00
80-Engineering Services	88 - Engineering	2	2	2	2.00
	Stormwater Drainage Fund Total	20	20	20	20.00
Environmental Services Fund					
40-Public Works	13 - Education and Outreach	-	1	1	1.00
	45 - Environmental Services	18	20	20	19.50
	Environmental Services Fund Total	18	21	21	20.50
Community Development Fund					
75-Parks and Recreation	79 - Frisco Discovery Center	7	7	7	5.00
	Community Development Fund Total	7	7	7	5.00

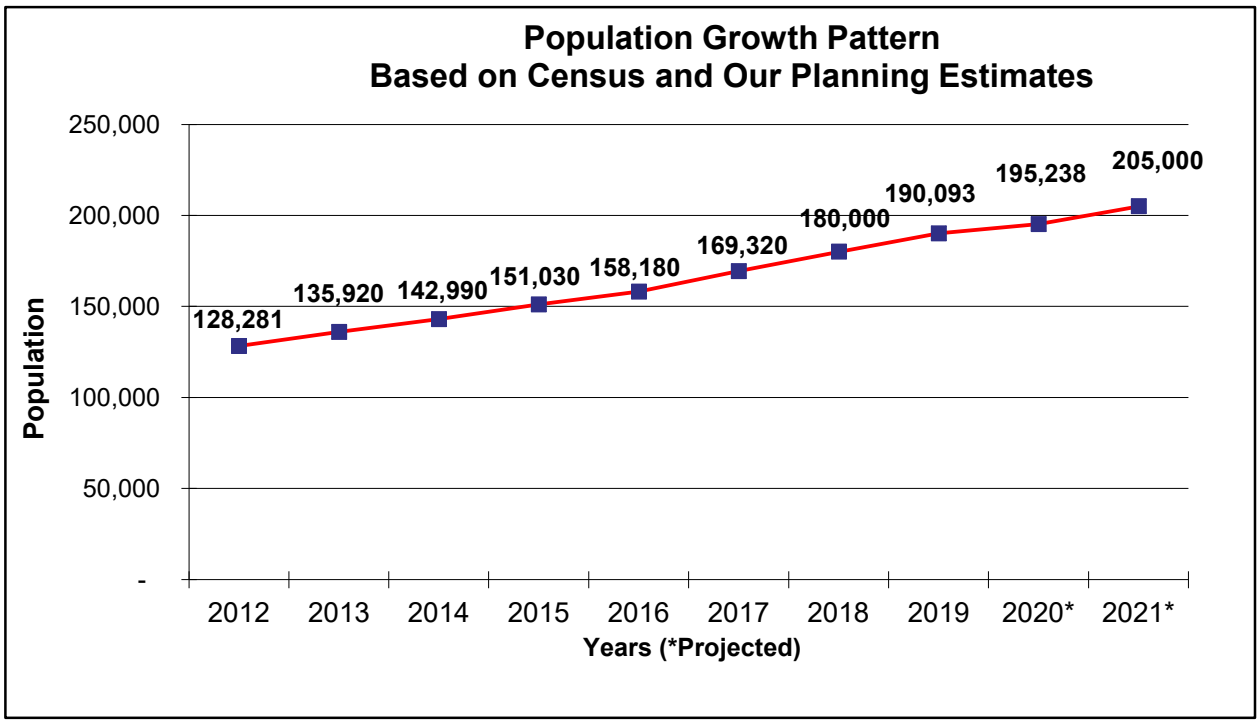
PERSONNEL

		FY19	FY20	FY21	FTE
Economic Development Fund					
10-General Government	15 - Economic Development	11	11	11	11.00
	Economic Development Fund Total	11	11	11	11.00
	GRAND TOTAL	1,641	1,628	1,635	1,422.91

FY 2021 Full Time & Part Time Positions

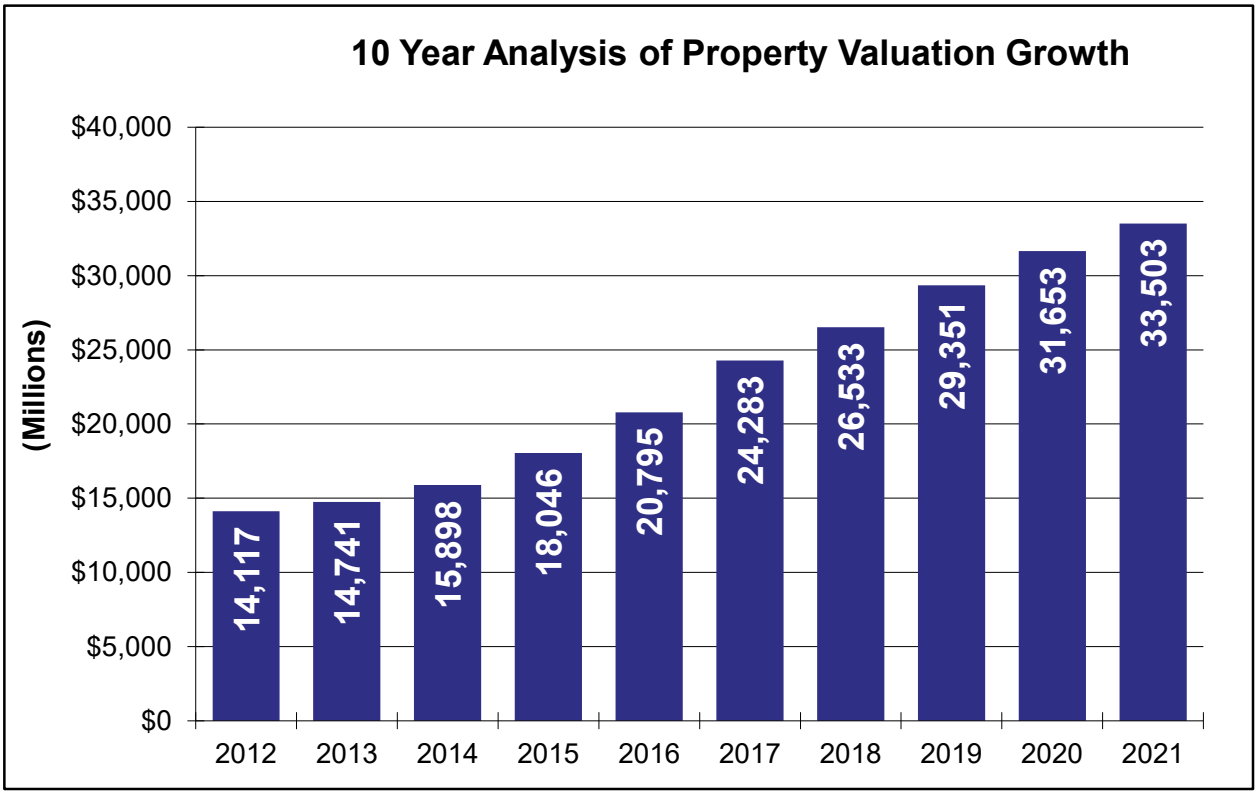
FUND	FT	PT
General Fund	1,080	286
Public Leased Facility Fund	-	1
Special Events Fund	1	1
Public Art Fund	1	-
Hotel/Motel Fund	17	-
Utility Fund	183	6
Stormwater Drainage Fund	20	-
Environmental Services Fund	20	1
Community Development Fund	3	4
Economic Development Fund	11	-
	1,336	299
Total	1,635	

GROWTH CHARTS

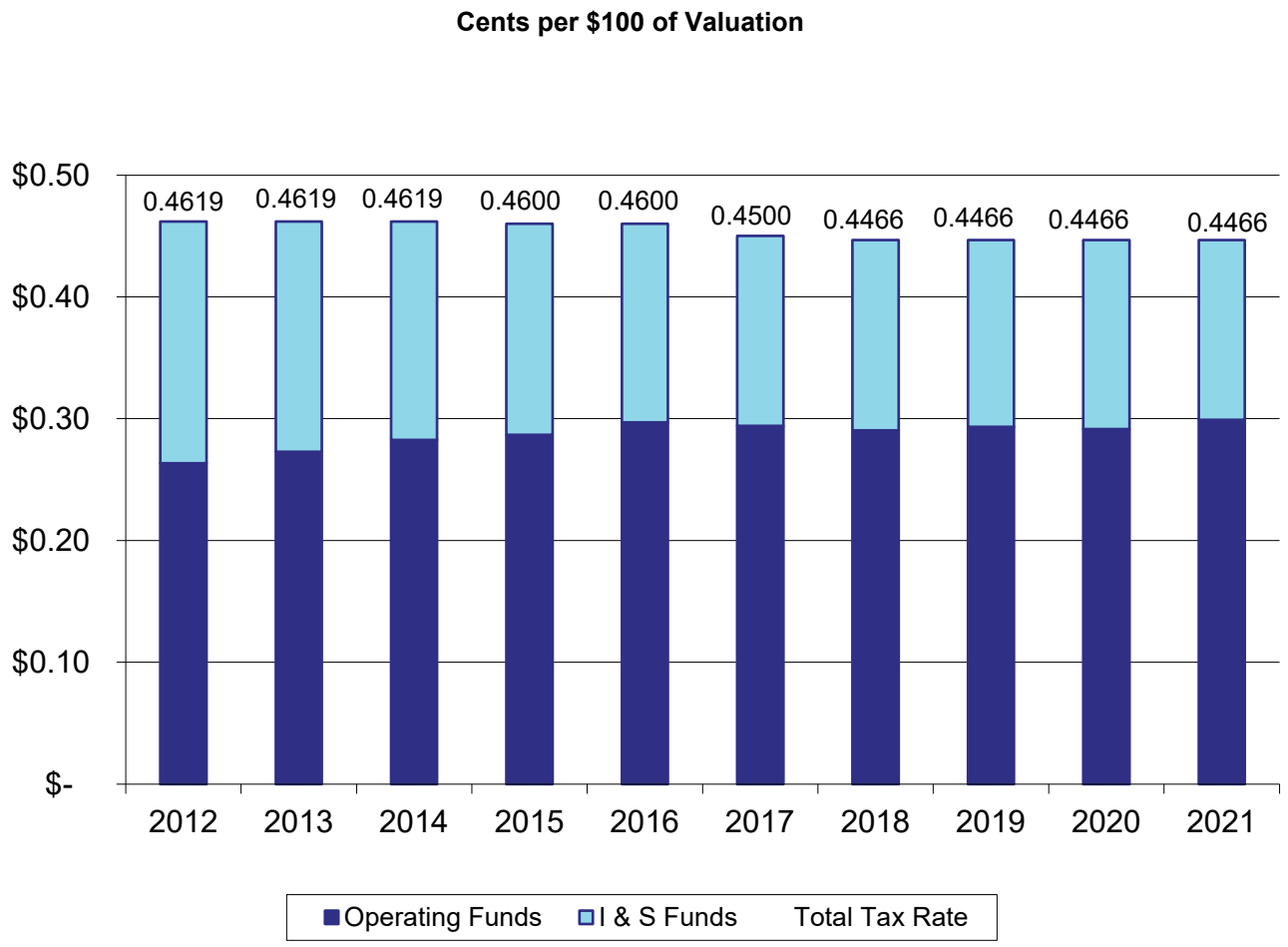


The 2010 Census showed the April 1, 2010 population for Frisco at 116,989 with 62% in Collin County and 38% in Denton County. FY21 estimates are based on a 5.0% growth assumption from our Development Services Department. The population at build-out is projected to be 297,800.

Once 2020 Census data is received, we will reset our population based on the official results.



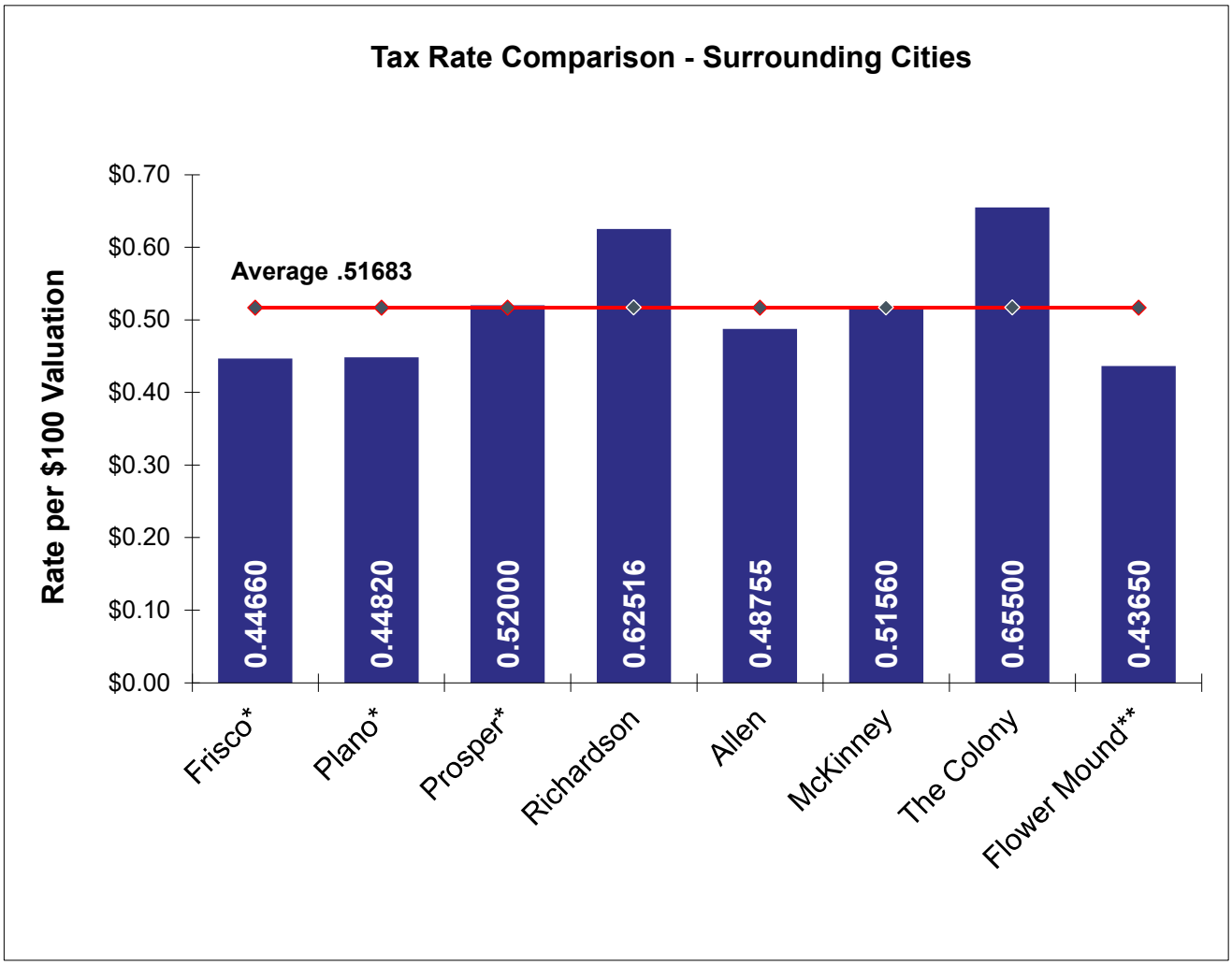
COMPOSITION OF TAX RATE FOR THE PAST TEN YEARS



10 YEAR ANALYSIS OF TAX RATE

Fiscal Year	Operating Funds	I & S Funds	Total Tax Rate
2011-2012	0.263446	0.198464	0.46191
2012-2013	0.272957	0.188953	0.46191
2013-2014	0.282626	0.179284	0.46191
2014-2015	0.286791	0.173209	0.46000
2015-2016	0.297064	0.162936	0.46000
2016-2017	0.294052	0.155948	0.45000
2017-2018	0.290435	0.156165	0.44660
2018-2019	0.293367	0.153233	0.44660
2019-2020	0.291520	0.155080	0.44660
2020-2021	0.298973	0.147627	0.44660

AREA TAX RATE COMPARISON



* Grant a homestead exemption

**Has a 1/4% sales tax for street maintenance and repair

BUDGET OVERVIEW

This overview provides a general synopsis of the City's fiscal position. It is designed to appeal to the general public and consists of sections that give brief one-page summaries of each of the City's Funds and Departments. This overview has been separated into sections by fund types.

To aid in the analysis of this information, a brief explanation of our fund structure and the various fund types is available on the following pages.

FUND SUMMARIES

Fund Summaries provide an analysis of each separate fund including revenues, expenditures and fund balance. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as, current year original budget, revised current year budget and proposed budget for the next fiscal year.

DEPARTMENTAL SUMMARIES

The pages following the "Fund Summaries" provide analysis of the various Departments, Divisions and Subdivisions of the City. For comparative purposes, the immediately preceding fiscal year's audited figures are illustrated, as well as revised current year budget and proposed budget for the next fiscal year.

FUND STRUCTURE

Accounts are organized into a group based on similar properties and each fund is considered to be a separate entity. All funds are subject to budget approval. Major funds appear in **bold** print.

Governmental Funds

General Fund

General Fund Subsidiaries
- Insurance Reserve
- Capital Reserve
- Public Leased Facility
- Special Events
- Workforce Housing
- Public Art

Special Revenue Funds
- **Tax Increment Reinvestment Zones #1 & #5**
- Court Fees
- Panther Creek PID
- Superdrome
- Hotel Motel Tax
- Grants and Contracts
- CDBG Grant
- Public Television Franchise Tax
- Traffic Control Enforcement

Debt Service Fund

Capital Projects Funds
- **Capital Projects**
- Park Dedication Fee
- Thoroughfare Impact Fees

Proprietary Funds

Enterprise Funds
- **Utility**
- **Utility Capital Projects**
- **Utility Impact Fees**
- Stormwater
- Environmental Services

Component Units

Community Development Fund

Economic Development Fund

Charitable Foundation Fund

FUND ACCOUNTING

The accounts of the City of Frisco are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are summarized as follows:

GOVERNMENTAL FUND TYPES:

The City accounts and budgets for Governmental Funds, at the fund level, using the modified accrual basis of accounting. This means that revenue is recognized in the accounting period in which it becomes available and measurable, while expenditures are recognized in the accounting period in which they are incurred.

General Fund - The General Fund is the operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. The General Fund records the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds. Activities operating in the General Fund include: City Council, General Government Administration, Finance, Fire, Police, Human Resources, Administrative Services, Information Technology, Library, Parks and Recreation, Public Works, Traffic Engineering and Development Services. Subsidiary funds include: a Special Events Fund, Workforce Housing Fund, Public Art Fund, Public Leased Facility Fund, Insurance Reserve Fund and Capital Reserve Fund.

Debt Service Fund - The Debt Service Fund is used to account for accumulation of financial resources for the payment of principal and interest and related costs on general long-term liabilities paid from taxes levied by the City, contributions from leased facilities, Special Revenue Funds, component units and the TIRZ Funds.

Capital Projects Funds - The Capital Projects Funds are used to account for the acquisition or construction of capital facilities being financed from General Obligation or Certificate of Obligation Bond proceeds, grants, or transfers from other funds, other than those recorded in Proprietary Funds. The City's Capital Project Funds consist of the following: Capital Projects Fund, Park Dedication Fee Fund and Thoroughfare Impact Fees Fund.

Special Revenue Funds - The Tax Increment Reinvestment Zones (TIRZ#1 and TIRZ#5), Hotel/Motel Tax Fund, Panther Creek Public Improvement District Fund, Superdrome Fund, the Community Development Block Grant (CDBG) Fund, the Grants Fund, the Traffic Control Enforcement Fund, the Court Fees Fund and the Public Television Franchise Tax Fund are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

PROPRIETARY FUND TYPES:

The City accounts and budgets for Proprietary Funds using the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liability is incurred.

Enterprise Funds - The Utility Fund, Environmental Services Fund and the Stormwater Drainage Fund account for the operations of the water and sewer system, the collection and disposal of solid waste and the development and maintenance of proper drainage services. These services for the general public are funded primarily on a user-charge fee basis.

FUND ACCOUNTING, CONTINUED

COMPONENT UNITS:

The City, although a legally separate entity, is considered to be financially accountable for three component units and budgets for them using the modified accrual basis of accounting.

Frisco Economic Development Corporation (FEDC) - The FEDC provides marketing and economic development services to the City. The City provides for custody and investment of assets, various administrative, personnel and legal services for the FEDC. Funding is derived from a half cent sales tax.

Frisco Community Development Corporation (FCDC) - The FCDC addresses recreational, cultural arts, senior citizen and other related community development needs of the City as well as some economic development activities. The City provides for custody and investment of assets and various administrative services for the FCDC. Funding is derived from a half cent sales tax and various lease revenues.

City of Frisco Charitable Foundation (CFCF) - The Foundation was established to address recreational, cultural arts, senior citizen, community safety education and other related community development needs. Funding is derived from contributions.

The chart below shows the relationship among the various funds and their primary revenue sources.

	Primary Revenue Sources			
	Ad Valorem Tax	Sales and Use Tax	User Fees	Special Revenue
General Fund	x	x		
Debt Service Fund	x			
TIRZ Funds	x	x*	x	
Hotel/Motel Tax Fund		x		
FCDC		x	x	
FEDC		x		
Utility Fund			x	
Environmental Services Fund			x	
Stormwater Fund			x	
Capital Projects Funds				x
Grant Funds				x
Special Revenue Funds				x

* TIRZ#5

FUND ACCOUNTING, CONTINUED

The chart below demonstrates the fund relationships of each department:

Department Description	General Fund	Capital Projects Funds	Other Governmental Funds	Utility Fund	Stormwater Fund	Environmental Services Fund	Other Enterprise Funds	CDC Fund	EDC Fund
	Governmental			Proprietary				Component Units	
General Government	X	X	X	X					X
Financial Services	X	X	X	X					
CVB		X	X						
Police	X	X							
Fire & EMS	X	X							
Public Works	X	X		X	X	X	X		
Human Resources	X	X	X						
Administrative Services	X	X	X	X					
Information Technology	X	X		X					
Library	X	X							
Parks and Recreation	X	X	X					X	
Engineering Services	X	X		X	X		X		
Development Services	X	X							
Non-Departmental	X	X	X	X	X	X	X	X	X

Capital Projects Funds include:
Capital Projects, Park Dedication Fee, Thoroughfare Impact Fees

Other Governmental Funds include:
Insurance Reserve, Capital Reserve, Public Leased Facility, Special Events, Workforce Housing, Public Art, TIRZ #1, TIRZ #5, Court Fees, Panther Creek PID, Superdrome Fund, Hotel Motel Tax, Grants and Contracts, CDBG Grant, Public Television Franchise Tax, Debt Service Fund

Other Enterprise Funds include:
Utility Capital Projects, Utility Impact Fees

GENERAL FUND DIVIDER PAGE

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CITY OF FRISCO
GENERAL FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 63,728,516	$ 58,338,862	$ 70,357,443	$ 70,799,443
Receipts:				
Revenues	169,714,893	174,203,610	166,773,196	176,760,467
Interfund Transfers	2,995,312	3,674,894	3,074,894	6,132,795
Total Revenue	**172,710,205**	**177,878,504**	**169,848,090**	**182,893,262**
Funds Available	**236,438,721**	**236,217,366**	**240,205,533**	**253,692,705**
Deductions:				
Operating Expenditures	146,760,219	163,398,221	155,104,362	168,454,738
Section 380 Sales Tax Grant	4,359,975	5,218,254	4,468,254	6,910,331
Capital Outlay	6,877,854	6,248,144	6,908,116	6,223,509
Interfund Transfers - GF Subsidiaries	7,485,028	1,996,910	1,400,000	387,341
Interfund Transfers - Special Revenue	598,202	400,000	1,100,000	650,068
Interfund Transfers - Capital Projects	-	600,000	425,358	-
Total Deductions	**166,081,278**	**177,861,529**	**169,406,090**	**182,625,987**
Fund Balance, Ending	**$ 70,357,443**	**$ 58,355,837**	**$ 70,799,443**	**$ 71,066,718**
Contingent Appropriation	-	2,529,247	2,393,589	2,630,476
Unassigned Fund Balance, Ending	**$ 70,357,443**	**$ 55,826,590**	**$ 68,405,854**	**$ 68,436,242**

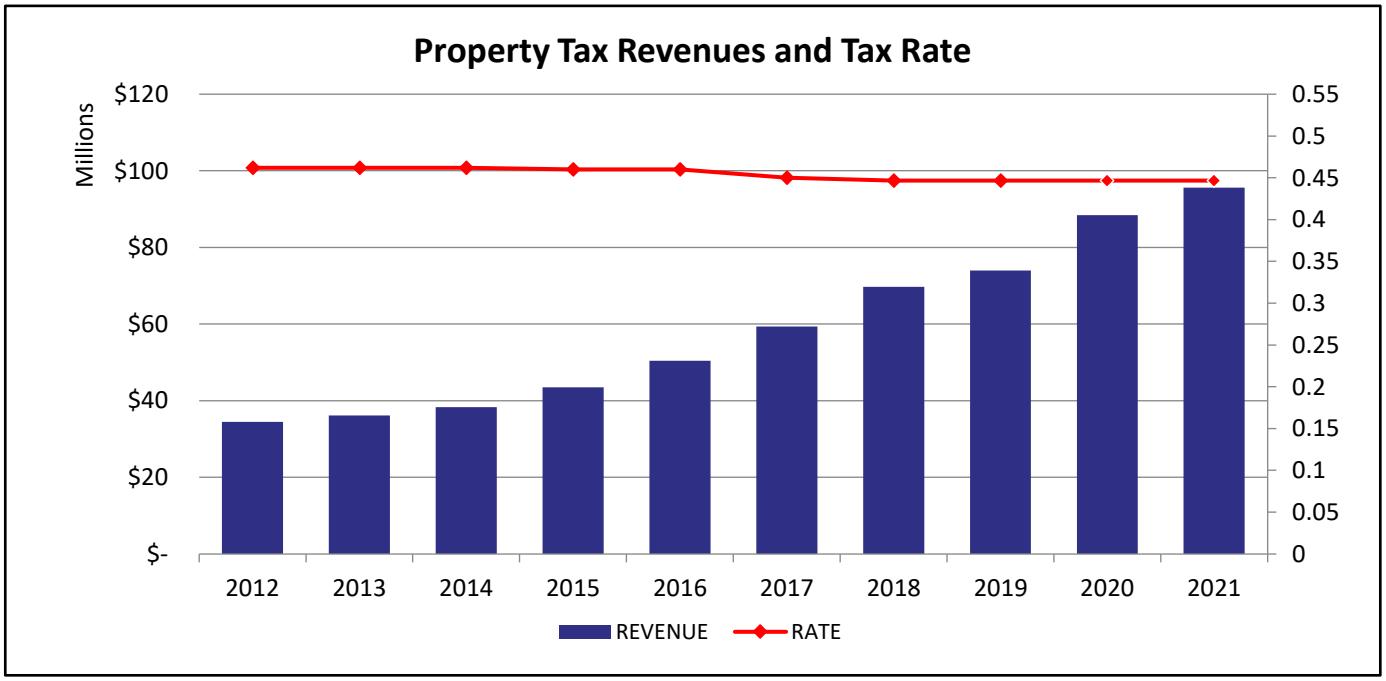
The City of Frisco policy is to maintain a fund balance of three (25%) months of operating expenditures as a reserve against an unanticipated decrease in revenue. The City Council recognizes that commitments have been made for future projects, so to set aside funds for unidentified future needs, the contingent appropriation is 1.5% of operating expenditures or $2,630,476. The proposed Ending Fund Balance is 39.14% of operating expenditures and the Ending Fund Balance less Contingent Appropriation or Unassigned Ending Fund Balance is 37.69% of operating expenditures.

GENERAL FUND REVENUE SUMMARY

The revenue summary section provides a description and underlying assumptions for the major revenue sources of the General Fund, including significant trends that affect revenue assumptions in the current fiscal year.

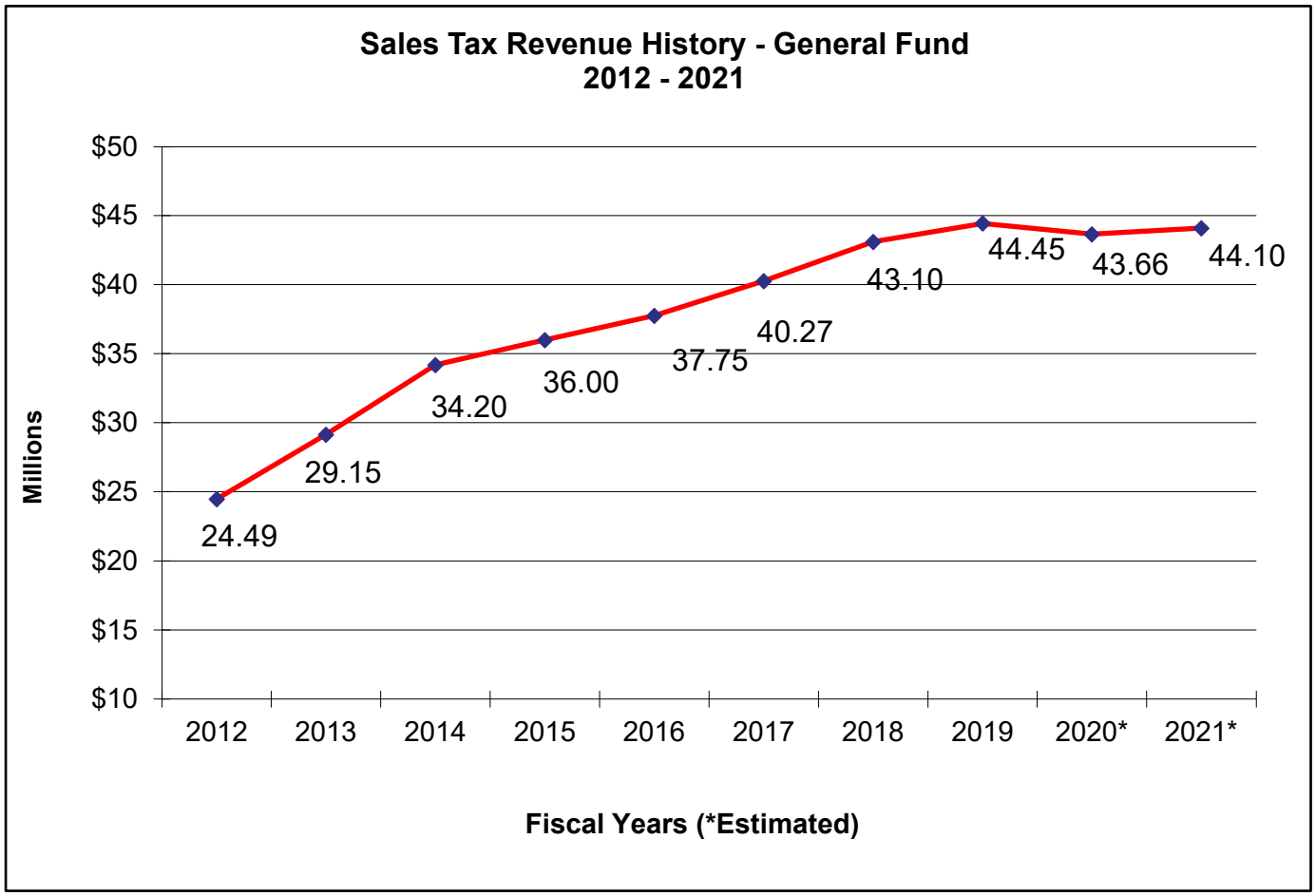
Tax Revenue:

Ad Valorem Taxes - The City's largest revenue source, making up 52.3% of the General Fund budgeted revenues, or $95.6 million for fiscal year 2020 - 2021. Ad valorem tax revenue is determined by two major factors: the total assessed value established by the Central Appraisal Districts (CAD) of Collin County and Denton County and the tax rate established by the Frisco City Council. The City's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and certain personal property located in the City. Appraised values are established by the CAD and certified by the Appraisal Review Board. The assessed values for FY 2020-2021 (FY21) have been certified at $33,502,901,950. The collection rate is estimated at 100% and is based on the City's historically high collection rate. The tax rate is divided so that $0.298973 funds the General Fund operations and the remaining $0.147627 funds the Debt Service Fund.



GENERAL FUND REVENUE SUMMARY

Sales Taxes - Collected by retailers and remitted to the State Comptroller's Office for the sale of goods and services within the City of Frisco. The State returns 2% of the total sales tax collected. One cent is used for the General Fund and one cent is allocated 50/50 between the Frisco Community Development Corporation and the Frisco Economic Development Corporation. Sales tax collections make up approximately 24.1% of the total General Fund revenues.



Franchise Fees - The rental costs paid by utilities (electric, telephone, cable and gas) that use the City's right-of-ways or other City property to provide utility services to residents and businesses within the City. Franchise fees are based on a percentage of utility gross receipts. Franchise fees are projected to be $9.63 million for fiscal year 2020 - 2021 based on utility usage.

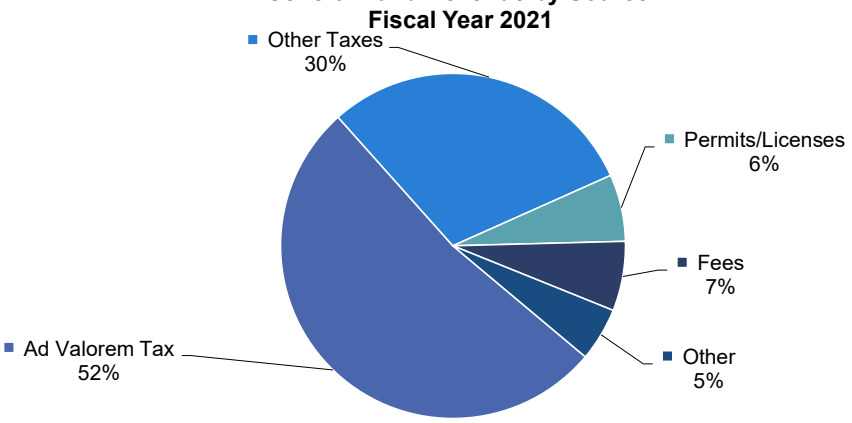
Permits / Licenses Revenue:

Permits and Licenses - Represent approximately 6.3% of the total projected General Fund revenues for fiscal year 2020 - 2021. These include; building, pool, health and specific use permits and service fees collected by the Development Services Department. For FY 2021, we budgeted $9.27 million in building permits for housing starts and new commercial development.

GENERAL FUND SCHEDULE OF REVENUES

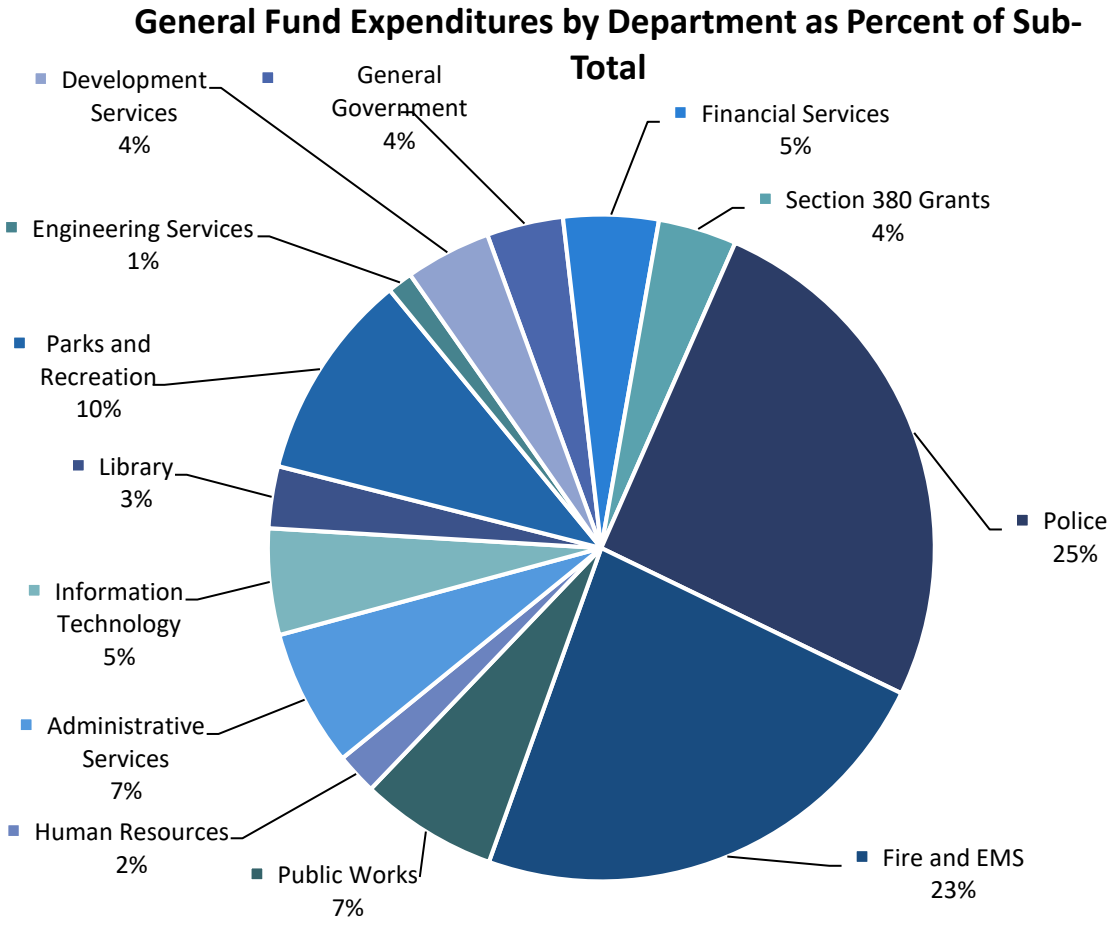
REVENUES	Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
Ad Valorem Tax					
Current	64,451,221	69,839,436	78,364,643	86,661,668	93,897,319
Delinquent	1,452,418	1,127,949	895,237	1,050,625	1,050,625
Tax Penalty	813,466	668,036	656,519	577,844	592,290
Rollback	2,904,273	2,281,810	1,865,915	-	-
Tax Attorney Fees	83,719	64,474	79,941	100,000	100,000
Ad Valorem Tax	**69,705,097**	**73,981,705**	**81,862,255**	**88,390,137**	**95,640,234**
Other Taxes					
Sales	40,265,592	43,104,372	44,452,378	43,660,806	44,101,125
Beverage	849,168	1,070,871	1,147,926	948,081	948,081
Franchise - Electric	5,420,717	6,364,221	6,842,949	6,784,111	6,784,111
Franchise - Phone	592,793	566,609	544,589	475,182	475,182
Franchise - Cable	1,769,780	1,640,264	1,637,523	960,000	960,000
Franchise - Gas	1,321,708	1,620,715	1,546,828	1,408,245	1,408,245
Other Taxes	**50,219,758**	**54,367,052**	**56,172,193**	**54,236,425**	**54,676,744**
Permits/Licenses					
Building Permits	11,172,872	11,046,804	9,790,366	9,272,950	9,272,950
Pool Permits	203,166	193,036	191,575	238,865	238,865
Health Permits	392,145	430,425	469,395	514,335	514,335
Fire Permits	401,000	333,407	322,489	387,455	387,455
Alarm Permits	685,816	840,799	919,364	916,136	916,136
Miscellaneous Permits	49,537	38,297	151,890	139,400	139,400
Permits/Licenses	**12,904,536**	**12,882,768**	**11,845,079**	**11,469,141**	**11,469,141**
Fees					
Ambulance	2,507,622	2,638,184	2,787,396	2,224,968	2,291,717
P&Z Fees	301,049	315,850	263,470	320,966	320,966
Fire	183,225	111,214	134,586	155,295	155,295
Intergovernmental - Dispatch/Amb.	2,401,473	2,517,437	2,932,788	2,209,741	2,209,741
Fines	1,817,676	2,011,962	2,268,929	1,466,736	1,866,736
Library	58,695	68,522	75,821	48,250	48,250
Charges for Service	912,822	557,690	493,561	535,153	535,153
Heritage Museum	38,273	27,386	30,303	48,232	48,232
Frisco Athletic Center	3,745,818	3,870,727	3,617,054	1,800,000	3,600,000
Recreation Fees	1,798,989	1,711,709	1,687,829	745,996	745,996
Court Security	168,055	193,006	167,199	111,590	111,590
Fees	**13,933,697**	**14,023,687**	**14,458,935**	**9,666,927**	**11,933,676**
Other					
Interest	482,840	1,207,795	2,128,575	1,200,000	1,212,000
Miscellaneous	719,515	438,738	1,881,737	535,538	540,893
Tower Leases	1,204,041	1,238,716	1,348,823	1,272,518	1,285,243
Contributions	26,801	30,579	17,295	2,510	2,535
Transfers - Other Funds	984,000	1,357,644	2,995,312	3,074,894	6,132,795
Other	**3,417,197**	**4,273,473**	**8,371,743**	**6,085,460**	**9,173,467**
Total	**150,180,285**	**159,528,684**	**172,710,205**	**169,848,090**	**182,893,262**

General Fund Revenue by Source
Fiscal Year 2021



GENERAL FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

	EXPENDITURES	Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
10	General Government	6,461,925	6,563,430	5,367,598	5,942,206	6,738,659
20	Financial Services	6,332,462	6,739,433	7,364,252	8,630,918	8,389,828
20	Section 380 Grants	3,469,941	4,309,240	4,359,975	4,468,254	6,910,331
30	Police	34,745,518	39,124,610	41,860,745	43,810,741	46,417,300
35	Fire and EMS	34,390,338	37,899,128	39,772,035	38,026,226	42,258,049
40	Public Works	7,033,338	12,514,790	12,412,007	12,168,989	12,112,285
50	Human Resources	1,985,329	2,185,126	2,289,582	2,662,961	3,629,147
55	Administrative Services	7,701,707	9,296,169	10,150,876	10,544,972	12,070,077
60	Information Technology	3,519,091	5,620,943	7,605,179	8,262,748	9,320,979
65	Library	4,451,875	5,143,811	4,879,190	5,801,100	5,475,270
75	Parks and Recreation	14,876,129	16,321,574	16,410,290	15,880,622	18,344,377
80	Engineering Services	5,014,906	1,979,664	2,243,778	2,533,473	2,200,584
90	Development Services	6,562,896	7,135,037	7,634,341	7,697,322	7,554,040
	Sub-Total	136,545,455	154,832,955	162,349,848	166,430,532	181,420,926
99	Non Dept & Transfers Out	3,516,530	3,102,321	3,731,430	2,975,558	1,205,061
	Total	**140,061,985**	**157,935,276**	**166,081,278**	**169,406,090**	**182,625,987**



CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE
FUNDED AND UNFUNDED REQUESTS
FISCAL YEAR 2020 - 2021
GENERAL FUND

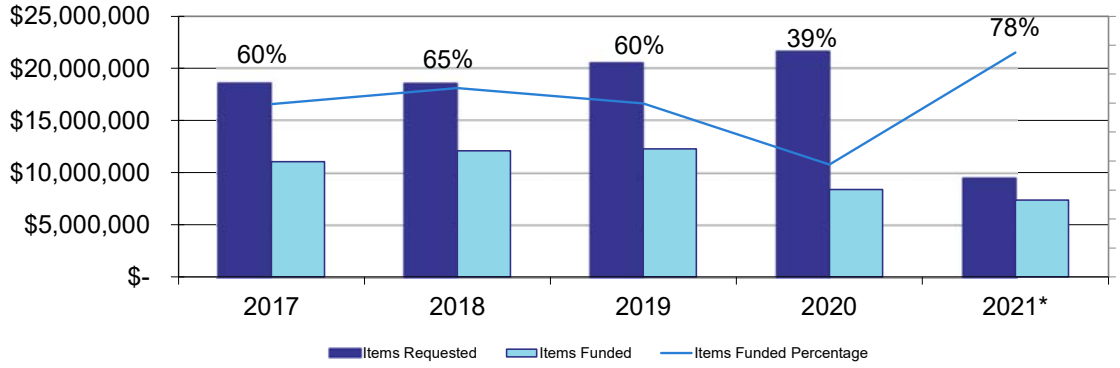
Division/Subdivision	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items Personnel	Capital	Operations	Item Total
PD - Administration	Replace: 2009 Chev Tahoe (176,836 miles; unit 9154)	49,980	-	-	-	-	49,980
PD - Patrol	Replace: 2007 Chev Tahoe (221,900 miles) / Ford Explorer (unit 7128)	76,175	-	-	-	-	76,175
PD - Patrol	Replace: 2007 Chev Tahoe (153,536 miles; unit 7130)	76,180	-	-	-	-	76,180
PD - Patrol	Replace: 2007 Chev Tahoe (204,892 miles; unit 7136)	76,180	-	-	-	-	76,180
PD - Patrol	Replace: 2007 Chev Tahoe (169,550 miles; unit 7127)	76,180	-	-	-	-	76,180
PD - Patrol	Replace: 2009 Chev Tahoe (155,503 miles; unit 9150)	76,180	-	-	-	-	76,180
PD - Patrol	Replace: 2007 Chev Tahoe (198,000 miles; unit 7134)	76,180	-	-	-	-	76,180
PD - Patrol	Replace: 2007 Chev Tahoe (198,000 miles; unit 7140)	76,180	-	-	-	-	76,180
PD - Patrol	Replace: 2007 Chev Tahoe (194,553 miles; unit 7139)	76,180	-	-	-	-	76,180
PD - Patrol	Wellness Coordinator (grant)	-	1.00	75,678	-	7,735	83,413
PD - Patrol	Patrol Officer 1 (grant - 3 for 1 ratio)	-	1.00	97,885	-	16,022	113,907
PD - Patrol	Patrol Officer 2 (grant - 3 for 1 ratio) with vehicle	-	1.00	97,885	82,280	16,022	196,187
PD - Patrol	Patrol Officer 3 (grant - 3 for 1 ratio)	-	1.00	97,885	-	16,022	113,907
PD - Patrol	Patrol Officer 4 (grant - 3 for 1 ratio) with vehicle	-	1.00	97,885	82,280	16,022	196,187
PD -Traffic	Replace: 2018 Harley Davidson (57,539 miles; unit 1803)	39,000	-	-	-	-	39,000
PD -Traffic	Replace: 2018 Harley Davidson (23,000 miles; unit 1804)	39,000	-	-	-	-	39,000
PD - Investigations	Replace: 2011 Chev Tahoe (104,575 miles) / Chev Malibu (unit 1166)	22,975	-	-	-	-	22,975
PD - Investigations	Replace: 2011 Chev Tahoe (111,271 miles) / Chev Malibu (unit 1167)	22,975	-	-	-	-	22,975
PD - Investigations	Replace: 2012 Chev Tahoe (130,193 miles) / Chev Malibu (unit 2178)	22,975	-	-	-	-	22,975
PD - Investigations	Victim's Advocate (pending grant)	-	1.00	75,678	-	7,735	83,413
Fire - Community Education	Replace: Enclosed Carry-on Trailer (unit FD 5593)	20,000	-	-	-	-	20,000
Fire - Community Education	IT Infrastructure Updates - Phase 1	30,500	-	-	-	-	30,500
Fire - Operations	Deputy Chief/Operations	-	1.00	179,613	-	14,006	193,619
Fire - Operations	Replace: Motorola Portable and Mobile Radio System(s)	60,000	-	-	-	-	60,000
PW - Streets	Truck Mounted Message Board	-	-	-	10,000	-	10,000
PW - Streets	Replace: 2000 Trailer (unit 41093)	10,400	-	-	-	-	10,400
PW - Streets	Replace: 2005 C & S Trailer (unit 41107)	10,400	-	-	-	-	10,400
PW - Streets	Replace: 2007 International Dump Truck (71,943 miles; unit 41128)	119,600	-	-	-	-	119,600
PW - Streets	Replace: 2012 Husqvarna Concrete Saw (1,090 hrs; unit 41152)	37,960	-	-	-	-	37,960
PW - Operations	Replace: 2000 MMA Striping Trailer (unit 48507)	9,950	-	-	-	-	9,950
PW - Operations	Replace: 2007 Ford F-150 XL (31,384 miles; unit 48505)	34,500	-	-	-	-	34,500
AS - Building Services	Replace: Metasys to Tridium	148,815	-	-	-	-	148,815
AS - Building Services	Replace: HVAC R22-Central Fire	68,000	-	-	-	-	68,000
AS - Building Services	Replace: HVAC R22-Police Department	80,000	-	-	-	-	80,000
AS - Building Services	Replace: FAC Dectron unit s	970,000	-	-	-	-	970,000
AS - Building Services	Replace: HVAC R22-Fire Station 4	53,000	-	-	-	-	53,000
AS - Building Services	Replace: City Hall AH7 Variable Frequency Drive	7,500	-	-	-	-	7,500
AS - Building Services	Replace: HVAC R22-Simms Moore	36,000	-	-	-	-	36,000
AS - Building Services	Storage Containers (2)	-	-	-	9,400	-	9,400
AS - Building Services	Replace: HVAC R22-Public Works	129,000	-	-	-	-	129,000
AS - Building Services	Replace: HVAC R22-Safety Town	20,000	-	-	-	-	20,000
AS - Building Services	Replace: 2011 Genie GS-3232 (206 Hours; unit 55014)	29,304	-	-	-	-	29,304
AS - Fleet Services	Replace: 2005 Ford F-150 XL (49,900 miles; unit 56012)	35,000	-	-	-	-	35,000
AS - Fleet Services	Replace: 2005 Clarke Focus (140 miles; unit 56001)	13,520	-	-	-	-	13,520
IT - MIS	Server Refresh	300,000	-	-	-	-	300,000
IT - MIS	Network Core Ring Refresh	228,000	-	-	-	-	228,000
IT - MIS	Cisco Equipment - Various	40,000	-	-	-	-	40,000
IT - MIS	Disaster Recovery Continuation	500,000	-	-	-	-	500,000
IT - MIS	CCOM Hardware Replacement (Year 3 of 3)	100,000	-	-	-	-	100,000
IT - MIS	Cisco Equipment Replacement 1 of 3	350,000	-	-	-	-	350,000
Library - Administration	Library Materials Funding	700,000	-	-	-	-	700,000
Parks - Frisco Athletic Center	FAC - Facilities Maintenance (UV unit , Replaster Pool, Lazy River)	445,000	-	-	-	-	445,000
Parks - Natural Resources	Replace: 2008 Kubota Z-Turn (630 hrs) / Toro Z-Master (unit 75177)	18,000	-	-	-	-	18,000
Parks - Natural Resources	Replace: 2011 Kubota Z-Turn (1,971 hrs) / Toro 3500-D (unit 75195)	28,000	-	-	-	-	28,000
Parks - Natural Resources	Replace: 2013 Kubota Z-Turn (2,455 hrs) / Toro Z-Master (unit 75206)	18,000	-	-	-	-	18,000
Parks - Natural Resources	Replace: 2010 Kubota Z-Turn (1,785 hrs) / Toro Z-Master (unit 75240)	18,000	-	-	-	-	18,000

CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE
FUNDED AND UNFUNDED REQUESTS
FISCAL YEAR 2020 - 2021
GENERAL FUND

Funded Items, continued

Division/Subdivision	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items Personnel	Capital	Operations	Item Total
Parks - Natural Resources	Replace: 2011 Toro 4100-D (1,971 hrs) / Toro 3500-D (unit 75199) *out of serv	28,000	-	-	-	-	28,000
Parks - Parks & Median	Replace: 2006 Maxey Trailer / 20' Trailer (unit 75117)	5,500	-	-	-	-	5,500
Parks - Parks & Median	Replace: 2008 Maxey Trailer / 20' Trailer (unit 75174)	5,500	-	-	-	-	5,500
Parks - Parks & Median	Replace: 2008 Kubota Z-Turn (2,774 hrs) / Toro Z-Master (unit 75188) *out of s	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2010 Toro 4100-D (3,113 hrs) / Toro 4100-D (unit 75191) *out of serv	71,760	-	-	-	-	71,760
Parks - Parks & Median	Replace: 2011 Toro 4100-D (1,938 hrs) / Toro 4100-D (unit 75196) *out of serv	71,760	-	-	-	-	71,760
Parks - Parks & Median	Replace: 2008 Toro 4100-D (1,580 hrs) / Toro GM360 (unit 75175) *out of serv	40,560	-	-	-	-	40,560
Parks - Parks & Median	Replace: 2014 Kubota Z-Turn (1,387 hrs) / Toro Z-Master (unit 75221) *out of s	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2012 Kubota Z-Turn (2,350 hrs) / Toro Z-Master (unit 75201) *out of s	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2013 Kubota Z-Turn (2,460 hrs) / Toro Z-Master (unit 75205) *out of s	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2013 Kubota Z-Turn (1,876 hrs) / Toro Z-Master (unit 75207) *out of s	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2013 Kubota 100" (1,107 hrs) / Toro GM360 (unit 75208) *out of servi	40,560	-	-	-	-	40,560
Parks - Parks & Median	Replace: 2013 Kubota 100" (1,624 hrs) / Toro GM360 (unit 75210)	40,560	-	-	-	-	40,560
Parks - Parks & Median	Replace: 2014 Kubota 100" (781 hrs) / Toro GM360 (unit 75222) *out of service	40,560	-	-	-	-	40,560
Parks - Parks & Median	Replace: 2010 Kubota Z-Turn (2,774 hrs) / Toro Z-Master (unit 75189) *out of s	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2010 Kubota Z-Turn (2,774 hrs) / Toro Z-Master (unit 75190) *out of s	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2012 Kubota RTV (xxx hrs) / John Deer Gator (unit 75244)	25,000	-	-	-	-	25,000
Parks - Parks & Median	Median Enhancement Program	-	-	-	-	326,000	326,000
DS - Building Services	Replace: 2007 Ford F-150 XL (70,857 miles; unit 96043)	34,500	-	-	-	-	34,500
DS - Building Services	Replace: 2008 Chev Silverado 1500 (78,898 miles; unit 96046)	34,500	-	-	-	-	34,500
Total of Items Funded:		6,039,549	7.00	722,509	183,960	419,564	7,365,582
Total Supplemental Items Funded:		1,326,033					
Total Continuation Capital and Supplemental Items Funded:		7,365,582					

Five Year Comparison of Capital & Supplemental Program



* FY21 items requested substantially less than prior years resulting in a higher percentage of items funded

CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE
FUNDED AND UNFUNDED REQUESTS
FISCAL YEAR 2020 - 2021
GENERAL FUND

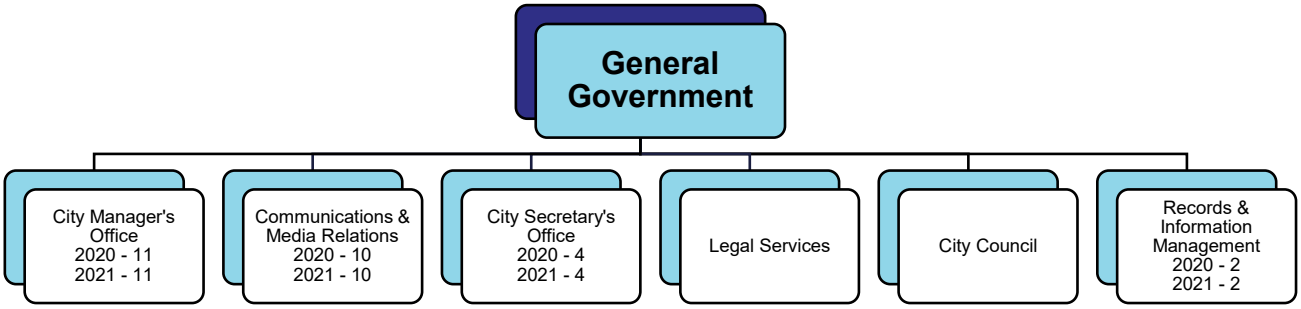
Items Below This Line Are Not Funded

Division/Subdivision	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items Personnel	Capital	Operations	Item Total
PD - Animal Services	Replace: 2015 Ford P/U (82,000 miles; unit 97010)	69,925	-	-	-	-	69,925
PD - Traffic	Replace: 2018 Harley Davidson (16,358 miles; unit 1802)	39,000	-	-	-	-	39,000
PD - Schoole Resource Officer	SRO Officer (Leadership Prep) with vehicle	-	1.00	97,885	82,280	16,022	196,187
PD - Investigations	Replace: 2007 Chev Tahoe (193,183 miles) / Chev Malibu (unit 7145)	22,975	-	-	-	-	22,975
PD - Investigations	Replace: 2012 Chev Tahoe (117,927 miles) / Chev Malibu (unit 2175)	22,975	-	-	-	-	22,975
Fire - Administration	Open Records Clerk	-	1.00	65,044	7,500	4,450	76,994
Fire - Community Education	Frisco Fire Safety Town Interior Renovations	65,000	-	-	-	-	65,000
Fire - Community Education	PT to FT Fire Safety Educator	-	0.50	46,679	-	-	46,679
Fire - Emergency Management	Emergency Management Planner	-	1.00	75,678	-	5,358	81,036
Fire - Operations	Deputy Chief/Operations	-	1.00	179,613	-	14,006	193,619
PW - Streets	Replace: 2007 International Dump Truck (67,257 miles-Unit 41129)	109,200	-	-	-	-	109,200
PW - Streets	Replace: 1996 Case Loader (4,947 hrs; unit 41055)	156,000	-	-	-	-	156,000
HR - Administration	Expansion of Employee Recognition Program (Web Platform)	-	-	-	-	34,000	34,000
IT - MIS	Storage Replacement	400,000	-	-	-	-	400,000
IT - MIS	Sr Network Engineer (Overlap)	-	1.00	106,428	7,600	10,790	124,818
Parks - Adult Activity Center	3 Vehicle Wraps for the Grove at Frisco Commons Buses	-	-	-	-	15,000	15,000
Parks - Frisco Athletic Center	Advertising - Digital Marketing and Transition FAC to Play Frisco	-	-	-	-	22,000	22,000
Parks - Natural Resources	Replace: 2016 Toro Z-Master Mower (1,086 hrs; unit 75275)	18,000	-	-	-	-	18,000
Parks - Natural Resources	Replace: 2006 Tractor and Bush Hog Mower (5,677 hrs; unit 75132)	44,000	-	-	-	-	44,000
Parks - Natural Resources	Replace: 2008 Ford F250 Pickup Truck (mi 36,254; unit 75181)	37,425	-	-	-	-	37,425
Parks - Parks & Median	Replace: 2007 Maxey Trailer (unit 75158)	5,500	-	-	-	-	5,500
Parks - Parks & Median	Replace: 2008 Ford F250 Pickup Truck (unit 75168; miles 110,878)	37,175	-	-	-	-	37,175
Parks - Parks & Median	Replace: 2014 Kubota Mower (1,387 hrs; unit 75245)	16,640	-	-	-	-	16,640
Parks - Parks & Median	Replace: 2010 Toro Z-Master Mower (1,061 hrs; unit 75241)	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2015 Toro GM-360 Mower (1,580 hrs; unit 75235)	44,200	-	-	-	-	44,200
Parks - Parks & Median	Replace: 2008 Toro Turf Field Mower Z (1,743 hrs; unit 75180)	27,040	-	-	-	-	27,040
Parks - Parks & Median	Replace: 2012 Toro Z-Master Mower (1,355 hrs; unit 75204)	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2012 Toro Z-Master Mower (764 hrs; unit 75203)	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2007 Toro Turf Field Mower Z (1,558 hrs; unit 75156)	27,040	-	-	-	-	27,040
Parks - Parks & Median	Replace: 2006 Toro Turf Field Mower Z (1,556 hrs; unit 75116)	27,040	-	-	-	-	27,040
Parks - Parks & Median	Replace: 2012 Toro Z-Master Mower (1,893 miles; unit 75200)	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2014 Toro Z-Master Mower (1,775 hrs; unit 75219)	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2014 Toro Z-Master Mower (1,724 hrs; unit 75220)	18,000	-	-	-	-	18,000
Parks - Parks & Median	Replace: 2006 Kubota 50HP Tractor (2,125 hrs; unit 75133)	32,240	-	-	-	-	32,240
Parks - Parks & Median	Replace: 2008 Ford F150 Pickup Truck (unit 75184; miles 61,344)	36,475	-	-	-	-	36,475
Total of Items Not Funded:		1,345,850	5.50	571,327	97,380	121,626	2,136,183
Total of All Items Considered:		7,385,399	12.50	1,293,835	281,340	541,190	9,501,764
Total of All Capital and Supplemental Items:		9,501,764					

GENERAL GOVERNMENT DEPARTMENT SUMMARY

DEPARTMENT MISSION

Continually seek to improve the quality of life for the residents of the City and administer all municipal business through the execution of City Council decisions. Communications and Media Relations, as well as the City Secretary's Office, empowers the public by providing information to improve the quality of life, promote civic pride and project transparency. Records Management empowers the City's residents with "readily available information" and provides efficient, economical and effective controls over the creation, distribution, organization, integrity, maintenance, management and disposition of records. Legal Services Division provides timely and quality legal services and advice.



EXPENDITURE SUMMARY

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
City Manager's Office	$ 2,137,168	$ 2,485,172	$ 2,660,299	7.05%
Communications & Media Relations	1,260,814	1,460,229	1,516,713	3.87%
City Secretary's Office	444,778	416,781	642,413	54.14%
Legal Services	1,063,540	1,156,150	1,440,000	24.55%
City Council	111,676	137,361	166,868	21.48%
Records & Information Management	349,623	286,513	312,366	9.02%
Totals	$ 5,367,598	$ 5,942,206	$ 6,738,659	13.40%

GENERAL GOVERNMENT

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
11012000 - City Secretary's Office						
✓	Provide transparency in government	Respond to public information requests according to the statutes laid forth in the Texas Public Information Act	Number of requests	1,505	1,740	1,650
			Number of staff activities generated by requests	3,403	4,524	4,200
			Associated revenue	$8,742	$9,000	$8,000
			Percentage responded to according to the State of Texas timeline	100%	100%	100%
✓		Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (1)	Required newspaper and legislation action associated expenditures	$54,663	$25,000	$35,000
	Provide customer service	Issuing and tracking City alcohol permits	Number of permits issued	497	460	400
			Associated revenue	$65,975	$56,620	$50,000

Strategic Focus Area: Long-term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
11016000 - City Council						
✓	Provide transparency in government	Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (2)	Required newspaper and legislation action associated expenditures	$5,803	$500	$500

GENERAL GOVERNMENT

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
11017000 - Records and Information Management						
✓	Maintain systems, technologies and methodologies for consistent communication of goals, objectives, programs and activities	Staff training to improve efficiency and risk mitigation in records management	Conduct records management training sessions	25	5	12
		Manage cost effective storage of long-term records	Total number of boxes offsite	4,430	4,410	4,500
		Destroy information past retention to reduce risks and cost	Total number of boxes destroyed	547	162	650
		Track services provided for storage, retrieval and destruction of records	Total number of boxes processed by RIM	1,981	1,764	1,950
		Audit offsite storage boxes	Audit 15 boxes per quarter	N/A	0	45
		Conduct liaison compliance inspections	Number of inspections	N/A	N/A	4

Strategic Focus Area: Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
11011000 - Communications & Media Relations						
✓	Design programs that encourage community partnerships	Expand available services using volunteers (calendar year)	Active volunteers	1,052	620	1,157
			Volunteer hours served	26,587	10,842	26,852
			Value of volunteer hours	$ 667,333	$ 272,134	$ 673,985
	Engage with outside organizations who produce private special events and coordinate city services to ensure optimal results for the events		Number of events	183	76	201
	Increase participation in digital newsletter, Focal Point		Increase subscriber base by 5% annually	48,952	50,000	52,500
			Increase opens by 5% annually	27.72%	29.00%	30.00%
			Increase clicks by 2% annually	2.14%	2.30%	2.50%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Civic Involvement, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
11011000 - Communications & Media Relations						
✓	Increase performance of City's primary website, www.friscotexas.gov		Number of visits - increase by 10% annually	1.6M	1.8M	1.9M
			Number of page views - increase by 10% annually	3.7M	4.0M	4.4M
			Unique page views - increase by 10% annually	2.9M	3.2M	3.5M
			Mobile traffic - increase by 5% annually	54%	57%	60%
	Use social media to engage, educate and inform community about city programs, services, special events, engagement opportunities and emergencies	Increase engagement by 5% annually	Twitter followers	63,120	65,000	68,000
			Facebook likes	23,338	25,000	26,250
			YouTube subscribers	1,129	1,200	1,300
11012000 - City Secretary's Office						
🗁	Explore ways to improve voter turnout in City elections	Offer adequate polling locations for the public's convenience	Percentage of residents voting	9.1%	0% *election not held	15%
			Total registered voters	100,214	107,466	109,500

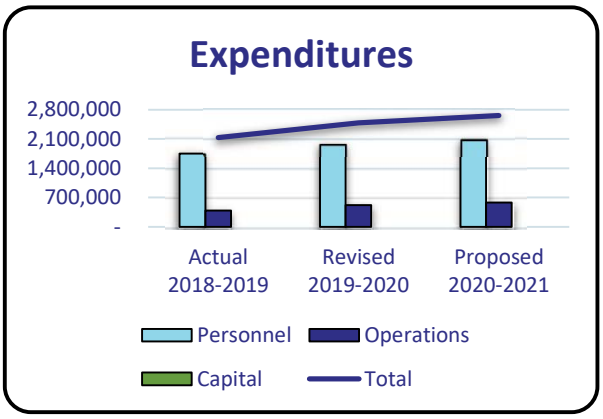
Core Services

The City of Frisco Charter provides for the appointment of the City Manager who "shall serve as the Chief Administrative Officer of the City." The City Manager strives to continually improve quality and efficiency of services provided, plan for the continued growth and expansion of the City, ensure that service is provided equally to all areas of the City and provide effective support for the City Council.

In that role, the City Manager's Office takes an active role in the evaluation of annual budget alternatives, coordinates inter-departmental activities to ensure effective and efficient work practices, implements policies and ordinances in a timely, fair and consistent manner and supports quality commercial and residential development.

Key Points Affecting Service, Performance and Proposed Budget

The City Manager's Office takes a major role in the management and funding of the capital program, providing for planned growth and providing the support for the resolution of complex citizen issues.



Expenditures - 11010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,748,244	1,970,196	2,081,520
Operations	388,924	514,976	578,779
Capital	-	-	-
Total	2,137,168	2,485,172	2,660,299

Major Budget Items

Personnel expenditure increase from FY19 to FY21 is the result of a the transfer of the Chief Innovation Officer position, previously an Assistant to the City Manager position, from the Utility Fund to the General Fund in FY20. Funding included for all positions in FY21 while FY20's revised operations reflect a vacancy for the position of Manager Intergovernmental Relations and Project Management.

Funding for contract and professional services for the annual lobbyist and management study contracts account for 65 % of the FY21 operations proposed budget.

Personnel

	Level	FY 2019	FY 2020	FY 2021
City Manager	213	1	1	1
Deputy City Manager	212	1	1	1
Assistant City Manager	211	2	2	2
Chief Innovation Officer	162	-	1	1
Manager Intergovernmental Relations & Project Mgmt.	156	1	1	1
Facility Project Manager	153	1	1	1
Special Assistant to the City Manager	153	1	1	1
Administrative Supervisor	133	1	1	1
Senior Administrative Assistant	131	-	1	1
Administrative Assistant	124	2	1	1
Total		10	11	11

Core Services

The Communications and Media Relations Division is responsible for educating, marketing, promoting and informing the public and greater North Texas about City of Frisco programs, services, special projects and events. Our goal is to make it easy for our residents to be informed, involved and knowledgeable about the up-to-date work of our City government.

Our communication tools include the City's bi-monthly resident newsletter, Focal Point; press releases, which are posted online and distributed to print and broadcast news organizations, as well as, a number of freelance journalists; an E-news service, which is subscriber based; social media, including Twitter, Facebook and YouTube; a cable TV, government access channel; as well as videos on demand, 24/7 streaming of the cable channel and live streaming of City Council and Planning & Zoning meetings.

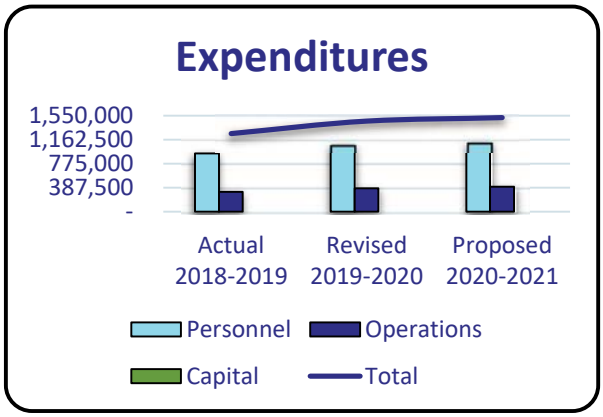
Key Points Affecting Service, Performance and Proposed Budget

Responsible for the content management of the City of Frisco's primary website, www.friscotexas.gov, as well as the content management of friscofun.org, friscofiresafetytown.com and friscofreedomfest.org.

Respond to daily media inquiries which can involve providing and/or facilitating interviews, as well as, assisting with the sharing of records, documents, photographs or video related to City programs and services.

Manage the Municipal Volunteer Program (MVP), which supports City sponsored events. Volunteers are also used to supplement various staffing needs. Recruiting, screening, onsite management, tracking of service hours and the volunteer appreciation reception are components of the program.

Provide video production, in the form of public service announcements, as well as, marketing, training and educational videos. Provide audio/video production of City Council, Planning and Zoning and Town Hall meetings necessary to satisfy broadcast and archive needs. Coordinate the rebroadcast of Collin and Denton County commissioner meetings on Frisco's cable channel and website.



Expenditures - 11011000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**940,412**	**1,082,081**	**1,113,539**
Operations	**320,402**	**378,148**	**403,174**
Capital	**-**	**-**	**-**
Total	**1,260,814**	**1,460,229**	**1,516,713**

Major Budget Items

A FY20 reclass for the vacant Interactive Media Administrator to an Assistant Director of Communications and Media Relations is fully funded in FY21.

Communications' response to the COVID-19 Pandemic and the recent racial unrest protests resulted in a shift of priorities with an increase in online traffic and increase in the number of town hall meetings as evidenced on the prior performance measure pages.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Communications and Media Relations	205	1	1	1
Assistant Director of Communications and Media Relations	200	-	1	1
Sponsorship and Events Developer Administrator	148	1	1	1
Interactive Media Administrator	-	1	-	-
Producer	145	1	1	1
Audio Video Administrator	141	1	1	1
Communications Specialist	140	1	1	1
Videographer	138	2	2	2
Volunteer & Special Events Coordinator	133	1	1	1
Administrative Assistant	124	1	1	1
Total		10	10	10

Core Services

The role of the City Secretary's Office is to promote an environment throughout the City of Frisco that encourages transparency, compliance and efficiency by implementing policies and procedures that foster effective distribution of information to City Council, City Staff, candidates, citizens and voters.

As the Election Administrator for City elections, the City Secretary's Office seeks to improve voter education, voter registration and voter turnout. The City Secretary's Office serves as the official repository for associated campaign and election document filings. Additionally, the Division coordinates the City Council's Boards and Commissions appointment process and maintains the records relating to these appointments.

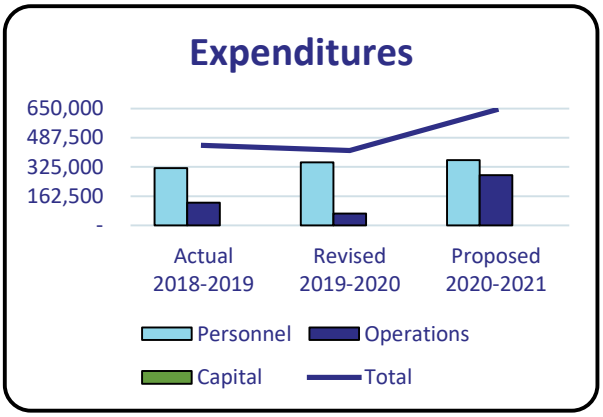
This Division continually serves the public in the following ways: striving for excellence in preparation of all official documents and minutes, preserving the legislative history of the City, publishing official legal and election notices, updating and distributing the City's Code of Ordinances, serving as the City's Records and Information Management Officer and managing the alcohol permitting program.

Finally, the City Secretary's Office is responsible for upholding transparency by effectively and efficiently managing Public Information Requests. The Division diligently fulfills all public information requests according to the statutes outlined by the Texas Public Information Act which is governed by the Texas Attorney General.

Key Points Affecting Service, Performance and Proposed Budget

As voter turnout for local elections continues to be low, the City Secretary's Office will strive to improve voter education programs, voter registration drives and overall voter turnout in FY21.

The revenue for public information requests has decreased due to requestors invoking their right to inspect requested documents rather than paying for the requested information.



Expenditures - 11012000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**318,358**	**350,509**	**362,563**
Operations	**126,420**	**66,272**	**279,850**
Capital	**-**	**-**	**-**
Total	**444,778**	**416,781**	**642,413**

Major Budget Items

Cost of advertising for elections and contracts with Collin and Denton Counties for election services are the primary operational expenditures.

Election appropriations for FY21 increased 400% over FY19 due to the postponement of the May 2020 General Election to November 2020. This postponement will result in two general and two runoff elections being held in FY21.

Personnel

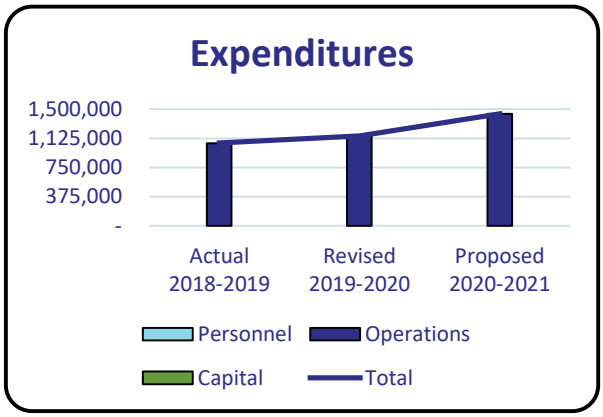
	Level	FY 2019	FY 2020	FY 2021
City Secretary	204	1	1	1
Assistant City Secretary	141	1	1	1
Open Records Coordinator	132	1	1	1
Administrative Assistant	124	1	1	1
Total		4	4	4

Core Services

The Legal Division provides legal support for the day-to-day operations of the City, including matters such as land use and development, human resources, economic development, litigation support and municipal court.

Key Points Affecting Service, Performance and Proposed Budget

The City retains the law firm of Abernathy, Roeder, Boyd & Hullett. In addition to business related legal services, they provide prosecutorial services for matters brought before the Municipal Court, which are charged to the Municipal Court Division.



Expenditures - 11014000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	1,063,540	1,156,150	1,440,000
Capital	-	-	-
Total	1,063,540	1,156,150	1,440,000

Major Budget Items

Operations include all General Fund legal expenditures. Expenditures incurred for projects are charged to the specific capital project within the Capital Projects Funds and legal expenditures for other funds are allocated within those funds.

Operations appropriations increase 8.71% in FY20 as the result of Abernathy's response to the COVID-19 Pandemic. FY21 increase projected at 24.55% for future response to COVID-19 related issues and other legal matters.

Personnel

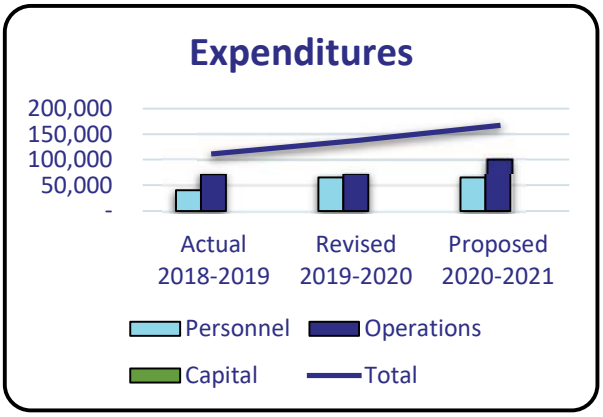
Note: No positions are funded in this Division.

Core Services

The City Charter provides for the creation of a City Council that is vested with all powers of the City and the determination of all matters of policy.

The City Council's achievements include the support of a multi-million dollar capital program which supports the growth and development of the community. Initiatives and partnerships for commercial and residential growth continue. These efforts are designed to provide new jobs, obtain additional capital investment, increase retail square footage and provide for a diversified commercial base.

The City Council supports multiple opportunities for civic involvement in the governmental process including "Coffee with the Mayor", Town Hall meetings, the Mayor's Youth Council and the City Hall 101 program.



Expenditures - 11016000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**40,369**	**65,238**	**65,238**
Operations	**71,307**	**72,123**	**101,630**
Capital	**-**	**-**	**-**
Total	**111,676**	**137,361**	**166,868**

Major Budget Items

Twenty-eight percent of operations include funding for dues and travel related to networking and municipal legislative efforts. FY20 travel expenditures halted for travel restrictions in place for COVID-19. These appropriations are in FY21 operations appropriations with the outlook that restrictions will be lifted.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Mayor	-	**1**	**1**	**1**
Council Member	-	**6**	**6**	**6**
Total		**7**	**7**	**7**

Note: Council Members are not included in employee totals and receive a flat monthly stipend compensation based on the City Charter.

Core Services

The Records and Information Management Division is responsible for the systematic management and retrieval of City records and maintaining a records control schedule in a manner that is compliant with applicable laws and the City policies. The program provides methods and procedures to enable the City Council and City Secretary to fulfill duties required by law and works with all City Departments to ensure compliance with records and information management policies.

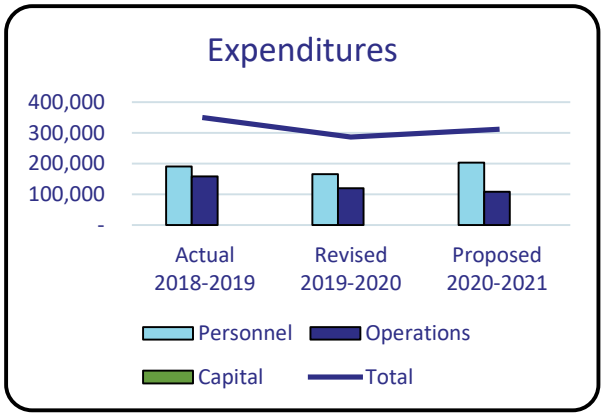
Records and Information Management establishes and implements policies, systems and procedures to capture, create, access, distribute, use, store, secure, retrieve and ensure disposition of the City's records and information. The Division also performs activities related to legal discovery for City management and attorneys, providing assistance with public information requests, training for new employees and Department Records Liaisons as well as providing assistance for the City's records management software.

Key Points Affecting Service, Performance and Proposed Budget

Perform updates to policies and processes using records and information management best practices for efficient and legally complaint records management with all City departments.

Conduct an evaluation of records management database architecture to ensure logical records taxonomy/classification for ease in search and retrieval of electronic records.

Create a Records and Information Management Manual to provide staff with structure, responsibilities and procedures for an active and ongoing records and information management program that is compliant with the law and City policies.



Expenditures - 11017000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**190,904**	**165,986**	**203,204**
Operations	**158,719**	**120,527**	**109,162**
Capital	**-**	**-**	**-**
Total	**349,623**	**286,513**	**312,366**

Major Budget Items

Appropriations in FY21 provide for a full year of funding vs. four months of expenditures in FY20 for the FY19 vacant position of Records and Information Management Administrator.

Software maintenance with Hyland for OnBase, and contract services with Texas Archives for offsite records storage and destruction services, equate to 78% of the operations budget.

FY21 appropriations include funding in professional services for a records management firm to provide as-needed guidance in RIM's efforts to create a more centralized, consistent and homogenous system of records and information management across the City.

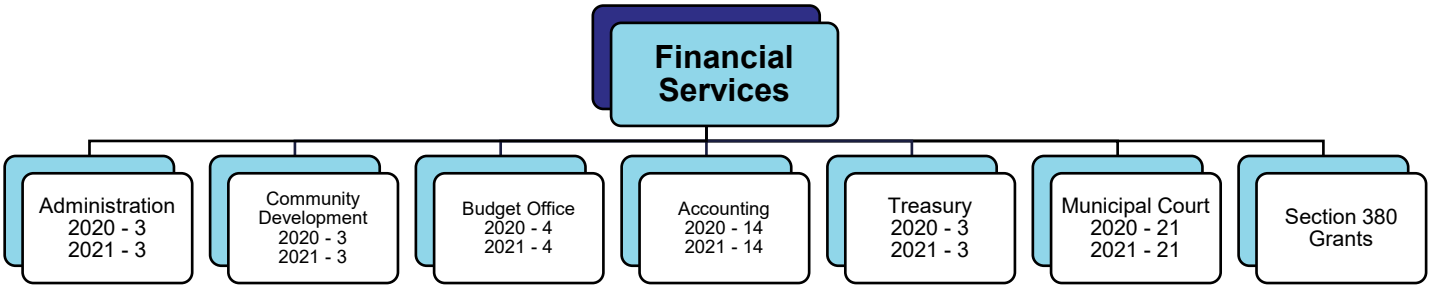
Personnel

	Level	FY 2019	FY 2020	FY 2021
Records & Information Management Administrator	**153**	**1**	**1**	**1**
Municipal Records & Information Management Coordinator	**137**	**1**	**1**	**1**
Total		**2**	**2**	**2**

FINANCIAL SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

Accurately and fairly manage and present the City's financial affairs; protect and advance the City's financial position by maintaining proper internal controls, recommending sound financial policies and providing quality customer service.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 298,535	$ 535,988	$ 413,576	-22.84%
Community Development	674,292	825,754	984,696	19.25%
Budget Office	694,721	581,263	591,165	1.70%
Accounting	2,110,356	2,562,081	2,083,056	-18.70%
Treasury	1,277,160	1,834,795	1,845,965	0.61%
Municipal Court	2,309,188	2,291,037	2,471,370	7.87%
Section 380 Grants	4,359,975	4,468,254	6,910,331	54.65%
Totals	$ 11,724,227	$ 13,099,172	$ 15,300,159	16.80%

FINANCIAL SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
12010000 - Administration						
🗁	Provide customers (internal and external) with quality service	Provide information to financial advisors, bondholders, underwriters and rating agencies	City's general obligation bond rating (Benchmark AAA/Aaa)	S&P = AAA	S&P = AAA	S&P = AAA
FRISCO				Moody's = Aa1	Moody's = Aaa	Moody's = Aaa
🗁		Meet reporting deadlines	Meet 100% of reporting deadlines	100%	100%	100%

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
12020000 - Budget Office						
🗁	Provide stewardship of financial resources balancing the City's short and long-term needs	Maintain a competitive debt position	Debt requirement portion of tax rate	34.31%	34.72%	33.06%
FRISCO		Maintain General Fund balance (Benchmark 25%)	Unassigned fund balance as % of operating budget	45.00%	30.00%	25.00%
12021000 - Accounting						
🗁	Provide customers (internal and external) with quality service	Ensure prompt payments to City vendors and employees, as required by law	Vendors paid within the thirty-day prompt payment mandate	81%	88%	90%
✓			Accounts payable checks and transactions per technician	13,119	12,375	13,745
✓			Payroll checks and status changes processed per coordinator	53,739	54,980	56,630
✓			Employees per payroll coordinator	879	879	885

FINANCIAL SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
12022000 - Treasury						
FRISCO	Manage the City's investment portfolio	Earn benchmark yield as set by the City's investment policy and strategy	Annual investment rate of return: number of basis points greater than the six-month treasury bill rate	-18 bp*	18 bp*	2 bp*
🗁	Maintain percent of current property taxes collected	Maintain major revenue source collections	Collection rate	100%	100%	100%
🗁	Create cash management refinements and enhancements	Deposits completed by deadline each day	Daily deposit deadlines met	100%	100%	100%
		Cash handler mandatory training	Selected employees trained in cash handling procedures	100%	100%	100%
12019000 - Community Development						
🗁	Provide customers (internal and external) with quality service	Meet reporting deadlines for grants	Meet 100% of reporting deadlines for grants	100%	100%	100%
		Complete grant compliance requirements	Complete 100% of grant compliance requirements	100%	100%	100%

** The City invests for cash flow, short term interest rates continue to decrease which impacts our rate of return.*

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

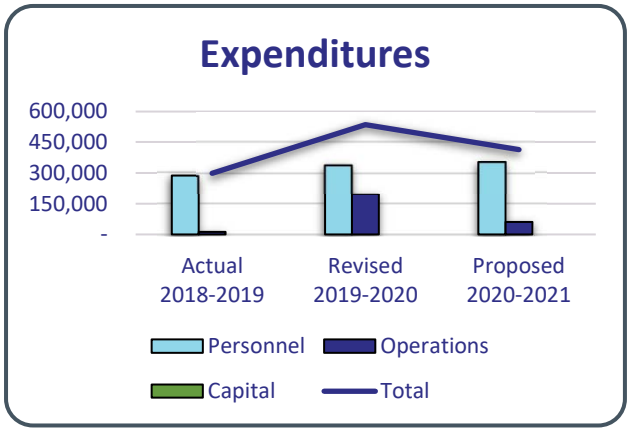
Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
12023000 - Municipal Court						
✓	Provide juvenile defendants sentencing alternatives and exposure to the judicial process for teens interested in a legal career	Maintain Teen Diversionary Program	Juvenile cases filed	402	200	200
			Juvenile cases referred to Teen Court	25%	20%**	20%**
			Juveniles diverted	151	200	200
🗁	Provide excellent administrative and clerical support for municipal court proceedings	Provide the community with a high level of customer service	Cases closed/total cases filed	98%	105%	100%
✓			Cases closed	19,086	17,000	18,000
🗁		Cases processed through automation	Forms processed by web and phone	32%	30%	30%
🗁		Evaluate workflow demands by the community	Court processing costs per case	$131	$120	$125

*** Change in state law resulted in a drop in Juvenile filings.*

Core Services

Financial Services is responsible for financial analysis and reporting, development of financial policies, evaluation of internal controls and management of the financial affairs of the City. This Division acts as the primary contact for the City's outside bond counsel, auditors, rating agencies, underwriters, bankers, investment advisors and financial advisors. Administration provides leadership, strategic planning and financial strategy to the City Council, City Manager's Office and other City Departments. Administration also represents the Department at City Council meetings and in the public.



Expenditures - 12010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**286,482**	**338,397**	**353,458**
Operations	**12,053**	**197,591**	**60,118**
Capital	**-**	**-**	**-**
Total	**298,535**	**535,988**	**413,576**

Major Budget Items

Revised operations include a carry forward purchase order for funding a City-wide cost allocation study. FY21 appropriations include $50,000 for ongoing support for updating the cost allocation model.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Financial Services	**210**	**1**	**1**	**1**
Office Manager	**135**	**1**	**1**	**1**
Special Projects Assistant (PT - 900 hours per year)	**114**	**1**	**1**	**1**
Total		**3**	**3**	**3**

Core Services

The Community Development Division oversees the application, implementation and reporting of public and private grants and serves as liaison to the Social Services Housing Board.

This Division implements and manages the Department of Housing and Urban Development Community Development Block Grant, the Social Services Grant, the Workforce Housing Program and the Historic Tax Exemption Program.

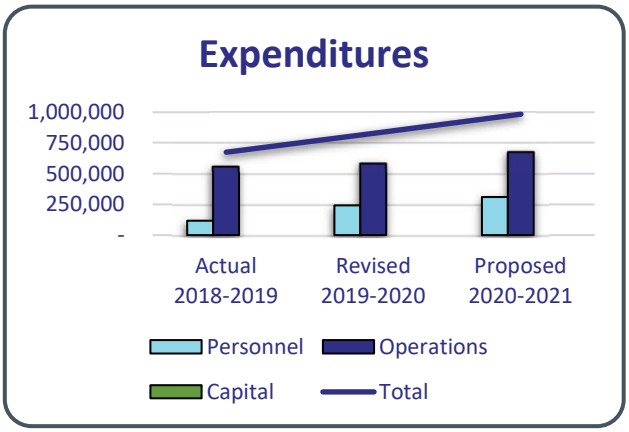
Staff facilitate a grant process culminating in the Social Services and Housing Board recommendation of the allocation of federal and local funds to the City Council. The Social Services and Housing Board approves policy for Community Development Block Grant programs, Social Services Grant programs and Workforce Housing Programs.

Key Points Affecting Service, Performance and Proposed Budget

Positions are supported by funding from the Community Development Block Grant (CDBG).

Social service grant agencies receiving funding include: Boys & Girls Clubs of Collin County, Children's Advocacy Center for Denton County, City House, Family Place, Frisco Family Services, Hope's Door, Journey of Hope Grief Center, Texas Muslim Women's Foundation and Maurice Barnett Geriatric Wellness Center. These agencies are funded with an appropriation designation of $1 per capita, or $205,000 for FY21 based on the January 2020 estimated population.

In addition, up to another $51,250, or $.25 per capita, will be provided as transportation grants to the following social service grant agencies: Boys & Girls Clubs of Collin County, Children's Advocacy Center for Denton County, City House, Family Place, Frisco Family Services, Samaritan Inn and the Veterans Center of North Texas.



Expenditures - 12019000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**116,235**	**241,456**	**309,344**
Operations	**558,057**	**584,298**	**675,352**
Capital	**-**	**-**	**-**
Total	**674,292**	**825,754**	**984,696**

Major Budget Items

Personnel expenditures increase 15% in FY21 when comparing to FY19 due to the Grants Coordinator position being vacant for four months and fully funding in FY20.

Operations in FY21 include an increase of $45,000 for transportation projects due to a possible contract restructure as well as an increase of $67,000 compared to FY19 actuals for agency funding.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Community Development Manager	157	1	1	1
Grants Coordinator	139	1	1	1
Rehabilitation Specialist	139	1	1	1
Total		**3**	**3**	**3**

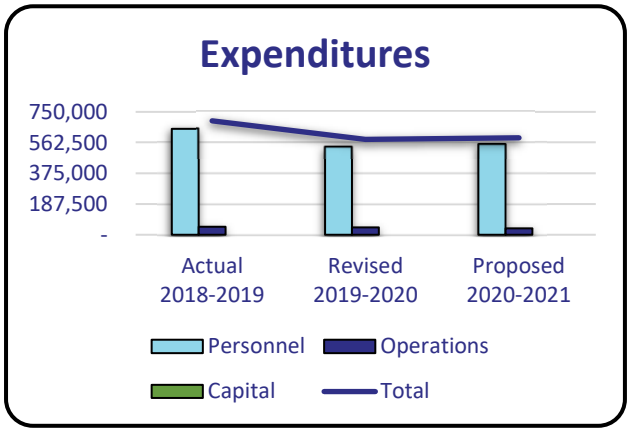
Core Services

The Budget Office provides financial and management information for the City Manager, City Council and City Departments to ensure the most effective use of available resources. The Division manages the development and execution of the annual budget, assembles and guides the development of performance measures and performs special projects such as research and analysis, rate and fee determination and oversees the funding of the City's capital projects. The Division assists in managing the City's debt program and allocating existing appropriation to on-going capital projects.

The development of the City's Annual Budget, a priority of the Division, serves four basic functions for the City: a policy document that articulates the City's priorities and strategic issues of the upcoming fiscal year, an operations guide for staff in developing goals and objectives for the coming fiscal year and in monitoring and evaluating progress toward those goals, a fiscal document for the projection of revenues and expenditures and a communications tool that informs the City's residents of its expenditures and accomplishments.

Key Points Affecting Service, Performance and Proposed Budget

The FY20 Budget Document was submitted to the Government Finance Officers Association and did receive the Distinguished Budget Presentation Award for the Fiscal Year Beginning October 1, 2019. The Division will revise the current year's budget in accordance with GFOA's comments and submit it for the Distinguished Budget Presentation Award for the Fiscal Year Beginning October 1, 2020.



Expenditures - 12020000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**646,036**	**536,541**	**552,679**
Operations	**48,685**	**44,722**	**38,486**
Capital	**-**	**-**	**-**
Total	**694,721**	**581,263**	**591,165**

Major Budget Items

14% decrease in personnel appropriations due to vacant Budget Analyst I position being frozen in FY21.

Decrease in operations due mainly to the level of need in FY21 for computer hardware and software being less than required in FY19 and FY20.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Budget & Strategic Planning	**210**	**-**	**-**	**1**
Assistant Finance Director - Budget	**-**	**1**	**1**	**-**
Budget and Strategic Planning Manager	**162**	**1**	**1**	**1**
Senior Financial Analyst	**147**	**2**	**1**	**2**
Budget Analyst I	**139**	**1**	**1**	**-**
Total		**5**	**4**	**4**

Core Services

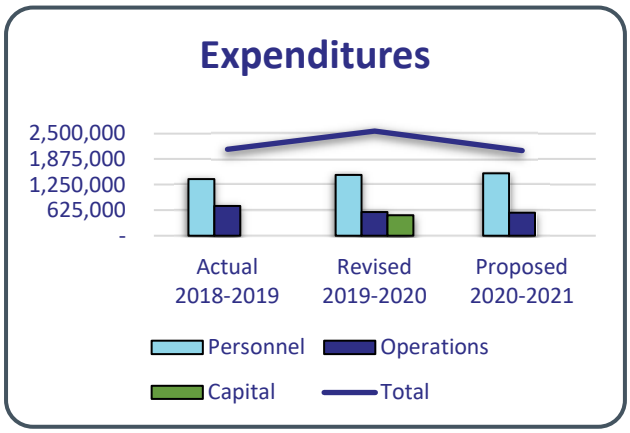
The Accounting Division is responsible for the proper, accurate and timely recording of the collection and disbursement of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). The Division provides policy, procedures, instruction and systems to the various City Departments regarding financial transactions.

Staffing includes accountants to monitor and report grant information to grantor agencies. Internal controls are monitored and reviewed by Staff.

Key Points Affecting Service, Performance and Proposed Budget

The City has been awarded the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting for the reports from FY 2000 through 2019. The FY20 Comprehensive Annual Financial Report will be submitted to the GFOA for Certificate consideration. Staff also prepare a Popular Annual Financial Report and distribute to residents through the City website.

The Accounting Division continues to analyze new financial software modules and encourage integration with other City software systems to improve efficiencies and controls.



Expenditures - 12021000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,385,254**	**1,483,141**	**1,523,751**
Operations	**725,102**	**578,940**	**559,305**
Capital	**-**	**500,000**	**-**
Total	**2,110,356**	**2,562,081**	**2,083,056**

Major Budget Items

FY21 operations decrease 30% in comparison to FY19 due to transition of credit card fees from Accounting to Treasury Division in FY20.

Capital appropriations included in FY20 for Munis system upgrade. Associated funding for ongoing maintenance costs will transition to operations in FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Assistant Finance Director	204	1	1	1
Controller	162	-	1	1
Assistant Controller	-	1	-	-
Accounting Manager	157	1	1	1
Financial Services Manager	157	1	1	1
Senior Accountant	147	-	3	3
Accountant II	143	3	2	2
Accountant	-	1	-	-
Senior Payroll Coordinator	135	1	1	1
Payroll Coordinator	131	1	1	1
Senior Accounting Technician	131	1	1	1
Accounting Technician II	125	2	2	2
Total		13	14	14

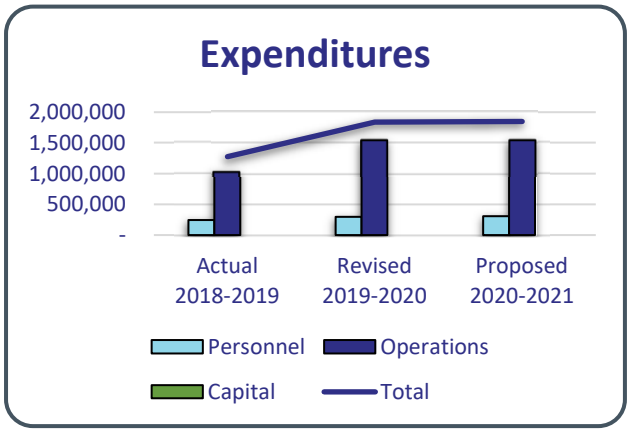
Core Services

Managing the cash and debt management program as well as central cashiering, no new revenue tax rate calculations, property tax accounting, billing for the Public Improvement Districts for miscellaneous accounts receivable are the core services offered by this Division.

Key Points Affecting Service, Performance and Proposed Budget

The budget includes contractual service requirements including Denton and Collin County Central Appraisal Districts, the delinquent tax attorney, Hilltop Asset Management and the Tax Collector contract with Collin County.

Collin County bills and collects the property taxes for the City (Collin and Denton County) for $1 per parcel. Total estimated number of parcels for FY21 is 68,579.



Expenditures - 12022000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	240,843	296,760	304,740
Operations	1,036,317	1,538,035	1,541,225
Capital	-	-	-
Total	1,277,160	1,834,795	1,845,965

Major Budget Items

Personnel appropriation provides for three Treasury positions in FY21. Accountant position funded for seven months in FY19 and a full year in FY20.

Representing 84% of FY21 operations are contracts for tax assessment, billing and collection, as well as bank depository and credit card transaction fees.

Depository bank and credit card transaction fees are major drivers for the increase in FY21 operations appropriations.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Treasury Manager	157	1	1	1
Treasury Analyst	141	1	1	1
Accountant	139	-	1	1
Senior Customer Service Representative	-	1	-	-
Total		3	3	3

Core Services

Municipal Court provides administrative and clerical support for municipal court proceedings. Responsibilities include: Collin and Denton County magistrate services, juvenile truancy prevention, collection of fines, fees and state costs, filing citations/complaints, court scheduling, issuing, tracking and clearing warrants, maintaining the juror database and updating and maintaining court records and reporting collections, convictions and statistical data to State agencies.

Key Points Affecting Service, Performance and Proposed Budget

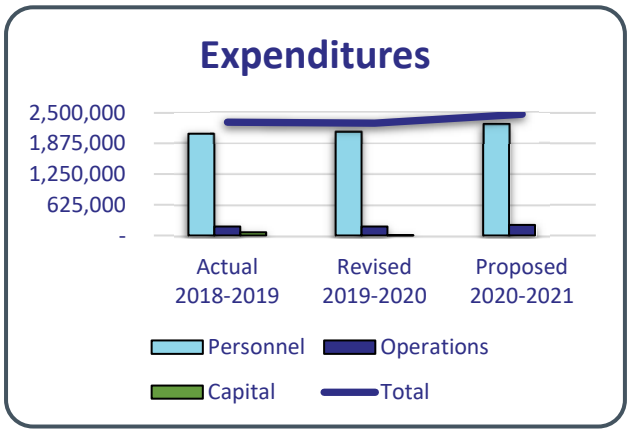
To maintain the civic involvement of youth and provide for a diversionary sentencing program for juvenile offenders, the Court will continue to contract with the Collin County Teen Court Program.

The Municipal Court continues to implement new technology to improve compliance and efficiency through several dedicated funds established by law.

The Municipal Court meets constitutional guarantees to defendants regarding the right to a trial by judge or jury by providing such trials through the Court system. Many cases are efficiently disposed of prior to trial. This reduces the number of bench and jury trials needed. The Court conducts 500-600 pre-trials per month.

The Municipal Court provides reports and statistical analysis to City administrators that reflect accurate and relevant information on the activities of the Court.

Court staff continues to work with City Project Management team on the redesign of the former Senior Center for a new court facility in FY21.



Expenditures - 12023000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**2,070,746**	**2,109,027**	**2,259,735**
Operations	**178,307**	**181,933**	**211,635**
Capital	**60,136**	**77**	**-**
Total	**2,309,188**	**2,291,037**	**2,471,370**

Major Budget Items

FY20 revised personnel appropriations increase 9% as a result of reclassing two Senior Deputy Court Clerk positions to an Assistant Municipal Court Administrator and a Municipal Court Coordinator. All positions fully funded in FY21 appropriations.

Contract Services for prosecutorial and City Attorney fees make up 51% of the operations budget. In FY19, actual expenditures were 12% less than budgeted which accounts for the increase seen in FY21 appropriations.

Technology expenditures are funded in the Court Technology Fund, a Special Revenue Fund.

Replacement capital appropriations are not necessary in FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Administrative Municipal Court Judge	204	1	1	1
Associate Municipal Court Judge (1 FT, 1 PT)	201	2	2	2
Municipal Court Administrator	157	1	1	1
Assistant Municipal Court Administrator	153	-	1	1
Senior Accountant - Compliance	147	1	1	1
Bailiff/Warrant Officer	42A	3	3	3
Municipal Court Coordinator	141	2	3	3
Senior Deputy Court Clerk	128	7	4	4
Senior Deputy Court Clerk - Warrant Clerk	128	1	1	1
Senior Deputy Court Clerk - Juvenile Case	128	1	1	1
Deputy Court Clerk II	124	2	3	3
Total**		21	21	21

** Two Associate Municipal Court Judge (PT) positions are not counted in the employee totals and are filled on a contract basis. During FY19, City Council approved and swore in two additional Associate Judges to assist with after hours hearings and dockets. Funding is continued in FY21.

Core Services

The expenditures of the Section 380 sales tax/property tax grants and agreements with various developers in Frisco are accounted for in this Division. Agreements include rebating a percentage of the increased sales tax or property tax back to the developer.

Key Points Affecting Service, Performance and Proposed Budget

The City has the following active sales tax agreements:

	Origination	Term
Costco	**2010**	**10 yrs**
Blue Star	**2013**	**26 yrs**
Sales Center #8	**2013**	**25 yrs**
Skygroup	**2015**	**5 yrs**
Brixmor	**2016**	**10 yrs**
The Gate - IGO	**2016**	**28 yrs**
Walmart RE Trust	**2016**	**10 yrs**
BMC West	**2017**	**25 yrs**
Living Spaces	**2020**	**10 yrs**

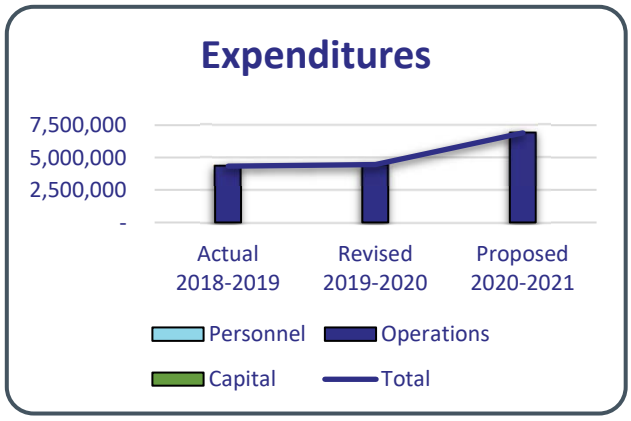
The City has the following active property tax agreements:

	Origination	Term
Blue Star	**2013**	**26 yrs**
Hall Office Park 16	**2014**	**10 yrs**
Frisco Station	**2015**	**25 yrs**
Skygroup	**2015**	**10 yrs**
Hall Office Park 17	**2016**	**25 yrs**
The Gate - IGO	**2016**	**28 yrs**
Nack Development	**2017***	**1 yrs**
Costco	**2021**	**10 yrs**

***Agreement extended in FY19 to December 2020.**

The City has the following active sales use tax agreements:

	Origination	Term
Landon Homes	**2014**	**10 yrs**
Highland Homes	**2015**	**10 yrs**
First Texas Homes	**2015**	**10 yrs**
Toll Bros	**2015**	**10 yrs**
KOA Development	**2018**	**25 yrs**
Blue Star	**2013**	**26 yrs**



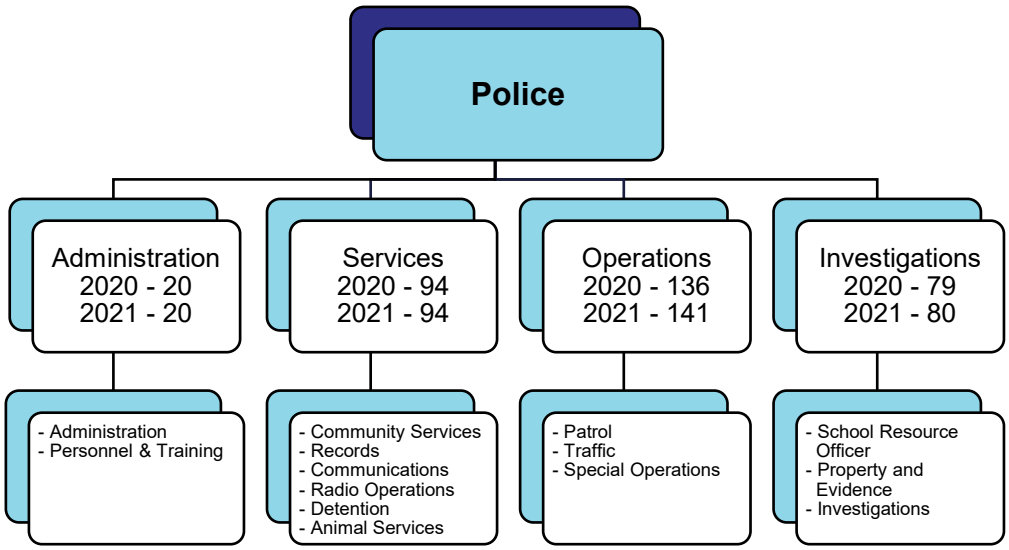
Expenditures - 12028000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	4,359,975	4,468,254	6,910,331
Capital	-	-	-
Total	4,359,975	4,468,254	6,910,331

POLICE DEPARTMENT SUMMARY

DEPARTMENT MISSION

While promoting individual responsibility and community commitment, the Frisco Police Department will work together in a spirit that resolves problems, reduces crime and the fear of crime and provides a safe environment for everyone.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 2,092,180	$ 2,292,865	$ 2,231,382	-2.68%
Personnel and Training	1,225,308	1,268,305	1,218,273	-3.94%
Community Services	1,176,239	1,283,350	1,247,018	-2.83%
Detention	1,496,223	1,652,993	1,726,682	4.46%
Records	828,959	1,011,203	990,501	-2.05%
Communications	2,382,287	3,138,484	3,572,908	13.84%
Radio Operations	2,266,604	3,357,422	2,190,705	-34.75%
Animal Services	1,086,872	895,998	963,450	7.53%
Patrol	17,287,241	15,724,382	18,441,908	17.28%
Traffic	1,850,041	2,658,902	2,608,222	-1.91%
Special Operations	69,898	63,863	87,310	36.71%
School Resource Officer	4,520,422	4,352,582	4,645,724	6.73%
Property and Evidence	784,814	831,411	841,348	1.20%
Investigations	4,793,657	5,278,981	5,651,869	7.06%
Totals	$ 41,860,745	$ 43,810,741	$ 46,417,300	5.95%

POLICE DEPARTMENT

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13010301 - Administration						
🗁	Focus on service	Maintain accreditation compliance standards	Compliance with no applied discretions	100%	100%	100%
✓		Continuously evaluate our quality of service	Random and user surveys	100%	100%	100%
		Create and consult with the Community Advisory Board	Number of yearly meetings	N/A	N/A	2
✓	Implement approaches to reduce both reported and non-reported crime	Work with Patrol Watch Commanders and CID to identify analytical data used to respond to crime trends	Create reports with analysis on crime trends for COMPSTAT and other meetings to best utilize police resources	48	50	60
13010302 - Personnel and Training						
✓	Focus on learning	Provide officers with training to better understand crime patterns and behavior	Average training per year: 40 hours	100%	100%	100%
🗁		Supervision improvement utilizing Developing Leaders training	10 supervisors attend per year	100%	100%	100%
		Identify cost effective/efficient training methods for officers	In-house/ consortium training hours provided at no cost	7,500	7,500	10,000
⌛	Focus on service	Enhance the Department's capabilities to address significant events	Positions filled with qualified applicants within 3 months	20%	20%	30%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13031311 - Community Services						
✓	Focus on leading	Engage the community as a partner in crime prevention while promoting a positive image of the Department	Total number of social media impressions received through the Department's social media presence on Facebook, Twitter, Instagram, Next Door and YouTube	77,000 followers	84,000 followers	88,000 followers
	Focus on learning	Enhance crime prevention programs	Increase total participation in programs such as SAFECAM, FNW, CPA, COPS, block parties for Frisco CAN, etc.	27,500	29,800	31,000
13031314 - Detention						
🗁	Focus on service	Enhance customer service skills	Bond and fine receipt accuracy	100%	100%	100%
✓	Develop all personnel to be consistent with our mission and values	Maintain processes with high standards of facility cleanliness, safety and security while mitigating City liability	Bookings conducted	3,553	3,650	4,000
13031315 - Records						
🗁	Focus on service	Enhance customer service skills	Percentage of customers that rated our service as good or excellent	99%	99%	100%
⌛		Provide citizens with timely and accurate reports	Average number of days to process public information requests	5	5	4

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13031317 - Communications						
🗁	Focus on service	Answer all calls quickly and professionally	Maintain an average answer time of less than 4 seconds	3	3	3
			Maintain an average hold time of less than 20 seconds	5	6	6
	Focus on learning	Dispatch all emergency calls quickly	Maintain an average dispatch time of less than 1 minute on all fire calls and priority 1 police calls	PD 48 sec	PD 1 min	PD 1 min
				FD 32.5 sec	FD 45 sec	FD 45 sec
13031319 - Animal Services						
🗁	Provide superior service delivery	Implement systems that provide services in the most efficient and accurate manner	Respond to complaints within 24 hours	100%	100%	100%
13032321 - Patrol						
✓	Focus on service	Respond to all calls quickly and professionally	Response times (priority 1 calls)	5:13	4:30	Under 5:00
🗁	Develop all personnel to be consistent with our mission and values	Ensure all personnel have received training needed	Personnel obtaining basic and specialized training	100%	100%	100%
13032322 - Traffic						
✓	Build stronger community partnerships to enhance communications and promote civic involvement	Expand traffic enforcement and education	Traffic enforcement (citizen contacts)	12,500	13,000	13,000+
	Focus on safety	Expand CVE enforcement	CVE enforcement (trucks inspected)	480	300	500

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13032324 - Special Operations						
✓	Provide the highest level of quality service, integrity and professionalism	Ensure all personnel have received training needed for Special Operations situations	Training hours per operator	250	250	250
		Address critical response situations within the City	Successful critical incident responses with after action analysis unit activations	6	6	6
🗁	Focus on service	Maintain operational readiness and capabilities to address any significant/high risk event	Table top exercises completed with 100% of results falling within defined standards	4	4	4
13033332 - School Resource Officer						
🗁	Focus on service	Improve school campus safety related programs	Positive feedback received from principals on SRO performance and presentations	95%	98%	100%
✓	Focus on learning	Expose youth to positive roles in law enforcement through ongoing educational programs	Number of students impacted through Shattered Dreams, It's Party Time, JIP and/or JPA	1,799	1,900	2,000
13033333 - Property and Evidence						
🗁	Focus on service	Enhance abilities to receive, maintain and purge property/evidence in an orderly and timely manner	Number of items received/purged	9,753 / 5,767	8,800 / 3,600	10,000 / 5,000
⌛		Enhance abilities to analyze and process all evidence in a timely manner and reduce backlog	Number of evidentiary items analyzed, processed or requested	6,600	7,500	8,000

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, cont.

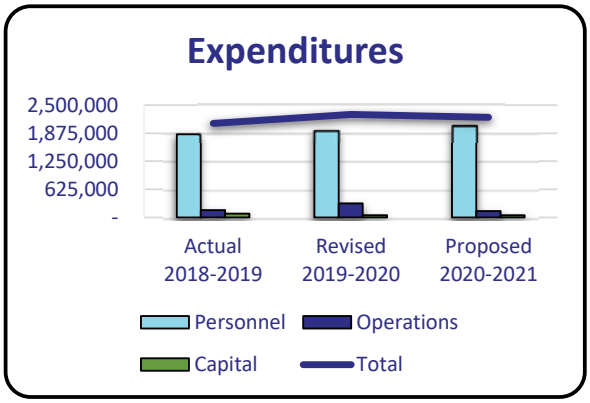
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13033336 - Investigations						
🗁	Focus on service	Provide timely and thorough investigations	Average overall clearance rate per 1,000	25	25	28
✓	Focus on leading	Increase solvability of crimes through use of technology and specialized training	Print identifications made	18	20	25

Core Services

Administration is responsible for the overall management and function of the Police Department (PD). Administration accomplishes this task in a variety of different ways that include: preparation of the Department's annual budget, review of citizen surveys to ensure superior service is being provided by personnel, review of policies and procedures, maintain the Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation status and use crime analysis to better respond and deploy officers in response to crime trends.

The Department's commitment to accreditation through CALEA benefits the residents of Frisco by ensuring that the highest quality of service is provided to them. Maintaining accreditation status requires a constant review of policies to ensure that Frisco PD is in compliance with standards set forth by both CALEA and the law. In addition to accreditation, the increased use of crime analysis is improving efficiencies. Trends are identified and mapping is completed to assist officers with snapshot views of crime trends, so they are better informed as they patrol the streets.

Administration is the Police Department's representative voice at City Council meetings and many other community events.



Expenditures - 13010301

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,850,957	1,931,052	2,038,210
Operations	160,522	314,305	143,192
Capital	80,701	47,508	49,980
Total	2,092,180	2,292,865	2,231,382

Major Budget Items

Personnel, continuing education and support are key expenditures.

Operations expenditures include $150,000 for event/crowd management gear for all sworn officers in FY20.

FY21 capital appropriations include request for the replacement of a 2009 Chevy Tahoe.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Police Chief	211	1	1	1
Assistant Police Chief	68A	2	2	2
Deputy Chief	65A	3	3	3
Lieutenant	57A	1	1	1
Crime Analyst Administrator	148	1	1	1
Accreditation Administrator	141	1	1	1
Crime Analyst	139	1	1	1
Office Manager	135	1	1	1
Senior Administrative Assistant	131	-	1	1
Administrative Assistant	124	2	1	1
Total		13	13	13

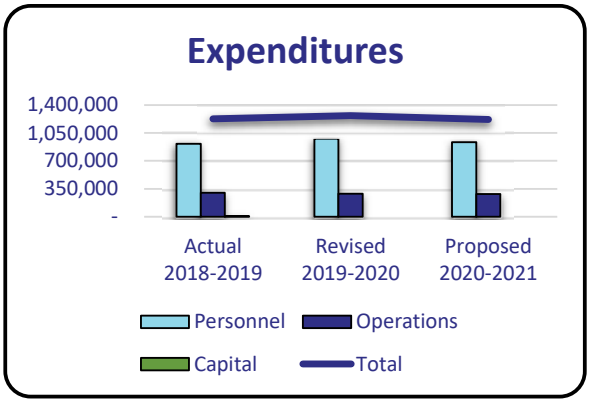
Core Services

Personnel and Training is responsible for ensuring that vacancies within the department are filled with high quality applicants. In addition, they identify the training needs for all facets of the department and ensure that Texas Commission on Law Enforcement (TCOLE) requirements are achieved at all times. Staff has been aggressive in identifying training classes to host on-site to save on travel costs. Instructors already employed by the City are utilized to host classes for both internal needs and for other agencies. Training is of the upmost importance in law enforcement and staff seeks to find the highest quality training. Frisco's officers average 60 training hours per employee which exceeds the 20 hours required by TCOLE. Training records are kept and maintained on all employees of the Department.

Recruiting is another important function of staff. The Personnel and Training staff accomplish this function by making appearances at job/career fairs to find qualified applicants. Once applicants enter the hiring process, they are screened and a thorough background check is completed.

Key Points Affecting Service, Performance and Proposed Budget

Creating an environment where the principles of the 21st Century Policing model is implemented through our training efforts. Expanding our training efforts to create more effective supervision and management. Finding additional trainings to host or through in-service means to enhance the Department's overall readiness.



Expenditures - 13010302

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**914,867**	**979,947**	**934,569**
Operations	**300,216**	**288,358**	**283,704**
Capital	**10,225**	**-**	**-**
Total	**1,225,308**	**1,268,305**	**1,218,273**

Major Budget Items

Demand for ammunition, ammunition training and efforts to train 10- 15 supervisors annually through ILEA and Developing Leaders courses drive increase of 69% in operations appropriations for FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Professional Standards Sergeant	**52A**	**1**	**1**	**1**
Training Sergeant	**52A**	**1**	**1**	**1**
Professional Standards Investigator	**42A**	**3**	**3**	**3**
Training Officer	**42A**	**1**	**1**	**1**
Administrative Assistant	**124**	**1**	**1**	**1**
Total		**7**	**7**	**7**

Core Services

Community Services facilitates and coordinates efforts to reduce crime through the development, promotion and implementation of effective crime prevention-based strategies and is home to the Department's Public Information Officers. Responsible for media responses to major incidents as well as promoting an overall positive image of the Frisco PD. This group also maintains a presence on Social Media which has become an invaluable tool for police departments to interact with the community they serve by providing information and receiving tips on recent crimes.

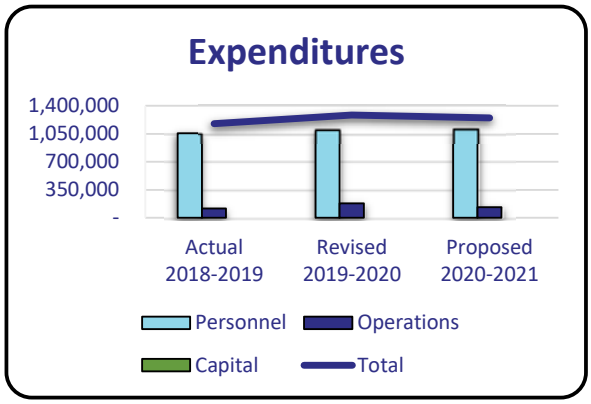
Additionally, staff strengthens public trust through education and partnerships. In order to achieve these goals, it partners with citizens and businesses, government and civic organizations, as well as schools and education-based programs.

Key Points Affecting Service, Performance and Proposed Budget

As the city continues to thrive, our commitment to our citizens and our role in social media will continue to grow and we must make the PD more accessible to our technology savvy citizens. These efforts will continue in FY21. As relationships are built and citizen involvement and programs increase, this will tax our current staff. We still want to be able to provide the highest attention and service to our citizens.

Community Services will endorse personal and professional development by providing continuing education, program specific training and creating a cooperative team workflow during weekly divisional meetings.

Community Services Programs: Citizens on Patrol, R.A.D Self Defense System, Frisco C.A.N., Safety Fair, Frisco Neighborhood Watch, Community Outreach, Department Tours and the Chaplain Program.



Expenditures - 13031311

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,058,149**	**1,100,790**	**1,112,123**
Operations	**118,090**	**182,560**	**134,895**
Capital	**-**	**-**	**-**
Total	**1,176,239**	**1,283,350**	**1,247,018**

Major Budget Items

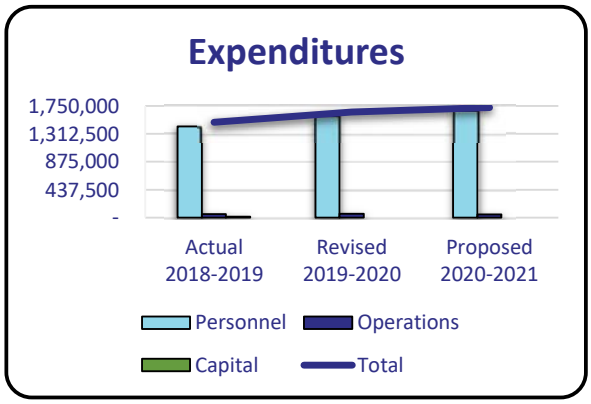
FY21 operational expenditures include funding for protective gear, medical supplies, computer software maintenance and travel/training of which 26% is for ballistic vest replacement.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Lieutenant	**57A**	**1**	**1**	**1**
CSO - Sergeant	**52A**	**1**	**1**	**1**
CSO - Police Officer	**42A**	**4**	**4**	**4**
Senior Administrative Assistant	**131**	**-**	**1**	**1**
Administrative Assistant	**-**	**1**	**-**	**-**
Public Services Officer	**124**	**2**	**2**	**2**
Total		**9**	**9**	**9**

Core Services

All persons arrested by Frisco Police Officers are brought to the jail facility where they may be housed until their release or transferred to a county jail facility. The jail is fully staffed by Detention Officers 24 hours a day, 7 days a week, 365 days a year.



Expenditures - 13031314

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,428,430	1,592,992	1,677,782
Operations	53,350	60,001	48,900
Capital	14,443	-	-
Total	1,496,223	1,652,993	1,726,682

Major Budget Items

Personnel, continuing education and support are key expenditures.

Positions vacant in FY19 and filled in FY20 are fully funded in FY21, accounting for 17% increase in personnel appropriations.

Personnel

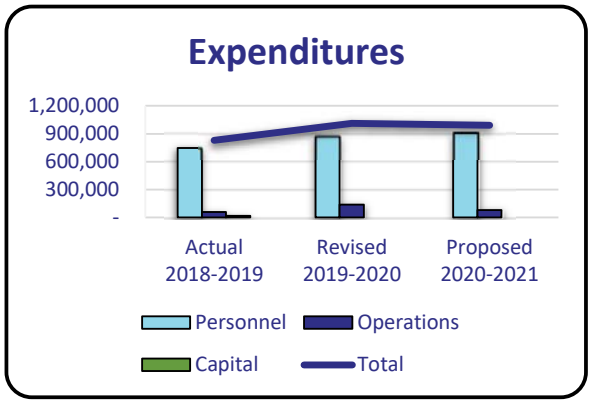
	Level	FY 2019	FY 2020	FY 2021
Detention Manager	153	1	1	1
Detention Supervisor	143	4	4	4
Senior Detention Officer	131	4	4	4
Detention Officer	128	12	12	12
Total		21	21	21

Core Services

The Records staff provides essential support services to Patrol and Investigations, the general public and other criminal justice agencies. Responsibilities include open records requests, state mandated crash reporting, Uniform Crime Reporting (UCR), alarm permitting, other governmental agency requests and clearance letters. Records is also responsible for the management and coordination of all police records in accordance with state retention guidelines, expunctions and court ordered sealings.

Key Points Affecting Service, Performance and Proposed Budget

As the population continues to grow and officers are added, there will be more requests for assistance and additional reports will be generated.



Expenditures - 13031315

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	747,469	872,308	910,365
Operations	61,065	138,895	80,136
Capital	20,425	-	-
Total	828,959	1,011,203	990,501

Major Budget Items

Increase of 21% in personnel appropriations is attributable to vacant positions for a period of time in FY19 that are now fully funded in FY20 and FY21.

A shared cost expenditure between the Police Department and City Secretary Office account for 18% of 31% total increase in FY21 operational funding for a Public Information Request (PIR) software. This cost is alternatively budgeted by each Department every other year.

Personnel

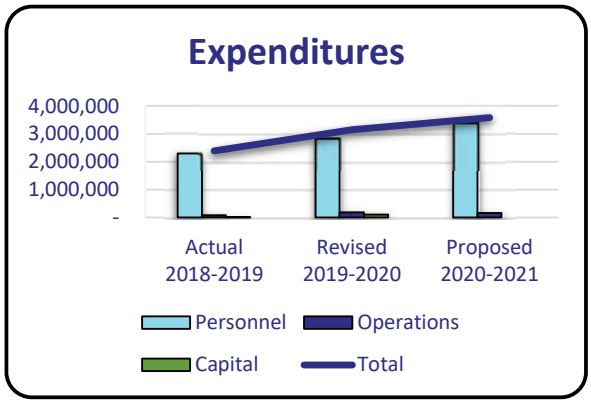
	Level	FY 2019	FY 2020	FY 2021
Police Records Manager	153	1	1	1
Police Records Supervisor	143	1	1	1
Open Records Coordinator	132	2	2	2
Senior Records Services Technician	128	3	3	3
Records Services Technician	121	5	5	5
Total		12	12	12

Core Services

Communications is comprised of one manager, three supervisors and thirty-three dispatchers who work three, 8-hour shifts to provide 24-hour coverage. Dispatchers are specially trained to handle all types of emergency and non-emergency calls. These calls can range from simple inquiries about police services to assisting in the administering of CPR during life-and-death situations. Dispatchers are responsible for answering all calls for service placed to the Frisco Communications Center for police, fire and animal services.

Key Points Affecting Service, Performance and Proposed Budget

With the continuous growth of the city, we have an increase in the number of emergency and non-emergency calls for service. Each of these calls are answered by Communications and routed to the proper personnel, patrol officers or our Fire Department.



Expenditures - 13031317

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**2,293,997**	**2,831,399**	**3,400,502**
Operations	**85,420**	**195,205**	**172,406**
Capital	**2,870**	**111,880**	**-**
Total	**2,382,287**	**3,138,484**	**3,572,908**

Major Budget Items

Ten dispatcher positions currently vacant in FY20 are fully funded in FY21 personnel appropriations.

FY21 appropriations include the replacement of thirteen computers accounting for $56,150 of the increase in operations.

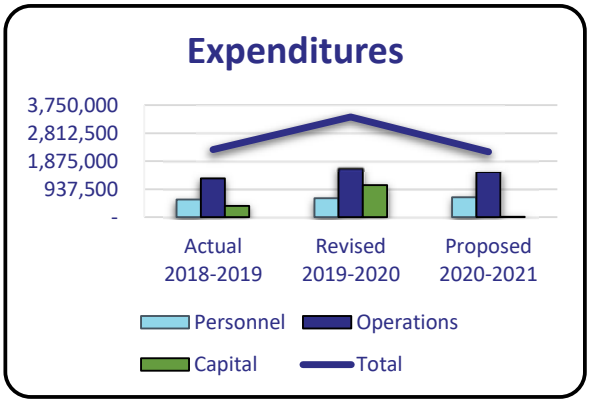
Personnel

	Level	FY 2019	FY 2020	FY 2021
Communications Manager	**157**	**1**	**1**	**1**
Communications Supervisor	**145**	**3**	**3**	**3**
Communications Training Coordinator	**145**	**1**	**1**	**1**
Quality Assurance Coordinator	**140**	**1**	**1**	**1**
Senior Police Dispatcher	**138**	**12**	**12**	**12**
Police Dispatcher	**136**	**21**	**21**	**21**
Total		**39**	**39**	**39**

Core Services

Radio Operations provides technical support to police, fire and public works. This support includes technical support for mobile video, CAD, recording systems and general technical support.

Key Points Affecting Service, Performance and Proposed Budget



Expenditures - 13031318

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	591,801	637,905	667,148
Operations	1,297,150	1,643,529	1,511,357
Capital	377,653	1,075,988	12,200
Total	2,266,604	3,357,422	2,190,705

Major Budget Items

Decrease of $132,097 in FY21 operations appropriations is largely attributable to less need for Motorola radio fees in FY21.

Personnel

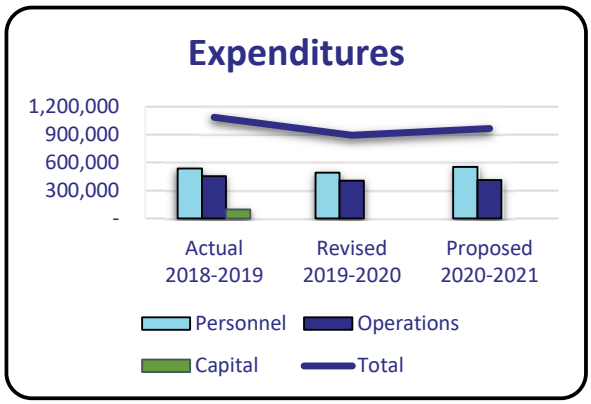
	Level	FY 2019	FY 2020	FY 2021
Radio Systems Manager	157	1	1	1
Senior Radio Technician	145	1	2	2
Public Safety Equipment Technician	137	2	1	1
Public Services Officer	124	2	2	2
Total		6	6	6

Core Services

Animal Services delivers effective, courteous and responsive animal care and control services to the residents of Frisco. Staff accomplishes the goals of protecting public safety and ensuring animal welfare through compassionate, responsive, professional enforcement of the laws and public policy.

Key Points Affecting Service, Performance and Proposed Budget

Will provide education programs for residents on rabies, bite prevention and other animal nuisances.



Expenditures - 13031319

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	536,662	491,479	552,225
Operations	454,705	404,519	411,225
Capital	95,505	-	-
Total	1,086,872	895,998	963,450

Major Budget Items

Two vacant positions in FY20 are fully funded in FY21 personnel appropriations.

Revised operations for the Interlocal Agreement with Collin County Animal Shelter decrease in FY20 by 11.6% and is anticipated to have only a slight increase in FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Animal Services Supervisor	143	1	1	1
Senior Animal Services Officer	139	-	1	1
Animal Services Officer	131	6	5	5
Total		7	7	7

Core Services

Patrol is the most visible and recognizable unit of the PD, operating 24 hours a day, 7 days a week, 365 days a year. Patrol officers are first responders who provide proactive police patrols, enforce federal, state and local laws, traffic laws and report offenses. In short, Patrol performs initial investigations of offenses and prevents or deters crime through their presence and community involvement.

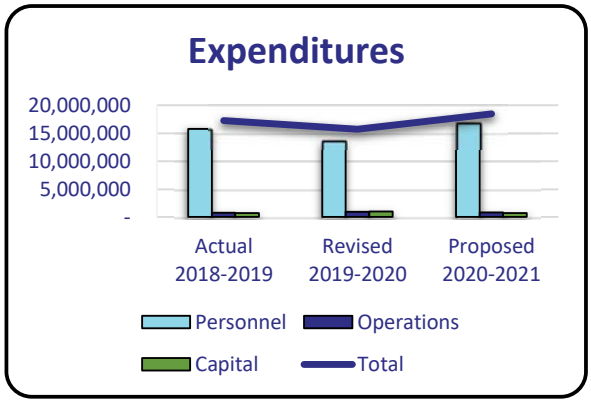
To effectively provide coverage throughout the City, Patrol utilizes four shifts responsible for different geographic regions of the City by working 12-hour shift rotations with both day and night shift coverage.

Patrol is managed by eight watch commanders who are Lieutenants in rank and all report directly to the Operations Deputy Chief. Each watch commander has two to four Sergeants who report directly to them, with each Sergeant being responsible for one of the four geographic regions of the City.

Patrol also encompasses two K-9 Units.

Key Points Affecting Service, Performance and Proposed Budget

Patrol provides coverage for the four sectors (north, south, east, west) of the City. Due to growth in the population, there are currently two Watch Commanders assigned to each shift with responsibilities split between the north and south sides of the City.



Expenditures - 13032321

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**15,788,877**	**13,730,719**	**16,848,648**
Operations	**783,285**	**968,751**	**831,465**
Capital	**715,079**	**1,024,912**	**761,795**
Total	**17,287,241**	**15,724,382**	**18,441,908**

Major Budget Items

FY21 appropriations include funding for the addition of four patrol officers and a wellness coordinator as a result of grants awarded to the Police Department. The grant for patrol officers require a three to one match and include two vehicles.

64% of the overall decrease in operations is from replacement computers not funded at the same level in FY21 as in FY20.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Lieutenant	57A	8	8	8
Sergeant	52A	17	16	16
Corporal	43A	16	16	16
Police Officer	42A / 40A	76	77	81
Wellness Coordinator	140	-	-	1
Parking Enforcement Officer	131	1	1	1
Senior Records Services Technician	128	1	1	1
Total		119	119	124

Core Services

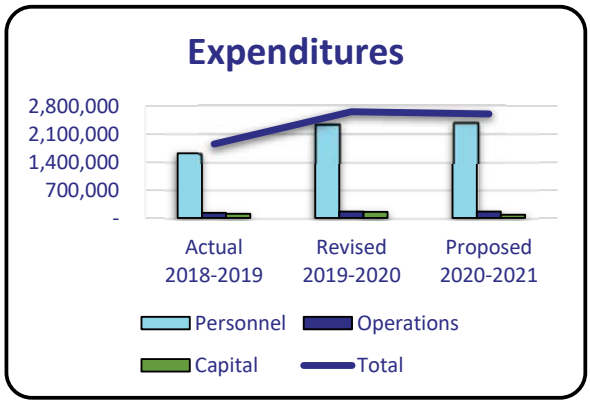
Traffic is the Department's specialized unit that focuses on traffic enforcement, accident investigation, commercial vehicle enforcement (CVE) and the investigation of hit and run accidents.

The unit is comprised of one Lieutenant, two Sergeants and thirteen officers. Of the thirteen officers, six are assigned to the Motors Unit and utilize police-model Harley Davidson motorcycles for traffic enforcement. The Motors Unit also works several special events (Community Parade, 5K Runs) and conducts escorts within the City related to special events. Of the remaining officers assigned to the unit, four officers work day and evening shift assignments utilizing the Chevrolet Tahoe patrol vehicle and three officers are assigned to the Deployment Team which is responsible for "Hot Spot Policing" in areas that have seen high spikes in crime. The Deployment Team also focuses on Frisco's tourist areas to provide increased presence during events and in areas where a high number of visitors or citizens gather, such as the Stonebriar Mall, The Star and Frisco Square.

All personnel assigned to Traffic receive specialized, in-depth training into accident investigation and reconstruction. All officers have also received training from the Texas Department of Public Safety on commercial vehicle enforcement.

Key Points Affecting Service, Performance and Proposed Budget

Staff are involved in administrative duties that include the Selective Traffic Enforcement Program (STEP), commercial vehicle enforcement and accident investigation.



Expenditures - 13032322

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,619,937**	**2,341,791**	**2,372,983**
Operations	**125,917**	**163,214**	**157,239**
Capital	**104,187**	**153,897**	**78,000**
Total	**1,850,041**	**2,658,902**	**2,608,222**

Major Budget Items

Personnel expenditures for FY21 remain constant with a normal 3% increase for step raises.

FY20 operational appropriations include funding for eight ticket writers compared to only four being requested in FY21.

Capital funding in FY21 provides for the replacement of two motorcycles. Comparatively, three motorcycles and a Tahoe were funded in FY20.

Personnel

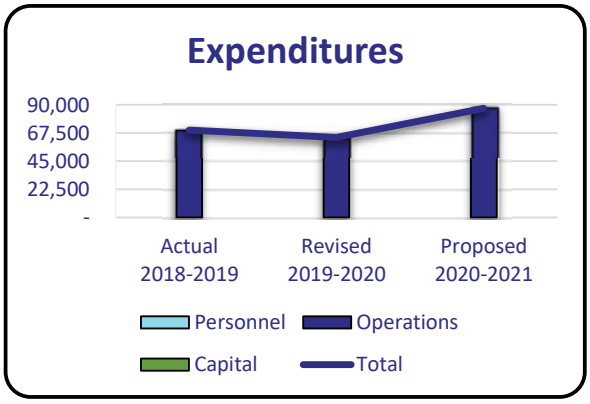
	Level	FY 2019	FY 2020	FY 2021
Lieutenant	**57A**	**1**	**1**	**1**
Sergeant	**52A**	**1**	**2**	**2**
Police Officer	**42A**	**10**	**13**	**13**
Parking Enforcement Officer	**131**	**1**	**1**	**1**
Total		**13**	**17**	**17**

Core Services

The Special Operations Unit (SOU) is a specially trained and equipped unit, staffed and prepared to address critical response situations. Consisting of three functional teams including the Tactical Operations Team, Crisis Negotiations Team and Sniper Team, members of SOU are called upon to address problems such as barricaded persons, hostage situations and high-risk warrant service.

Key Points Affecting Service, Performance and Proposed Budget

Special Operations funds the operating activities of the functional teams only. These activities are performed by personnel in other Subdivisions in addition to their regular duties.



Expenditures - 13032324

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	69,898	63,863	87,310
Capital	-	-	-
Total	69,898	63,863	87,310

Major Budget Items

Approximately 68% of operational appropriations is for specialized training, equipment and protective gear for officers who are part of the special operations team.

Personnel

Note: No positions are funded in this Subdivision.

Core Services

The School Resource Officer (SRO) serves in partnership between the Frisco Police Department and the Frisco Independent School District (FISD). SRO's are full-time Frisco police officers assigned to all secondary schools within the FISD.

The SROs serve three fundamental functions in their role as a school resource officer:

1. Law Enforcement Officer
2. Teacher
3. Counselor

The primary purpose of the SRO program is the reduction and prevention of crimes committed by juveniles and young adults.

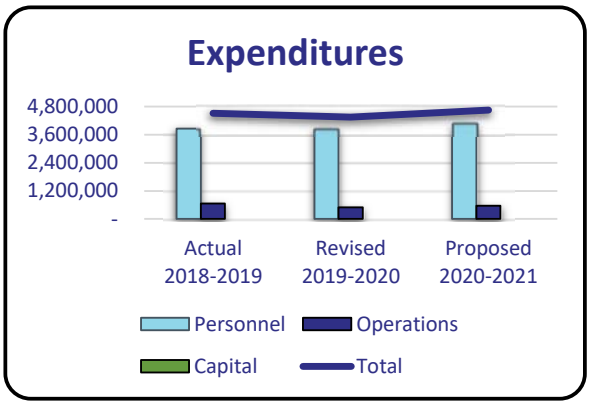
Additional goals of the program include: establishing a rapport with students, parents, faculty, staff and administrators; creating and expanding programs with vision and creativity to increase student participation; presenting a positive image for students; and providing safety for students and others within the school district.

Through various educational programs, SRO's expose youth to positive roles in law enforcement. These programs include Bedrooms, Backpacks and Beyond; "It's Party Time"; Shattered Dreams and other activities.

Increased teen awareness of traffic safety issues and responsibilities is a goal. Shattered Dreams is a two-day program designed to educate students, parents and the community about the serious issue of underage drinking and driving, by providing a realistic experience and encouraging teens to make positive choices. Shattered Dreams takes place at two different high school campuses each year. The Junior Police Academy (JPA) grew to its largest size ever this year. The JPA cadets learn the basic functions of a Police Department and have the opportunity to practice what they learn in practical exercises. Juvenile Impact Program (JIP) brings together law enforcement officers and corrections personnel in an attempt to divert area youth from future involvement with the criminal justice system. Law Enforcement personnel give firsthand accounts of the negative effects these youth might face if they continue to make poor decisions and participate in delinquent conduct. JIP impresses upon the participants that they must take responsibility for their actions.

Key Points Affecting Service, Performance and Proposed Budget

The City currently funds School Resource Officers for schools within the Frisco ISD District and the City's incorporated areas. There are 17 Middle Schools, 10 High Schools and 3 Special Program Centers. The specialty centers include the Career and Technical Education Center, Early Childhood School and the Student Opportunity Center.



Expenditures - 13033332

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**3,861,433**	**3,856,241**	**4,080,719**
Operations	**658,989**	**496,341**	**565,005**
Capital	**-**	**-**	**-**
Total	**4,520,422**	**4,352,582**	**4,645,724**

Major Budget Items

Due to the COVID-19 Pandemic, SRO's were re-assigned from FISD schools to the Patrol Division for half of FY20.

Crossing guard expenditures decrease in FY20 by $87,940 for revised operations due to the impact of COVID-19 related school closures.

Personnel

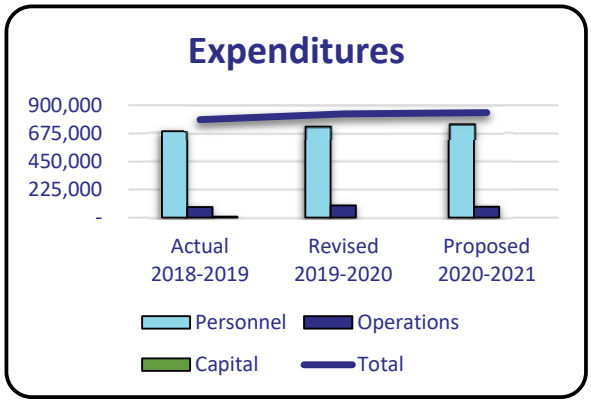
	Level	FY 2019	FY 2020	FY 2021
School Resource Officer Lieutenant	57A	1	1	1
School Resource Officer Sergeant	52A	3	3	3
School Resource Officer	42A	27	27	27
Total		31	31	31

Core Services

Property and Evidence is responsible for the safe keeping and chain of control for all property that comes into the Department as evidence from crimes and recovered or found property. The property room is receives, maintains, and purges property and evidence in an orderly and timely manner.

Key Points Affecting Service, Performance and Proposed Budget

In the last four years, the volume of property handled by the property room has doubled. The amount of video evidence collected and processed for prosecution has grown significantly due to the increased implementation of body worn cameras.



Expenditures - 13033333

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	693,417	735,204	754,617
Operations	83,622	96,207	86,731
Capital	7,775	-	-
Total	784,814	831,411	841,348

Major Budget Items

Primary expenditures are personnel related in this Division.

Personnel

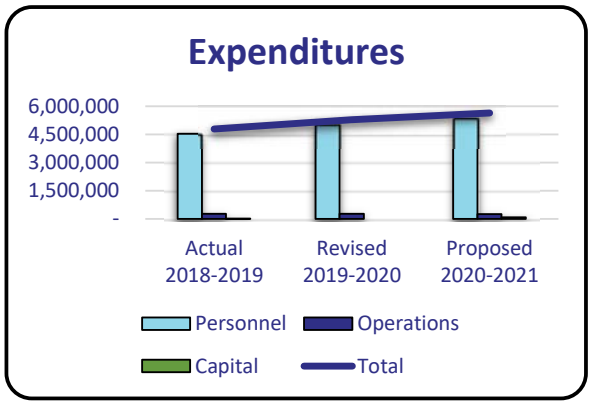
	Level	FY 2019	FY 2020	FY 2021
CSI / Property and Evidence Manager	153	1	1	1
Property and Evidence Supervisor	143	1	1	1
Criminalist	139	4	4	4
Property and Evidence Technician	126	2	2	2
Total		8	8	8

Core Services

Criminal Investigations (CID) is the investigative branch of the Department, performing all criminal investigations. CID works closely with both the Collin County and Denton County District Attorney's Offices to prosecute all criminal cases.

Detectives assigned to CID are police officers have been specially selected and trained. These officers must commit to a minimum of two years to the Division.

Once a case is received by CID, it is assigned to one of three investigative groups: Crimes Against Persons (CAPERS), Property Crimes or the Special Investigations Unit (SIU). Cases are assigned based on the elements of the offense and the investigative focus required by the investigators.



Expenditures - 13033336

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**4,523,208**	**5,016,923**	**5,331,861**
Operations	**262,651**	**262,058**	**251,083**
Capital	**7,798**	**-**	**68,925**
Total	**4,793,657**	**5,278,981**	**5,651,869**

Major Budget Items

Personnel request in FY21 include appropriations for a Victim Advocate position. Grant funding for two other Victim Advocate positions expire September 2020.

FY21 capital appropriations include funding for replacing three Chevy Tahoes with three Chevy Malibu.

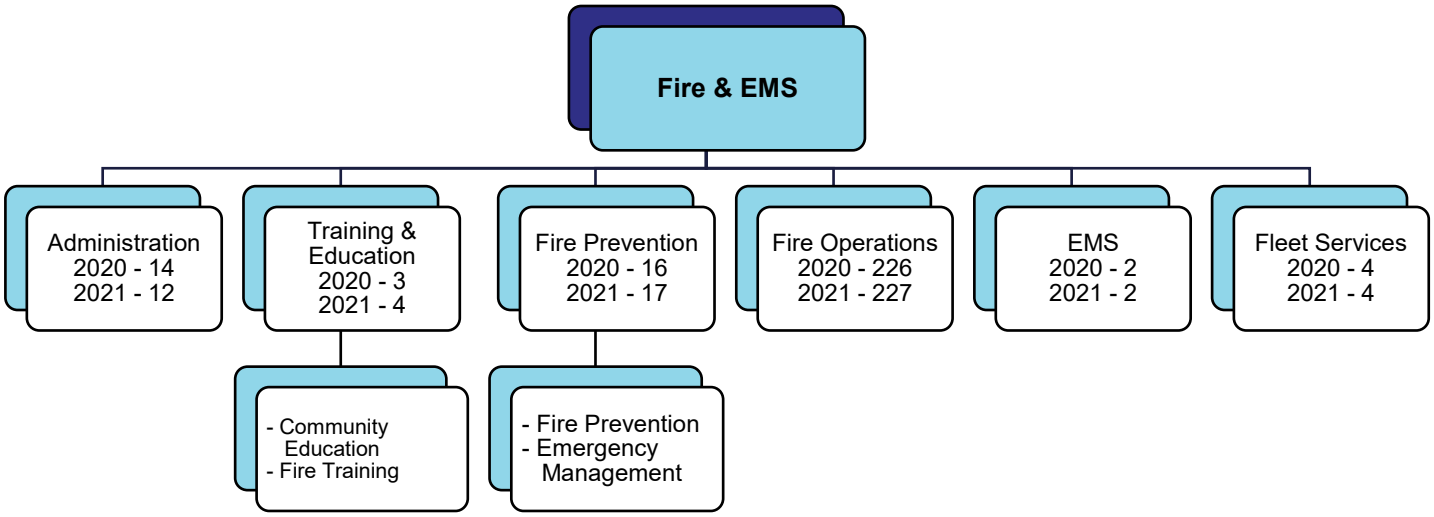
Personnel

	Level	FY 2019	FY 2020	FY 2021
Lieutenant	**57A**	**1**	**1**	**1**
Sergeant	**52A**	**4**	**4**	**4**
Detective	**42A**	**28**	**28**	**28**
Special Investigator	**42A**	**1**	**1**	**1**
Victim Assistance and Grants Administrator	**148**	**1**	**1**	**1**
Victim Advocate	**140**	**2**	**2**	**3**
Senior Records Services Technician	**128**	**3**	**3**	**3**
Total		**40**	**40**	**41**

FIRE DEPARTMENT SUMMARY

DEPARTMENT MISSION

Committed to citizen health and safety through exceptional service.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 2,748,756	$ 2,748,592	$ 2,599,961	-5.41%
Community Education	325,672	318,713	434,892	36.45%
Fire Training	430,586	229,724	606,860	164.17%
Fire Prevention	1,656,506	1,821,948	1,889,050	3.68%
Emergency Management	445,048	375,117	367,892	-1.93%
Fire Operations	31,359,063	29,502,456	33,332,747	12.98%
Emergency Medical Services (EMS)	1,490,966	1,624,818	1,612,714	-0.74%
Fleet Services	1,315,438	1,404,858	1,413,933	0.65%
Totals	$ 39,772,035	$ 38,026,226	$ 42,258,049	11.13%

FIRE DEPARTMENT

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13534341 - Community Education						
✓	Increase citizen participation	Effective use of volunteers to supplement community education programming	Volunteer hours - Frisco Fire Safety Town	2,639	2,000	3,000
			Volunteer hours - Citizen Fire Academy alumni	1,685	700	1,150
🗁	Prevention of fire related deaths in targeted populations	Minimize % change of fire deaths	% change of fire deaths year to year	0%	0%	0%
✓		Population reached through fire prevention efforts	Total fire prevention contacts through Frisco Fire Safety Town, Clown Program and outreach efforts	86,337	40,000	85,900
13534343 - Training						
✓	Enhanced core competencies and skills	Utilize state-of-the-art training techniques	Training hours of ISO training requirements	20 monthly per firefighter	22 monthly per firefighter	22 monthly per firefighter
			Hours of enhanced specialty training	14,000	14,350	14,700
13535351 - Emergency Management						
🗁	Promotion of emergency and disaster preparedness	Accurately document disaster planning	Emergency Management Plan designation from State of Texas	Advanced	Advanced	Advanced
			Hazard Mitigation Plan	FEMA Approved	FEMA Approved	FEMA Approved
	Notification of citizens pre-disaster	Maintain effective outdoor notification coverage of population	Percentage of citizens within effective radius of outdoor warning sirens	93%	93%	93%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13536000 - Fire Operations						
🗁	Protection of lives and property	Provide timely response to emergency calls	Average response times	5:54	5:54	5:54
	Achieve operational excellence	Provide adequate deployment	% of calls with 1st unit arrival within 7:20 total response time (target 90%)	82%	83%	90%
			% of calls with full effective response force arrival on scene within the time of the associated risk level as outlined in the Standards of Cover	85%	84%	90%
13537000 - Emergency Medical Services (EMS)						
🗁	Protection of lives	Timely response to emergency calls	EMS response time average (minutes)	5:46	5:45	5:45

FIRE DEPARTMENT

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13535000 - Fire Prevention						
✓	Achieve operational excellence	Facilitate quality development	No more than an average of 5 review days per submitted plan	12.3	11.5	5.0
			Total number of permits	1,406	1,526	1,600
		Maintain life safety and fire protection in existing businesses	Total number of inspections	3,009	3,077	3,100
			Fires in non-residential properties/total structure fires	5 of 50	8 of 70	8 of 70
13539000 - Fleet Services						
🗁	Build a successful organization	Proactive maintenance of emergency vehicles and equipment	Preventive maintenance meets industry standards	Met	Meet	Meet

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
13510000 - Administration						
🗁	Protection of lives and property	Maintain or strive to achieve ISO PPC rating of ISO Class-1	Maintain ISO Class-1 PPC Rating	ISO Class-1	ISO Class-1	ISO Class-1
	Firefighter safety	Meet or exceed industry standards for personnel safety	Meet NFPA Standards related to Apparatus, PPE and Facilities	Met	Meet	Meet
			Comply with NFPA 1500 Standard on Fire Department Occupational Safety and Health Program	N/A	Meet	Meet

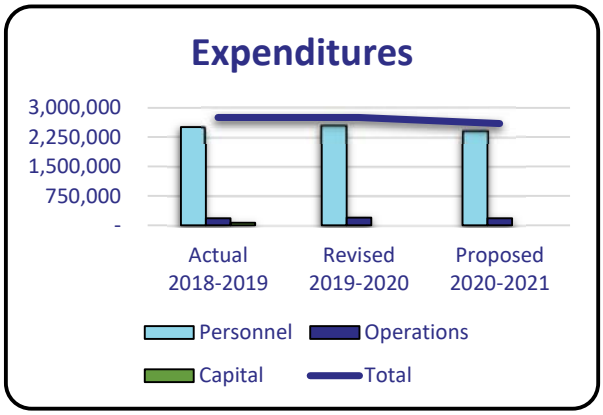
Core Services

To provide leadership, coordinate and accomplish the mission, goals and objectives of the Frisco Fire Department. In an effort to meet these expectations, Fire Administration provides policy governance for the Department, develops and administers the Annual Budget and provides leadership and coordination with the City Council, the City Manager's Office and other City Departments, as well as coordinating with National, State and Local Agencies.

Key Points Affecting Service, Performance and Proposed Budget

Call volume has shown a steady year-to-year increase of approximately 10% over the past three years and is expected to grow by an additional 10% in FY21.

Demands upon Fire Department administrative staff have steadily increased over the past few years and are expected to continue to increase over the foreseeable future.



Expenditures - 13510000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**2,503,987**	**2,556,638**	**2,420,781**
Operations	**178,588**	**191,954**	**179,180**
Capital	**66,181**	**-**	**-**
Total	**2,748,756**	**2,748,592**	**2,599,961**

Major Budget Items

Professional Standard Coordinator position transfer from Administration to Fire Prevention in FY21.

Operational appropriations from FY20 to FY21 decrease by 6.3%.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Fire Chief	**211**	**1**	**1**	**1**
Assistant Chief	**67A**	**2**	**2**	**2**
Deputy Chief of Operations	**63A**	**1**	**1**	**1**
Deputy Chief of Support Services	**63A**	**1**	**1**	**-**
Battalion Chief	**59A**	**4**	**4**	**4**
Professional Standards Coordinator / Fire Investigator	**42A**	**1**	**1**	**-**
Strategic Services Manager	**153**	**1**	**1**	**1**
Office Manager	**135**	**1**	**1**	**1**
Administrative Supervisor	**133**	**1**	**1**	**1**
Administrative Secretary	**121**	**1**	**1**	**1**
Total		**14**	**14**	**12**

Core Services

To develop and implement innovative fire and life safety educational programs for the residents of the City of Frisco. Recognizing that residents are never too old to learn about safety, community education programming is available for all ages and to those who live or work in the City.

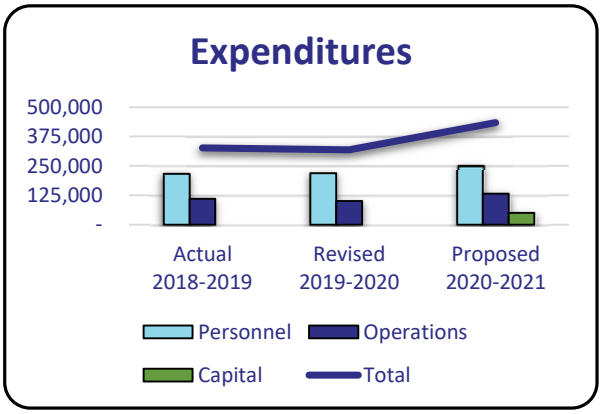
Key Points Affecting Service, Performance and Proposed Budget

Performance measures for FY20 reflect the significant impact the COVID-19 Pandemic had on Community Education's planned face-to-face activities for the second half of the year. All classes, including Community Emergency Response Team training and Citizens Fire Academy, were cancelled as was programming scheduled for Frisco Fire Safety Town. Efforts were shifted to generating additional on-line content consistent with Community Education's mission. While staff remain optimistic that activities may soon resume and return to previous levels, it is difficult to anticipate the impact reduced school schedules, for example, would have on future participation.

Continuation funding requested for FY21 will allow the Fire Department to continue its unique fire and safety programs for residents including birthday parties and fire station tours. Additionally, the Department will continue to provide courses that give an overview of department activities and safety programs like Citizen Fire Academy and the Community Emergency Response Team.

Educating our youngest residents and their families is the goal of Frisco Fire Safety Town, an innovative safety education facility located adjacent to Central Fire Station. The Frisco Fire Safety Town Mission Statement is "providing a hands-on, fun place where we teach children of all ages how to play it safe everywhere, every day."

The second week of October is recognized annually as National Fire Prevention Week. As a result of the large youth population in Frisco, the entire month of October is dedicated as Fire Prevention Month. While firefighters and Safety Town provide year-round educational opportunities, Frisco Fire Clowns visit all Frisco Independent School District elementary schools during October to "clown around" with the kids and provide important safety messages to students. Using fun and lively skits, the Frisco Fire Clowns show students the importance of preventing fires, planning fire escape routes in their homes, testing their smoke detectors and other safety messages.



Expenditures - 13534341

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**216,353**	**218,264**	**252,131**
Operations	**109,319**	**100,449**	**132,261**
Capital	**-**	**-**	**50,500**
Total	**325,672**	**318,713**	**434,892**

Major Budget Items

Revised operational expenditures for promotional items decrease in FY20 due to programs being canceled as a result of the COVID-19 Pandemic. These items represent a 31.6% increase in FY21 for the anticipated return of programming.

Supplemental request increase continuation capital by $50,500 for a replacement trailer that serves as a clown dressing room and as a transport for educational program equipment in addition to funding for updating existing IT infrastructure at Frisco Fire Safety Town.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Community Education Coordinator	141	1	1	1
Fire Safety Educator (1 FT, 1 PT)	137	2	2	2
Total		3	3	3

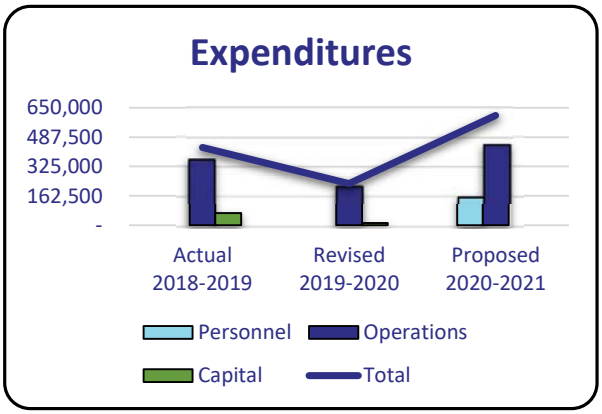
Core Services

Fire Training is responsible for the education, skills and competencies of the Frisco Fire Department staff, utilizing state-of-the-art training techniques and the latest, most efficient technology. These efforts contribute towards maintaining an overall safe environment.

Through advanced training opportunities provided by the Department, firefighters are increasing their skills and knowledge. A recent change has eliminated the Department's live training facility and required the Department to travel outside the City in order to meet State and Local standards of training. Through FY14 grant purchases, the Department received a state-of-the-art training simulator for EMS training. The Department also changed providers in Medical Control Services. The combination of these two improvements have improved the quality EMS care provided by Frisco Paramedics and EMTs.

Key Points Affecting Service, Performance and Proposed Budget

Funding depends on the level and expertise of current training to meet State Certification Requirements as well as the frequency and complexity of training requirements for specialty services.



Expenditures - 13534343

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	158,283
Operations	363,354	217,263	448,577
Capital	67,232	12,461	-
Total	430,586	229,724	606,860

Major Budget Items

Personnel increase in FY21 appropriations include funding for the reclass of a Firefighter/Paramedic position from Suppression to a Lieutenant/Paramedic position in Training.

Training and certifications are the primary operational expenditures. FY20 revised operations decrease is directly correlated to the COVID-19. These appropriations are increased in FY21 in anticipation of a return to normal travel and training operations.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Lieutenant / Paramedic	50B	-	-	1
Total		-	-	1

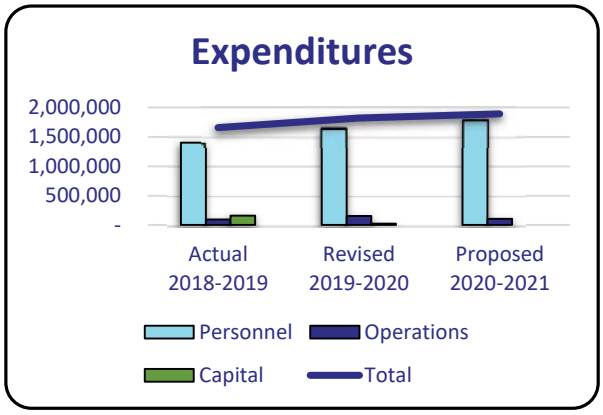
Core Services

The Fire Prevention Division provides a variety of services including: investigation into the origin and cause of all fires, completing background investigations of new hires, review of development site plans and fire protection system plans for new construction, routine inspection of existing businesses, criminal investigations and prosecution of fire-related crimes as well as research and development of fire and life safety codes and ordinances to protect the lives and property of all those who live, work or visit the City of Frisco.

Key Points Affecting Service, Performance and Proposed Budget

Currently reviews development infrastructure, certain types of new building plans, fire alarm and protection system plans for new and existing developments. It is a continuing effort to be efficient, accurate and timely with these reviews and the Department strives to find ways to reduce turnaround. Recent increases in development applications and projects have increased the workload in the office.

In the 81st Texas Legislative Session, HB 3866 was passed by the Legislature and went into effect September 1, 2009. HB 3866 applies to fire code inspections conducted after September 1, 2011. As such, state law now requires that anyone enforcing a fire code or an ordinance related to fire codes adopted by law or ordinance by a state, county or local government entity, must be a Certified Fire Inspector by the Texas Commission on Fire Protection. While this currently applies only to facilities which require licensure inspection by State or local entities, this will continue to expand to inspections of all publicly accessible facilities in the future.



Expenditures - 13535000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,401,390**	**1,645,264**	**1,781,729**
Operations	**96,754**	**153,974**	**107,321**
Capital	**158,362**	**22,710**	**-**
Total	**1,656,506**	**1,821,948**	**1,889,050**

Major Budget Items

Personnel appropriations increase for the transfer of the Professional Standards Coordinator from Administration in FY21.

FY21 appropriations do not include $68,700 for the Electronic Plan Review (EPR) project as do FY20 expenditures.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Fire Marshal	**63A**	**1**	**1**	**1**
Deputy Fire Marshal	**59A**	**1**	**1**	**1**
Senior Fire Protection Engineer	**160**	**1**	**1**	**1**
EOD K9 / Fire Investigator	**50A**	**1**	**1**	**1**
Professional Standards Coordinator / Fire Investigator	**42A**	**-**	**-**	**1**
Fire Engineering Associate	**146**	**1**	**1**	**1**
Fire Inspector	**142**	**8**	**8**	**8**
Administrative Assistant	**124**	**1**	**1**	**1**
Total		**14**	**14**	**15**

Core Services

Emergency Management develops and coordinates the City's Emergency Management Plan (EMP), providing basic general guidance for emergency management activities and an overview of the City's methods of mitigation, preparedness, response and recovery. The plan describes the City's emergency response organization and assigns responsibilities for various emergency tasks. The plan is intended to provide a framework for more specific functional annexes that describe in detail "who does what, when and how." The EMP applies to all local officials, departments and agencies.

The City of Frisco maintains a high-level Emergency Operations Center (EOC), which includes state-of-the-art technology. The EOC receives vital information from local TV, cable channels, area public safety departments and an advanced weather monitoring service. Within the EOC, staff has multiple communication capabilities.

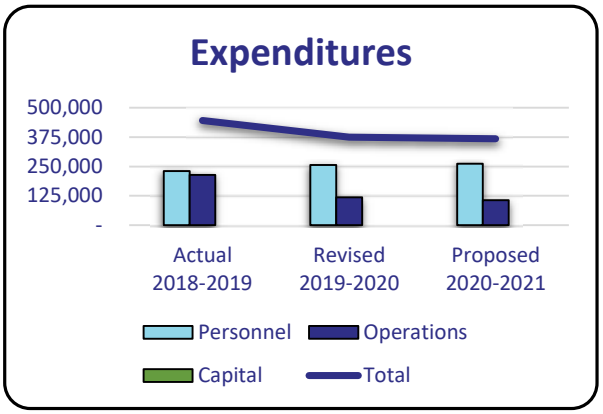
During major events, the EOC serves as a gathering point for City officials and other decision makers who utilize the EMP to ensure the safety of our residents.

Key Points Affecting Service, Performance and Proposed Budget

As the Emergency Management Coordinator for the City, reviewing and updating the EMP falls within the scope of the Fire Department. Of the three (3) rating levels approved by the State of Texas, the City of Frisco EMP maintains the highest level (Advanced).

The Fire Department has also made a conscious effort to integrate into statewide disaster programs and responses to further train/broaden the Fire Department personnel to disaster experience.

The Fire Department has previously partnered with the County to establish a Hazard Mitigation Plan. Completion and Federal approval of this plan has met criteria for certain federally funded grant requirements. This plan is established above and beyond State requirements and is not common in many municipalities. A Frisco-specific annex has been completed and incorporated into the Collin County Hazard Mitigation Plan.



Expenditures - 13535351

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**230,671**	**256,312**	**261,217**
Operations	**214,377**	**118,805**	**106,675**
Capital	**-**	**-**	**-**
Total	**445,048**	**375,117**	**367,892**

Major Budget Items

51% of FY21 operational appropriations provide for annual contracts for CODERED Emergency Notification and WeatherBug systems.

Operations funding levels for replacement computers in FY21 decrease by 44.6% compared to FY19.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Deputy Emergency Management Coordinator	163	1	1	1
Emergency Management Analyst	140	1	1	1
Total		2	2	2

Core Services

The Frisco Fire Department has developed and trained a dedicated group of professionals who provide fire and rescue services to the residents of Frisco. The Fire Department places a priority on the safety of firefighters and Department staff and maintains a state-of-the-art health and welfare program, as well as safety training intending to incorporate this priority into all emergency and non-emergency situations. Specialized equipment such as mobile Light/Air/Rehab (LAR) 1, an emergency vehicle specific to the support of firefighters and paramedics, are utilized to support firefighter and paramedic safety on emergency scenes.

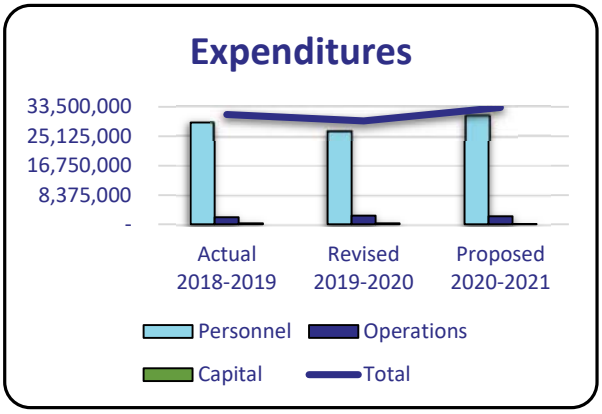
The Department includes nine stations. The firefighter's shift structure includes working 24 hours, which is followed by 48 hours off-duty. There are three shifts, named A, B and C shifts. A group of firefighters, assigned to a particular fire engine, fire truck, medic (ambulance) or special operations unit make up a company. Each fire station has a unique compliment of personnel and apparatus.

Key Points Affecting Service, Performance and Proposed Budget

To meet the City Council's Strategic Focus Area, Public Health and Safety, the Fire Department will continue to maintain and enhance fire protection services through the provision of fire protection coverage that results in an Insurance Services Office Inc. (ISO) Public Protection Classification (PPC) rating of Superior (ISO Class-1). The ISO PPC program provides important, up to date information about municipal fire protection services by collecting information about the quality of public fire protection in fire districts across the country. In each of those fire districts, ISO evaluates all the relevant data and assigns a PPC rating from ISO Class-1 to ISO Class-10. Frisco Fire Department continues to maintain ISO Class-1.

The Fire Department currently staffs nine (9) engine companies, three (3) fire truck companies, one (1) heavy rescue company, seven (7) medics (ambulances), two (2) Battalion Chiefs, the Emergency Operations Center and a Hazardous Materials/Command and Communications Team, 24 hours a day, 7 days a week.

The Frisco Fire Department's intent is to consistently maintain timely response to emergency calls and has established as a goal a maximum response time of six minutes for emergency calls from the time a call is received to arrival on scene.



Expenditures - 13536000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	29,060,142	26,684,649	30,962,297
Operations	2,015,429	2,511,327	2,310,450
Capital	283,491	306,480	60,000
Total	31,359,063	29,502,456	33,332,747

Major Budget Items

FY21 personnel appropriations provide funding for a new Deputy Chief to augment current upper level supervision/management. Personnel headcounts reflect a transfer of a Firefighter/Paramedic position to the Training Division as a reclass to position of Lieutenant/Paramedic.

Operations funding continues in FY21 for a SAFER grant for 21 Firefighter/Paramedics. This funding source is scheduled to expire October 2021.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Deputy Chief of Operations	63A	-	-	2
Battalion Chief	59B	6	6	6
Captain / Paramedic	56B	30	33	33
Lieutenant / Paramedic	50B	15	12	12
Firefighter / Paramedic	45B	140	142	141
Field Incident Technician	36B	1	1	1
Firefighter / EMT	36A/36B	29	27	27
Fire Incident Safety Officer	36A/36B	2	2	2
Public Safety Equipment Technician	137	1	1	1
Senior Administrative Assistant	131	1	1	1
Administrative Assistant	124	1	1	1
Total **		226	226	227

** Paramedics / Special Events (PT) are not counted in the employee totals. 20 positions were funded in FY20 to provide additional personnel during major events throughout the City and are contract personnel. Funding is continued in FY21 for this program.

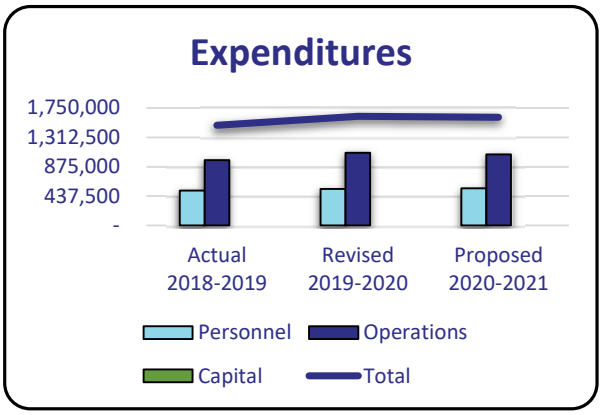
Core Services

The Frisco Fire Department has developed and trained a dedicated group of professionals who provide emergency and non-emergency medical services.

Key Points Affecting Service, Performance and Proposed Budget

Emergency Medical Services (EMS) continues to research best practices in the provision of pre-hospital care and will endeavor to implement protocols and practices that ensure the highest level of care possible to the sick and injured in the City of Frisco. The Fire Department maintains a proactive effort to provide the necessary safeguards for paramedics from the potential exposures they may encounter while performing their duties. Some examples include: universal medical precautions, access to vaccinations, medical and wellness exams, as well as continuing education on the hazards they may encounter.

The Department intent is to continually maintain timely response to emergency calls and has established as a goal a maximum response time of six minutes for emergency calls from time call received to first unit arrival.



Expenditures - 13537000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**519,294**	**542,801**	**555,480**
Operations	**971,672**	**1,082,017**	**1,057,234**
Capital	**-**	**-**	**-**
Total	**1,490,966**	**1,624,818**	**1,612,714**

Major Budget Items

Approximately 34.7% of the operational funding in this division provides for medical equipment/maintenance, protective gear and medical supplies for all emergency apparatus.

Personnel

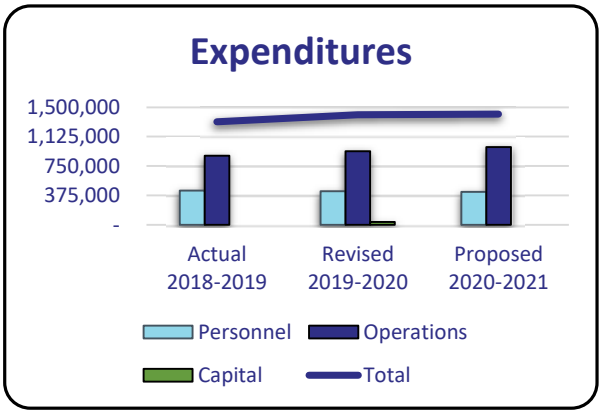
	Level	FY 2019	FY 2020	FY 2021
Battalion Chief of EMS	**59A**	**1**	**1**	**1**
Captain	**56A**	**1**	**1**	**1**
Total		**2**	**2**	**2**

Core Services

Fleet Services is responsible for maintaining the Frisco Fire Department fleet in order to achieve a consistent state of readiness to respond to fire, medical and non-fire related emergencies. Fleet Services also assesses the future capital needs in relation to apparatus, various equipment and facilities-related items.

Key Points Affecting Service, Performance and Proposed Budget

The Frisco Fire Department has two (2) Certified Emergency Vehicle Technicians (EVT) positions who perform a majority of all emergency vehicle maintenance at the Fire Department Fleet Facility adjacent to Central Fire Station on Tomlin Drive. The Fire Department continues to meet stringent preventative maintenance standards for emergency vehicles and equipment, and through a quality fleet management program, the emergency vehicles and equipment are maintained for both the safety of the firefighters and to ultimately yield longer service lives of the equipment.



Expenditures - 13539000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	434,487	428,760	420,063
Operations	880,951	938,663	993,870
Capital	-	37,435	-
Total	1,315,438	1,404,858	1,413,933

Major Budget Items

Operational expenditures for vehicle parts-repair, gas and oil, outside vehicle repair and tire for the entire Fire fleet accounts for 89% of the Fire Fleet Division's FY21 appropriations.

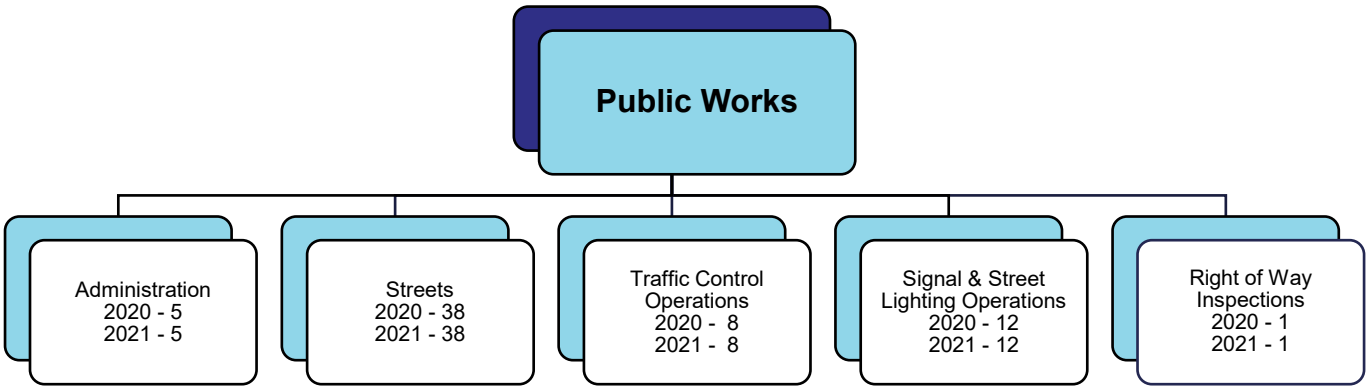
Personnel

	Level	FY 2019	FY 2020	FY 2021
Fire Fleet Manager	147	1	1	1
Emergency Vehicle Technician I	135	2	1	1
Inventory Specialist	126	1	1	1
Emergency Vehicle Technician Apprentice	124	-	1	1
Total		4	4	4

PUBLIC WORKS DEPARTMENT SUMMARY

DEPARTMENT MISSION

Plan, design, build, maintain and operate infrastructure systems that promote public health, safety and welfare.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 636,941	$ 652,987	$ 681,254	4.33%
Streets	7,217,000	6,477,159	6,517,058	0.62%
Traffic Control Operations	1,298,182	1,392,529	1,437,504	3.23%
Signal & Street Lighting Operations	3,184,406	3,567,978	3,396,279	-4.81%
Right of Way Inspections	75,478	78,336	80,190	2.37%
Totals	$ 12,412,007	$ 12,168,989	$ 12,112,285	-0.47%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ Excellence in City Government ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
14010000 - Administration						
✓	Public Works re-accreditation (2024); biennial review process (due 2022)	Keep Best Management Practices (BMP) and accreditation operational, relevant and compliant	Complete self-assessment review in 2 years, and ensure two practices are substantially compliant	100% (obtained accreditation)	100%	50% review
	Disaster preparedness and public safety	Provide an effective disaster exercise schedule	Conduct one table top and one operational exercise annually	100%	100%	100%
🗁	Safety	Improve safety awareness	Monthly Division meetings to discuss safety issues / concerns related to tasks and operations	100%	100%	100%
		Maintain and improve heavy equipment operations and safety	Provide refresher courses for Public Works Heavy Equipment Operator I and Heavy Equipment Operator II positions	N/A	Cancelled due to Covid-19	50% per division
	Improve asset management program	Develop 5 year maintenance/repair plan for all systems	Comply with APWA asset management systems 5 BMP's within 2 years	N/A	N/A	50%
⌛	Efficiency	All vehicles comply with idle time policy	Meet goal of 15% or less idle time	N/A	N/A	15% or less per division

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ Excellence in City Government ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement, cont.

14041000 - Streets						
✓	Maintain existing infrastructure	Provide safe sidewalks and walkways for pedestrians	Length of time between customer request and repair	186 days (over 6 months)	240 days (8 months)	210 days (7 months)
		Improve asphalt streets	Resurface and rebuild at least 5% of Hot Mixed Asphaltic Concrete (HMAC) lane miles annually	5.4%	2.5%	3.9%
		Repair street and alley failures	Cubic yards of concrete poured	1,848	2,772	2,772
		Recondition existing asphalt streets	Number of asphalt streets resurfaced	12	11	11

Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
14047000 - Traffic Control						
✓	Provide a safe driving environment through adequate signage	Make sure signs meet minimum retro reflectivity levels	Traffic signs produced and installed for replacements or new installs	5,503	7,015	7,015
	Provide safe school zones	Provide necessary traffic control signs and markings for safe pedestrian travel in school zones	Refurbish or re-locate all school zone markers	59 (187 Total)	50 (195 Total)	55 (203 Total)
	Effective communication with the public	Help manage traffic during special events and provide public service messages	Staff hours spent setting up message boards	445.75	450	450
✓	Provide a safe driving environment through adequate striping	Restripe intersections and arterials every 4 years based on inspections	Miles of new or refreshed striping installed	14.5	19	15

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ Excellence in City Government ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Infrastructure and Public Health & Safety

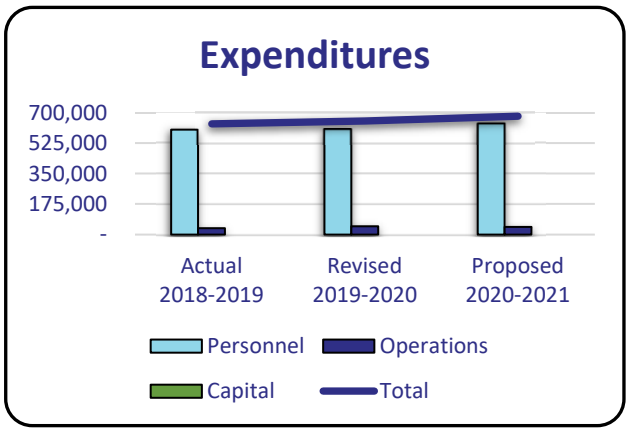
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
14048000 - Street Lighting & Signal Control						
🗁	Ensure proper operation of school zone flashers and speed boards	Complete scheduled maintenance & trouble call repairs	School zone flashers maintenance/repair visits	190	200	215
	Ensure proper operation of signal equipment		Traffic signal maintenance/repair visits	1,150	1,200	1,225
			Operational fixtures maintained	97% of 6,747 fixtures	99% of 7,345 fixtures	99% of 7,429 fixtures
✓	Provide safe and efficient driving environment	Install new school zone flashers	School zone flashers installed	8	8	6
			Training sessions offered to City staff	37	30	35

Core Services

Administration is responsible for activities and projects within the Public Works Department that address safety operations, emergency management and disaster preparedness programs, training and other organizational processes, policies and procedures.

Key Points Affecting Service, Performance and Proposed Budget

Evaluate and improve business processes for American Public Works Association National Accreditation. The process of addressing deficiencies and/or improvements in best management practices can affect appropriation requirements in the various Public Works Divisions.



Expenditures - 14010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	602,001	605,686	637,485
Operations	34,940	47,301	43,769
Capital	-	-	-
Total	636,941	652,987	681,254

Major Budget Items

Personnel expenditures account for 93% of the Division's total appropriations in FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Assistant Director - Public Works Operations	204	1	1	1
Public Works Business Analyst	154	1	1	1
Administrative & Customer Service Manager	153	-	-	1
Office Manager	-	1	1	-
Administrative Supervisor	133	1	1	1
Data Entry Operator	121	1	1	1
Total		5	5	5

Core Services

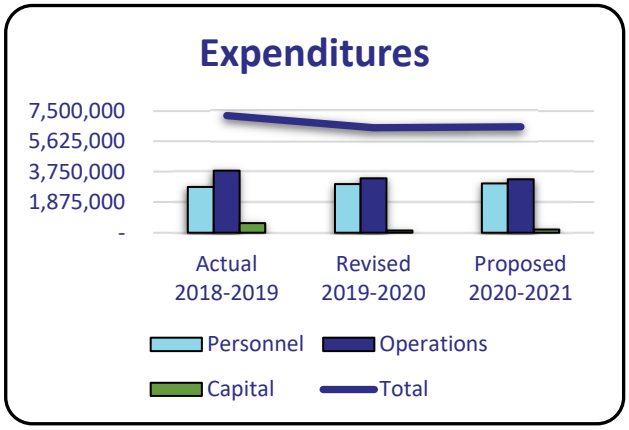
Streets is responsible for the repair and maintenance of streets, sidewalks and alleys. Rebuilds asphalt streets, makes minor concrete street and alley repairs, builds and repairs sections of sidewalk and curbs and sands driving surfaces during icy weather.

Key Points Affecting Service, Performance and Proposed Budget

Requirements for street-related repair or replacement directly impact appropriation requirements.

A pavement preservation program has been generated to address a comprehensive set of maintenance and repair best management practices which promote more cost-effective techniques that extend the life of pavement and reduce the need for expensive and/or premature rehab/replacement projects.

Streets has an employee on-call, 24 hours-a day, 7 days a week, 365 days a year.



Expenditures - 14041000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**2,810,128**	**2,997,531**	**3,035,772**
Operations	**3,817,145**	**3,348,249**	**3,292,926**
Capital	**589,727**	**131,379**	**188,360**
Total	**7,217,000**	**6,477,159**	**6,517,058**

Major Budget Items

Operational funding decrease of 1.3% accounts for reductions in street maintenance, professional services and equipment line items in FY21.

In addition to $10,000 for a truck mounted message board for crew safety on construction projects, FY21 appropriations include funding for $178,360 in replacement capital for two trailers, a dump truck and a concrete saw .

Personnel

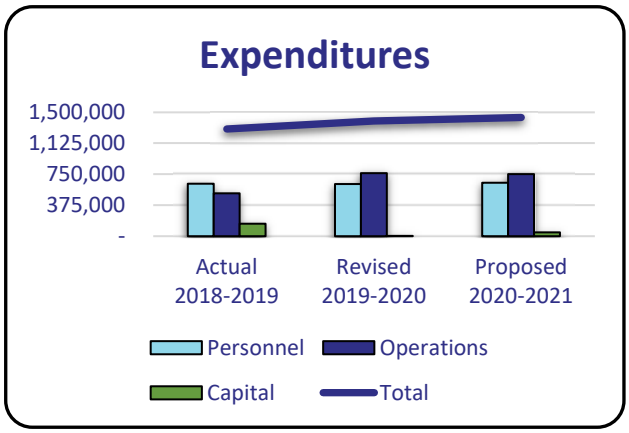
	Level	FY 2019	FY 2020	FY 2021
Senior Civil Engineer - Public Works	**160**	**1**	**1**	**1**
Streets Superintendent	**153**	**1**	**1**	**1**
Streets Supervisor	**143**	**3**	**3**	**3**
Senior Construction Inspector	**139**	**1**	**1**	**1**
Construction Inspector	**137**	**1**	**1**	**1**
Construction Technician	**135**	**-**	**1**	**1**
Crew Leader	**131**	**8**	**8**	**8**
Heavy Equipment Operator I/II	**124/126**	**14**	**13**	**13**
Maintenance Worker - Public Works	**119**	**9**	**9**	**9**
Total		**38**	**38**	**38**

Core Services

Traffic Control Operations is responsible for the fabrication, installation and maintenance of all signs as well as the fabrication of vehicle logos and maintenance of pavement markings on City streets.

Key Points Affecting Service, Performance and Proposed Budget

The City maintains its own sign shop to standardize signs within the City and to take advantage of economies of scale.



Expenditures - 14047000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	633,434	630,944	645,128
Operations	515,375	759,739	747,926
Capital	149,373	1,846	44,450
Total	1,298,182	1,392,529	1,437,504

Major Budget Items

FY21 operations appropriation include $262,000 in funding for signs and pavement marking material replacements. Changes in requirements for street sign materials and pavement marking quality affect budget appropriation levels.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Signs and Markings Supervisor	143	1	1	1
Sign Shop Coordinator	138	1	1	1
Senior Signs and Markings Technician	132	2	2	2
Signal Technician I	128	2	2	2
Signs and Markings Technician	119	2	2	2
Total		8	8	8

Core Services

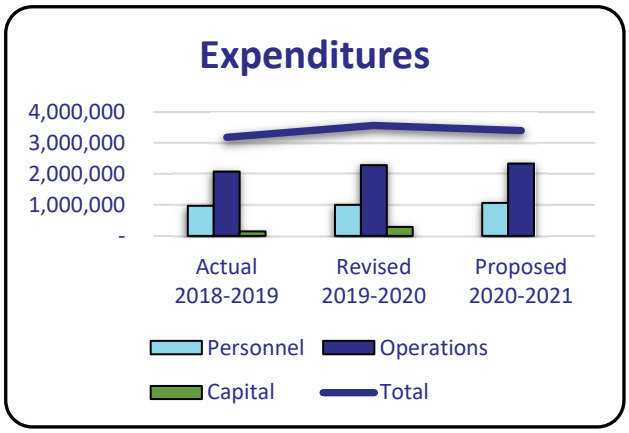
The Signal & Street Lighting Operations Division is responsible for the maintenance, installation and construction inspection of all traffic signals, street lights, school zone flashers and radar speed boards in operation. Our goal is to ensure that the City's assets are operating properly 24 hours a day, 7 days a week to provide the highest quality infrastructure and level of service for present and future Frisco residents. This Division also provides for the electrical expenditures associated with providing street lights and traffic signals.

Key Points Affecting Service, Performance and Proposed Budget

Staff periodically scans designated areas nightly to ensure street lights are working properly. If outages are noticed (or a resident reports an outage), a work order is prepared and the City works with the electric provider to repair the light.

Number of street lights:

	FY 2019	FY 2020	FY 2021
Gexa (Oncor)	2,207	2,317	2,342
Denton County Electric (CoServ)	4,787	5,247	5,831
Total	6,994	7,564	8,173



Expenditures - 14048000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**966,101**	**1,000,084**	**1,059,364**
Operations	**2,074,507**	**2,278,048**	**2,336,915**
Capital	**143,798**	**289,846**	**-**
Total	**3,184,406**	**3,567,978**	**3,396,279**

Major Budget Items

Operational funding increase provides for the addition of 609 streetlights in FY21. 500+ were found during an FY20 CoServ audit.

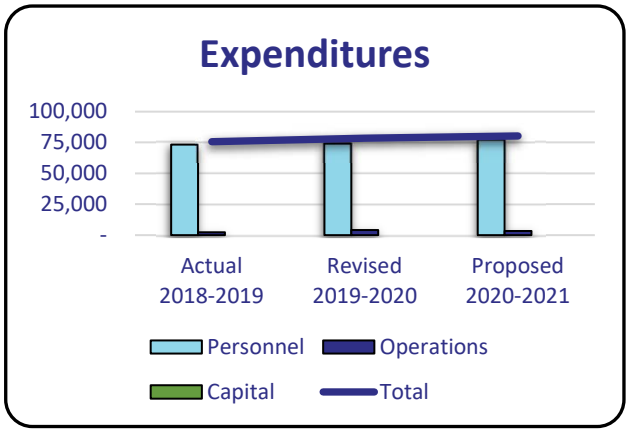
No capital equipment required in FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Traffic Signal Superintendent	**153**	**1**	**1**	**1**
Traffic Signal and Lighting Supervisor	**143**	**1**	**1**	**1**
Senior Roadway Lighting Technician	**139**	**-**	**1**	**1**
Traffic Signal and Lighting Inspector	**137**	**1**	**1**	**1**
Senior Signal Technician	**135**	**3**	**3**	**3**
Roadway Lighting Technician	**-**	**1**	**-**	**-**
Traffic Technician	**135**	**1**	**1**	**1**
Signal Technician I	**128**	**4**	**4**	**4**
Total		**12**	**12**	**12**

Core Services

The Right of Way Inspection Division is responsible for the management and permitting process for the use of City right-of-way areas and easements. Division personnel are also responsible for the management and permitting process for network nodes/small cell installations in the City's right-of-way. They also assist with monitoring the roadways through the WAZE dashboard and traffic cameras to ensure that travel lanes are not closed and contractors are not boring outside of the approved daytime non-peak commute hours per the City's ROW Ordinance.



Expenditures - 14049000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	73,270	74,177	76,911
Operations	2,209	4,159	3,279
Capital	-	-	-
Total	75,478	78,336	80,190

Major Budget Items

Primary expenditures are personnel related.

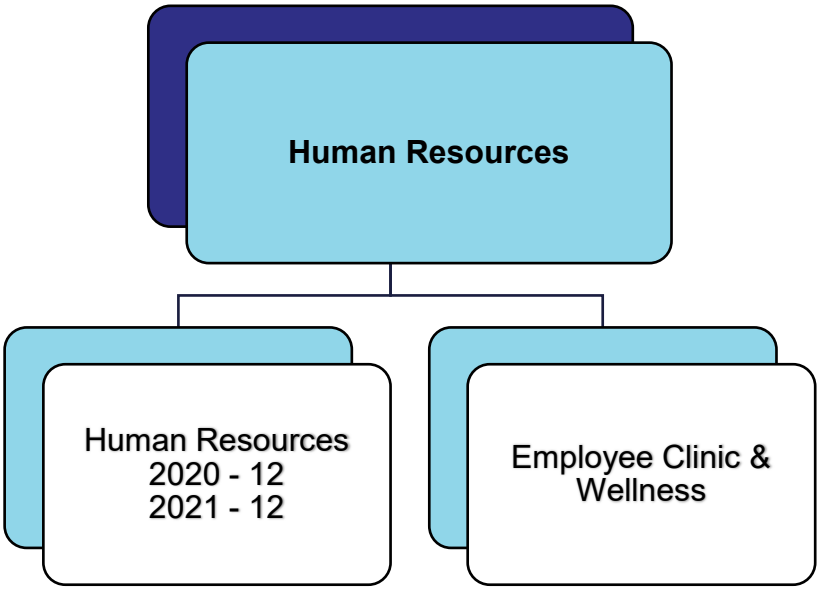
Personnel

	Level	FY 2019	FY 2020	FY 2021
ROW Coordinator	131	1	1	1
Total		1	1	1

HUMAN RESOURCES DEPARTMENT SUMMARY

DEPARTMENT MISSION

Sets the standard among public sector employers in which every worker is a valued and respected team member. The Department will work to maintain the City's competitiveness in the market by enhancing customer service, optimizing business processes, delivering competitive services, achieving a positive employee climate, recruiting and retaining a skilled, diverse workforce and promoting learning and growth.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Human Resources	$ 2,288,274	$ 2,649,211	$ 2,629,147	-0.76%
Employee Clinic & Wellness	1,308	13,750	1,000,000	7172.73%
Totals	$ 2,289,582	$ 2,662,961	$ 3,629,147	36.28%

HUMAN RESOURCES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
15010000 - Human Resources						
🗁	Build and support safety culture	Reduce workers compensation (WC) injuries, cost and lost time	Reduce WC incurred loss cost per $100 payroll - Peer 2020 $1.03	0.73	0.69	0.75
			Reduce WC modifier	0.42	0.39	0.39
			WC continuous leave as a % of worked hours	0.15%	0.18%	0.15%
🗁	Positively impact employee well being	Improve health and retirement security of employees	Increase supplemental retirement savings participation/savings %	16% Pat / 6.0% Savings	22% Pat/ 5.1% Savings	25% Pat/ 6.0% Savings
			Reduce employee high risk factor - % =>3 factors	26%	23%	22%
			Increase wellness screening participation rates	78%	81%	83%
			Sick leave as a % of worked hours	3.94%	2.80%	3.00%
		Provide cost effective benefits	Control annual per member health cost	$6,260	$6,577	$6,577
			% of total paid for high cost claims	46.3%	43.5%	43.0%
🗁	Promote learning and growth	Increase average number of training hours per employee - GOAL is 31 hr/ee	Hours per employee per year provided by HR	17.56	18.50	19.50
🗁	Recruit and retain a skilled and diverse workforce	Reduce involuntary terminations for FT EE's within the 1st year of employment	First year turnover	37%	34%	34%
✓		Maintain city-wide turnover at less than 10%	City employee turnover	10%	10%	10%
			New hires and re-hires	425	411	411

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
15010000 - Human Resources						
✓	Achieve a positive employee climate	Assure consistent and fair administration of policies	Number of grievances and case management	93	94	124
			Ethics hotline reports or investigations	9	10	7
			Leave and return to work management	250	270	408
		Process timely and accurate changes in employee status and pay	Personnel action entries	6,857	6,318	6,318

Core Services

Human Resources (HR) provides services and support to managers, employees and applicants by assisting in the recruitment and retention of a skilled and efficient workforce. Works to maintain the City's competitiveness in the marketplace through salary, benefits, training, leadership development and employee relations.

Develops personnel policies to fulfill the requirements of the City Charter, Federal and State Laws. Also develops policies that provide for due process, enhanced communication, guidelines for conduct and for consistent and equal treatment of employees.

Evaluates salaries and benefits to assure the City is competitive in the market and provides affordable, quality health care. Responds to growth and changes in Departments with the development of new positions and/or the reclassification of current positions.

Key Points Affecting Service, Performance and Proposed Budget

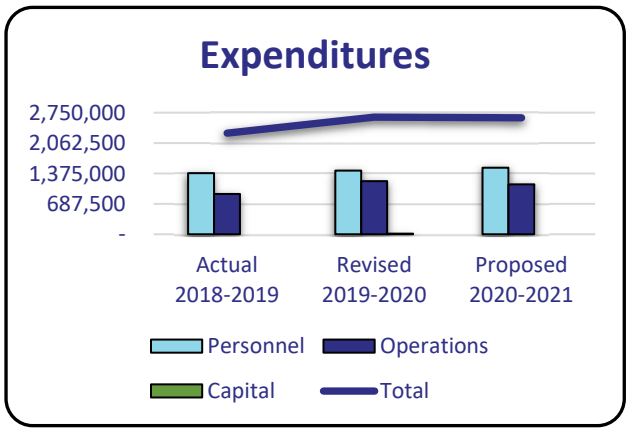
Works with City management and insurance consultants to evaluate high quality, cost effective care that promotes wellness and addresses disease management. Through incentives and plan design, works with consultants to address lifestyle changes that will assist in controlling the cost of the City's self-insured plan. Develops efficiencies in managing complicated plans intended to address need and promote change and savings with benefit administration tools.

Continues to work with TML Intergovernmental Risk Pool to improve the City's current Experience Modifier. The Experience Modifier is a rating between 0.0 - 1.0 that is used in the calculation of workers comp rates. The modifier is based on the frequency and severity of workers comp claims, payroll growth and workers comp claims experience over the past 3 years. Frisco's modifier is .40. The goal is to obtain the lowest available modifier of .2 compared to the average of .91 for the DFW Metroplex.

Uses technology to optimize business processes and enhance the employment experience for employees and provide resources for managers. Continue to enhance the recruitment, hiring and on-boarding process through the use of artificial intelligence assessments for prospective employees and on-boarding for new employees. Continue to expand and improve employee development through the utilization of on-line tools including learning management systems for orientation, safety training and professional development.

Monitors and investigates ethics hotline reports which provide a process through which employees can anonymously report possible violations or concerns including, but not limited to harassments, misuse of City property, insurance fraud, theft, unsafe working conditions, etc.

Implement programs and provide tools that focus on, incorporate, cultivate and recognize the City's Core Values as demonstrated by employees and incorporated by management. Develops executive and upper management staff to lead the City's workforce and reinforce the Core Values.



Expenditures - 15010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,375,918	1,439,904	1,501,825
Operations	912,357	1,198,592	1,127,322
Capital	-	10,715	-
Total	2,288,274	2,649,211	2,629,147

Major Budget Items

Operational funding in FY21 provides for the continuing of programs that support the City's Core Services such as the ethics hotline, executive coaching, routine motor vehicle/criminal history background checks, pre-employment assessments, required physical agility testing, training and leadership programs, tuition reimbursement for employees seeking higher education and wellness programs that contribute to insurance savings for the City and its employees.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Human Resources	207	1	1	1
Employee Relations & Talent Management Manager	157	1	1	1
Total Rewards Manager	157	1	1	1
Senior Benefits & Wellness Analyst	147	-	1	1
Senior Compensation & Classification Analyst	147	1	1	1
Senior Human Resources Analyst	147	1	1	1
Benefits & Wellness Analyst	-	1	-	-
Human Resources Analyst	142	1	1	1
Learning & Development Coordinator	139	1	1	1
Senior Human Resources Generalist	139	-	1	1
Human Resources Generalist	137	3	2	2
Senior Administrative Assistant	131	1	1	1
Total		12	12	12

Core Services

The City manages a modified self-insurance plan for full time employees for which there is a constant challenge to drive engagement, improve outcomes and lower plan costs. The City employee and wellness clinic will remove obstacles to health care for employees and covered dependents. The clinic will provide more cost-efficient services including timely acute care appointment, visits without waiting and quality appointments that work with employees to address and control chronic health conditions.

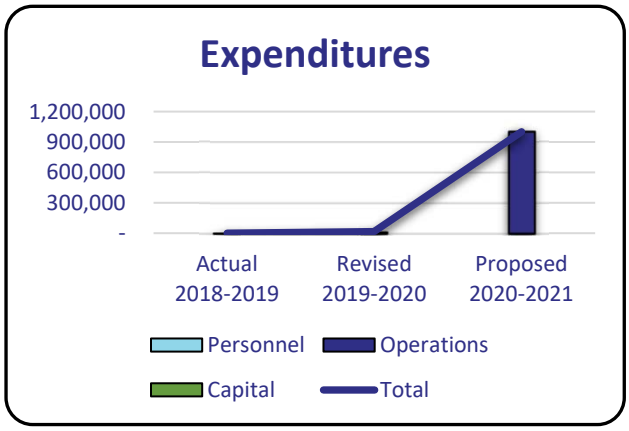
The clinic will provide occupational health services including pre-employment and annual physicals for police and fire personnel; and pre-employment and post-accident drug tests. The clinic will focus on staying current with occupational health standards including NFPA 1582 and monitoring health trends to maintain the safety of public safety personnel. The clinic will also provide biometric screenings for wellness program incentives available for employees.

Key Points Affecting Service, Performance and Proposed Budget

The clinic should help divert health care costs by providing convenient and quality services for employees and covered dependents that attract patients away from more costly options including urgent care facilities and emergency rooms for non-emergency issues.

The clinic should also help control costs through quality care and engagement with employees to manage chronic conditions to prevent catastrophic outcomes.

Occupational health and wellness services for police and fire physicals, drug tests, biometric screenings and flu shots will be included as part of the operational costs for the clinic.



Expenditures - 15059000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	1,308	13,750	1,000,000
Capital	-	-	-
Total	1,308	13,750	1,000,000

Major Budget Items

Operations appropriations include funding to bring the employee wellness clinic online in FY21 with cost estimates from the City's consultant and HR staff.

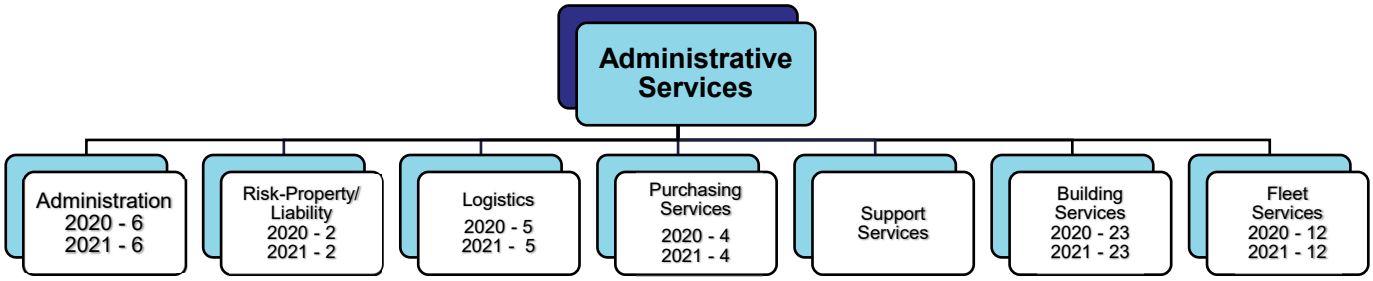
Personnel

Note: No positions are funded in this Division. The personnel will be contract employees.

ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

Ensures the highest level of value and ethics in the procurement of buildings, equipment, goods and services and maintaining these items through preventative maintenance, repairs and risk avoidance. The Department will strive to provide the highest level of customer service to internal and external customers, vendors, employees and citizens.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 700,737	$ 857,399	$ 903,463	5.37%
Risk-Property/Liability	1,130,646	1,325,804	1,417,304	6.90%
Logistics	901,740	411,203	420,976	2.38%
Purchasing Services	-	411,615	443,869	7.84%
Support Services	1,033,812	1,250,030	1,266,377	1.31%
Building Services	5,036,954	5,021,203	6,220,134	23.88%
Fleet Services	1,346,986	1,267,718	1,397,954	10.27%
Totals	$ 10,150,876	$ 10,544,972	$ 12,070,077	14.46%

ADMINISTRATIVE SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
15551000 - Risk-Property/Liability						
✓	Loss prevention through safety training initiatives focused on loss trends	Train city staff based on loss trends	Risk/Safety training classes offered	15	8	12
🗁	Ensure adequate protection of City resources and personnel	Manage insurance to maintain compliance with City specifications	Accurately account for City assets	Yes	Yes	Yes
15553000 - Purchasing						
✓	Ensure City assets are disposed of properly	Conduct the auction of assets	Auction revenue received	$699,637	$414,950	$300,000
🗁	Vendor outreach and targeting vendors for bid solicitation and distribution	Increase the number of registered suppliers on e-procurement platform	Registered and active vendors* (*new platform in 2019-Bonfire)	2,515	1,817	2,000

ADMINISTRATIVE SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
15510000 - Administration						
🗁	Provide customers (internal and external) with quality service	Provide a timely response to administrative matters	Respond to critical matters within 24 hours and non-routine matters within 30 days	Yes	Yes	Yes
	Provide good customer service	Keep customer complaints to a minimum	Complaints forwarded to management level	-	1	-
✓	Costs to deliver City services will remain competitive with surrounding Cities	Costs to deliver City services will remain competitive with surrounding Cities	Postal unit targeted effort to increase revenue or decrease expense	2	3	3
			Vendor targeted effort to increase revenue or decrease expense	1	5	7
🗁	Market the Contract Postal Unit to potential customers	Encourage customers in the area and patrons of City Hall and the Library	Increase in revenue	-6.3%	1.0%	2.0%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
15552000 - Logistics						
🗁	Provide internal customers with quality service delivery	Stock relevant inventory that is needed on a day to day basis	Inventory turnover ratio (cost of goods sold/average inventory value)	3.05	3.0	2.5
		Sustain accurate inventory records	Accuracy ratio (accurate records/inventory records) of quarterly counts	97%	95%	95%
✓	Warehouse inventory		Pick tickets processed	4,845	5,000	5,100
			Inventory issued (dollar value)	$6,320,456	$7,000,000	$7,100,000
			Inventory line items	880	1,218	1,400
	Fleet inventory		Pick tickets processed	3,079	3,000	3,100
			Inventory issued (dollar value)	$740,938	$750,000	$760,000
			Inventory line items	1,603	1,669	1,752
15555000 - Building Services						
🗁	Ensure City assets are maintained properly	Manage building support systems, meeting or exceeding historic trends	Cost per square foot for maintenance	1.74	1.38	1.50
⌛	Prolong life of assets by maintaining preventative maintenance schedules	Ensure contracted preventative maintenance and custodial work is done on time and according to contracted specifications including callbacks	Contract maintenance/ custodial work requirements met	90%	83%	90%
			Contract preventative work: callbacks	10%	7%	7%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
15555000 - Building Services, cont.						
🗁	Keeping staff competencies aligned with Divisional goals	Employees become proficient in skills to maximize equipment up-time	Number of training opportunities identified for adding and improving competencies	N/A	394	617
			% of training opportunities capitalized on	N/A	96.7%	97%
⌛	Efficient and effective equipment	Quality of service	Critical work order response times (minutes)	182	165	120
		Provide the most efficient and effective equipment	Number of monthly energy consumption reports	N/A	12	12
		Minimize energy waste	Reduction of electricity consumption total for core facilities	10,942,630 KwH	12,632,542 KwH	12,029,307 KwH
			Electric consumption per square foot	7.6 KwH/sf	9.1 KwH/sf	8.0 KwH/sf
			Reduction of gas consumption total for core facilities	13,346 CCF	17,557 CCF	17,921 CCF
		Cost of services is minimized	Gas consumption per square foot	.27 CCF/sf	.36 CCF/sf	.36 CCF/sf
15556000 - Fleet Services						
⌛	To minimize downtime and repair costs on vehicles and equipment	Schedule routine PM service & perform repairs	Average downtime hours	7.13	7.50	7.25
			Repair costs/value of total fleet	0.19%	0.19%	0.19%
	Provide functional fueling sites for city vehicles & equipment	Maintain fueling sites utilized by City Departments	Gallons pumped	480,968	490,000	500,000

Core Services

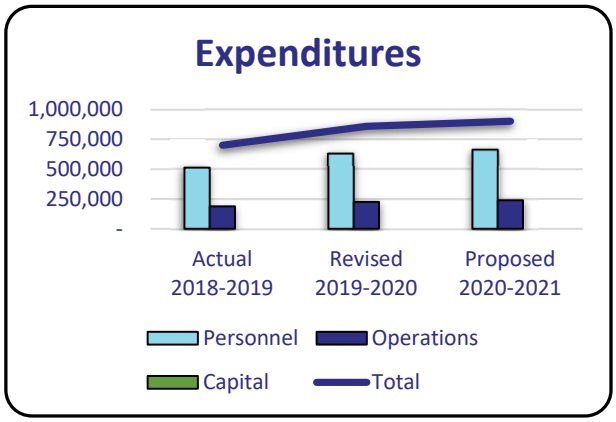
The Administration Division is responsible for the management and oversight of the Department, as well as the continuing operation of the City's Contract Postal Unit (CPU) and internal mail room. Oversees internal operations including procurement of supplies/materials, solicitation of various contracts and agreements, the protection of the City's physical assets and related support services for Frisco residents and City operations. Core services managed in this department include: Purchasing, Risk Management, Fleet, Building Services, Support Services and Logistics.

Targeted efforts to increase postal unit revenue by marketing the services available in an attempt to recruit more customers. In an effort to decrease expenses in the future, our inventory will be kept at an operating minimum.

Key Points Affecting Service, Performance and Proposed Budget

Providing outstanding customer service is a top priority for the CPU by resolving any customer issues as they occur. These efforts are maintained by continued coaching and training of the employees directly involved.

Marketing the CPU to create awareness of the services offered is handled through local business handouts, promotional items and flyers to advertise postal services and available hours.



Expenditures - 15510000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**513,422**	**632,978**	**664,978**
Operations	**187,316**	**224,421**	**238,485**
Capital	**-**	**-**	**-**
Total	**700,737**	**857,399**	**903,463**

Major Budget Items

5% increase in personnel expenditures account for all positions being fully funded in FY21. The transfer of the Assistant Director position from Purchasing Division and a staff retirement in FY20 account for the 23% increase from FY19 to FY20.

The Administration Division of Administrative Services provides funding that supports the entire organization including the Mailroom and Contract Postal Unit.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Administrative Services	207	1	1	1
Assistant Director of Administrative Services	202	-	1	1
Property Administrator	148	1	1	1
Administrative Supervisor	133	1	1	1
Customer Service Representative	121	2	2	2
Total		5	6	6

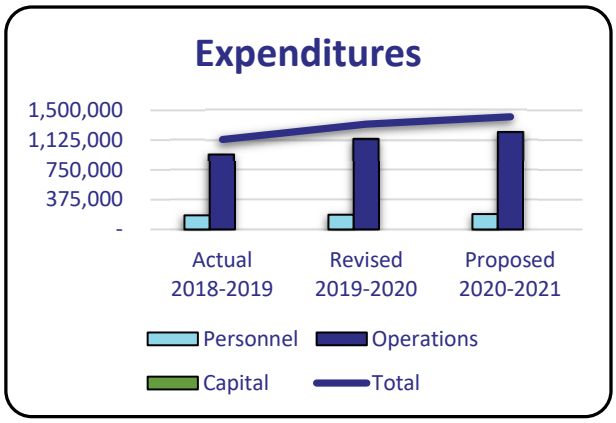
Core Services

This Division handles the function of risk management and works to eliminate risk sources through loss prevention. Risk sources have been eliminated through accident review processes, effective claims processing, regular facility inspections, timely replacement of unsafe vehicles and equipment and by other means that have helped prevent future incidents.

Key Points Affecting Service, Performance and Proposed Budget

Administers the City's insurance programs and ensures adequate protection of City resources, through risk management; including monitoring insurance requirements for all City contracts, agreements, requests for proposals and special events.

The City's insurance provider has projected no increase in property and liability insurance costs, except for growth in the amount being insured (e.g. new vehicle, new buildings, etc.) for FY21.



Expenditures - 15551000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	179,293	186,807	192,688
Operations	951,353	1,138,997	1,224,616
Capital	-	-	-
Total	1,130,646	1,325,804	1,417,304

Major Budget Items

Operational funding of approximately 98% provides for Property and Liability Insurance for the City's assets.

Personnel

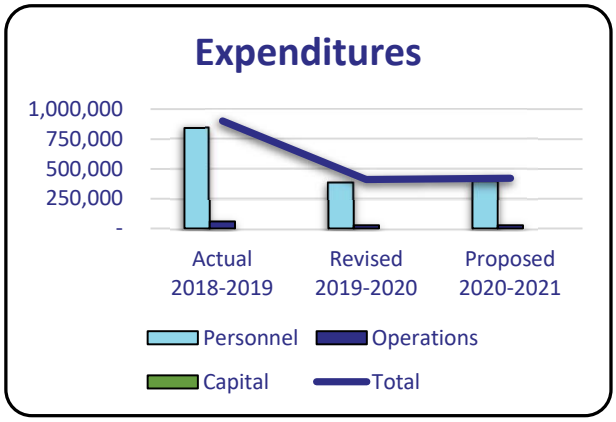
	Level	FY 2019	FY 2020	FY 2021
Risk Administrator	148	1	1	1
Safety Coordinator	142	1	1	1
Total		2	2	2

Core Services

This Division is responsible for the procurement of goods and services, inventory management and coordination of goods to end users within the Departments. Logistics oversees the flow of materials in and out of inventory, maintains reasonable "buffer stock", coordinates bids and works with supported Departments to establish and maintain annual supply contracts. In addition, Logistics consults with various Departments to determine areas for logistical improvement within their areas.

Key Points Affecting Service, Performance and Proposed Budget

Continued improvement of automated processes to improve inventory efficiency along with managing warehouse distribution of materials for projects, operations and maintenance.



Expenditures - 15552000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	842,433	383,944	395,163
Operations	59,307	27,259	25,813
Capital	-	-	-
Total	901,740	411,203	420,976

Major Budget Items

Personnel, continuing education and support are key expenditures.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Assistant Director of Administrative Services	-	1	-	-
Senior Buyer	-	3	-	-
Buyer	-	1	-	-
Logistics Coordinator	137	2	2	2
Logistics Specialist	126	3	3	3
Total		10	5	5

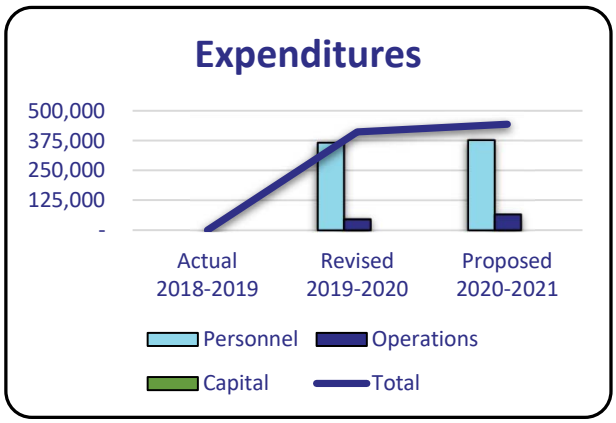
Core Services

Purchasing Services is responsible for the procurement of goods and services. The Division coordinates bids, establishes and maintains annual supply contracts, supports vendor outreach and supplier communications and assists internal and external customers throughout the procurement process. In addition, Purchasing is responsible for the management and oversight of the procurement card program (P-card).

Key Points Affecting Service, Performance and Proposed Budget

Continues to seek automated processes to increase efficiency, which will allow the current staff to keep pace with growing volumes and responsibilities. As a major component of this effort, a Procurement Card program was implemented in FY20 and will continue to grow in FY21. The Procurement Card program is a targeted effort to create efficiencies in purchasing small dollar items while maintaining strict compliance with City purchasing policies, procedures, oversight and reporting (currently accounts for roughly 20% of City's transaction volume).

Purchasing Services received the Achievement of Excellence in Procurement Award for the 16th consecutive year in 2020. The award is given to Purchasing organizations that demonstrate excellence by obtaining a high score based on standardized criteria. The criteria are designed to measure innovation, professionalism, productivity, e-procurement and leadership attributes of the procurement organization.



Expenditures - 15553000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	365,364	377,078
Operations	-	46,251	66,791
Capital	-	-	-
Total	-	411,615	443,869

Major Budget Items

Professional Services related to the City's Procurement Card Solution account for approximately 60% of the Operations budget.

Personnel

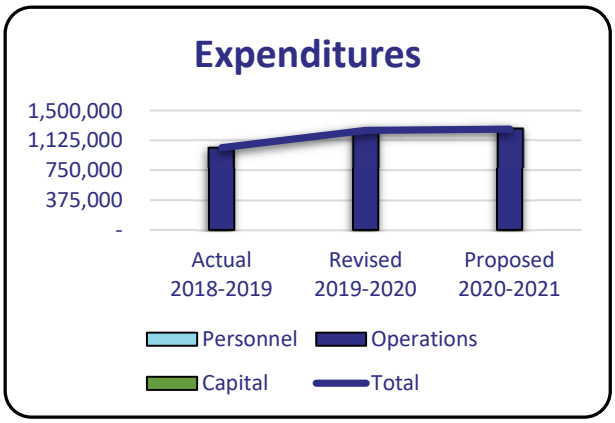
	Level	FY 2019	FY 2020	FY 2021
Senior Buyer	143	-	4	4
Total		-	4	4

Core Services

The Support Services Division is responsible for purchasing utility services for City facilities and services within the General Fund. This includes electric, gas, water, sewer and telecommunication services.

Key Points Affecting Service, Performance and Proposed Budget

Facility additions and growth contribute to overall increases in utility costs. The Division is working on metrics related to energy star ratings to reduce consumption and routinely reviews options, providers and market trends to reduce costs.



Expenditures - 15554000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	1,033,812	1,250,030	1,266,377
Capital	-	-	-
Total	1,033,812	1,250,030	1,266,377

Major Budget Items

Operations appropriations provides funding for services that support the entire organization including: telephone system charges and utility costs such as electricity, water and gas, for operating City buildings and facilities. Electricity expenditures account for 59% of the operational budget. Operational appropriations for telephone related expenditures are estimated to account for approximately 25% of the FY21 operations budget.

Personnel

Note: No positions are funded in this Division.

Core Services

Building Services ensures the City's assets are maintained properly, the life of assets are prolonged by achieving preventative maintenance schedules, a clean and safe working environment exists for our customers and City staff and HVAC systems are set for proper temperatures and efficiency.

The following buildings are maintained:

Facility	Square Footage
911 Relay Tower	500
Beal Building - Ste.101 - GEA	100,000
Beal Building - Ste.101 - FDC	50,000
George A. Purefoy Municipal Center	150,000
Ferguson Building	4,000
Fire - Central / Safety Town	45,152
Fire - Fleet Maintenance	11,161
Fire - Stations 2-9	103,718
Fleet Services/Logistics	30,879
Frisco Athletic Center	125,000
Heritage - Museum	17,000
Heritage - Center	7,980
Legends	11,000
Municipal Court	17,645
Court - Main Street	7,913
Old Water Tower Radio Building	1,700
Parking Garage - City Hall	200,000
Parking Garage 1 - Comerica Arena	364,928
Parking Garage 2 - Comerica Arena	182,464
Parks - Administration	3,700
Parks - Annex (Gaylord)	1,500
Parks - Annex (Main Street)	1,954
Police	110,000
Public Safety Training Center	9,390
Public Works	21,000
Radio Building 2 - 7200 Stonebrook	500
Radio Building 3 - 12134 Eldorado	500
School of Rock	7,391
Simms-Moore	9,000
The Grove	40,966
	1,636,941

Key Points Affecting Service, Performance and Proposed Budget

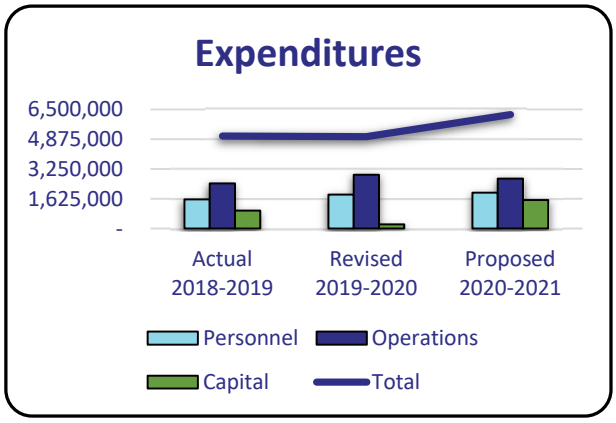
Requirements being met and reductions in callbacks are being improved through better specifications, higher expectations and better contract management.

Decreased cost per square foot is reflective of an increase in square footage being serviced and improved preventative maintenance processes, as well as energy consumption reduction (cost per square foot calculation includes direct labor and purchases/contracts).

Utility Consumption - Utility consumption being reported is for the City's core facilities specifically. These buildings consist of Central Fire, City Hall, Frisco Athletic Center, Police Headquarters, City Hall's Parking Garage, and Comerica Garage 1 and 2. Reductions in 2020 and 2021 energy consumption levels are expected due to reduction efforts of transitioning to LED lights and improved control of HVAC systems. For an overall effort to reduce electric and gas usage, Building Services is developing a dashboard to increase awareness of building occupant's knowledge of their gas and electric consumption.

Competencies - FY20 has increased to 95% due to prudent training programs for all positions. Goal is to achieve 100% in FY21.

Training Opportunities - FY21 goals include sending each employee to at least one professional training opportunity. Training opportunities will be researched in FY20 for offering that are general in nature and position-specific.



Expenditures - 15555000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,591,003**	**1,854,172**	**1,954,840**
Operations	**2,460,228**	**2,932,662**	**2,714,275**
Capital	**985,723**	**234,369**	**1,551,019**
Total	**5,036,954**	**5,021,203**	**6,220,134**

Major Budget Items

Personnel reclass from Facilities Tech I to Facilities Specialist account for change in personnel counts.

Capital expenditures appropriated in FY21 for HVAC system replacements amounting to $1.5M at several city facilities. $970,000 of the $1.5M is for Dectron units at the FAC.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Facilities Manager	156	1	1	1
Facilities Engineer	155	-	1	1
Facilities Maintenance Supervisor	143	3	2	2
Senior Facilities Technician	139	3	3	3
Facilities Technician III	135	-	2	2
Senior Administrative Assistant	131	1	1	1
Facilities Specialist	126	-	-	1
Administrative Assistant	124	1	1	1
Facilities Technician I	124	7	5	4
Senior Custodian	116	5	5	5
Custodian	112	2	2	2
Total		23	23	23

Core Services

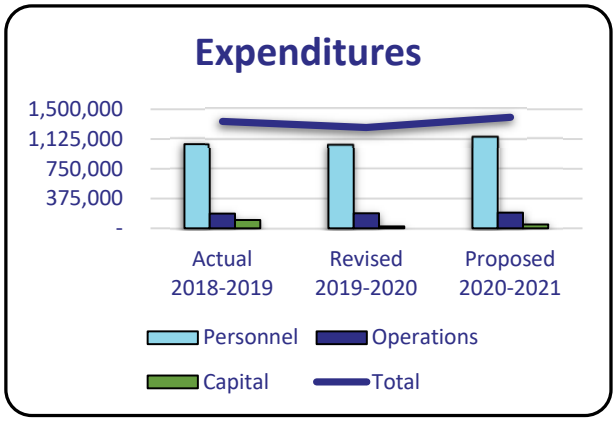
Fleet Services is responsible for supporting City Departments with their vehicle and equipment needs. This function is performed by developing specifications, scheduling and conducting routine preventative maintenance, performing repairs as needed, establishing guidelines and making replacement recommendations.

Other functions include maintaining the fueling stations, the carwash, assisting with equipment auctions, and conducting annual vehicle/equipment inventory audit.

Key Points Affecting Service, Performance and Proposed Budget

Provide and maintain fuel sites that comply with Texas Commission on Environmental Quality (TCEQ) requirements.

Adequately staff Fleet Services so downtime will be minimized and the current repair cost/total value is under .25% of overall fleet value.



Expenditures - 15556000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,059,605	1,054,164	1,150,261
Operations	184,300	188,569	199,173
Capital	103,082	24,985	48,520
Total	1,346,986	1,267,718	1,397,954

Major Budget Items

15% of operational funding provides for replacement computers.

Capital appropriations provide funding in FY21 for a Ford F-150 and a Clarke Focus floor scrubber.

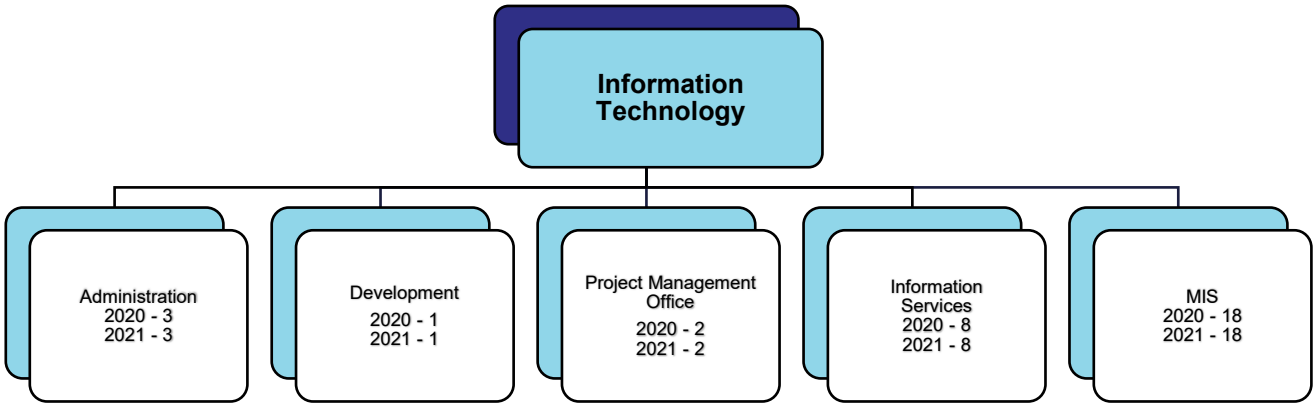
Personnel

	Level	FY 2019	FY 2020	FY 2021
Fleet Services Manager	156	1	1	1
Fleet Services Supervisor	147	1	1	1
Foreman/Master Fleet Technician	141	2	2	2
Master Fleet Technician	136	4	5	5
Senior Fleet Technician	132	2	1	1
Senior Administrative Assistant	131	1	1	1
Fleet Technician Apprentice	122	1	1	1
Total		12	12	12

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

DEPARTMENT MISSION

Ensures reliability, availability, serviceability and security of computer and telecommunications-related systems required for City Departments to effectively accomplish their missions.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 517,712	$ 518,552	$ 527,491	1.72%
Development	-	154,375	158,837	2.89%
Project Management Office	284,429	177,425	262,318	47.85%
Information Services	1,016,186	1,170,554	1,286,054	9.87%
Management Information Services	5,786,852	6,241,842	7,086,279	13.53%
Totals	$ 7,605,179	$ 8,262,748	$ 9,320,979	12.81%

INFORMATION TECHNOLOGY

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16010000 - Administration						
🗁	Ensure the integrity, reliability and availability of key systems	Implement Disaster Recovery for identified key systems	Implement current phase of the DR Systems Implementation project	90%	90%	100%
🗁	Maintain elevated employee awareness for maintaining a secure technical environment	Provide security awareness training to City staff	Train all new full-time employees on security awareness topics	98%	100%	100%
🗁			Complete annual training of all computer users on security awareness topics	95%	100%	95%
16060000 - Development						
🗁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	100%	100%	95%
🗁	Develop highly effective, reliable, secure and innovative applications and integrations	Work with Project Manager and Business Analyst to ensure project requirements are documented and met	Systems development and integration initiatives meet documented requirements	90%	100%	100%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health → Public Health & Safety → Infrastructure → **Excellence in City Government** → Sustainable City → Civic Involvement → Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16061000 - Project Management Office (PMO)						
🗁	Facilitate project management such that scheduled projects are successfully completed	Support project managers and business units by overseeing project processes to ensure accountability in all projects	Projects successfully completed within budget, on time and in scope	86%	100%	100%
🗁	Guide vendor selection process to ensure the solution meets business requirements	Support business project scope and definition by creating and/or collaborating on requirements in all projects led by the PMO	Produce requirements for approved technology selection projects	100%	100%	100%
⌛	Provide the most cost-effective approach to sustaining or improving services delivery	Provide for steering committee review of all projects meeting criteria developed for Information Technology projects process	Projects reviewed by steering committee	100%	100%	100%
⌛	Utilize industry standard best practices for project management activities lead by the PMO	Stay current in the industry utilizing professional development services offered via online training, classroom training and conferences	Participate in at least one professional training exercise and/or conference each year	100%	100%	100%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16062000 - Information Services						
🗁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	96%	95%	95%
🗁	Business applications are kept current to help ensure reliability and maximize the availability of features	Ensure system functionality and reliability	Core applications are kept up to date and in support with regularly scheduled updates/upgrades	95%	100%	100%
16063000 - Management Information Services						
🗁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	97%	95%	95%
🗁	Ensure all computer systems and communication infrastructure are reliable by maintaining all systems, including Public Safety, at the correct operating levels	Maintain average time to resolve desktop computer and software installation issues	Resolve desktop systems in less than 4 hours	75%	90%	95%
🗁		Maintain average time for restoration of enterprise hardware, applications and network connectivity	Restore servers, connectivity and applications in less than 4 hours	90%	90%	94%
🗁		Leverage the City's investment in Microsoft technologies to maintain efficiency while reducing costs	Ensure all desktops, laptops and mobile devices are maintained and current	95%	95%	95%
🗁	Ensure all staff members are educated and trained on current and new technologies	Pursue the training plan so that internal capabilities can be used to achieve system support strategies	System support strategies achieved with new training/all planned systems	85%	90%	92%

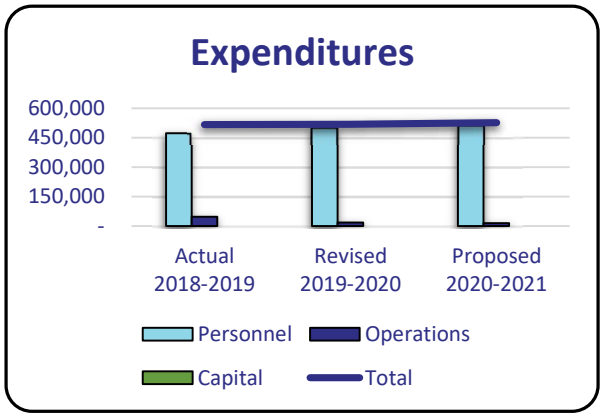
Core Services

Information Technology Administration guides the operations of the Project Management Office, Management Information Services, Information Services, Geographic Information Systems and Development. It is the goal and practice of Information Technology Administration to work both strategically and tactically with all City Departments to ensure the cost-effective deployment and support of technology as needed to improve both the efficiency and effectiveness of City services delivery. The Information Technology Department installs, maintains and/or supports: a internal private network infrastructure connecting 30 City facilities; a private and public Wi-Fi network in all City facilities; nearly 300 physical and virtual servers, desktops/laptops/Mobile Data Computers (MDC's), telephones and cell phones for over 1,400 employees; direct support for 20 core enterprise level applications and secondary support for another 80 ancillary applications; 25-30 department technology projects per year; GIS services for the City, the Town of Prosper and for the Frisco EDC.

Key Points Affecting Service, Performance and Proposed Budget

Work with Departments to effectively plan and implement technology systems for continuous improvement in the delivery of services.

Ensure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and an integral part of procurement decisions.



Expenditures - 16010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**472,136**	**501,450**	**513,841**
Operations	**45,577**	**17,102**	**13,650**
Capital	**-**	**-**	**-**
Total	**517,712**	**518,552**	**527,491**

Major Budget Items

Personnel, continuing education and support are key expenditures.

Personnel

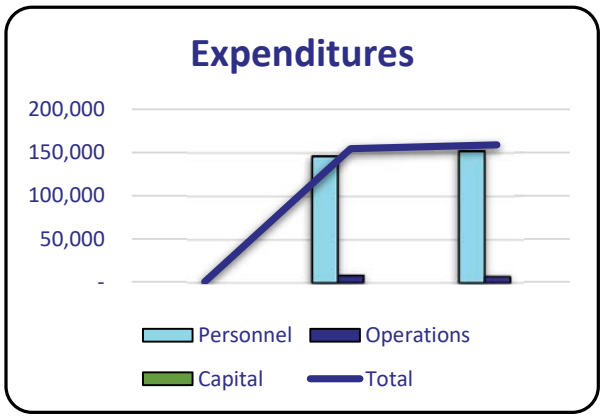
	Level	FY 2019	FY 2020	FY 2021
Director of Information Technology	**210**	**1**	**1**	**1**
Information Technology Security Officer	**163**	**1**	**1**	**1**
Administrative Assistant	**124**	**1**	**1**	**1**
Total		**3**	**3**	**3**

Core Services

The Development Division is committed to the design, development and implementation of business applications and integrations in support of the City's mission and goals. Ensures reliability of product by developing to standard, testing code, applying change management principles and monitoring performance. Coordinates with business owners, software vendors and IT resources to develop and support software integrations between new and existing City systems. Seeks continuous improvement on previously developed applications and integrations by soliciting user feedback and updating system capabilities according to currently available technology. Researches industry trends and understands the impact to current environment and integrated applications.

Key Points Affecting Service, Performance and Proposed Budget

Must maintain current knowledge of software development trends and utilize state of the art technology to deliver custom applications, integrations and documentation.



Expenditures - 16060000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	145,837	152,107
Operations	-	8,538	6,730
Capital	-	-	-
Total	-	154,375	158,837

Major Budget Items

Key expenditures in FY21 are personnel related.

Personnel

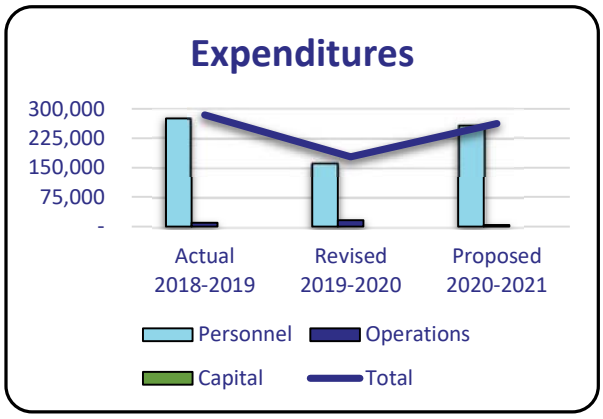
	Level	FY 2019	FY 2020	FY 2021
Senior Software Developer	155	-	1	1
Total		-	1	1

Core Services

The Information Technology Project Management Office (PMO) works with all Departments to ensure technology purchases and improvements are properly researched, evaluated, managed, documented, tested and aligned with the strategic direction of the City. Oversees the technology process for project initiation, funding and IT resources. Allocates and prioritizes the City's initiatives while working under the authority of the Project Steering Committee. Sets standards for project life cycle by planning and guiding Departments who purchase or change software/hardware that is integrated into their business processes. Serves as integral part of technology procurements including requirements definition, vendor evaluation and solution recommendations. Supports development and integration projects with design specifications, use cases and testing resources. Coordinates software project implementation deliverables and assists with project planning, configuration, testing and documentation. Consults with City Departments for technology strategic direction and facilitates IT solutions to business problems. Gathers and produces project status reporting for City management review.

Key Points Affecting Service, Performance and Proposed Budget

Continue the support for enterprise project management for IT related projects.



Expenditures - 16061000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**275,198**	**162,128**	**258,578**
Operations	**9,231**	**15,297**	**3,740**
Capital	**-**	**-**	**-**
Total	**284,429**	**177,425**	**262,318**

Major Budget Items

Business Analyst position vacant in FY20 is fully funded in FY21.

Approximately 15% of the operational funding is related to project management software subscriptions.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Senior Business Analyst	**155**	**1**	**1**	**1**
Business Analyst	**151**	**1**	**1**	**1**
Total		**2**	**2**	**2**

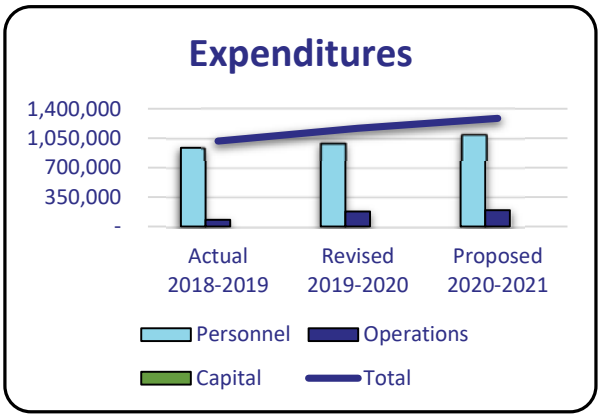
Core Services

The Information Services (IS) Division provides a system of tools, processes and support for information management and workflow programs used for gathering, processing, storing and sharing information throughout all Departments. Provides technical and user support for 20 core applications and over 80 ancillary applications. Provides implementation support for new projects and applications, helping to ensure that systems deliver the performance that departments require. Some of the software applications supported include:

MUNIS: the financial and human capital system used throughout the City,
Incode: the utility billing system used to track and bill water & sewer usage, solid waste fees and stormwater fees throughout the City,
Integrated Computer Systems: computer aided dispatch and records management system used by public safety to track incidents and responders,
Cityworks: work order software system used by the Public Works Department,
TRAKiT: software used by developers, Development Services, Engineering and the Public Works Departments to manage permitting and development services throughout the City,
AVOLVE ProjectDox: software used by developers, Development Services, Engineering and the Public Works Departments to receive and review development projects and permits,
MCRS: Municipal Court records management and point of sale system,
Firehouse: records management and preplanning system used by the Fire Department,
OnBase: used to post agendas and serves as a records repository,
Kronos: electronic timecard and approval software.

Key Points Affecting Service, Performance and Proposed Budget

Provide the continued support, maintenance and expansion of the functionality and usage of the applications used. Allow for the continued education and training of the Information Services staff members enabling them to provide reliable and consistent support for City staff.



Expenditures - 16062000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**937,586**	**994,499**	**1,093,768**
Operations	**78,600**	**176,055**	**192,286**
Capital	**-**	**-**	**-**
Total	**1,016,186**	**1,170,554**	**1,286,054**

Major Budget Items

A position reclass request for the Information Services Manager to Assistant Director of IT is reflected in FY21 personnel expenditures and headcount.

8% of the operations budget provides funding for the training and continuing education for staff to provide reliable and consistent support for the various applications and systems maintained.

Personnel

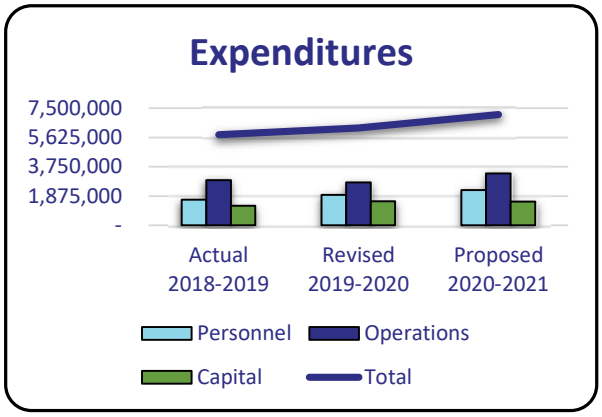
	Level	FY 2019	FY 2020	FY 2021
Assistant Director of Information Technology	204	-	-	1
Information Services Manager	-	1	1	-
Information Services Supervisor	155	1	1	1
Application Systems Administrator II	152	6	6	6
Total		8	8	8

Core Services

Management Information Services (MIS) is responsible for maintaining telecommunication systems, network infrastructure, desktop, laptops, mobile devices and server infrastructure on which all City data systems reside.

Key Points Affecting Service, Performance and Proposed Budget

Maintain inventory of all desktop, laptop, servers, switches and other infrastructure to ensure systems reliability, availability, serviceability and security. Determine annual replacement schedules to prevent infrastructure from aging beyond usefulness.



Expenditures - 16063000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,639,058**	**1,951,617**	**2,250,839**
Operations	**2,889,743**	**2,745,898**	**3,317,440**
Capital	**1,258,050**	**1,544,327**	**1,518,000**
Total	**5,786,852**	**6,241,842**	**7,086,279**

Major Budget Items

A position reclass request for the MIS/Computer Technology Manger to Enterprise Technology Officer is reflected in FY21 personnel expenditures and headcount.

Unified Communications position reclassed to Sr Network Engineer position for the purpose of succession planning for a critical position.

Computer software accounts for 51% of the FY21 operations appropriations.

Capital funding provides for server refresh, network core ring refresh, CISCO equipment, disaster recovery continuation and CCOM hardware.

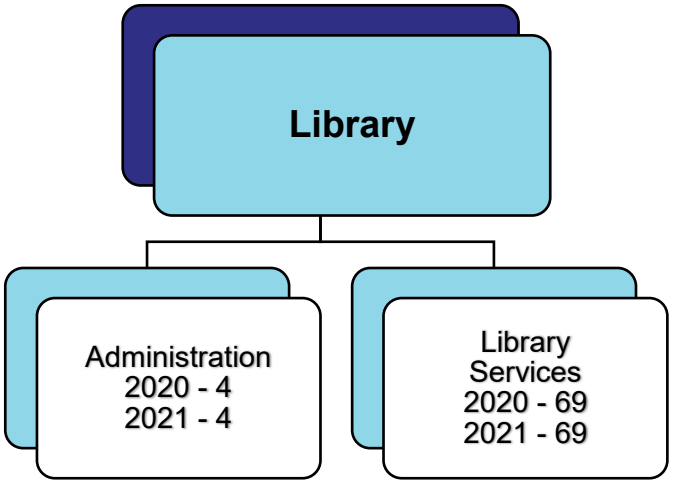
Personnel

	Level	FY 2019	FY 2020	FY 2021
Enterprise Technology Officer	204	-	-	1
MIS/Computer Technology Manager	-	1	1	-
MIS Supervisor	157	1	1	1
Senior Network Engineer	157	-	1	2
Senior Systems Engineer	157	-	1	1
Network Engineer	155	2	1	1
Software Developer	-	1	-	-
Systems Engineer	155	6	5	5
Unified Communications Specialist	155	2	2	1
MIS Supervisor/Desktop Administrator	143	1	1	1
Technical Support Specialist I	137	5	5	5
Total		19	18	18

LIBRARY DEPARTMENT SUMMARY

DEPARTMENT MISSION

The Library and its staff will inspire intellect, curiosity and imagination.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 1,313,916	$ 1,984,356	$ 1,475,526	-25.64%
Library Services	3,565,274	3,816,744	3,999,744	4.79%
Totals	$ 4,879,190	$ 5,801,100	$ 5,475,270	-5.62%

LIBRARY

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16565654 - Technical Services						
✓	Maximize the Library's availability to residents	Increase website use	Number of website sessions	4,052,364	4,092,888	4,174,745
🗁	Maximize taxpayer investment in library services	Collect materials desired by residents	Increase number of unique users of digital materials	10,372	12,446	14,936
			Increase number of newly purchased materials that circulate	98.6%	98.7%	98.8%

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16510000 - Administration						
🗁	Quality of library services will remain competitive with regional libraries	Acquire library materials to meet state accreditation requirements and patron needs	Collection size per capita	1.24	1.15	1.11
		Offer a wide range of library services to meet resident needs and expectations	Meet Library of Excellence Award standards in all 10 criteria	100%	100%	100%
	Costs to deliver library services will remain competitive with regional libraries	Exceed benchmarks for transactions per Full Time Equivalent (FTE) position	Transactions per FTE (benchmark)	6,488 (3,436)	3,767 (3,330)	5,000 (3,400)

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16565653 - Circulation Services						
🗁	Improve customer convenience by addressing their desires and needs	Maintain customer service efficiency	Length of time to get items back on the shelf (hours)	22	21	20
		Maintain efficiency in customer service in available books	Percentage of "held" items made available (daily)	83%	85%	86%
✓	Increase efficiency and time-saving for patrons and staff	Maintain accuracy with items available on shelf	Number of hours shelf read (monthly)	82	85	86

Strategic Focus Area: Sustainable City and Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16565651 - Adult Services						
✓	Provide quality programs for adult residents	Increase the number of adult programming participants	Physical and virtual participants	7,315	3,600	7,534
	Encourage civic pride and community involvement	Offer volunteer opportunities	Adult volunteer hours	3,460	1,500	3,564
	Support development of workforce skills	Provide opportunities to develop technical job skills	Number of MakerSpace Equipment, Maker Kits and Virtual Class Engagement	34,120	17,406	35,144

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Sustainable City and Civic Involvement, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
16565652 - Youth Services						
	Provide an opportunity for teen civic involvement	Create volunteer opportunities for teens	Teen volunteer hours	3,275	1,248	3,300
✓	Support reading and learning success among children and teens	Offer summer programs that reinforce reading and learning skills during the summer	Number of participants in summer reading program and active learning activities	18,372	10,000	19,379
	Provide and support reading development for young children and their families	Encourage children ages 0-5 and their families to engage in reading skills	Attendance at story time, Ready to Read Railroad and workshops that encourage reading skill development	103,101	48,822	104,433

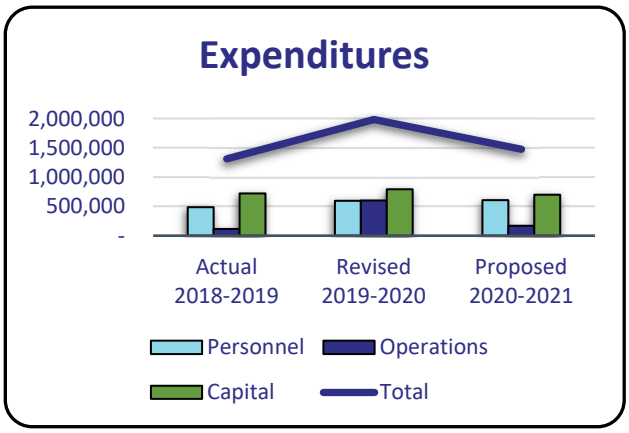
Core Services

The Library seeks to inspire intellect, curiosity and imagination. The intellectual, educational and cultural needs of the community are the foundation for the services and collections of the Library. It is a goal of the Library to provide access to innovative programs, current materials and emerging technology. The Administration Division guides the operations of Adult Services, Youth Services, Circulation Services and Technical Services Divisions. Library Administration is also responsible for working with the Library Foundation Board and The Friends of the Frisco Public Library.

Key Points Affecting Service, Performance and Proposed Budget

Strive to be recognized as a library of excellence by achieving the Library of Excellence Award and retain the State of Texas Library Accreditation, thereby achieving high standards for Library service.

Enhance services to Frisco residents by entering into mutually beneficial and reciprocal partnerships with the libraries of Allen, McKinney, Plano and The Colony allowing Frisco residents use of these libraries without a charge. Patrons who do not live in Frisco or in one of our partner cities, are charged a $50 annual membership fee to use the Library.



Expenditures - 16510000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**484,739**	**594,332**	**605,459**
Operations	**112,266**	**601,105**	**170,067**
Capital	**716,911**	**788,919**	**700,000**
Total	**1,313,916**	**1,984,356**	**1,475,526**

Major Budget Items

Operations increase in FY20 due to funding of $500,000 for the design and buildout of the satellite mall location. Ongoing funding for this location will be project coded going forward with primary expenditures residing in the Circulation Division's budget.

Operating capital for the purchase of Library materials available for circulation to library cardholders is $700,000.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Library Director	**205**	**1**	**1**	**1**
Assistant Library Director	**200**	**2**	**2**	**2**
Senior Administrative Assistant	**131**	**1**	**1**	**1**
Total		**4**	**4**	**4**

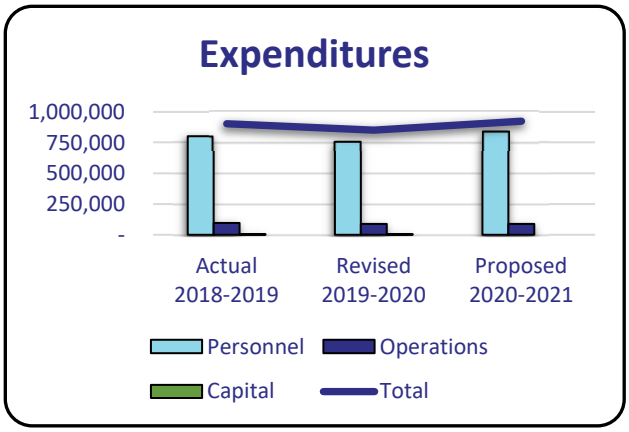
Core Services

The Library seeks to inspire intellect, curiosity and imagination. Adult Services provides library services and offerings to those age 18 and older.

Key Points Affecting Service, Performance and Proposed Budget

Focus on workforce skill development with a special focus on technical skills.

Meet patron expectations on technology by focusing on the staff expertise received from training.



Expenditures - 16565651

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	801,140	759,613	838,699
Operations	96,499	87,025	86,806
Capital	5,396	5,396	-
Total	903,035	852,034	925,505

Major Budget Items

Personnel, continuing education and support are key expenditures. Funding decreases in FY20 were primarily due to COVID-19 program reductions.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Adult Services Manager	153	1	1	1
Senior Librarian	143	1	1	1
Librarian (3 FT, 1 PT)	139	4	4	4
Library Assistant (4 FT, 3 PT)	132	7	7	7
Total		13	13	13

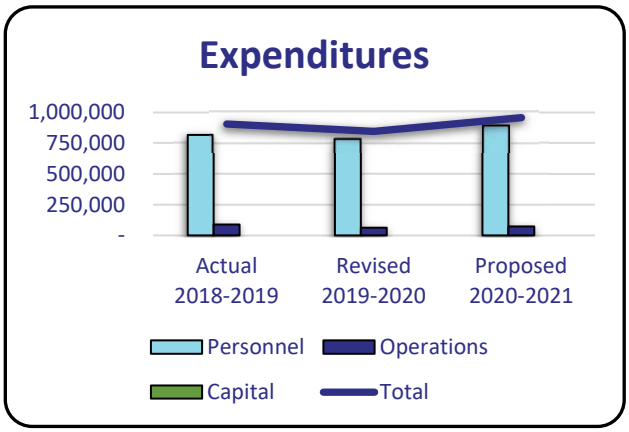
Core Services

The Library seeks to inspire intellect, curiosity and imagination. Youth Services is responsible for library services and offerings for ages birth to 17 years old.

Key Points Affecting Service, Performance and Proposed Budget

Develop and implement weekly classes and services for children and their families to encourage literacy development.

Provide civic involvement for teen through the Teen Frisco Action and Advisory Board (FAAB) . The FAAB consists of three Library staff members and teen volunteers who advise on Library programs and manage the VolunTEEN effort.



Expenditures - 16565652

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**817,209**	**784,899**	**888,289**
Operations	**87,148**	**62,491**	**70,891**
Capital	**-**	**-**	**-**
Total	**904,357**	**847,390**	**959,180**

Major Budget Items

Personnel, program supply, and contract services are key expenditures.

Funding decrease of 15% in operations for FY19 to FY20 are primarily due to programs impacted by the COVID-19 Pandemic. FY21 appropriations account for a slight increase to re-implement youth programming.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Youth Services Manager	**153**	**1**	**1**	**1**
Senior Librarian	**143**	**2**	**2**	**2**
Librarian	**139**	**3**	**3**	**3**
Library Assistant (2 FT, 7 PT)	**132**	**9**	**9**	**9**
Intern Bachelors (PT)	**114**	**5**	**3**	**3**
Total		**20**	**18**	**18**

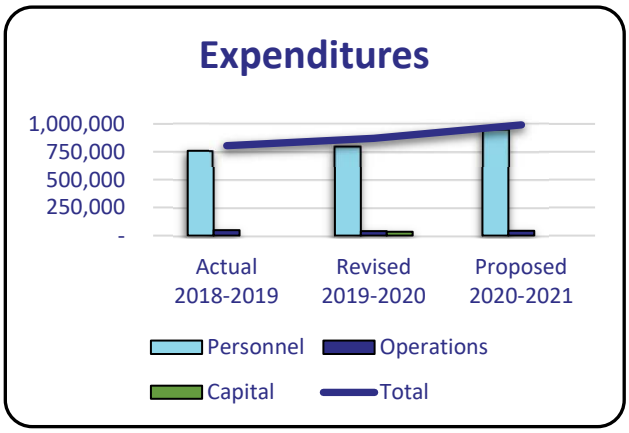
Core Services

The Library seeks to inspire intellect, curiosity and imagination. Circulation Services is responsible for making the library's collections available to the public through overseeing checking items in and out, returning items to the shelves and managing library member accounts. This Subdivision also manages the passport application program.

Key Points Affecting Service, Performance and Proposed Budget

Seek to support an increase in circulation of 2% over FY20.

Strive to get materials back on the shelves within 20 hours with increased efficiency due to continuous process improvements.



Expenditures - 16565653

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	757,687	799,081	947,272
Operations	48,417	39,503	43,130
Capital	-	32,029	-
Total	806,104	870,613	990,402

Major Budget Items

Primary expenditures for the passport office will be funded in Circulation Services.

Personnel

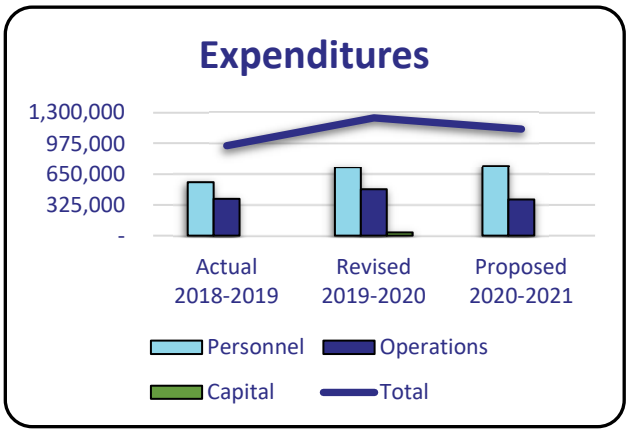
	Level	FY 2019	FY 2020	FY 2021
Circulation Manager	153	1	1	1
Circulation Services Supervisor	133	1	1	1
Senior Library Technician	128	3	3	3
Library Technician (4 FT, 17 PT)	121	22	21	21
Intern High School (PT)	100	4	4	4
Total		31	30	30

Core Services

Technical Services maintains and improves the use of all Library automated systems and computers, including the website, express check out system, automated check-in and sorter system and other technology. The material services function, combined with technical services, includes those services required to maintain the collections, catalog and provide a collection acquisition process.

Key Points Affecting Service, Performance and Proposed Budget

Support and maintain the numerous integrated software and hardware systems that provide library services to the public directly and through staff assistance. Make newly acquired materials easy to find as quickly and as efficiently as possible for library patrons. Develop optimum utilization and productivity from automated systems through staff training and skills development.



Expenditures - 16565654

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	563,048	723,771	741,948
Operations	388,730	489,336	382,709
Capital	-	33,600	-
Total	951,778	1,246,707	1,124,657

Major Budget Items

Computer replacements account for 7.5 % of FY21 appropriations compared to 23% in FY20.

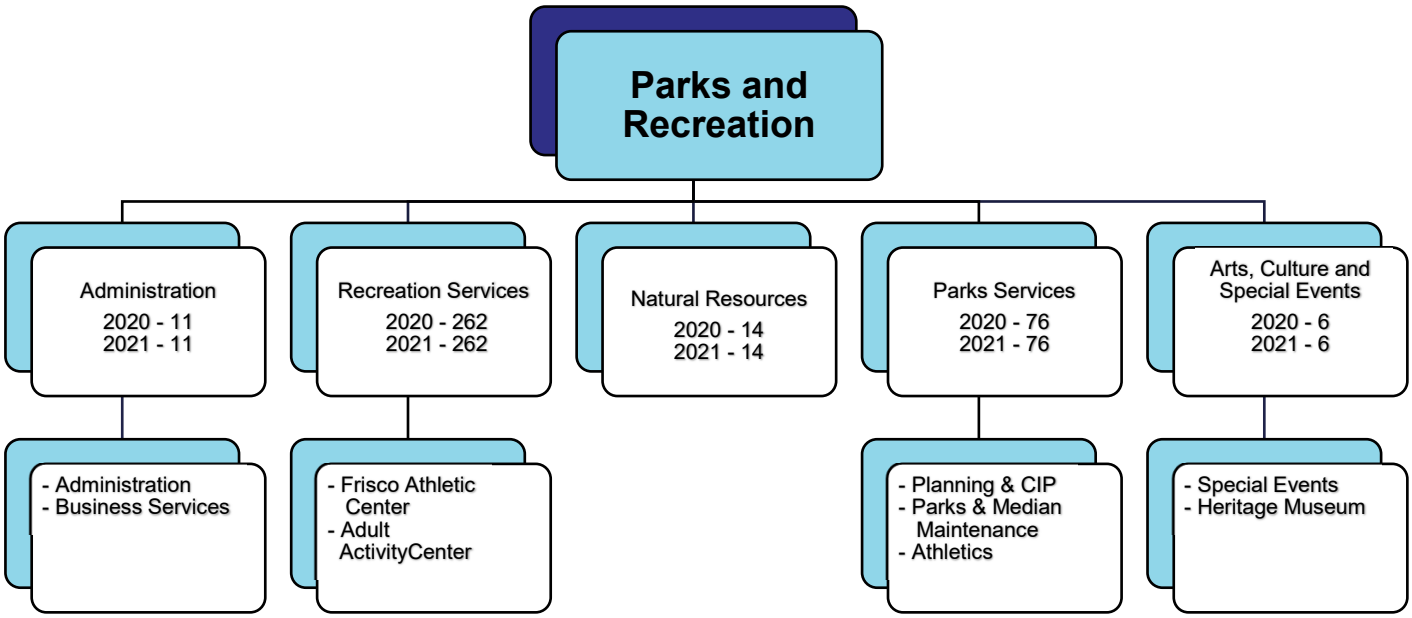
Personnel

	Level	FY 2019	FY 2020	FY 2021
Digital Services Manager	153	1	1	1
Material Services Manager	153	1	1	1
Library Systems Specialist	147	1	1	1
Senior Librarian	143	2	2	2
Library Production Specialist	137	1	1	1
Library Technician (1 FT, 1 PT)	121	1	2	2
Total		7	8	8

PARKS AND RECREATION DEPARTMENT SUMMARY

DEPARTMENT MISSION

Create a sense of well-being through "Play".



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 1,497,139	$ 1,368,546	$ 1,385,692	1.25%
Adult Activity Center	675,883	669,744	737,557	10.13%
Frisco Athletic Center	4,723,015	3,642,441	4,786,557	31.41%
Natural Resources	-	1,727,068	1,348,419	-21.92%
Athletics	516,384	358,085	579,697	61.89%
Parks & Median Maintenance	8,032,552	7,018,613	8,428,275	20.08%
Special Events	437,194	593,279	547,940	-7.64%
Planning & CIP	346,860	297,211	313,580	5.51%
Heritage Museum	181,262	205,635	216,660	5.36%
Totals	$ 16,410,290	$ 15,880,622	$ 18,344,377	15.51%

PARKS AND RECREATION

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
17572000 - Frisco Athletic Center						
🗁	Encourage fiscal responsibility	Utilize a business-model approach to attract revenue streams while monitoring expenditures	Maintain a significant cost recovery rate for the FAC's operations (100% goal)	91%	80%	100%
17571000 - Adult Activity Center - The Grove						
	Encourage fiscal responsibility	Utilize a business-model approach to attract revenue streams while monitoring expenditures	Maintain a significant cost recovery rate for the FAC's operations (100% goal)	11%	10%	20%

Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
17578000 - Planning & CIP						
🗁	Imagination	Implement Department Master Plan recommendations	Achieve short-term recommendations identified in the Hike & Bike Trail Master Plan	N/A	N/A	50%
17579000 - Heritage Museum						
🗁	Imagination	Implement Department Master Plan recommendations in the Collections Assessment for Preservation (CAP)Survey Report	Implement collection conservation, staffing and building management priorities	10%	25%	50%

PARKS AND RECREATION

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
17510000 - Administration						
✓	Continuous improvement	Build a LEAN culture	% of full-time employees that earn Bronze Level Certification	77%	90%	100%
			Complete an advanced process improvement project semi-annually	N/A	1	2
🗁		Foster a culture of service excellence	% of employees receiving training equal to 2% of budgeted hours	N/A	50%	75%
17575000 - Parks & Median Maintenance						
🗁	Continuous improvement	Proactively care and protect park properties	Completion rate for service requests submitted via Cityworks / CitySourced	8.5 days	7 days	5 days

Strategic Focus Area: Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
17578000 - Planning & CIP						
✓	Imagination	Ensure equitable access to quality parks	Implement Park Reinvestment Program with one park completed each year	1	1	1
17575000 - Parks & Median Maintenance						
🗁	Preservation and conservation	Proactively care and protect park properties	Park acres per maintenance employee	40.5:1	40.6:1	40:1

PARKS AND RECREATION

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
17510000 - Administration						
	Building awareness	Increase community outreach	Appointed Board Members achieve 10% participation in Department activities	10%	5%	10%
17571000 - Adult Activity Center - The Grove						
✓	Building awareness	Increase community outreach	Annual volunteer hours at the The Grove	1,734	1,000	2,000
	Encouraging Play	Inspire community participation	Provide congregate Meals-On-Wheels meals annually	9,718	9,800	10,000

Strategic Focus Area: Leisure and Culture

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
17571000 - Adult Activity Center - The Grove						
✓	Encouraging Play	Inspire community participation	Grove annual membership visits	2,000	2,000	3,000
			Grove annual program visits	24,000	12,000	24,000
17572000 - Frisco Athletic Center						
✓	Encouraging Play	Inspire community participation	FAC annual membership visits	617,000	372,000	599,000
			FAC annual program visits	134,000	62,000	125,000

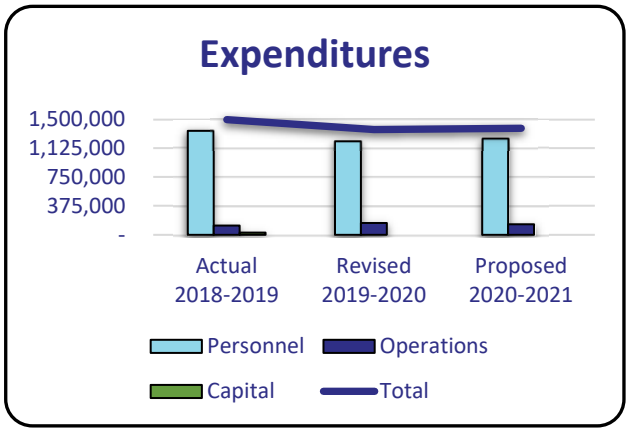
Core Services

The Administration Division is comprised of the Department's Leadership Team who are responsible for providing strategic leadership for our highly qualified and diverse staff. Through implementation of the Department's strategic plan, the Big Plays, staff will operate more efficiently and effectively and therefore provide continually improved services to our citizens and visitors. By combining the adoption of LEAN principles with adherence to the comprehensive framework outlined by the Commission for Accreditation of Parks and Recreation Agencies (CAPRA), the Department has a vision in which "Play will become essential regardless of age or ability."

The Department received its initial national accreditation from CAPRA in 2012 and was re-accredited in 2017. Only 15 agencies in Texas have received this prestigious national recognition.

Key Points Affecting Service, Performance and Proposed Budget

The FY21 budget supports increased collaboration with the IT Department regarding utilizing GIS capabilities to expand internal efficiencies for park activities.



Expenditures - 17510000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,352,180	1,218,966	1,251,709
Operations	117,692	149,580	133,983
Capital	27,268	-	-
Total	1,497,139	1,368,546	1,385,692

Major Budget Items

Printing and distribution of the tri-annual Play Frisco magazine and promotional/marketing items account for 57% of the operations appropriations in FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Parks and Recreation	207	1	1	1
Assistant Director - Parks Operations	200	1	1	1
Arts, Culture and Special Events Manager	-	1	-	-
Business Services Manager	156	1	1	1
Recreation Services Manager	-	1	-	-
Marketing Administrator	140	1	1	1
Business Process Analyst	139	1	1	1
Marketing Production Specialist	137	1	1	1
Office Manager	135	1	1	1
Administrative Assistant	124	3	3	3
Intern Bachelors (SE)	114	-	1	1
Total		12	11	11

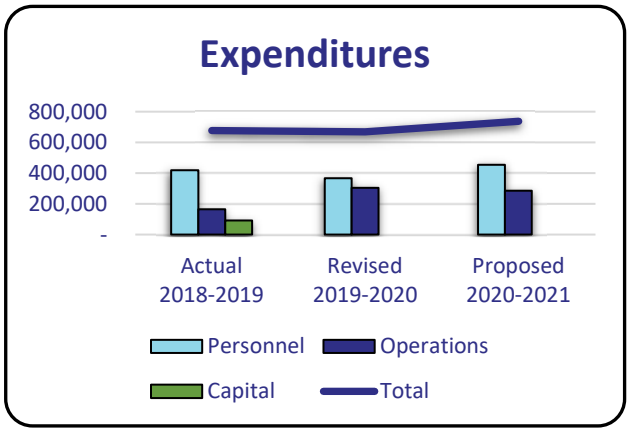
Core Services

The Adult Activity Center - The Grove provides a large variety of programs and activities for Frisco's active adult population.

The Grove has hundreds of participatory programs, trips and special events. In addition, The Grove provides an excellent avenue for self-paced, social opportunities and prides itself as a welcoming gathering place for those interested in visiting with their friends and making new friends - all while keeping the mind and body energized.

Key Points Affecting Service, Performance and Proposed Budget

Funding continues for providing excellent customer service, maintaining a safe and welcoming environment, researching, organizing, hosting activities to benefit the senior population and aiding with transportation so more members can partake of the amenities and activities.



Expenditures - 17571000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	418,829	365,654	453,332
Operations	164,866	304,090	284,225
Capital	92,188	-	-
Total	675,883	669,744	737,557

Major Budget Items

Operational funding provides for instructors and supplies needed for programs, maintenance and upkeep of the equipment and supplies needed to meet the goals outlined in the core services.

Personnel

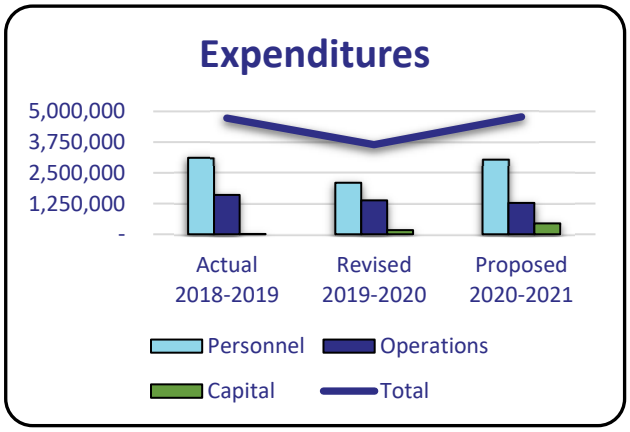
	Level	FY 2019	FY 2020	FY 2021
AAC - The Grove Supervisor	141	1	1	1
Recreation Programmer	133	2	2	2
Customer Service Representative	121	-	1	1
Senior Recreation Leader - Programs	121	2	1	1
Driver Van/Bus (PT)	116	3	3	3
Recreation Aide (PT)	110	4	4	4
Total		12	12	12

Core Services

The Frisco Athletic Center (FAC) is an award-winning, 160,000 square foot, family-focused fitness and aquatic facility which provides a multitude of opportunities for all ages to engage in various types of play. Originally opened in 2007, the facility hosts several amenities including a 22,000 square foot fitness floor, more than 70 group fitness classes weekly, two basketball courts, two racquetball courts, aqua fitness classes, an Outdoor Water Park and an Indoor Aquatic Center. The facility also hosts more than 1,700 recreation camps, classes and programs. The FAC plays a vital role in encouraging citizens and guests to Play Frisco.

Key Points Affecting Service, Performance and Proposed Budget

The FAC aims to recover 100% of operational costs through affordable membership and program registration fees. Routinely welcoming more than 700,000 visitors per year, the FAC's goal is to provide outstanding customer service to all members and guests, excellent programs and activities, state-of-the-art equipment and a safe, well-maintained environment.



Expenditures - 17572000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**3,104,386**	**2,089,714**	**3,061,485**
Operations	**1,605,595**	**1,382,464**	**1,280,072**
Capital	**13,034**	**170,263**	**445,000**
Total	**4,723,015**	**3,642,441**	**4,786,557**

Major Budget Items

Personnel were furloughed and rehired as a result of facility closure due to the COVID-19 Pandemic in FY20. The effect of recover in FY21 is unknown and may require another shift in program focus.

Personnel headcount decrease for restructuring was made prior to the Pandemic and remains in place for FY21.

The goal is to recover 100% of operational costs while building expenditures are covered by General Fund revenues.

Capital appropriations provide funding for an aging UV unit, pool replastering and repairs to lazy river.

Personnel

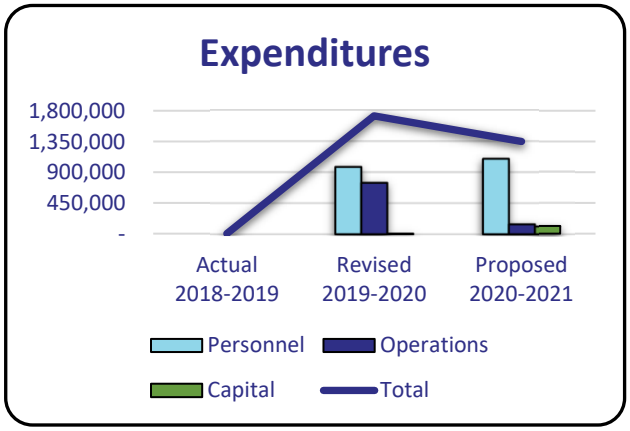
	Level	FY 2019	FY 2020	FY 2021
Recreation Services Manager	156	-	1	1
Aquatic Operations Superintendent	153	1	1	1
Programming & Fitness Superintendent	-	1	1	-
Customer Service Superintendent	153	1	1	1
Recreation Center Supervisor	141	2	2	2
Aquatic Supervisor	-	-	1	-
Aquatic Program Supervisor	141	1	1	1
Sales & Marketing Administrator	140	-	-	1
Senior Facilities Technician	139	1	2	2
Athletic Center Coordinator	133	3	1	1
Aquatic Center Coordinator	133	2	1	2
Aquatic Program Coordinator	133	1	1	1
Fitness Coordinator	133	1	1	1
Customer Service Representative	121	4	4	4
Recreation Leader (PT)	116	4	4	4
Head Lifeguard (8 PT, 9 SE)	116	17	17	17
Water Safety Instructor (14 PT, 8 SE)	116	22	22	22
Recreation Aide (2 FT, 34 PT, 11 SE)	110	58	47	47
Lifeguard (41 PT, 89 SE)	110	132	130	130
Assistant Swim Instructor I (11 PT, 1 SE)	106	18	12	12
Total		269	250	250

Core Services

The Natural Resources Division is new to the Parks & Recreation Department. The focus of the Division is on maintaining and preserving properties that align with conservation and open space areas while also educating the public on the importance of these natural spaces.

Key Points Affecting Service, Performance and Proposed Budget

The Natural Resources Division was established in FY20 with positions transferred from the Parks & Median Maintenance Division as part of a Department restructure to reallocate specific staff to meet the Core Services outlined.



Expenditures - 17573000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	972,417	1,092,568
Operations	-	745,123	145,851
Capital	-	9,528	110,000
Total	-	1,727,068	1,348,419

Major Budget Items

Decrease of $433,666 in operational funding for FY21 is due to the transition of contract services for wide area medians to Natural Resources staff from 3rd party vendor.

FY21 capital appropriations provide funding for the replacement of five mowers.

Personnel

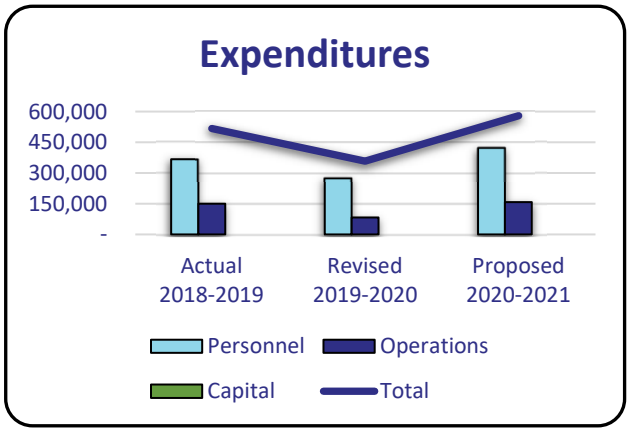
	Level	FY 2019	FY 2020	FY 2021
Natural Resources Manager	156	-	1	1
Parks Superintendent	153	-	1	1
Crew Leader	131	-	2	2
Certified Applicator	129	-	1	1
Equipment Operator - Parks	123	-	2	2
Maintenance Worker - Parks	118	-	7	7
Total		-	14	14

Core Services

The Athletic Facilities Division oversees internal and outside organizational usages for Athletic Facilities. The Division works as a liaison with associations that offer recreational activities to youth and adult residents. Adult sports currently offered are softball, flag football, kickball, soccer and cricket. The Division also offers Athletic Events, such as MLB's "Pitch, Hit, & Run" and the NFL's "Punt, Pass, & Kick."

Key Points Affecting Service, Performance and Proposed Budget

Due to popularity, cricket leagues will be expanded as part of the adult sport offerings available to our citizens.



Expenditures - 17574000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	366,071	276,196	421,343
Operations	150,313	81,889	158,354
Capital	-	-	-
Total	516,384	358,085	579,697

Major Budget Items

The decrease in operational funding in FY20 is due to the impact of cancellations associated with the COVID-19 Pandemic. FY21 focus will be to expand and offer new leagues as citizens are interested.

Personnel

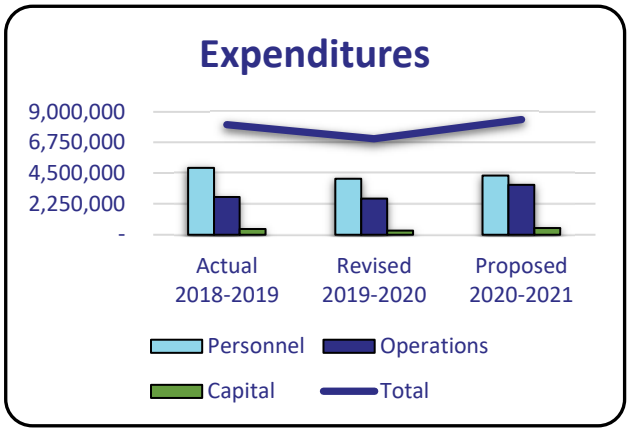
	Level	FY 2019	FY 2020	FY 2021
Athletic Programs Supervisor	141	1	1	1
Recreation Center Supervisor	141	1	1	1
Athletic Coordinator	133	1	1	1
Recreation Facilities Monitor (PT)	122	4	4	4
Customer Service Representative	121	1	1	1
Recreation Aide (PT)	110	3	3	3
Total		11	11	11

Core Services

The Parks & Median Maintenance Division manages the maintenance of the City's neighborhood parks, community parks, hike & bike trails and additional special purpose park sites. Parks is continually striving to provide the City's growing population with quality parks, open spaces and facilities. Parks is committed to providing a great park system that complements the overall image and livability of the City.

Key Points Affecting Service, Performance and Proposed Budget

More than 1,500 acres of park land, including nearly 60 athletic game fields are managed by the Division as well as approximately 300 acres of medians along the City's roads and highways.



Expenditures - 17575000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	4,874,546	4,080,633	4,326,347
Operations	2,744,122	2,637,204	3,634,168
Capital	413,884	300,776	467,760
Total	8,032,552	7,018,613	8,428,275

Major Budget Items

Funding provided for a median enhancement program in FY21 for $326,000 accounts for a portion of the 25% increase in operations appropriations.

FY21 capital appropriations include funding for sixteen mowers and two trailers.

Personnel

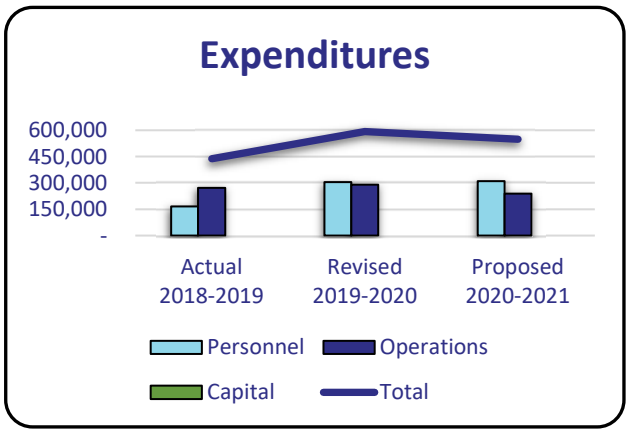
	Level	FY 2019	FY 2020	FY 2021
Natural Resources Manager	-	1	-	-
Parks Services Manager	156	-	1	1
Parks Superintendent	153	3	2	2
Parks Supervisor	143	2	2	2
Crew Leader	131	13	11	11
Certified Applicator	-	1	-	-
Licensed Irrigator	126	1	1	1
Equipment Operator - Parks	123	11	9	9
Senior Small Engine Mechanic	122	1	1	1
Small Engine Mechanic	120	1	1	1
Irrigation Technician	120	4	4	4
Maintenance Worker - Parks	118	37	30	30
Total		75	62	62

Core Services

The Special Events Division provides direction and managerial oversight for recreation programs and special events. The Division services the residents by improving the quality of life for our community through exceptional programs and special events.

Key Points Affecting Service, Performance and Proposed Budget

The FY21 Budget provides for a variety of recreational programs with an emphasis on administering memorable special events such as Merry Main Street, Daddy Daughter Dance, Freedom Fest and the Frosty 5K Run. New and fresh events such as Concert in the Park, Paws in the Pool and a month-long calendar of events in July supporting National Parks and Recreation Month will also be offered.



Expenditures - 17576000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	165,408	303,342	309,294
Operations	271,786	289,937	238,646
Capital	-	-	-
Total	437,194	593,279	547,940

Major Budget Items

65% of the operational funding in FY21 is for contract services and rental of equipment needed for various programs and special events offered to the community.

Personnel

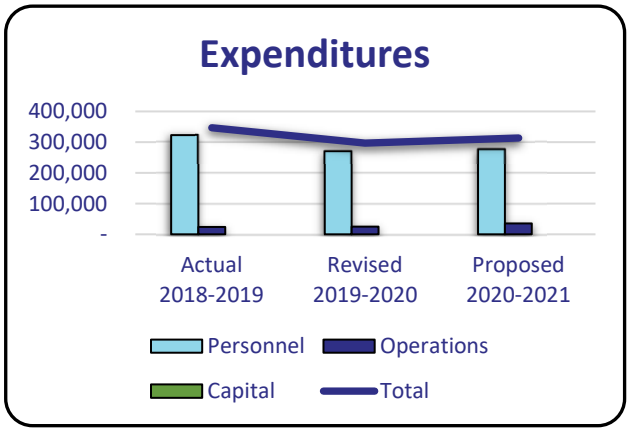
	Level	FY 2019	FY 2020	FY 2021
Arts, Culture & Special Events Manager	156	-	1	1
Special Events Program Supervisor	141	1	1	1
Recreation Programmer	133	1	1	1
Intern Bachelors (PT)	-	1	-	-
Total		3	3	3

Core Services

The Planning & CIP Division provides for long-range planning of the City's parks and recreation system, including the acquisition and development of parks, open space and trail systems within the community.

Key Points Affecting Service, Performance and Proposed Budget

Currently managing over 30 different projects. Projects range from small scale renovations to large scale Community Park design and construction projects.



Expenditures - 17578000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	322,494	271,866	277,997
Operations	24,366	25,345	35,583
Capital	-	-	-
Total	346,860	297,211	313,580

Major Budget Items

Personnel and ongoing operations are key expenditures.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Parks Services Manager	-	1	-	-
Parks Planning Superintendent	153	1	1	1
Senior Planner - Parks	147	1	2	2
Planner - Parks	-	1	-	-
Total		4	3	3

Core Services

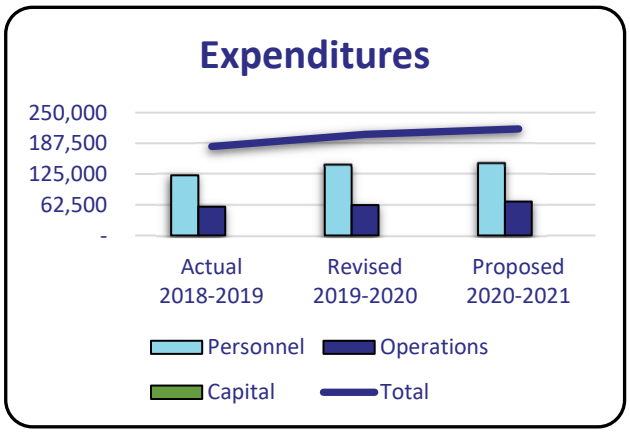
Through a visit to the Frisco Heritage Museum and Frisco Village, Frisco residents and visitors can embark on a journey through local history. The Museum features exhibits highlighting local artifacts and photographs, as well as, an old-time cinema house showing multimedia presentations.

Frisco Village is comprised of buildings representing the area's rich history.

Key Points Affecting Service, Performance and Proposed Budget

The Heritage Museum will support the City Council's goal of making the Museum and Frisco Village a premier destination by actively providing information about the facilities and what they have to offer.

The Heritage Museum staff will enhance exhibits and events that will support increased visitor attendance and participation.



Expenditures - 17579000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	122,507	144,113	147,802
Operations	58,755	61,522	68,858
Capital	-	-	-
Total	181,262	205,635	216,660

Major Budget Items

Approximately 33% of the operations budget in FY21 is related to contract services for programs and events.

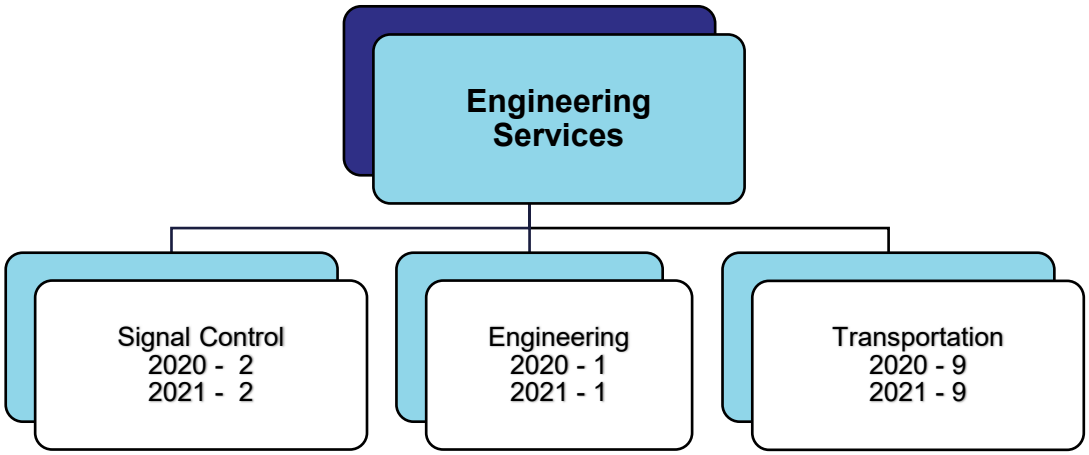
Personnel

	Level	FY 2019	FY 2020	FY 2021
Heritage Park Administrator	140	1	1	1
Arts & Culture Educator	137	1	1	1
Recreation Aide (SE)	110	1	1	1
Total		3	3	3

ENGINEERING SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

To provide municipal infrastructure delivery through management of City funded capital projects and review of private development projects, provide transportation engineering and operations services to the residents and facilitate engineering and technical services to infrastructure operations and maintenance.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Signal Control	$ 609,769	$ 754,894	$ 500,998	-33.63%
Engineering	114,269	94,497	97,115	2.77%
Transportation	1,519,740	1,684,082	1,602,471	-4.85%
Totals	$ 2,243,778	$ 2,533,473	$ 2,200,584	-13.14%

ENGINEERING SERVICES

City Council Strategic Focus Areas served by this Department

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ **Sustainable City** ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
18088000 - Engineering						
✓	Prepare for the future	Acquire ROW/Easements for CIP projects prior to construction	ROW/Easements acquired	155	101	110
		Conduct group and individual utility coordination meetings	Meetings held	70	75	60

Strategic Focus Area: Infrastructure, Sustainable City and Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
18085000 - Traffic Signal System						
✓	Enhance mobility and safety along arterial streets	Proactively identify problems with the traffic signal system	Work orders created to fix traffic signal problems	458	284	350
18089000 - Transportation						
✓	Enhance mobility and safety along arterial streets	Enhance mobility and safety for all travelers	Traffic signals installed	10 New & 9 Rebuild	9 New & 2 Rebuild	8 New & 3 Rebuild
	Provide safe and efficient driving environment	Install new arterial lighting	Miles of arterial roadway lighting added	1	10	3
	Improve traffic safety through design and operations	Reduce the number of crashes	Crashes per 1,000 residents	12.21	11.69 old trend, 9.33 new trend (due to pandemic)	7.50
	Provide superior private development review	Meet established expectations	Submittals reviewed within 4 weeks turnaround time	91% of 1,106	98% of 1,300	100% of 1,300
	Provide superior private development review	Meet established expectations	Residential submittals reviewed within 4 weeks turnaround time	72% of 43	100% of 20	100% of 20

ENGINEERING SERVICES

City Council Strategic Focus Areas served by this Department

Long-Term Financial Health → **Public Health & Safety** → **Infrastructure** → **Excellence in City Government** → **Sustainable City** → Civic Involvement → Leisure & Culture

Performance Measures

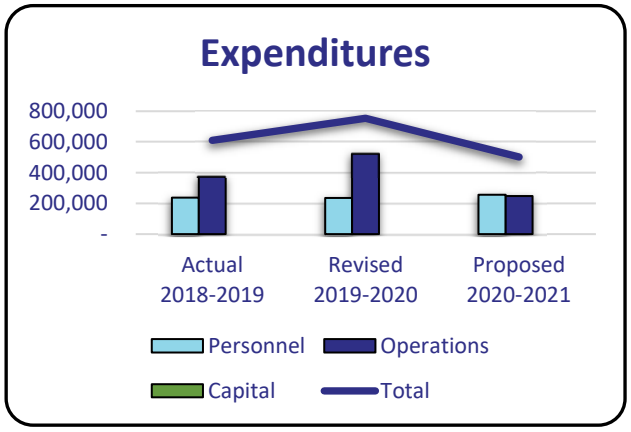
✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Infrastructure, Sustainable City and Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
18089000 - Transportation						
⌛	Accommodate event traffic at Toyota Stadium and Ford Center	Clear traffic for events with < 15,000 attendees	Events cleared in 45 minutes or less	15 of 18	5 of 6	10 of 12
		Clear traffic for events with >15,000 attendees	Events cleared in 75 minutes or less	11 of 12	3 of 4	7 of 8

Core Services

The Signal Control Division operates the traffic signal system which includes traffic cameras, radio equipment and communications and networking equipment.



Expenditures - 18085000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	236,192	233,844	254,397
Operations	373,577	521,050	246,601
Capital	-	-	-
Total	609,769	754,894	500,998

Major Budget Items

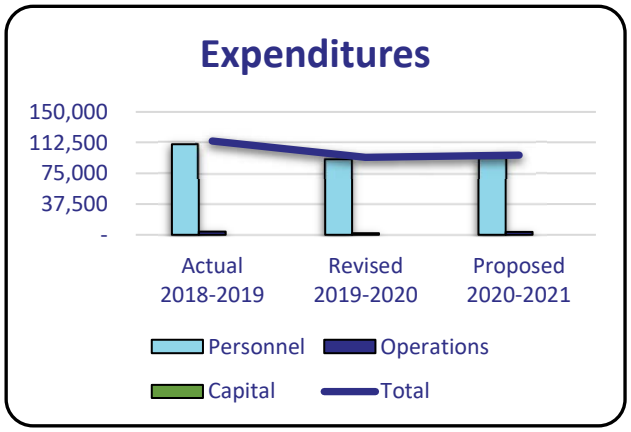
Reductions in appropriations of $211,628 for contract services and of $59,553 for computer software maintenance account for 99% of the decrease in operations for FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
ITS Project Manager	155	1	1	1
Signal Systems Operator	137	1	1	1
Total		2	2	2

Core Services

The Engineering Division in the General Fund is responsible for acquiring Right of Way for both capital and development projects and managing franchise utility relocations for Capital Projects.



Expenditures - 18088000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	110,446	92,506	93,860
Operations	3,823	1,991	3,255
Capital	-	-	-
Total	114,269	94,497	97,115

Major Budget Items

Primary expenditures are personnel related.

Personnel

	Level	FY 2019	FY 2020	FY 2021
ROW Service Administrator	150	1	1	1
Total		1	1	1

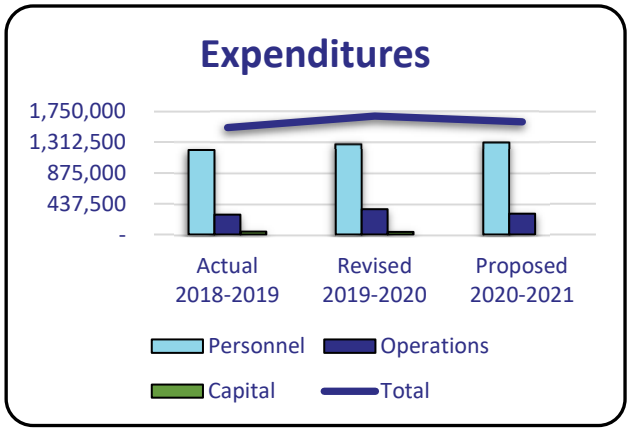
Core Services

The Transportation Division is responsible for the management of traffic signal and lighting capital projects, operation of transportation infrastructure, special event traffic operations, infrastructure planning, data collection and analysis, transit, Smart City technology and transportation engineering review for all development in the City.

Key Points Affecting Service, Performance and Proposed Budget

A new state law enacted in FY20 requires that construction plans be reviewed within 30 days. We enacted changes in how developers submit their plans to us in FY20 which allowed us to meet the requirement of the law.

Operating a transportation system has become increasingly dependent upon the collection and analysis of more and more data. In addition to the City's own traffic count and crash databases, new data is constantly being collected by smart phones, websites and apps, traffic cameras, traffic signal computers and vehicles themselves.



Expenditures - 18089000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,201,127**	**1,288,969**	**1,308,145**
Operations	**279,426**	**358,323**	**294,326**
Capital	**39,186**	**36,790**	**-**
Total	**1,519,740**	**1,684,082**	**1,602,471**

Major Budget Items

As in previous years, the majority of operational expenditures consist of independent studies by outside consultants. These studies typically result in master planning documents or reports analyzing transportation data or alternatives. The funding for consulting work in FY21 will include data collection, reviewing the design of roundabouts proposed by developers, researching neighborhood traffic calming strategies and developing performance measures for our traffic signal system.

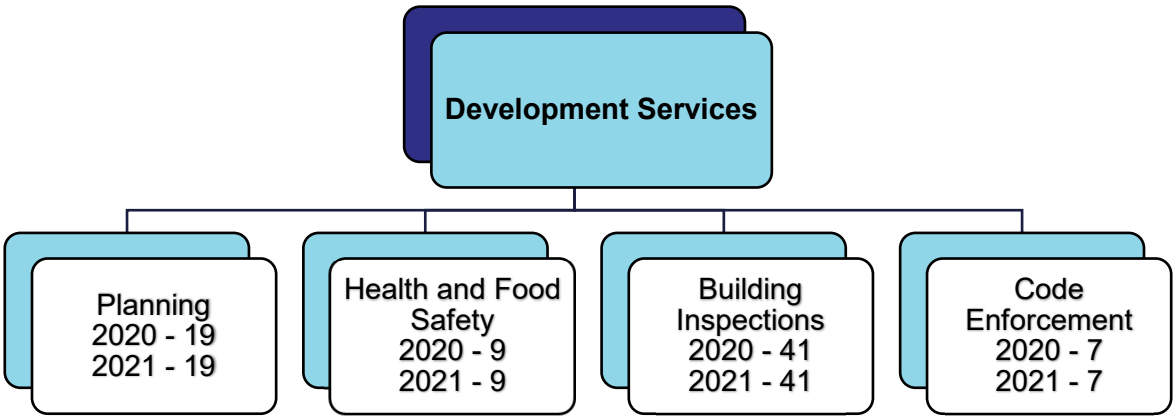
Personnel

	Level	FY 2019	FY 2020	FY 2021
Asst Director of Engineering Services/Transportation	**204**	**1**	**1**	**1**
Traffic Signal and ITS Manager	**163**	**1**	**1**	**1**
Transportation Planning Manager	**163**	**1**	**1**	**1**
Senior Traffic Engineer	**160**	**1**	**2**	**2**
Traffic Engineer	**155**	**2**	**1**	**1**
Engineer In Training	**146**	**1**	**1**	**1**
Traffic Technician	**135**	**2**	**2**	**2**
Total		**9**	**9**	**9**

DEVELOPMENT SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

To support the City's efforts in becoming a community of value that focuses on the quality of life through services we provide and laying the foundation for a sustainable future through innovative planning and building practices. The Department will provide services and programs to minimize the risk of illness and injury to the community.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Planning	$ 2,163,170	$ 2,250,570	$ 1,864,448	-17.16%
Health and Food Safety	887,163	955,260	1,025,970	7.40%
Building Inspections	3,889,406	3,832,190	3,999,907	4.38%
Code Enforcement	694,601	659,302	663,715	0.67%
Totals	$ 7,634,341	$ 7,697,322	$ 7,554,040	-1.86%

DEVELOPMENT SERVICES

City Council Strategic Focus Areas served by this Department

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
19010000 - Planning						
🗁	Provide superior development review services	Provide services in the most efficient manner and accurate manner	Staff comments for pre-submittal meetings provided to applicants within two business days of meeting date	N/A	100%	100%
			Staff comments for plans/plats provided to applicants within 10 calendar days	100%	100%	100%
19094000 - Health and Safety						
🗁	Provide superior service delivery	Provide services in the most efficient accurate manner	Review time: food establishments 15 business days	91%	98%	100%
			Review time: pool plans 10 business days	96%	99%	100%
19096000 - Building Inspections						
✓	Provide superior development review services	Provide services in the most efficient and accurate manner	Goal of 16 inspections per inspector per business day	16.2	15.75	16
19098000 - Code Enforcement						
🗁	Provide quality programs and services which promote community well being	Proactively improve public health and safety	Maintenance/ Zoning complaint response within 1 business day (not including weekends nor holidays)	94%	94%	95%
		Provide quality education through multiple outlets	Conduct 20 public outreach efforts annually	20	11	20

DEVELOPMENT SERVICES

City Council Strategic Focus Areas served by this Department

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
19010000 - Planning						
✓	Promote and develop standards and provide services that maintain sustainable property values	Maintain participation in the 5-Star Neighborhood Program	Review ten 5-Star Neighborhoods annually	N/A	5	14
19096000 - Building Inspections						
🗁	Provide superior development review services	Provide services in the most efficient manner and accurate manner	Single family plans review - 10 business days	77%	62%	95%
			Commercial plans review - 15 business days	97%	94%	95%
✓	Promote and develop standards and provide services that maintain sustainable property values	Use programs to work with property owners, managers and landlords to maintain code compliance	Multifamily structures inspected for code compliance (100%)	56	67	72
19098000 - Code Enforcement						
✓	Promote and develop standards and provide services that maintain sustainable property values	Coordinate neighborhood cleanups	Conduct 2 neighborhood cleanups and/or activities to promote waste disposal	3	1	2
🗁		Compliance	Cases complied or extension provided within 30 calendar days	90%	90%	90%

Core Services

The Planning Division coordinates the updating and administering of the City's Comprehensive Plan's policy statements that address planning and development topics and forecasts demographic data. Planning also oversees the development of the City to ensure compliance with the City's Zoning and Subdivision Ordinances and coordinates the pre-submittal meetings and development review process. Planning manages the processing of zoning and development cases through the development process and prepares staff reports for the Planning & Zoning Commission and City Council.

Key Points Affecting Service, Performance and Proposed Budget

Work with Engineering Services on the design of Main Street and Elm Street while implementing the Downtown Master Plan. Partner with Parks and Recreation on the implementation of Fourth Street Plaza.

Work with communities on best practices for managing a homeowners' association while implementing the 5-Star Neighborhood Program.

Implement City-wide electronic plan review software.

Implement the US380 Overlay:

1) Amend Zoning Ordinance, and related ordinances and policies, per the overlay plan
2) Rezone properties per the overlay plan

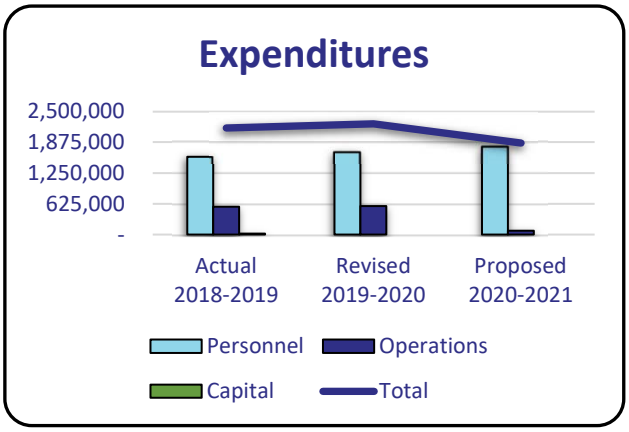
Review of the Future Land Use Plan and the Thoroughfare Plan and defer updating The Comprehensive Plan until economic conditions are acceptable.

Rezone multi-family and townhome properties that have been developed as single-family.

Rescind special use permits that no longer exist or are deemed unnecessary.

Strengthen neighborhoods through partnerships with City Departments and resources during the Neighborhood Partnership Plan implementation.

Respond accordingly to 2021 Legislative Bills.



Expenditures - 19010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,578,846**	**1,676,214**	**1,787,105**
Operations	**565,089**	**574,356**	**77,343**
Capital	**19,236**	**-**	**-**
Total	**2,163,170**	**2,250,570**	**1,864,448**

Major Budget Items

Dramatic decrease in operations from FY20 to FY21 is the result of the completion of the Electronic Plan Review (EPR) project, removal of professional services funding for a comprehensive plan study that will be required in FY22, the lack of need for replacement computers in FY21 and a 27% reduction in travel and training related appropriations.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Development Services	210	1	1	1
Planning Manager	157	1	1	1
Project Manager	157	-	-	1
Senior Landscape Architect	147	2	2	2
Senior Planner	147	2	2	1
Planner	141	5	5	5
Landscape Inspector	137	1	1	1
Administrative Supervisor	133	1	1	1
Planning Technician	129	3	3	3
Senior Department Records & Info Management Tech	128	1	1	1
Administrative Assistant	124	1	1	1
Intern Masters (PT)	118	1	1	1
Total		19	19	19

Core Services

Health and Food Safety provides services, programs, public health education and standards to ensure the public's health regarding health and swimming pool sanitation. Monitors third party contractor for West Nile Virus testing and spraying.

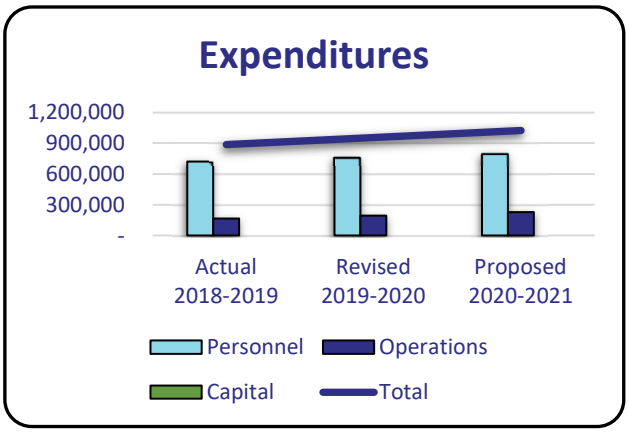
Key Points Affecting Service, Performance and Proposed Budget

Review City Council recommendations for updates to the health ordinance regulating food establishments in accordance with the Department's Strategic Plan.

Manage the Mosquito Surveillance and Response program.

Support the dual Strategic Focus Areas of Public Health and Safety as well as Excellence in City Government through surveillance efforts of mosquito-borne diseases.

Respond accordingly to 2021 Legislative Bills.



Expenditures - 19094000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**721,721**	**763,341**	**798,390**
Operations	**165,442**	**191,919**	**227,580**
Capital	**-**	**-**	**-**
Total	**887,163**	**955,260**	**1,025,970**

Major Budget Items

Personnel reclass of Environmental Health Specialist to Senior Environmental Health Specialist accounts for the FY21 expenditure increase.

Contract services for mosquito reduction program account for 81% of FY21 operations appropriations.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Environmental Health Supervisor	**147**	**1**	**1**	**1**
Senior Environmental Health Specialist	**143**	**1**	**2**	**3**
Environmental Health Specialist	**137**	**4**	**3**	**2**
Senior Environmental Health Inspector	**134**	**1**	**1**	**1**
Environmental Health Inspector	**132**	**1**	**1**	**1**
Environmental Health Technician	**129**	**1**	**1**	**1**
Total		**9**	**9**	**9**

Core Services

The Building Inspections Division safeguards the public's health and safety through the review and inspection of all building construction, remodel, addition and alteration. Processes and inspects accessory permits of signs, pools and fences. Routinely inspects multi-family residence and investigates complaints. Provides "walk-in" service for all Department functions as well as the cashier functions for Engineering Services and the processing of Board of Adjustment applications.

Key Points Affecting Service, Performance and Proposed Budget

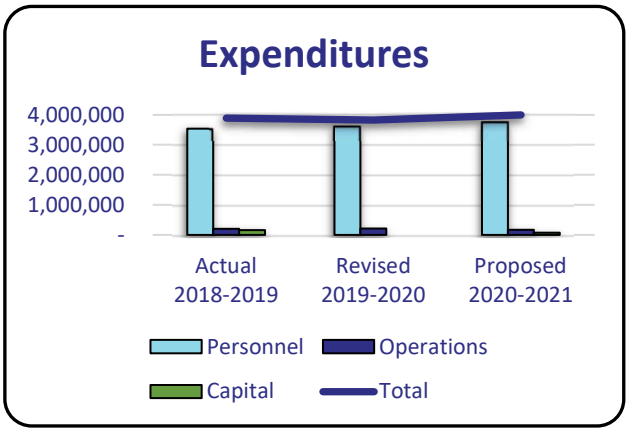
Provide customers with additional self-service and online service opportunities through the successful implementation of the electronic plan review system and through the incorporation of the inspection process mobilization.

Review the Council recommendation for updates to the ordinance regulating signs in accordance with the Department's Strategic Plan.

Create a Building Inspections policy handbook to include interpretive memos for both internal and public use in accordance with the Department's Strategic Plan.

Provide training for staff opportunity, professional growth and career advancement to improve the quality of services provided.

Respond accordingly to 2021 Legislative Bills.



Expenditures - 19096000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**3,542,261**	**3,624,374**	**3,759,846**
Operations	**196,231**	**207,816**	**171,061**
Capital	**150,915**	**-**	**69,000**
Total	**3,889,406**	**3,832,190**	**3,999,907**

Major Budget Items

Operations decrease of 17.7% due primarily to reduction in computer replacement requirements.

Appropriations for capital funding in FY21 is for the replacement of two staff trucks.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Chief Building Official	163	1	1	1
Assistant Chief Building Official	153	1	1	1
Permit Services Official	153	1	1	1
Plans Examiner Supervisor	145	1	1	1
Chief Building Inspector	143	3	3	3
Senior Building Inspector	139	3	3	3
Senior Plans Examiner	139	1	1	1
Building Inspector	137	17	17	17
Multi-Family Inspector	137	1	1	1
Plans Examiner	137	4	4	4
Building Permit Technician Supervisor	133	1	1	1
Building Permit Technician	129	3	3	3
Senior Customer Service Representative	128	-	1	1
Administrative Assistant	124	1	1	1
Customer Service Representative	121	3	2	2
Total		41	41	41

Core Services

Code Enforcement works in partnership with citizens, property owners and businesses to promote and maintain a safe and desirable community that maintains and preserves property values, by working with other City Departments and enforcing City ordinances.

Key Points Affecting Service, Performance and Proposed Budget

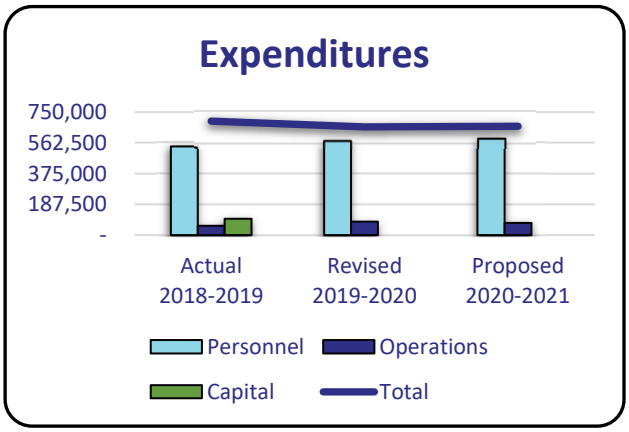
Review ordinances to keep current of recent legislative changes and International Code Council changes. Continue mobility (scooter) pilot program research and review with City Council for direction.

Review and update the sign ordinance in coordination with the Building Inspections Division.

Work with homeowners to maintain and preserve their property as well as attend HOA president's meetings and training events.

Assist and work with other City Departments in minimizing code violations in neighborhoods. Monitor contracts and bill homeowner for the mowing, minor structural removal and residential property clean-up.

Respond accordingly to 2021 Legislative Bills.



Expenditures - 19098000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**540,059**	**577,323**	**590,675**
Operations	**56,522**	**81,979**	**73,040**
Capital	**98,020**	**-**	**-**
Total	**694,601**	**659,302**	**663,715**

Major Budget Items

10% decrease in operations appropriations is the result of a reduction in requirements for computer replacements and increases in other areas of Code Enforcement's FY21 budget.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Code Enforcement Supervisor	**143**	**1**	**1**	**1**
Senior Code Enforcement Officer	**139**	**2**	**2**	**2**
Code Enforcement Officer	**131**	**2**	**3**	**3**
Code Enforcement Technician	**129**	**2**	**1**	**1**
Total		**7**	**7**	**7**

NON-DEPARTMENTAL

Core Services

Non-departmental funding includes transfers out and other funding needs for all General Fund Departments.

Key Points Affecting Service, Performance and Proposed Budget

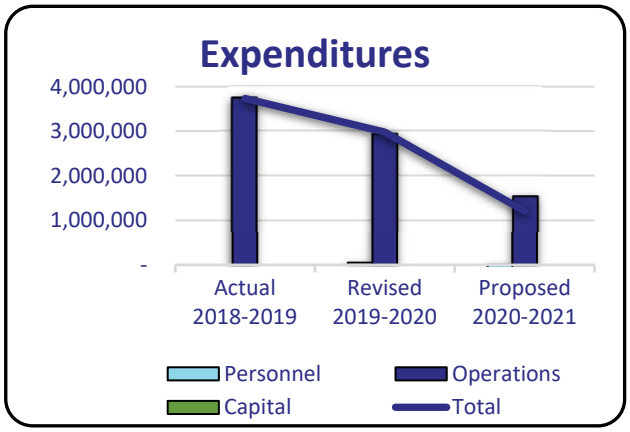
Operations appropriations included in Revised FY 2020 include:

Transfer to Capital Reserve Fund	$ 1,300,000
Transfer to Public Leased Facility Fund	100,000
Transfer to Grant Fund	1,100,000
Transfer to Capital Projects Fund	425,358
Total Contingency and Transfers to Other Funds	$ 2,925,358

Operations appropriations included in Fiscal Year 2021 include:

Contingency	$ 500,000
Transfer to Public Leased Facility Fund	100,000
Transfer to Special Events Fund	83,100
Transfer to Public Art Fund	204,241
Transfer to Grant Fund	650,068
Total Contingency and Transfers to Other Funds	$ 1,537,409

Personnel appropriations for FY21 include anticipated attrition savings of $1,000,000, insurance premium reductions of $3,000,000 and the impact of markets and laterals at the end of FY20 estimated at $3,667,652 which will carry forward to FY21. Both will be allocated to the Departments during revised budget.



Expenditures - 19999000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	50,200	(332,348)
Operations	3,731,430	2,925,358	1,537,409
Capital	-	-	-
Total	3,731,430	2,975,558	1,205,061

Personnel

Note: No positions are funded in this Division.

CITY OF FRISCO
COMBINED GENERAL FUND AND GF SUBSIDIARIES
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 80,455,343	$ 75,133,513	$ 93,281,640	$ 93,519,444
Receipts:				
Revenues	166,181,462	170,854,747	164,218,733	174,210,773
Interest Income	2,565,103	2,319,400	1,500,183	1,425,400
Rents and Royalties Revenue	2,939,406	2,927,110	2,421,312	2,709,510
Sponsorships	106,099	149,445	89,445	130,224
Merchandise	37,761	12,000	6,000	6,040
Interfund Transfers	1,105,312	1,124,098	1,574,098	3,132,795
Total Revenue	**172,935,142**	**177,386,800**	**169,809,771**	**181,614,742**
Funds Available	**253,390,485**	**252,520,313**	**263,091,411**	**275,134,186**
Deductions:				
Expenditures	148,272,814	165,160,666	156,434,352	170,181,051
Capital Outlay	6,877,854	6,580,644	7,044,003	6,291,509
Section 380 Sales Tax Grant	4,359,975	5,218,254	4,468,254	6,910,331
Interfund Transfers-Capital Project	-	600,000	425,358	750,000
Interfund Transfers-Other Funds	598,202	400,000	1,200,000	650,068
Total Deductions	**160,108,845**	**177,959,564**	**169,571,967**	**184,782,959**
Fund Balance, Ending	**$ 93,281,640**	**$ 74,560,749**	**$ 93,519,444**	**$ 90,351,227**
Contingent Appropriation **	-	2,529,247	2,393,589	2,630,476
Unrestricted:				
Insurance Reserve	10,967,630	5,699,660	11,117,630	8,217,630
Public Leased Facility	2,292,827	700,999	2,340,916	1,504,474
Special Events	517,867	556,150	473,542	451,578
Workforce Housing	446,761	425,143	416,687	381,287
Public Art	665,032	659,221	407,942	407,942
Capital Reserve	8,034,079	8,163,739	7,963,283	8,321,283
Unrestricted Fund Balance, Ending	**$ 70,357,445**	**$ 55,826,590**	**$ 68,405,856**	**$ 68,436,557**

** Contingent appropriation is 1.5% of the General Fund operating expenditures or $2,637976 in FY21.

CITY OF FRISCO
INSURANCE RESERVE FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 6,439,641	$ 6,599,660	$ 10,967,630	$ 11,117,630
Receipts:				
Interest Income	176,189	150,000	150,000	100,000
Interfund Transfers - General Fund	4,351,800	-	-	-
Total Revenue	**4,527,989**	**150,000**	**150,000**	**100,000**
Funds Available	**10,967,630**	**6,749,660**	**11,117,630**	**11,217,630**
Deductions:				
Interfund Transfers - General Fund	-	**1,050,000**	-	3,000,000
Total Deductions	**-**	**1,050,000**	**-**	**3,000,000**
Committed Fund Balance, Ending	**$ 10,967,630**	**$ 5,699,660**	**$ 11,117,630**	**$ 8,217,630**

The Insurance Reserve Fund was established in FY 2010 as a separate fund subsidiary to the General Fund with a transfer. The reserve is set aside to cover unanticipated health insurance claims and as a stabilization fund for premium charges. The fund also covers any implicit rate subsidy for our post employment benefits. In years when claims exceed premiums, this fund could cover the shortfall. Staff continually review program expenditures as well as regulations and usage to recommend adjustments as appropriate in insurance rates. Any excess fund program charges will be transferred at the end of the year to the reserve fund.

Reserves are maintained at 25% of claims expenditures for FY21. Projected insurance claims and expenditures for FY21 total over $22 million.

This is a subsidiary fund to the General Fund.

CITY OF FRISCO
CAPITAL RESERVE FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 8,461,478	$ 8,014,535	$ 8,034,079	$ 7,963,283
Receipts:				
Interest Income	212,479	150,000	130,000	108,000
Interfund Transfers - General Fund	1,260,122	1,500,000	1,300,000	-
Interfund Transfers - GF Subsidiaries	-	-	-	1,000,000
Total Revenue	**1,472,601**	**1,650,000**	**1,430,000**	**1,108,000**
Funds Available	**9,934,079**	**9,664,535**	**9,464,079**	**9,071,283**
Deductions:				
Interfund Transfers - General Fund	1,900,000	1,500,796	1,500,796	-
Interfund Transfers - Capital Projects	-	-	-	750,000
Total Deductions	**1,900,000**	**1,500,796**	**1,500,796**	**750,000**
Committed Fund Balance, Ending	**$ 8,034,079**	**$ 8,163,739**	**$ 7,963,283**	**$ 8,321,283**

The City Council established a reserve for future infrastructure needs and set a financial policy to accomplish this goal. The FY 2008 Budget established the Capital Reserve Fund with a General Fund transfer of $500,000.

The Fund continues to be supported by transfers from the General Fund, in line with City Policy to transfer funds from the General Fund each year in which the prior year ending has a net increase to Fund Balance.

This is a subsidiary fund to the General Fund.

CITY OF FRISCO
PUBLIC LEASED FACILITY FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 390,544	$ 633,097	$ 2,292,827	$ 2,340,916
Receipts:				
Interest Income	10,535	6,000	5,200	1,200
Rents and Royalties	1,375,750	1,429,592	1,013,794	1,324,266
Interfund Transfers - General Fund	1,600,000	100,000	100,000	100,000
Total Revenue	**2,986,285**	**1,535,592**	**1,118,994**	**1,425,466**
Funds Available	**3,376,829**	**2,168,689**	**3,411,821**	**3,766,382**
Deductions:				
Operating Expenditures	1,084,002	1,135,190	935,018	1,193,908
Capital Expenditures	-	332,500	135,887	68,000
Interfund Transfers - GF Subsidiaries	-	-	-	1,000,000
Total Deductions	**1,084,002**	**1,467,690**	**1,070,905**	**2,261,908**
Fund Balance, Ending	**$ 2,292,827**	**$ 700,999**	**$ 2,340,916**	**$ 1,504,474**

The Fund accounts for the income and expenditures associated with the Public Leased Facilities; including the Downtown Reuse Plan and the Public Garages at the Stars Comerica Center and Dr. Pepper baseball stadium. For FY14 and forward, this Fund includes revenue from the leases of the old downtown buildings, interest earnings on fund balance and expenditures associated with the leases and building maintenance.

On June 6, 2006, the City adopted an implementation plan for the continued use of City-owned buildings in Historic Downtown. The Downtown Reuse Plan called for the City to retain ownership of the existing City Hall buildings and to focus future uses in specialty retail, dining and the arts. The City also contracted with a leasing and property management firm to assist in identifying tenants to support the development of the downtown area. One of the buildings is currently leased to School of Rock. The other buildings house the City's Municipal Court and Parks Administration.

During FY 2013, the City assumed management responsibilities for the public garages at the Stars Comerica Center and Dr. Pepper Ballpark. Our partners fund 33% and 36% of the maintenance costs of garage #1 with the City funding the difference. The City funds the maintenance of garage #2, with a hotel and an office building, sharing some of the costs.

This is a subsidiary fund to the General Fund.

CITY OF FRISCO
SPECIAL EVENTS FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 409,400	$ 493,495	$ 517,867	$ 473,542
Receipts:				
Sponsorships	55,280	51,500	11,500	51,500
Merchandise & Other Revenue	32,547	30,000	2,000	32,000
Rents and Royalties	214,833	225,000	135,000	100,000
Interest Income	11,600	5,000	5,673	1,200
Interfund Transfers	77,777	105,600	-	83,100
Total Revenue	**392,037**	**417,100**	**154,173**	**267,800**
Funds Available	**801,437**	**910,595**	**672,040**	**741,342**
Deductions:				
Expenditures	283,570	354,445	198,498	289,764
Total Deductions	**283,570**	**354,445**	**198,498**	**289,764**
Fund Balance, Ending	**$ 517,867**	**$ 556,150**	**$ 473,542**	**$ 451,578**

The Special Events Fund was established in FY03 to track and account for the contributions received for special events or other specifically designated purposes. For FY21, the Special Events Fund again provides funding for the annual Independence Day (July 4th) celebration. Funding for this event consists of sponsorships, proceeds from merchandise sales and General Fund subsidies.

Frisco Heritage Center & Museum is operated by the City Parks & Recreation Department. Since FY10, the City has been under a management services contract to facilitate Heritage Center building rentals. In FY20, the City added a full-time Rental Coordinator and a part-time Rental Aide in lieu of the management services contract. Rents and Royalties include income from the bookings. It is anticipated there will be approximately 55 bookings in FY21, down from the 125 estimated for FY20 due to the impact of Covid-19. The entire fund balance is set aside for the maintenance of the Heritage Center facilities.

This is a subsidiary fund to the General Fund.

CITY OF FRISCO
WORKFORCE HOUSING FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 456,543	$ 444,643	$ 446,761	$ 416,687
Receipts:				
Interest Income	10,256	6,000	2,710	600
Total Revenue	**10,256**	**6,000**	**2,710**	**600**
Funds Available	**466,799**	**450,643**	**449,471**	**417,287**
Deductions:				
Expenditures	20,038	25,500	32,784	36,000
Total Deductions	**20,038**	**25,500**	**32,784**	**36,000**
Committed Fund Balance, Ending	**$ 446,761**	**$ 425,143**	**$ 416,687**	**$ 381,287**

The Workforce Housing Fund was established in FY03. The purpose of this fund is to improve the quality and quantity of housing opportunities for workforce families through housing and economic development programs designed and implemented by the Social Services and Housing Board and approved by the Frisco City Council.

The initial funding for this program was a transfer from the General Fund. During FY05, a down payment assistance program was initiated to assist City and FISD employees in purchasing their first home in Frisco. Any repayment of loans will be retained in this fund to ensure the continuation of the program.

In FY17, the down payment assistance loan amount increased to up to $10,000.

Nine down payment assistance applications were approved and three homes were purchased in the City of Frisco in FY20.

The Social Services and Housing Board, along with the City Council, continue to explore opportunities for affordable housing throughout the City, in response to increases in the average household market value.

This is a subsidiary fund to the General Fund.

CITY OF FRISCO
PUBLIC ART FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 569,221	$ 609,221	$ 665,032	$ 407,942
Receipts:				
Interest Income	15,468	6,000	6,600	2,400
Interfund Transfers - General Fund	205,328	291,310	-	204,241
Total Revenue	**220,796**	**297,310**	**6,600**	**206,641**
Funds Available	**790,017**	**906,531**	**671,632**	**614,583**
Deductions:				
Operating Expenditures	124,985	247,310	163,690	206,641
Interfund Transfers - Special Revenue	-	-	100,000	-
Total Deductions	**124,985**	**247,310**	**263,690**	**206,641**
Fund Balance, Ending	**$ 665,032**	**$ 659,221**	**$ 407,942**	**$ 407,942**

The Frisco Public Art Program encourages public and private programs to further the development and awareness of the visual arts. A FY07 transfer from the General Fund of $250,000 provided the initial start-up funding for this effort.

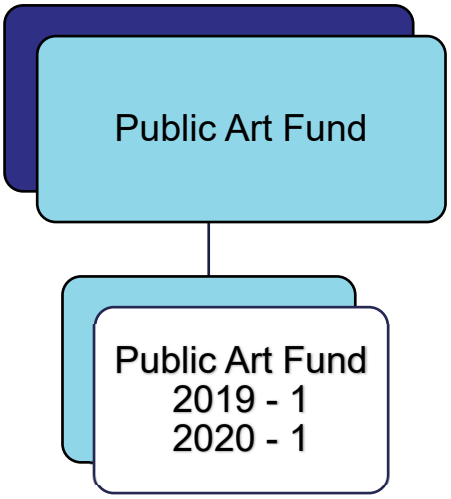
For FY21, interfund transfers of $204,241 along with interest income, will fund operating costs for the Public Art Administrator, promotional programs and art maintenance.

This is a subsidiary fund to the General Fund.

PUBLIC ART FUND

DEPARTMENT MISSION

Promote cultural, aesthetic and economic vitality in Frisco, Texas by integrating the work of artists into public places, civic infrastructure and private development.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Public Art Fund	$ 124,985	$ 163,690	$ 206,641	26.24%
Totals	$ 124,985	$ 163,690	$ 206,641	26.24%

PUBLIC ART FUND

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ **Leisure & Culture**

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Leisure & Culture

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
17510190 - Public Art Fund						
✓	Further the development, awareness and interest in the visual arts	Continue the "Art in the Atrium" exhibitions	Completed exhibitions	1	2	2
		Continue to add the Public Art Collection through CIP public art projects	Completed projects	1	2	3
		Develop awareness opportunities	Completed programs	1	1	2

PUBLIC ART FUND

Core Services

Art and culture are important elements in the City of Frisco's growth and development as a community where people come to live, work, play and grow. Public art strengthens our community's cultural identity, especially in the development of new capital projects.

In 2002, the City Council passed an ordinance establishing Frisco's Public Art Program. Frisco's Ordinance calls for a percentage of Capital Project Funds to be used to commission public art. Known as "Percent for Art," this tool is already used by more than 400 cities, states and public agencies across the country.

The Ordinance also called for the development of a Public Art Master Plan. In 2003, the City hired Via Partnership to develop a Master Plan that identifies guidelines for the public art program, specific public art opportunities and support of community programs. The Public Art Master Plan was approved in 2004 by the City Council.

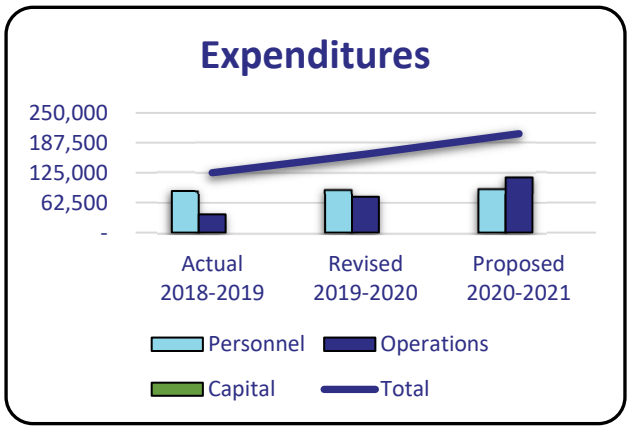
In August 2017, the City hired Designing Local Ltd. to update the Public Art Master Plan and Public Art Program Ordinance. City Council approved the updated Plan and Ordinance in August 2018.

Appointed by the City Council, a resident Public Art Board oversees the implementation of the Public Art Program. Working with City staff, this Board advises the Council on the commissioning of public art in our parks, at our facilities and along our roads. The City currently has more than 80 art installations and wayfinding signage.

Key Points Affecting Service, Performance and Proposed Budget

Staff will assist with the Public Art Program along with other art and cultural related opportunities.

As part of the City's continued commitment to be a "Destination City", the public art program will promote tourism and economic vitality through the artistic opportunities, destinations and the enhancement of public spaces as well as support a diverse public art collection in our City parks, along our roads and at our facilities.



Expenditures - 17510190

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**86,864**	**89,361**	**91,356**
Operations	**38,121**	**74,329**	**115,285**
Capital	**-**	**-**	**-**
Total	**124,985**	**163,690**	**206,641**

Major Budget Items

66% of FY21 expenditures includes funding to contract with conservators to conduct assessments and for the maintenance of the art collection.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Public Arts Administrator	**140**	**1**	**1**	**1**
Total		**1**	**1**	**1**

ENTERPRISE FUNDS

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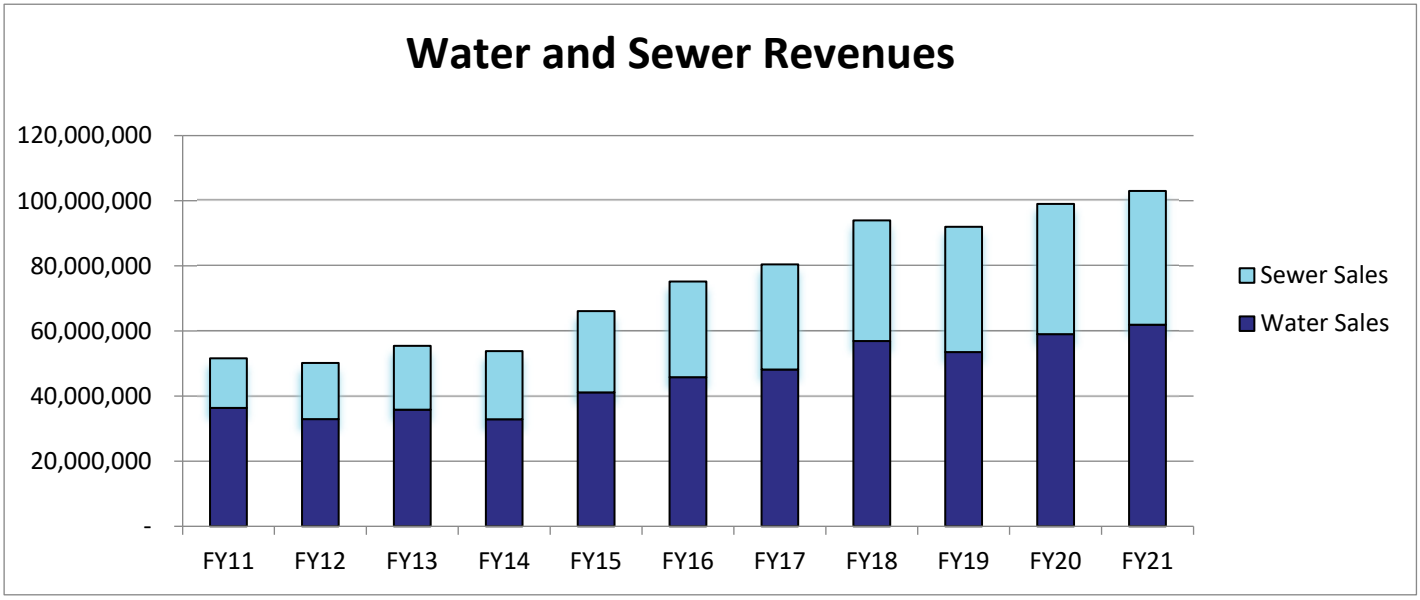
ENTERPRISE FUNDS REVENUE SUMMARY

The revenue summary section provides a description and underlying assumptions for the major revenue sources of the Enterprise Funds, including significant trends that affect revenue assumptions in the current fiscal year.

Utility Fund:

Water and Sewer - Water and sewer revenues are collected for the sale of water and disposal of sewer for residential, commercial and apartment usage. The City currently has approximately 60,956 utility billing customer accounts. Revenues for fiscal year 2020-2021 are budgeted at $61.9 million for water sales and $41.1 million for sewer charges. Staff completed the City's water and sewer rate study, which is used as a guide for projecting water and sewer revenues and rate setting requirements.



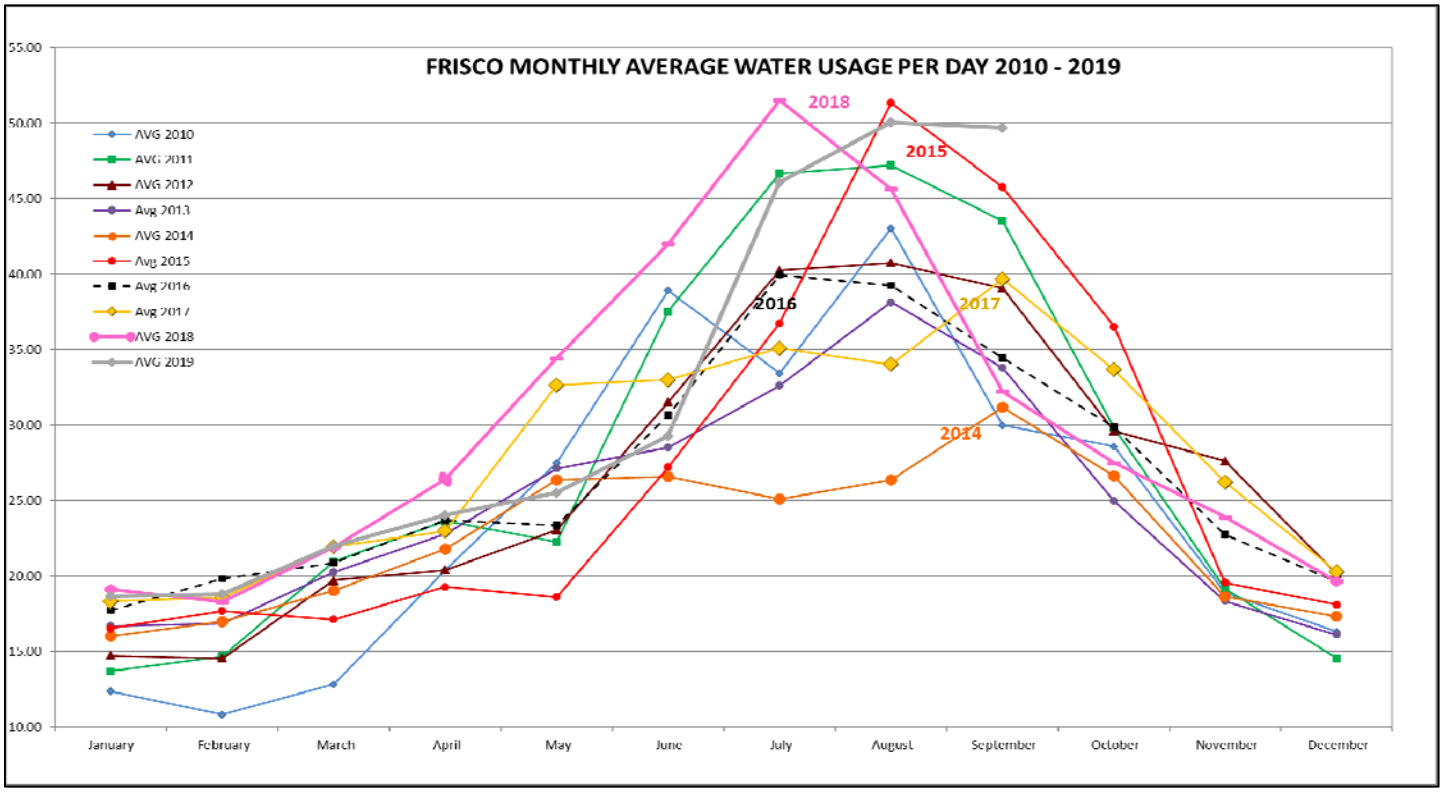
Environmental Services Fund:

Service Charges - The Environmental Services Fund accounts for the collection and disposal of solid waste and recycling services of the City. Service fees are charged for residential, commercial and apartment garbage collection and solid waste disposal. Revenues for fiscal year 2020-2021 are projected at $20.3 million. This projection does not include any rate adjustments.

Stormwater Fund:

Service Charges - The Stormwater Fund was developed in FY10 in response to the State Mandated Phase II of the Municipal Separate Storm Sewer System (MS4), to reduce the discharge of pollutants and to protect water quality through various control measures. Service fees are charged for residential and non-residential sectors to support the services, equipment and materials needed to meet the compliance requirements of the City's Storm Water Management Program. Revenues for fiscal year 2020-2021 are projected at over $4 million. This projection does not include a rate adjustment.

ENTERPRISE FUNDS REVENUE SUMMARY



The chart above reflects the water usage for the last ten years and shows how our customers have decreased their consumption during times of drought and rainy seasons.

CITY OF FRISCO
UTILITY FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Net Position, Beginning	$ 48,830,380	$ 45,239,767	$ 49,391,397	$ 51,661,528
Receipts:				
Water Sales	53,532,120	54,941,684	59,023,831	61,902,062
Sewer Charges	38,444,981	42,299,629	39,982,527	41,084,178
Inspection Fees	3,272,373	1,402,400	1,452,400	2,053,000
Interest Income	976,920	550,000	520,000	240,000
Miscellaneous	924,809	570,000	616,800	600,000
Interfund Transfers	3,345,530	3,370,499	3,370,499	3,400,982
Total Revenue	**100,496,733**	**103,134,212**	**104,966,057**	**109,280,222**
Funds Available	**149,327,113**	**148,373,979**	**154,357,454**	**160,941,750**
Deductions:				
Operating Expenses	25,381,678	27,722,590	28,445,205	29,991,336
Cost of Sales and Services	54,663,717	55,145,685	55,413,791	60,059,636
Capital Outlay	747,797	868,140	1,125,447	499,500
Interfund Transfers	1,997,336	-	-	-
Bond Principal	11,005,000	11,770,000	11,770,000	12,815,000
Bond Interest/Fiscal Charges	6,140,188	5,941,483	5,941,483	5,818,116
Total Deductions	**99,935,716**	**101,447,898**	**102,695,926**	**109,183,588**
Net Position, Unrestricted	**$ 49,391,397**	**$ 46,926,081**	**$ 51,661,528**	**$ 51,758,162**
Cash and Cash Equivalents	47,393,377	45,184,959	49,663,508	49,760,142
Days in Cash	216	199	216	202
1.25x Debt Service Coverage Target	1.03	1.10	1.13	1.01

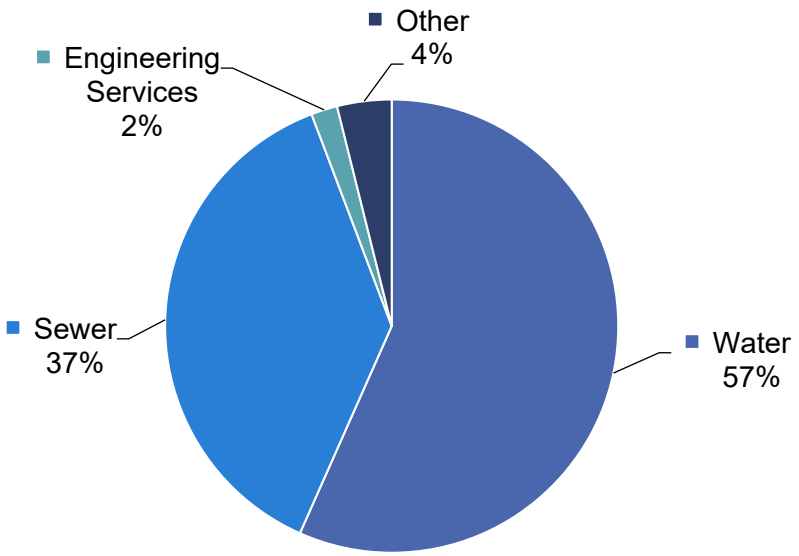
The growth experienced by the City is seen in the increase in cost of sales and services in the Utility Fund. A large portion of the increase is due to the pass through costs from NTMWD for the Regional Wastewater System, Upper East Fork Interceptor System and the Panther Creek WWTP System for increased debt service, electricity for expanded peak flow treatment and process, replacement vehicles, machinery and equipment, chemicals to improve performance and efficiency for an Odor Corrosion Control Master Plan as well as for plant expansions.

The City financial policy is to maintain 7 months of days in cash and sets rates accordingly. For FY21, due to the increase in the minimum take or pay contract, the City will draw down cash to cover the increase, in lieu of raising rates.

UTILITY FUND SCHEDULE OF REVENUES

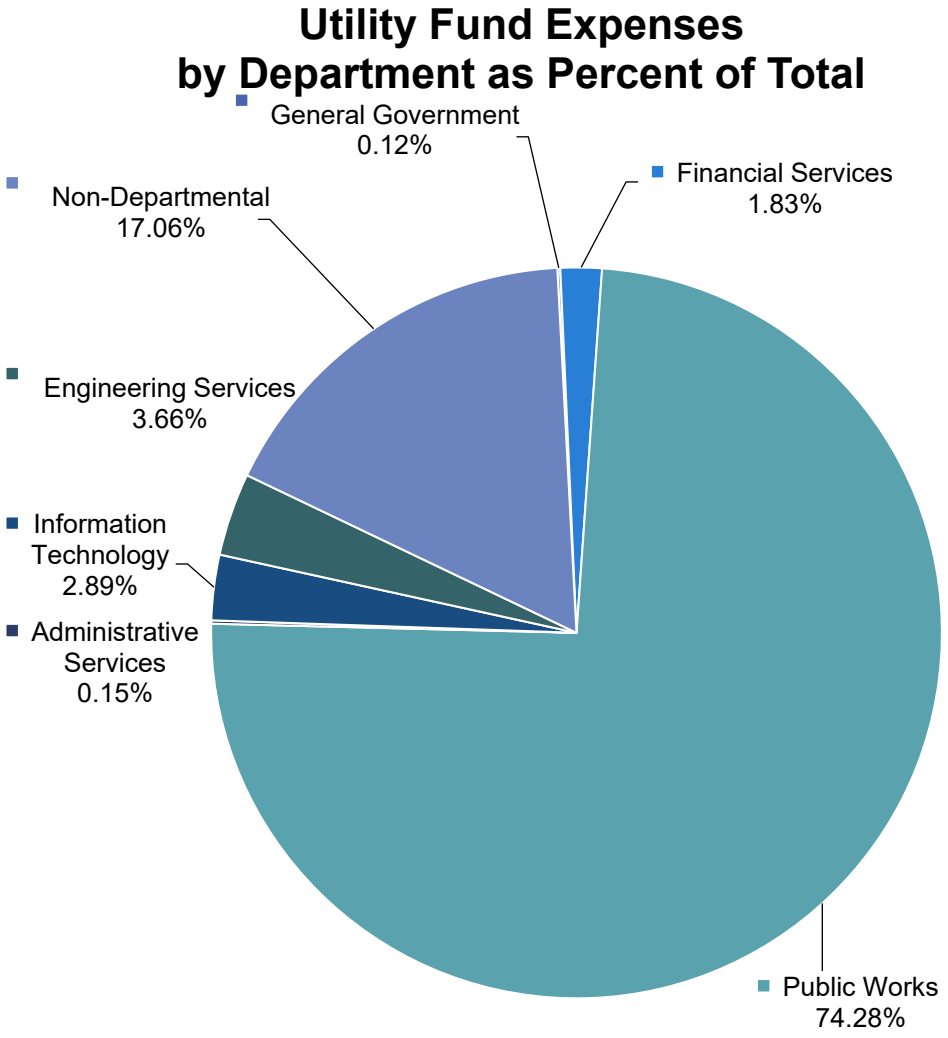
REVENUES	Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
Water					
Water Sales	45,892,291	53,279,352	51,383,937	57,329,831	60,196,322
Water Meter Sales	1,404,525	1,610,403	1,465,530	1,000,000	1,000,000
Tapping Fees	6,600	4,600	9,630	7,000	7,000
Reconnect Fee	84,275	109,375	143,200	100,000	100,000
Service Charge	767,771	1,878,921	529,823	587,000	598,740
Water	**48,155,462**	**56,882,651**	**53,532,120**	**59,023,831**	**61,902,062**
Sewer					
Sewer Service	31,622,311	36,402,514	37,721,803	39,582,527	40,374,178
Sewer Service Charge	370,775	433,148	449,506	350,000	450,000
Tapping Fee	3,600	1,200	14,542	-	-
Reuse Water Sales	271,322	249,431	259,131	50,000	260,000
Sewer	**32,268,008**	**37,086,293**	**38,444,981**	**39,982,527**	**41,084,178**
Engineering Services					
Inspection Fee	3,732,459	2,174,544	2,988,185	1,302,400	1,900,000
Service Charge	5,700	3,576	284,188	150,000	153,000
Engineering	**3,738,159**	**2,178,120**	**3,272,373**	**1,452,400**	**2,053,000**
Other					
Service Charge	363,653	489,461	526,028	470,000	480,000
Interest	207,890	475,669	976,920	520,000	240,000
Damage/Repairs	23,044	64,588	65,187	-	-
Miscellaneous	113,853	41,382	44,122	20,000	20,000
Intergovernmental	107,182	139,933	114,960	100,000	100,000
Sales of Fixed Assets	167,378	25,405	174,513	26,800	-
Transfers	3,300,281	3,319,743	3,345,530	3,370,499	3,400,982
Other	**4,283,281**	**4,556,181**	**5,247,259**	**4,507,299**	**4,240,982**
Total	**88,444,910**	**100,703,245**	**100,496,733**	**104,966,057**	**109,280,222**

Utility Fund Schedule of Revenues
FY 2021



UTILITY FUND SUMMARY EXPENSE REPORT BY DEPARTMENT

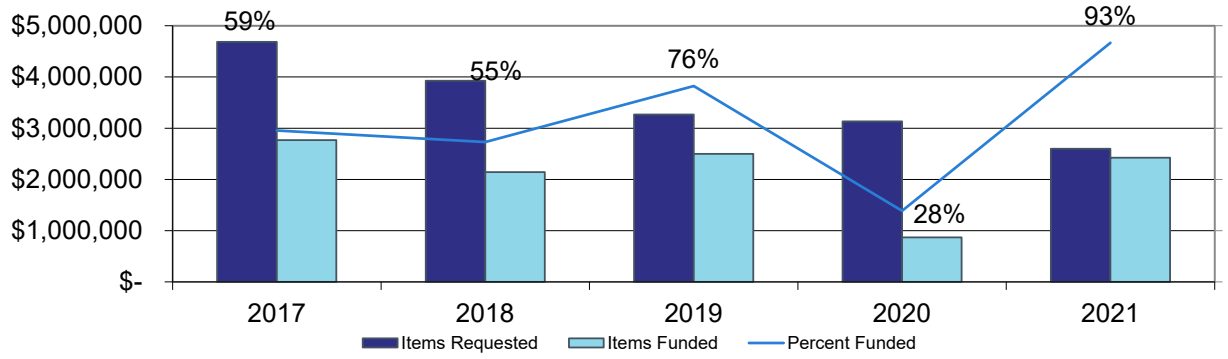
EXPENSES		Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
10	General Government	53,334	279,757	365,726	236,000	136,000
20	Financial Services	1,512,275	1,636,201	1,776,514	1,910,754	1,996,054
40	Public Works	63,573,196	65,785,800	71,710,229	75,659,075	81,102,549
55	Administrative Services	136,672	178,221	151,613	157,648	160,327
60	Information Technology	2,325,863	2,546,151	2,605,368	3,060,692	3,155,537
80	Engineering Services	3,438,505	3,841,412	3,843,603	3,960,274	4,000,005
99	Non-Departmental	14,480,584	16,436,710	19,482,663	17,711,483	18,633,116
	Total	85,520,429	90,704,252	99,935,716	102,695,926	109,183,588



CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES
FUNDED AND UNFUNDED REQUESTS
FISCAL YEAR 2020 - 2021
UTILITY FUND

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
AS - Logistics	Camera Additions at Logistics Center	-	-	-	6,000	-	6,000
PW - Water	2001 Ford F-350 XL Super Duty (107,740 miles-Unit 42047)	67,600	-	-	-	-	67,600
PW - Water	2001 Norris Trailer (Unit 42052)	10,400	-	-	-	-	10,400
PW - Water	2007 International Dump Truck (53,837 miles-Unit 42100)	119,600	-	-	-	-	119,600
PW - Water	2006 John Deere 410G (4,022 hours-Unit 42101)	124,800	-	-	-	-	124,800
PW - Water	2014 Ford F-350 XL Super Duty (98,174 miles-Unit 42133)	67,600	-	-	-	-	67,600
PW - Meters	Migrate from Insight Plus to Neptune 360	-	-	-	-	125,000	125,000
PW - Meters	2014 Ford F-150 XL (89,345 miles-Unit 44107)	34,500	-	-	-	-	34,500
PW - Meters	2014 Ford F-150 XL (83,051 miles-Unit 44109)	34,500	-	-	-	-	34,500
PW - Meters	2014 Ford F-150 XL (81,661 miles-Unit 44111)	34,500	-	-	-	-	34,500
PW - Water	Elevated Storage Tank Sandblasting and Recoating	-	-	-	-	1,800,000	1,800,000
	Sub-Totals:	493,500	-	-	6,000	1,925,000	2,424,500
	Total Supplemental:	1,931,000					
	Total Replacement Capital & Supp. Items:	2,424,500					

Five Year Comparison of Capital & Supplemental Program



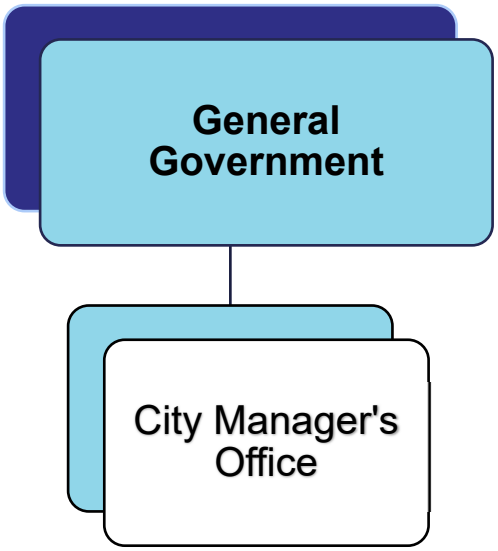
Items Below This Line Are Not Funded

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
IT - GIS	GIS Technician	-	1.00	74,336	7,600	5,385	87,321
IT - GIS	GIS Technician	-	1.00	74,336	7,600	5,385	87,321
	Total of Items Not Funded:	-	2.00	148,672	15,200	10,770	174,642
	Total of All Items Considered:	493,500	2.00	148,672	21,200	1,935,770	2,599,142
	Total of All Capital & Supplemental Items:	2,599,142					

GENERAL GOVERNMENT DEPARTMENT SUMMARY

DEPARTMENT MISSION

Continually seeks to improve the quality of life for the residents of the City of Frisco and administer all municipal business of the City through the execution of City Council decisions.



Expense Summary

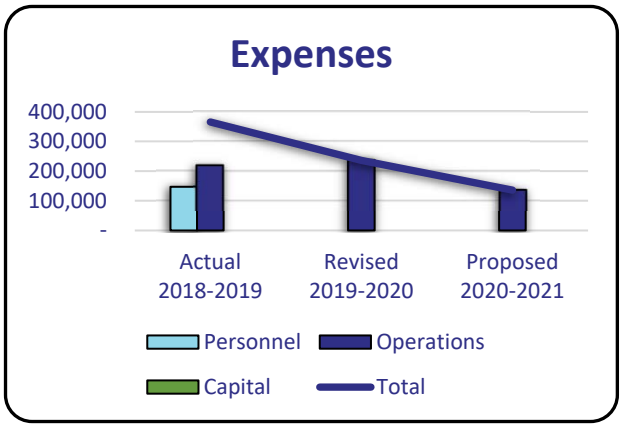
Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
City Manager's Office	$ 365,726	$ 236,000	$ 136,000	-42.37%
Totals	$ 365,726	$ 236,000	$ 136,000	-42.37%

Core Services

Responsibilities include providing technical guidance, direction and oversight on contract actions; developing and ensuring compliance with terms and conditions of contracts; preparing, processing and tracking of contracts, pay requests, change orders and modifications; and monitoring for project budget compliance.

Key Points Affecting Service, Performance and Proposed Budget

The City Manager's Office takes a major role in the management and funding of the capital program, providing for planned growth and providing the support for the resolution of complex citizen issues.



Expenses - 61010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	146,913	-	-
Operations	218,813	236,000	136,000
Capital	-	-	-
Total	365,726	236,000	136,000

Major Budget Items

FY21 operational appropriations provide funding for professional services related to NTMWD special projects and legal matters.

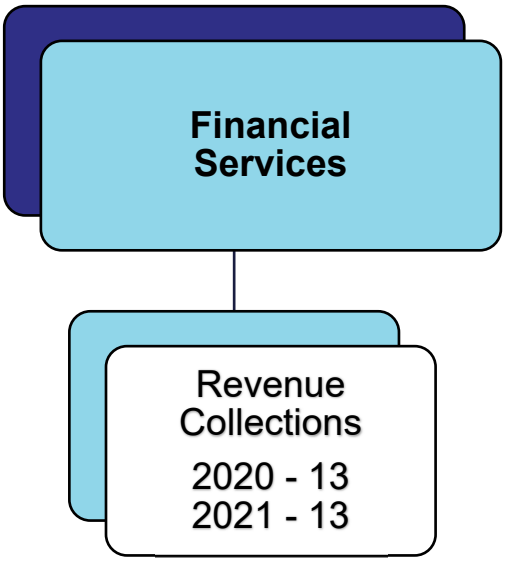
Personnel

	Level	FY 2019	FY 2020	FY 2021
Assistant to the City Manager	-	1	-	-
Total		1	-	-

FINANCIAL SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

The Revenue Collections Division of Financial Services offers exceptional customer service for City newcomers, visitors and residents by being pleasant and helpful whether by phone, e-mail or in person. Consistency, responsiveness, fairness, honesty and candor in all customer service operations is our standard.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Revenue Collections	$ 1,776,514	$ 1,910,754	$ 1,996,054	4.46%
Totals	$ 1,776,514	$ 1,910,754	$ 1,996,054	4.46%

FINANCIAL SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government and Long-Term Financial Health

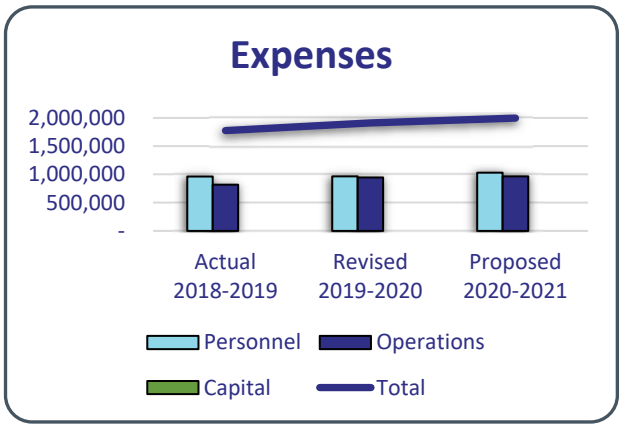
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
62026000 - Revenue Collections						
🗁	Create cash management refinements and enhancements	Customer service response time	UB emails - 48 hour response	N/A	95%	95%
			Application processing - 24 hour response	N/A	95%	95%
		Percent of unanswered calls	Timely response given - calls responded to within 48 hours including those that go to voice mail	N/A	95%	95%

Core Services

The Revenue Collections Division is responsible for the billing and collection of user charges for water & sewer, drainage fees and garbage collection in a professional, positive and responsive manner.

Key Points Affecting Service, Performance and Proposed Budget

FY21 credit card transaction fees are anticipated to increase approximately 5.3% from FY20 due to an increase in online bill payments by credit card.



Expenses - 62026000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	960,331	965,709	1,030,791
Operations	816,183	945,045	965,263
Capital	-	-	-
Total	1,776,514	1,910,754	1,996,054

Major Budget Items

Postage costs and credit card fees represent approximately 79% of the expenses in the FY21 operations budget. Remaining funding provides for professional services, training and routine expenses needed to maintain functions listed in the core services.

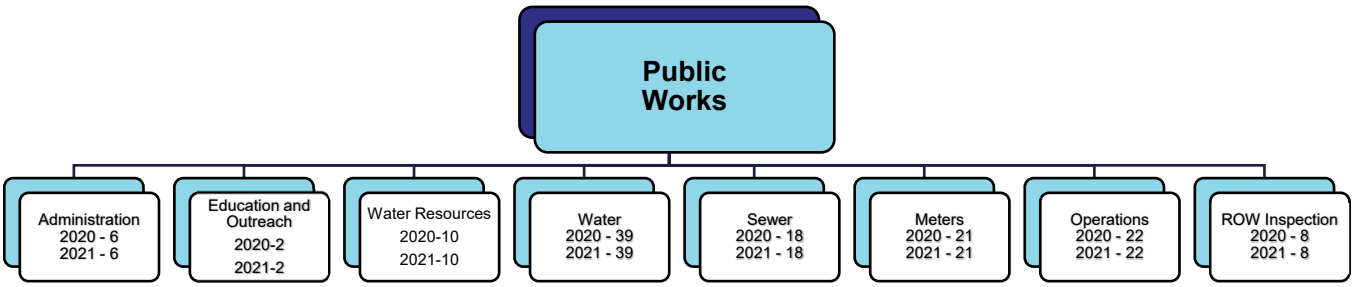
Personnel

	Level	FY 2019	FY 2020	FY 2021
Revenue Collections Manager	157	1	1	1
Assistant Revenue Collections Manager	153	1	1	1
Accountant II	143	-	1	1
Billing Supervisor	141	1	1	1
Cashier Supervisor	141	1	1	1
Accountant	-	1	-	-
Utility Billing Analyst I	132	-	1	1
Senior Utility Billing Technician	128	-	3	5
Senior Customer Service Representative	-	3	-	-
Utility Billing Technician II	124	-	4	2
Customer Service Representative	-	5	-	-
Total		13	13	13

PUBLIC WORKS DEPARTMENT SUMMARY

DEPARTMENT MISSION

Plan, design, build, maintain and operate infrastructure systems that promote public health, safety and welfare.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 529,223	$ 557,857	$ 564,797	1.24%
Education and Outreach	-	119,254	128,969	8.15%
Water Resources	853,688	741,000	758,015	2.30%
Water	36,528,366	38,908,372	42,525,951	9.30%
Sewer	24,893,052	25,728,251	27,566,087	7.14%
Meters	5,277,243	5,915,871	6,200,412	4.81%
Operations	2,805,467	2,767,767	2,430,266	-12.19%
ROW Inspection	823,190	920,703	928,052	0.80%
Totals	$ 71,710,229	$ 75,659,075	$ 81,102,549	7.19%

PUBLIC WORKS

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64013000 - Education and Outreach						
✓	Educate residents on water-use efficiency and stormwater initiatives through a weekly e-mail program	Implement the water-use policies and programs for citizen awareness	Subscriber base for WaterWise newsletters	28,255	29,667	31,150
64040000 - Water Resources						
🗁	Implement water-use reduction policies that increase the community's effort to protect and conserve our water supply	Implement conservation strategies for overall improved water use efficiency	Overall water consumption (gallons per capita per day)	157	164	160
⌛	Provide customers (internal and external) with quality service delivery	Respond to customer complaints within 48 hours	Customer complaints responded to within 48 hours	98%	98%	98%
✓	Establish superior process and procedures for irrigation systems	Provide services in the most efficient and accurate manner	Irrigation permits processed	1,615	1,800	2,000
			Number of systems inspected	3,404	3,000	3,000

PUBLIC WORKS

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64042000 - Water						
🗁	Provide a "Superior Quality" rated water system	Meet or exceed state and federal water quality parameters	Water quality parameter(s) met	Yes	Yes	Yes
🗁	Provide timely maintenance of water system	Inspect and repair 100% of all fire hydrants annually	Fire hydrants inspected	75%	90%	100%
🗁	Provide timely maintenance of water system	Inspect 10% of the residential service connections	Residential service connections inspected	3%	3%	5%
64043000 - Sewer						
🗁	Inspect for system inflow and infiltration	Clean and video inspect 10% of the City's sewer mains	Linear feet of sewer line inspected	7%	8%	10%
🗁	Inspect for system inflow and infiltration	Inspect and repair 10% of the City's sewer manholes	Manholes inspected / repaired	9%	10%	15%
✓	Reduce the number of Sanitary System Overflows (SSO)	Reduce the number of SSO's to less than seven (1 per 100 miles of pipe)	SSO's recorded per year	17	21	< 7

Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64044000 - Meters						
🗁	Maintain efficient meter reading	Complete repairs as needed	Reduce the number of no-reads (meters) to less than 5%	2.5%	1.0%	< 3%
🗁	Improve meter accuracy	Reduce the number of re-reads	Reduce the number of re-reads to less than 5%	3.7%	1.7%	< 3%

PUBLIC WORKS

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

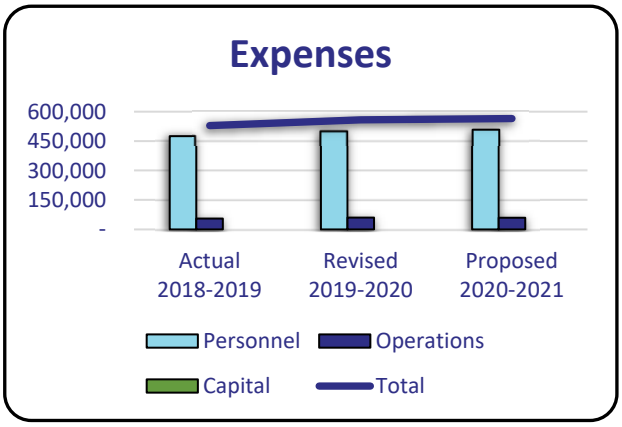
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64049000 - ROW Inspection						
✓	Establish process and procedures	Process and inspect right-of-way permits to protect the City's infrastructure	Number of ROW permits per year / month	8,718 / 726	7,540 / 628	7,540 / 628
			Number of easements and encroachment agreements per year	13	12	15
			Number of network node submittals per year	120	150	215
			Number of ROW permits with final inspections per year / month	6,427 / 536	2,490 / 208	3,000 / 250
			Number of ROW violations	39	30	40
⌛	Right-of-Way permitting process efficiency	Improve right-of-way permitting process	Right-of-way permits processed within five days	89%	95%	95%

Core Services

The Administration Division is responsible for activities and projects within the Public Works Department that address safety operations, emergency management and disaster preparedness programs, training and other organizational processes, policies and procedures.

Key Points Affecting Service, Performance and Proposed Budget

This Division funds a proportional share of the financial annual audit expense. The Utility Fund share is $28,547 or 28% of the total FY21 cost.



Expenses - 64010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	474,784	498,314	506,095
Operations	54,439	59,543	58,702
Capital	-	-	-
Total	529,223	557,857	564,797

Major Budget Items

Expenses in FY21 are primarily personnel related for this Division.

Personnel

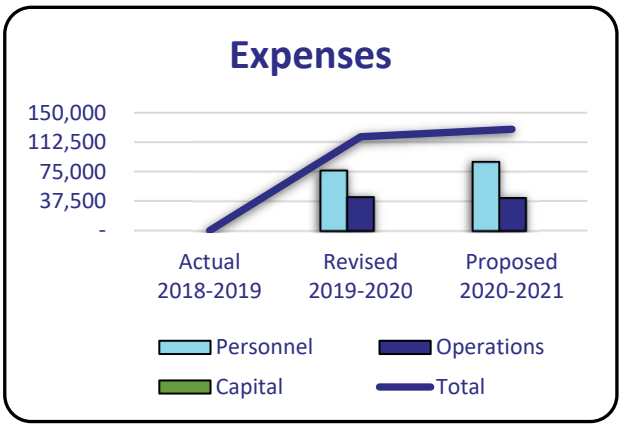
	Level	FY 2019	FY 2020	FY 2021
Deputy Director of Public Works	206	1	1	1
Customer Service Supervisor	133	1	1	1
Senior Customer Service Representative	128	-	1	1
Administrative Assistant	124	-	1	1
Administrative Secretary	-	1	-	-
Customer Service Representative	121	3	2	2
Total		6	6	6

Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The Education and Outreach Division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our city. Pooling resources from Environmental Services, Water Resources and Stormwater allows the team to take in alternate perspectives and generate new ideas to ensure Frisco remains the best city to live, work and play.

Key Points Affecting Service, Performance and Proposed Budget

Educational and outreach initiatives supporting the awareness of environmental and natural resources are included within the promotional and outside printing line items.



Expenses - 64013000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	76,301	87,351
Operations	-	42,953	41,618
Capital	-	-	-
Total	-	119,254	128,969

Major Budget Items

Water Resources positions responsible for education and outreach have been combined with positions from Environmental Services and Stormwater to streamline activities and initiatives centered around natural resource management and reports to the Natural Resources Manager in the Parks and Recreation Department.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Education and Outreach Coordinator	137	-	1	1
Natural Resources Outreach Assistant (PT)	124	-	1	1
Total		-	2	2

Core Services

The core service of the Public Works Water Resources Division is to conserve and maintain the City's water supply through educational programs and to inform and train Frisco's water customers on Best Management Practices for using water wisely.

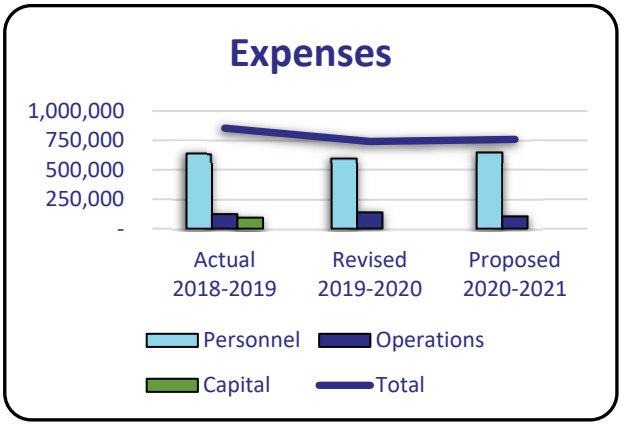
WaterWise Program - The Frisco WaterWise program involves a number of water use reduction strategies. A few initiatives include workshops and training opportunities for homeowners, HOAs and landscape professionals as well as a weekly e-mail service with lawn watering recommendations based on data from the City's weather station.

Free Sprinkler System Checkups - Water Resources offers free sprinkler system checkups to help reduce outdoor water usage and maintain a healthier landscape. During a checkup, a licensed irrigator will evaluate a resident's sprinkler system; its water use efficiency; identify broken or misaligned sprinkler heads; educate the resident about their system and also educate them about their controller and drip irrigation.

WaterWise Controller Program - The City has a rebate incentive program to support the installation of a weather-based controller by residents. The recommended controllers in the program have been aligned with the parameters defined in the irrigation ordinance. The WaterWise Controller Program allows homeowners to register their weather-based irrigation controllers with the City, obtain assistance with programming the controller, receive a irrigation checkup and a WaterWise controller yard sign.

Key Points Affecting Service, Performance and Proposed Budget

36% of the operations budget is directly related to water education and the conservation programs outlined in the core services.



Expenses - 64040000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	638,811	603,003	653,381
Operations	122,375	137,997	104,634
Capital	92,502	-	-
Total	853,688	741,000	758,015

Major Budget Items

Operations funding includes the purchase of promotional items for conservation programs.

Personnel

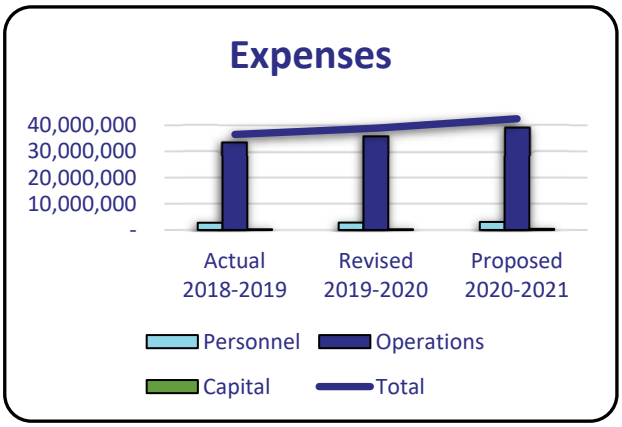
	Level	FY 2019	FY 2020	FY 2021
Water Resources Manager	-	1	-	-
Utilities Superintendent - Irrigation	153	-	1	1
Programs Communications Administrator	146	-	1	1
Irrigation Supervisor	-	1	-	-
Education Coordinator	-	1	-	-
Irrigation Inspector	137	3	3	3
Licensed Irrigator	126	1	1	1
Irrigation Technician	120	1	1	1
Maintenance Worker (SE)	119	3	3	3
Intern Bachelors (PT)	-	1	-	-
Total		12	10	10

Core Services

The Water Division is responsible for the operation, repair and maintenance of all water lines, valves and fire hydrants. The Division performs daily water sampling required by the State of Texas to maintain a superior water quality rating. The City purchases treated water from the North Texas Municipal Water District (NTMWD).

Key Points Affecting Service, Performance and Proposed Budget

The cost of water from the NTMWD is remaining constant from FY20 at $2.99 per thousand gallons in FY21. The take or pay in FY21 is 11,613,789,000 gallons.



Expenses - 64042000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	2,695,043	2,807,046	3,029,587
Operations	33,610,162	35,901,570	39,106,364
Capital	223,161	199,756	390,000
Total	36,528,366	38,908,372	42,525,951

Major Budget Items

Payments for water supply and treatment from North Texas Municipal Water District (NTMWD) comprise 89% of the operations budget.

Regional Water System payments to NTMWD will increase by $1,888,823 in FY21.

Personnel

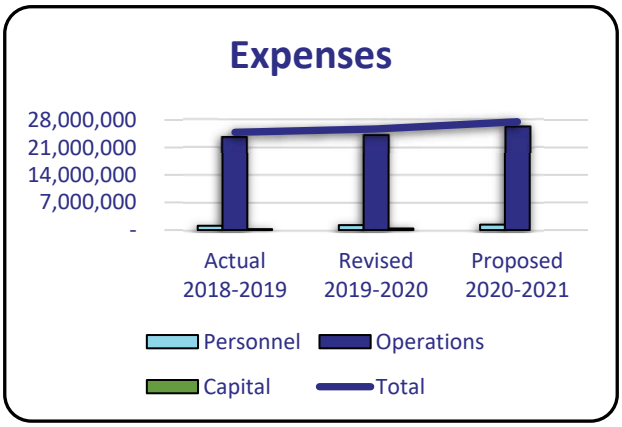
	Level	FY 2019	FY 2020	FY 2021
Assistant Director - Public Works	204	1	1	1
Utilities Superintendent	153	1	1	1
Utilities Supervisor	143	2	2	2
Valve & Hydrant Supervisor	143	1	1	1
Construction Technician	135	1	1	1
Senior Water Quality Technician	133	-	2	2
Crew Leader	131	9	9	9
Utility Line Locator	129	3	3	3
Water Quality Technician	-	2	-	-
Heavy Equipment Operator I/II	124/126	6	8	8
Maintenance Worker - Public Works	119	13	11	11
Total		39	39	39

Core Services

The Sewer Division is responsible for the collection of wastewater and its transmission to the wastewater treatment plants. This service includes the operation, maintenance and repair of all wastewater lines and manholes connected to the system. The system has 704 miles of wastewater lines and 10,804 manholes. The Division is also responsible for the operation and maintenance of the City's Reuse System, which currently provides nonpotable irrigation water to several large users. The North Texas Municipal Water District (NTMWD) operates the wastewater treatment plants.

Key Points Affecting Service, Performance and Proposed Budget

Payments to the NTMWD make up approximately 96% of the Operations budget.



Expenses - 64043000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,080,663	1,243,422	1,329,480
Operations	23,619,799	24,109,829	26,236,607
Capital	192,590	375,000	-
Total	24,893,052	25,728,251	27,566,087

Major Budget Items

The Panther Creek WWTP System's FY21 budget is estimated at $9,407,235 which is $1,462,190 or 18% greater than FY20 expenses. Additionally, the Stewart Creek WWTP System is budgeted at $9,649,035 which is $344,960 more than budgeted in FY20.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Utilities Superintendent	153	1	1	1
Utilities Supervisor	143	1	1	1
Utilities Inspector	137	1	1	1
Crew Leader	131	6	6	6
Heavy Equipment Operator I/II	124/126	2	4	4
Sewer Camera Technician	-	1	-	-
Maintenance Worker - Public Works	119	6	5	5
Total		18	18	18

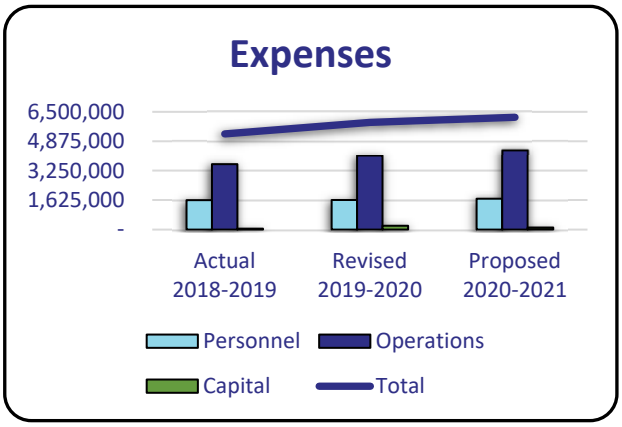
Core Services

The Meters Division is responsible for the installation of residential and commercial meters as well as the distribution of fire hydrant meters. The Meter Division reads, repairs, replaces and helps customers understand how water meters work. The Division strives to provide an accurate reading of every meter, every month. The Meter Division also provides residential customers with a "check for leak" service, that allows the home owner to know whether they may have an undetected leak, either in the irrigation system or home.

Automated Meter Infrastructure (AMI) system - Originally, the City of Frisco manually read each individual water meter. The Meter Division has converted all meters to "radio read" and is in the process of adding a network of data collection sites. Radio transmitters on all current meters allow AMI collectors to receive consumption data from water meters on a continuous basis and in the areas that are not currently covered by the AMI network, the meter readers with special computer receivers are able to read meters by driving down the street. The meter readings are transmitted to the computer and downloaded into the utility billing software. This process has improved the accuracy and efficiency of meter reading. All new meter installations are equipped with AMI technology.

Key Points Affecting Service, Performance and Proposed Budget

Funding provided in FY21 for meters amounting to $3,957,856 or 90% of the proposed operations budget.



Expenses - 64044000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,622,157	1,626,255	1,695,647
Operations	3,609,215	4,087,695	4,401,265
Capital	45,871	201,921	103,500
Total	5,277,243	5,915,871	6,200,412

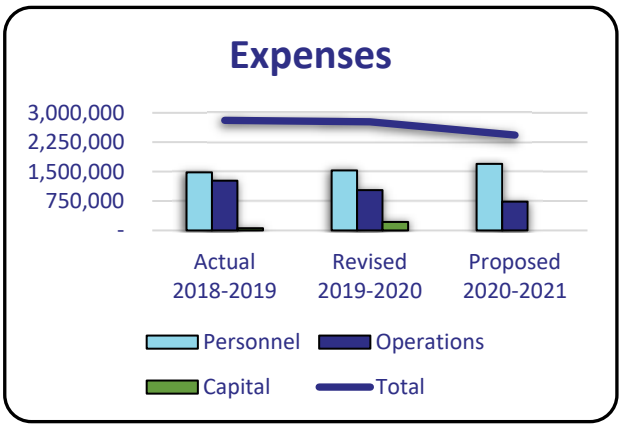
Major Budget Items

Personnel

	Level	FY 2019	FY 2020	FY 2021
Meter Superintendent	153	1	1	1
Meter Supervisor	143	2	2	2
Crew Leader	131	6	6	6
Maintenance Technician I	124	-	2	2
Maintenance Worker - Public Works	119	12	10	10
Total		21	21	21

Core Services

The Utility Operations Division is responsible for the operation and maintenance of the City's water, sewer and reuse pumping facilities. This Division includes the oversight of four water pump stations at two locations, six elevated storage tanks, fourteen sewer lift stations and two reuse pump stations. The North Texas Municipal Water District operates the wastewater treatment plants. This Division also Manages the Backflow Inspection Program.



Expenses - 64047000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,481,385	1,527,739	1,695,537
Operations	1,267,858	1,025,025	734,729
Capital	56,224	215,003	-
Total	2,805,467	2,767,767	2,430,266

Major Budget Items

Funding for pumps and motor maintenance account for 31% of the operational funding in this Division. Funding also provides for training and certifications required to keep licenses, uniforms and protective gear for staff and tools and equipment needed to perform job duties.

Decrease of $233,832 in sewer system maintenance and $42,541 in engineering fees account for the majority of the change from FY20 to FY21.

Personnel

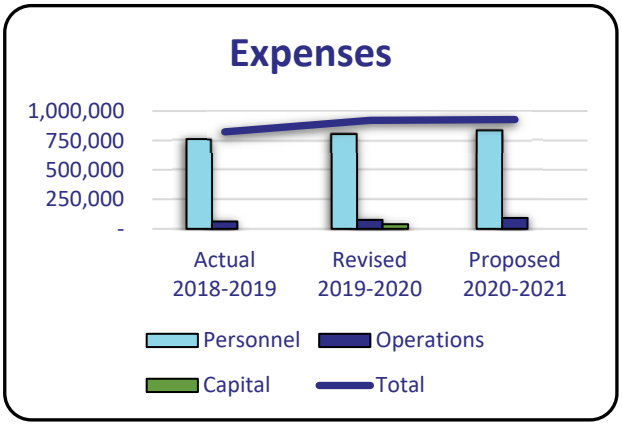
	Level	FY 2019	FY 2020	FY 2021
Utilities Superintendent	153	1	1	1
Utilities Operations Supervisor	143	1	1	1
Senior Backflow Inspector	139	1	1	2
Backflow Inspector	-	1	1	-
Senior Systems Technician	133	1	1	1
Crew Leader	131	3	3	3
Systems Technician	131	5	5	5
Maintenance Worker - Public Works	119	9	9	9
Total		22	22	22

Core Services

The Right of Way Inspection Division is responsible for the management and permitting process for the use of City right-of-way areas and easements. This includes the permitting process and overseeing construction of network nodes/small cell installations in the City's right-of-way. Division personnel also act as mediators to remedy any right-of-way violations for the health, safety and welfare of the citizens of Frisco.

Key Points Affecting Service, Performance and Proposed Budget

The FY21 Annual Budget supports the Division by funding its management of franchise utility locations, right-of-way permit processing, reviews and final inspections.



Expenses - 64049000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	761,587	806,283	836,346
Operations	61,602	75,600	91,706
Capital	-	38,820	-
Total	823,190	920,703	928,052

Major Budget Items

Personnel, continuing education and support are key expenses.

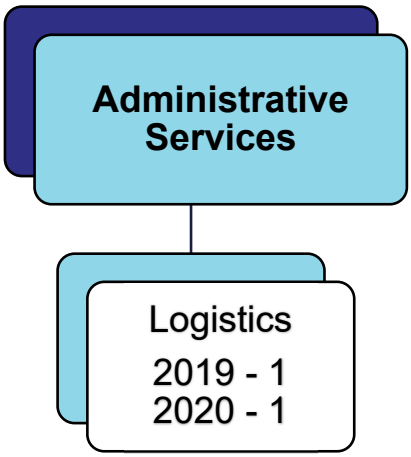
Personnel

	Level	FY 2019	FY 2020	FY 2021
ROW Manager	160	1	1	1
ROW Supervisor	143	1	1	1
Senior ROW Inspector	139	-	-	1
ROW Inspector	137	5	5	4
Senior ROW Technician	133	-	1	1
ROW Technician	-	1	-	-
Total		8	8	8

ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

Ensures the highest level of value and ethics in the procurement of buildings, equipment, goods and services and maintaining these items through preventative maintenance, repairs and risk avoidance. The Department will strive to provide the highest level of customer service to internal and external customers, vendors, employees and citizens.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Logistics	$ 151,613	$ 157,648	$ 160,327	1.70%
Totals	$ 151,613	$ 157,648	$ 160,327	1.70%

ADMINISTRATIVE SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures - Efficiency/Effectiveness

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
65552000 - Logistics						
🗁	Provide internal customers with quality service delivery	Stock relevant inventory that is needed on a day to day basis	Inventory turnover ratio (cost of goods sold/average inventory value)	3.05	3.0	2.5
		Sustain accurate inventory records	Accuracy ratio (accurate records/inventory records) of quarterly counts	97%	95%	95%

Strategic Focus Area: Long-Term Financial Health

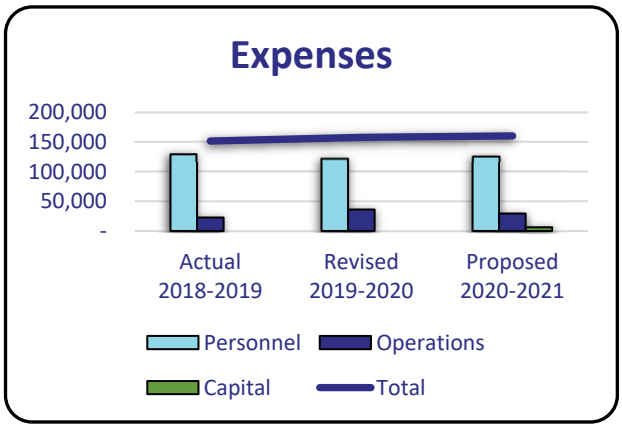
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
65552000 - Logistics						
✓	Warehouse inventory		Pick tickets processed	4,845	5,000	5,100
			Inventory issued (dollar value)	$6,320,456	$7,000,000	$7,100,000
			Inventory line items	880	1,218	1,400
	Fleet inventory		Pick tickets processed	3,079	3,000	3,100
			Inventory issued (dollar value)	$740,938	$750,000	$760,000
			Inventory line items	1,603	1,669	1,752

Core Services

This Division is responsible for the procurement of goods and services, inventory management and coordination of goods to end users within the Departments. The Division oversees the flow of materials in and out of inventory, maintains reasonable "buffer stock", coordinates bids and works to establish and maintain annual supply contracts.

Key Points Affecting Service, Performance and Proposed Budget

Continued improvement of automated processes that improve inventory efficiency along with managing warehouse distribution of materials for projects, operations and maintenance.



Expenses - 65552000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	129,114	121,621	125,023
Operations	22,499	36,027	29,304
Capital	-	-	6,000
Total	151,613	157,648	160,327

Major Budget Items

Expenses in FY21 are primarily personnel related for this Division.

FY21 capital budget includes funding request for cameras in the Logistics Center for theft deterrent and investigation.

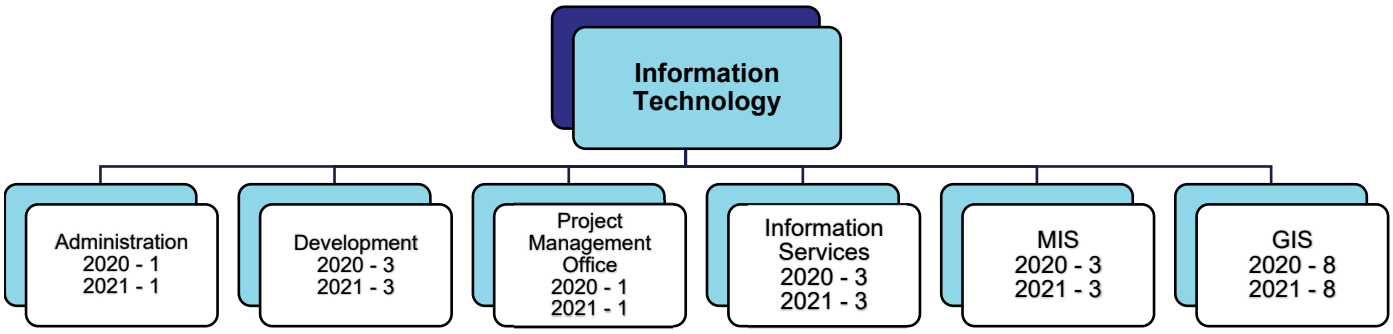
Personnel

	Level	FY 2019	FY 2020	FY 2021
Logistics Manager	156	1	1	1
Total		1	1	1

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

DEPARTMENT MISSION

Ensures reliability, availability, serviceability and security of all computer and telecommunications-related systems required for City Departments to effectively accomplish their missions.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 197,730	$ 204,700	$ 212,600	3.86%
Development	408,922	414,435	431,400	4.09%
Project Management Office	124,710	122,196	129,674	6.12%
Information Services	346,703	600,841	597,727	-0.52%
Management Information Services (MIS)	390,503	492,428	536,017	8.85%
Geographic Information Services (GIS)	1,136,800	1,226,092	1,248,119	1.80%
Totals	$ 2,605,368	$ 3,060,692	$ 3,155,537	3.10%

INFORMATION TECHNOLOGY

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
66010000 - Administration						
🗁	Ensure the integrity, reliability and availability of key systems	Implement Disaster Recovery for identified key systems	Implement current phase of the DR Systems Integration project	90%	90%	100%
🗁	Maintain elevated employee awareness for maintaining a secure technical environment	Provide security awareness training to City staff	Train all new full-time employees on security awareness topics	98%	100%	100%
🗁			Complete annual training of all computer users on security awareness topics	95%	100%	100%
66060000 - Development						
🗁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	100%	100%	95%
🗁	Develop highly effective, reliable, secure and innovative applications and integrations	Work with Project Manager and Business Analyst to ensure project requirements are documented and met	Systems development and integration initiatives meet documented requirements	90%	100%	100%

INFORMATION TECHNOLOGY

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
66061000 - Project Management Office						
🗁	Facilitate project management such that scheduled projects are successfully completed	Support project managers and business units by overseeing project processes to ensure accountability in all projects	Projects successfully completed within budget, on time and in scope	86%	100%	100%
	Guide vendor selection process to ensure the solution meets business requirements	Support business project scope and definition by creating and/or collaborating on requirements in all projects led by the PMO	Produce requirements for approved technology selection projects	100%	100%	100%
	Provide the most cost-effective approach to sustaining or improving services delivery	Provide for steering committee review of all projects meeting criteria developed for Information Technology projects process	Projects reviewed by steering committee	100%	100%	100%
	Utilize industry standard best practices for project management activities lead by the PMO	Stay current in the industry utilizing professional development services offered via online training, classroom training and conferences	Participate in at least one professional training exercise and/or conference each year	100%	100%	100%

INFORMATION TECHNOLOGY

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Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
66062000 - Information Services						
🗁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	98%	95%	95%
🗁	Business applications are kept current to help ensure reliability and maximize the availability of features	Ensure system functionality and reliability	Core applications are kept up to date and in support with regularly scheduled updates/upgrades	95%	100%	100%
66063000 - Management Information Services						
🗁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	97%	95%	95%
⌛	Ensure all computer systems are reliable by maintaining all systems at the correct operating levels	Maintain average time to resolve desktop computer and software installation issues	Resolve desktop systems in less than 4 hours	75%	90%	95%
⌛		Maintain average time for restoration of enterprise hardware, applications and network connectivity	Restore servers, connectivity and applications in less than 4 hours	90%	90%	94%
⌛		Leverage the City's investment in Microsoft technologies to maintain efficiency while reducing costs	Ensure all desktops, laptops and mobile devices are maintained and current	95%	95%	95%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
66063000 - Management Information Services, cont.						
✓	Ensure all staff members are educated and trained on current and new technologies	Pursue the training plan so that internal capabilities can be used to achieve system support strategies	System support strategies achieved with new training/all planned systems	85%	90%	92%
66064000 - Geographic Information Services						
🗁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	100%	100%	95%
	Create and maintain current and accurate GIS data	Analyze collected data for accuracy of datasets falling under a normalized maintenance schedule	Utility and development-related data is within spatial and attribute established tolerances	97%	97%	97%
✓	Provide City staff and citizens access to a variety of GIS tools and data for the purposes of viewing, downloading and analysis	Develop intuitive tools, maps and applications to share and integrate with GIS data	Number of web apps made available to City staff and citizens to enable them to be autonomous consumers of GIS	29	42	50

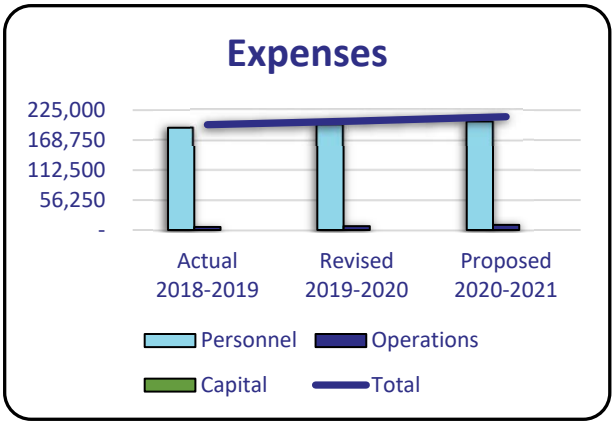
Core Services

Information Technology Administration guides the operations of the Project Management Office, Management Information Services, Information Services, Geographic Information Systems and Development. It is the goal and practice of Information Technology Administration to work both strategically and tactically with all City Departments to ensure the cost-effective deployment and support of technology as needed to improve both the efficiency and effectiveness of City services delivery. The Information Technology Department installs, maintains and/or supports: a private internal network infrastructure connecting 30 City facilities; a private and public Wi-Fi network in all City facilities; nearly 300 physical and virtual servers, desktops/laptops/Mobile Data Computers (MDC's), telephones and cell phones for over 1,400 employees; direct support for 20 core enterprise level applications and secondary support for another 80 ancillary applications; 25-30 department technology projects per year; GIS services for the City, the Town of Prosper and for the Frisco EDC.

Key Points Affecting Service, Performance and Proposed Budget

Work with Departments to effectively plan and implement technology systems for continuous improvement in the delivery of services.

Ensure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and an integral part of procurement decisions.



Expenses - 66010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	191,925	197,565	202,916
Operations	5,805	7,135	9,684
Capital	-	-	-
Total	197,730	204,700	212,600

Major Budget Items

Primary expenses for FY21 are personnel related.

Personnel

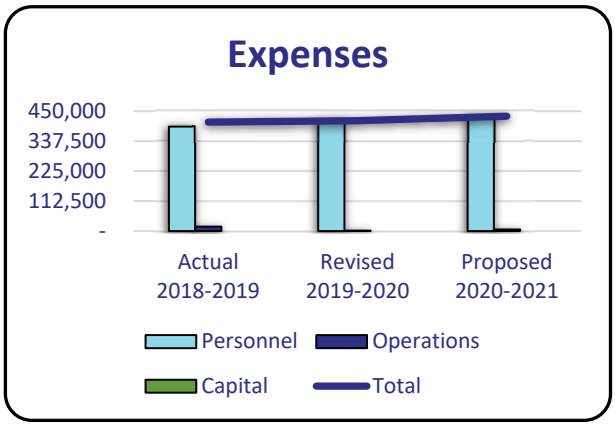
	Level	FY 2019	FY 2020	FY 2021
Assistant Director of Information Technology	204	1	1	1
Total		1	1	1

Core Services

The Development Division is committed to the design, development and implementation of business applications and integrations in support of the City's mission and goals. Ensures reliability of product by developing to standard, testing code, applying change management principles and monitoring performance. Coordinates with business owners, software vendors and IT resources to develop and support software integrations between new and existing City systems. Seeks continuous improvement on previously developed applications and integrations by soliciting user feedback and updating system capabilities according to currently available technology. Researches industry trends and understands the impact to current environment and integrated applications.

Key Points Affecting Service, Performance and Proposed Budget

Must maintain current knowledge of software development trends and utilize state of the art technology to deliver custom applications, integrations and documentation.



Expenses - 66060000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	392,055	412,982	425,629
Operations	16,867	1,453	5,771
Capital	-	-	-
Total	408,922	414,435	431,400

Major Budget Items

Primary expenses for FY21 are personnel related.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Software Developer	155	2	2	2
SQL Developer	155	1	1	1
Total		3	3	3

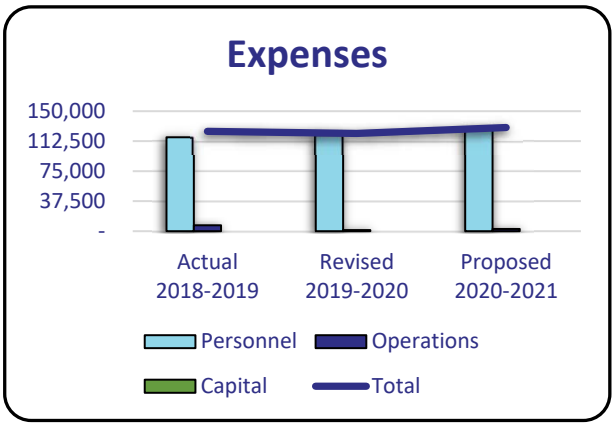
Core Services

The Information Technology Project Management Office (PMO) works with all Departments to ensure technology purchases and improvements are properly researched, evaluated, managed, documented, tested and aligned with the strategic direction of the City.

Oversees the technology process for project initiation, funding, IT resource. Allocates and prioritizes initiatives working under the authority of the Project Steering Committee. Sets standards for project life cycle by planning and guiding Departments who purchase or change software/hardware that is integrated into their business processes. Serves as integral part of technology procurements including requirements definition, vendor evaluation and solution recommendations. Supports development and integration projects with design specifications, use cases and testing resources. Coordinates software project implementation deliverables and assist with project planning, configuration, testing and documentation. Consults with City Departments for technology strategic direction and facilitate IT solutions to business problems. Gathers and produces project status reporting for City management review.

Key Points Affecting Service, Performance and Proposed Budget

Continue the support of enterprise project management for IT related projects.



Expenses - 66061000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	117,455	121,001	127,035
Operations	7,255	1,195	2,639
Capital	-	-	-
Total	124,710	122,196	129,674

Major Budget Items

Primary expenses for FY21 are personnel related.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Business Analyst	151	1	1	1
Total		1	1	1

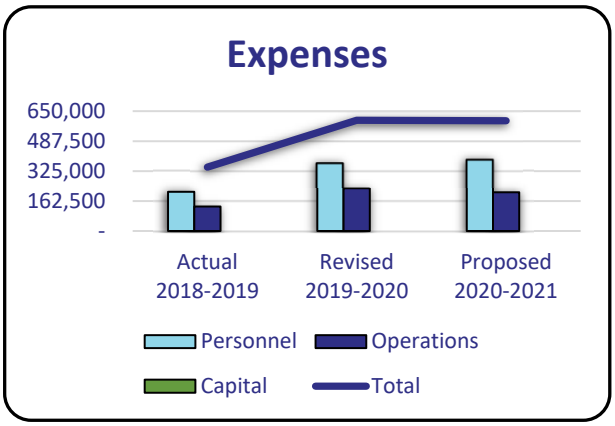
Core Services

The Information Services (IS) Division provides a system of tools, processes and support for information management and workflow programs used for gathering, processing, storing and sharing information throughout all City Departments. The personnel in this Division provide technical and user support to all Departments for 20 core applications and over 80 ancillary applications. This Division also provides implementation support for new projects and applications, helping to ensure that systems deliver the performance that departments require. Some of the software for which this Division supports and has in-depth knowledge for the enterprise funds includes:

MUNIS: the financial system used throughout the City,
Incode: the utility billing system used to track and bill water & sewer usage throughout the City,
Cityworks: work order software system used by the Public Works Department,
TRAKiT: software used by developers and the Public Works Department to manage permitting and development services throughout the City,
OnBase: used to post agendas and services a records repository,
Kronos: electronic timecard and approval software,
SCADA System: allows for the control of utility processes remotely and gathers and compiles data obtained,
AVOLVE ProjectDox: software used by developers, Development Services, Engineering and the Public Works Departments to receive and review development projects and issue permits.

Key Points Affecting Service, Performance and Proposed Budget

Provide the continued support, maintenance and expansion of the functionality and usage of the applications used. Allow for the continued education and training of the Information Services staff members enabling them to provide reliable and consistent support for City staff.



Expenses - 66062000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	213,572	368,270	387,510
Operations	133,131	232,571	210,217
Capital	-	-	-
Total	346,703	600,841	597,727

Major Budget Items

Decrease of approximately 10% in FY21 operations is due to a reduction of expense for software maintenance and professional services.

Personnel

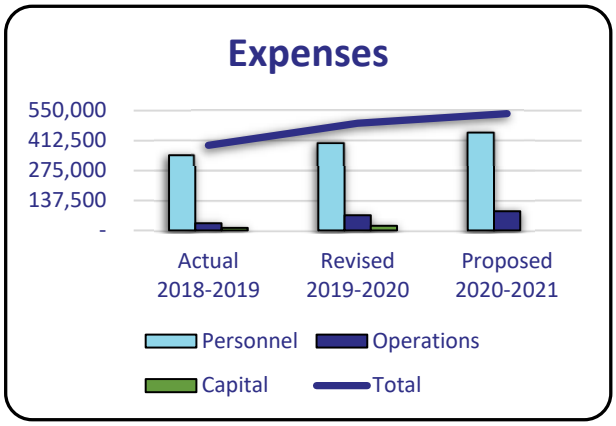
	Level	FY 2019	FY 2020	FY 2021
Senior Applications Systems Administrator	154	1	1	1
Applications Systems Administrator II	152	2	2	2
Total		3	3	3

Core Services

Management Information Services (MIS) is responsible for maintaining telecommunication systems, network infrastructure, desktop, laptops, mobile devices and server infrastructure on which all City data systems reside.

Key Points Affecting Service, Performance and Proposed Budget

Maintain inventory of all desktop, laptop, servers, switches and other infrastructure to ensure systems reliability, availability, serviceability and security. Determine annual replacement schedules to prevent infrastructure from aging beyond usefulness.



Expenses - 66063000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	345,295	400,659	447,767
Operations	33,397	70,402	88,250
Capital	11,811	21,367	-
Total	390,503	492,428	536,017

Major Budget Items

12% increase in FY21 personnel expense due to the vacant Database Administrator position being filled for nine months in FY20 and fully funded in FY21.

Operational expense increase in funding by 25% is accounted for in computer software maintenance costs and professional services.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Database Administrator	158	2	2	2
Systems Engineer	155	1	1	1
Total		3	3	3

Core Services

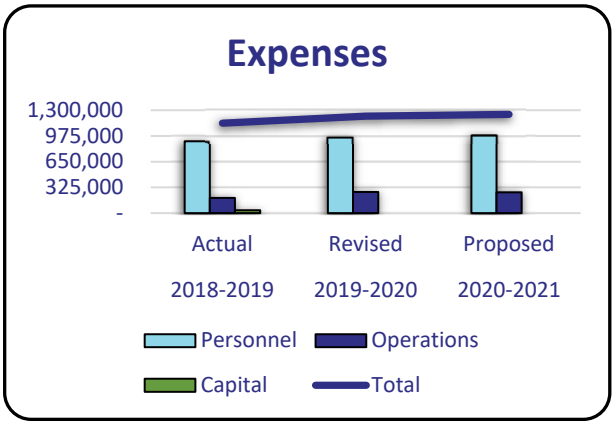
The Geographic Information Systems (GIS) Division contributes directly to the success of City operations, citizen engagement, business attraction and retention by providing tools, analysis, processes and support for use of geographic data to answer questions, solve problems and illustrate value.

Works with City leaders to develop meaningful maps and geographic visual aids which are critical to business operations and promotion of opportunities to those looking to do business within our City. Improves effective use of information technologies by maintaining geospatial data and converting it to useful information for all Departments through system integration strategies, data analysis, mapping services, mapping applications, operations dashboards and various other solutions. Ensures accuracy of all geographical data and layers published on behalf of the City by designing and performing meticulous quality checks, standardizing processes and managing all changes to the information flow. This includes a variety of GIS layers like streets, parcels, subdivisions and utility data. Supports City spatial data requests and other information requirements to assist with operation and function of interrelated systems and programs including those used by Public Safety for first response. Interprets and transfers data from source documents including digital and/or printed plats, record drawings, plans, profiles and legal descriptions. Collect field data using GPS.

Key Points Affecting Service, Performance and Proposed Budget

Supports the continued enhancement of the distributed GIS platform using ArcGIS for Server, ArcGIS Portal and the Esri suite of desktop products and extensions improving access to information for staff and residents.

Manage interlocal agreements with both the Frisco EDC and the Town of Prosper for GIS services. Additionally, $113,000 of operational appropriations fund the licensing and support of the Enterprise GIS Solution, accounting for approximately 41% of the FY21 operational budget.



Expenses - 66064000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**907,836**	**959,535**	**985,258**
Operations	**192,110**	**266,557**	**262,861**
Capital	**36,854**	**-**	**-**
Total	**1,136,800**	**1,226,092**	**1,248,119**

Major Budget Items

Computer software maintenance expenses account for 43% of the operations budget.

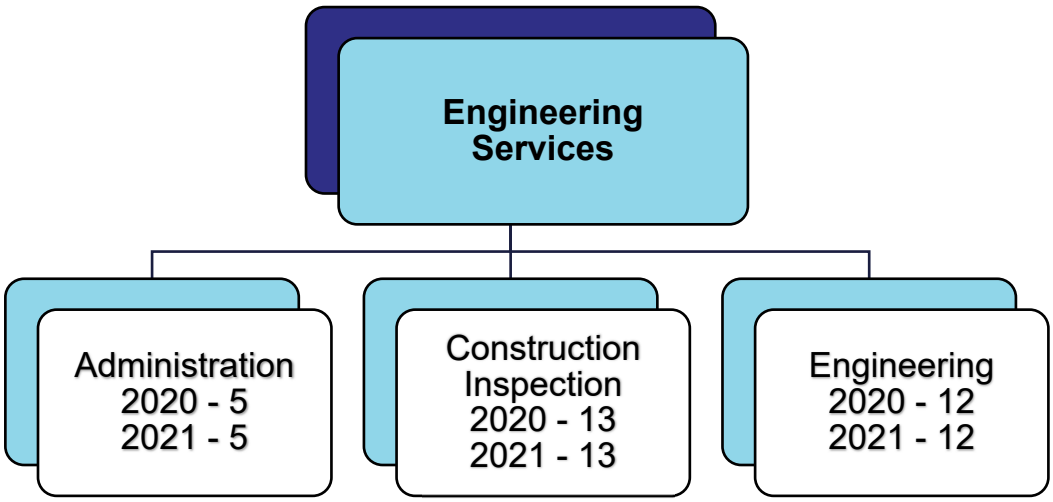
Personnel

	Level	FY 2019	FY 2020	FY 2021
Enterprise GIS Manager	157	1	1	1
Enterprise GIS Architect	155	1	1	1
Senior GIS Analyst	154	1	1	1
GIS Analyst II	152	2	2	2
GIS Data Coordinator	150	1	1	1
GIS Analyst I	147	2	2	2
Total		8	8	8

ENGINEERING SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

To provide municipal infrastructure delivery through management of City funded capital projects and review of private development projects, provide transportation engineering and operations services to the residents and facilitate engineering and technical services to infrastructure operations and maintenance.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 774,445	$ 802,956	$ 813,267	1.28%
Construction Inspection	1,375,728	1,279,924	1,319,795	3.12%
Engineering	1,693,430	1,877,394	1,866,943	-0.56%
Totals	$ 3,843,603	$ 3,960,274	$ 4,000,005	1.00%

ENGINEERING SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
68087000 - Construction Inspection						
✓	Provide superior capital project inspection services	Meet expectations for inspection of capital projects	Average number of ongoing capital projects under construction	23	22	13
	Provide superior private development inspection services	Meet expectations for inspection of private development projects	Average number of ongoing private development projects under construction	209	202	206
68088000 - Engineering						
✓	Provide superior capital project delivery	Design and construct public infrastructure	Number of active capital design/construction projects	47	42	38
		Design and construct public infrastructure	Total capital design/construction project cost oversight	$138M	$150M	$101M
⌛	Provide superior customer service	Support of capital and private development	Process requests for as-builts within 5 days	70%	71%	75%
✓	Provide superior private development review services	Meet established review time	Average number of days per construction plan review (target 30 days or less)	37	25	30
			Private development project submittals processed	541	501	521

ENGINEERING SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
68010000 - Administration						
⌛	Pursue administrative excellence in supporting capital projects	Predictable payment of invoices	Requests paid within designated time	90.5%	92.0%	93.0%
✓		Provide excellent administrative management of capital project contracts and other financial items	Financial items processed: capital projects, professional services and other contracts	1,372	1,425	1,450

Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
68010000 - Administration						
	Focus on end user support - 'Developing People First'	Provide ongoing end user application training and support	Work with individual Divisions to schedule and conduct one overall and one task specific training session per end user each year	60%	70%	80%
			Investigate all application outages. Recommend or provide temporary and permanent solutions to enable continuing operational functionality	100%	100%	100%

ENGINEERING SERVICES

City Council Strategic Focus Areas served by this Department -

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Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government, cont.

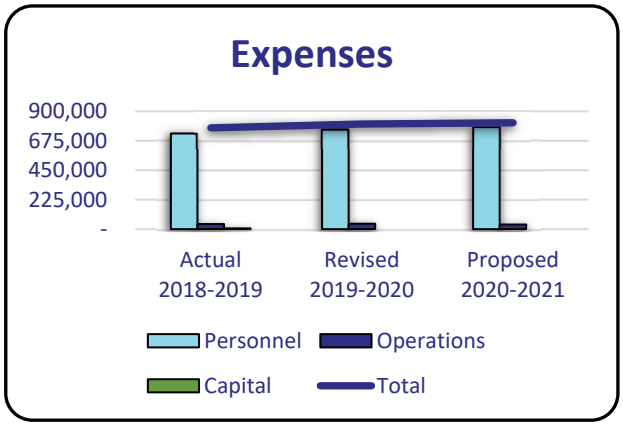
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
68010000 - Administration						
🗁	Focus on CityWorks coordination	Lead multi-department CityWorks coordination activities	Coordination of consistent service requests, work order and asset management tasks and supporting system integrations (myFRISCO) on a multi-department level via the joint training, workflow dashboards and data analytics activities	50%	60%	75%

Core Services

The core functional areas of the Department include:

Capital project delivery - administration of the City's bond-funded projects related to new water distribution, wastewater collection and reuse water systems.

Development review - construction plan review and field inspection of infrastructure that is built by private development and accepted by the City.



Expenses - 68010000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	731,080	761,818	778,186
Operations	37,663	41,138	35,081
Capital	5,702	-	-
Total	774,445	802,956	813,267

Major Budget Items

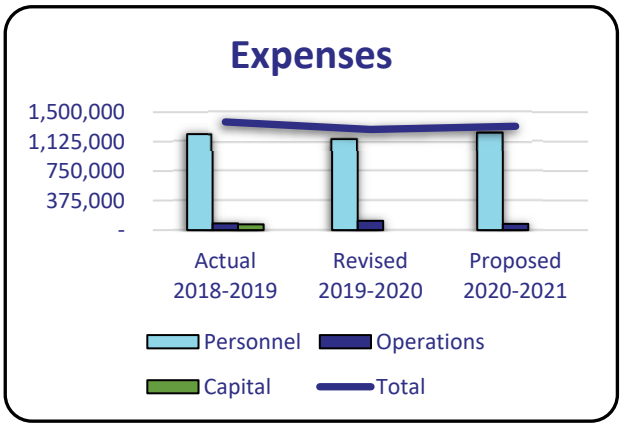
Personnel, continuing education and support are key expenses.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Director of Engineering Services	210	1	1	1
Assistant Director of Engineering	204	1	1	1
Asset Management Coordinator	145	-	1	1
Business Process Analyst	-	1	-	-
Office Manager	135	1	1	1
Senior Administrative Assistant	131	-	1	1
Administrative Assistant	-	1	-	-
Total		5	5	5

Core Services

The Construction Inspection Division conducts inspection of all public infrastructure for private development and capital improvement projects for general conformance with City standards.



Expenses - 68087000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,220,103	1,162,528	1,241,097
Operations	83,949	117,396	78,698
Capital	71,676	-	-
Total	1,375,728	1,279,924	1,319,795

Major Budget Items

Personnel, continuing education and support are key expenses.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Construction Superintendent	153	1	1	1
Construction Supervisor	143	2	2	2
Senior Construction Inspector	139	1	2	2
Construction Inspector	137	8	7	7
Engineering Technician	133	1	1	1
Total		13	13	13

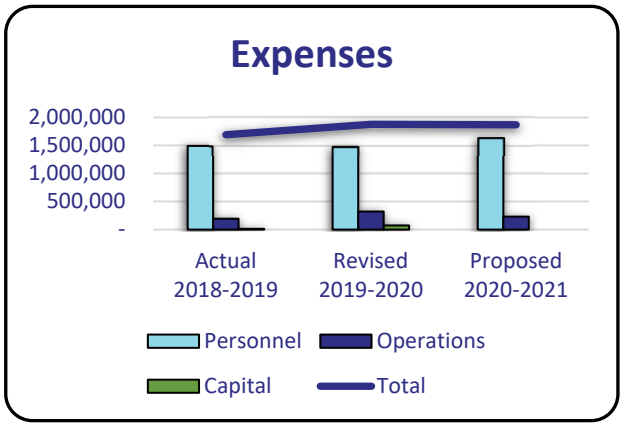
Core Services

The Engineering Division is responsible for the design and construction of public infrastructure. Engineering reviews private development projects with respect to drainage, water and wastewater for conformance with City standards. Engineering plans, reviews and manages the design and construction of drainage, water and wastewater capital projects.

Key Points Affecting Service, Performance and Proposed Budget

Supports continued work on management of the capital program for drainage, water, wastewater and reuse facilities, refining and adjusting water, wastewater and reuse master plans and updating the engineering standards. Engineering also provides support to other Departments including Public Works and Parks for the design of capital projects.

Funding in FY21 includes continued work on the management of private development projects for drainage, water and wastewater facilities. The Engineering Division also assists other Departments as needed for updates to City ordinances.



Expenses - 68088000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,490,585	1,483,349	1,636,352
Operations	191,441	320,465	230,591
Capital	11,404	73,580	-
Total	1,693,430	1,877,394	1,866,943

Major Budget Items

Professional services for engineering studies account for 76% of the operations budget.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Capital Projects Manager	163	1	1	1
Development Manager	163	1	1	1
Senior Civil Engineer	160	5	6	6
Civil Engineer	155	2	1	1
Engineering Technician	133	1	1	1
Intern Bachelors (PT)	114	2	2	2
Total		12	12	12

NON-DEPARTMENTAL

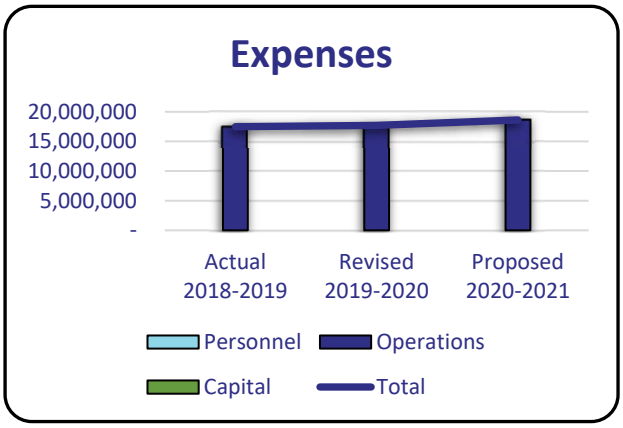
Core Services

Non-departmental funding may include transfers out, miscellaneous funding needs and debt related appropriations.

Key Points Affecting Service, Performance and Proposed Budget

This Division provides funding for debt service principal and interest payments.

$18.7 million in appropriations is for the debt service payments; see separate schedules in the Debt section of the budget for details.



Expenses - 69999000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	17,485,327	17,711,483	18,633,116
Capital	-	-	-
Total	17,485,327	17,711,483	18,633,116

Personnel

Note: No positions are funded in this Division.

CITY OF FRISCO
STORMWATER FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

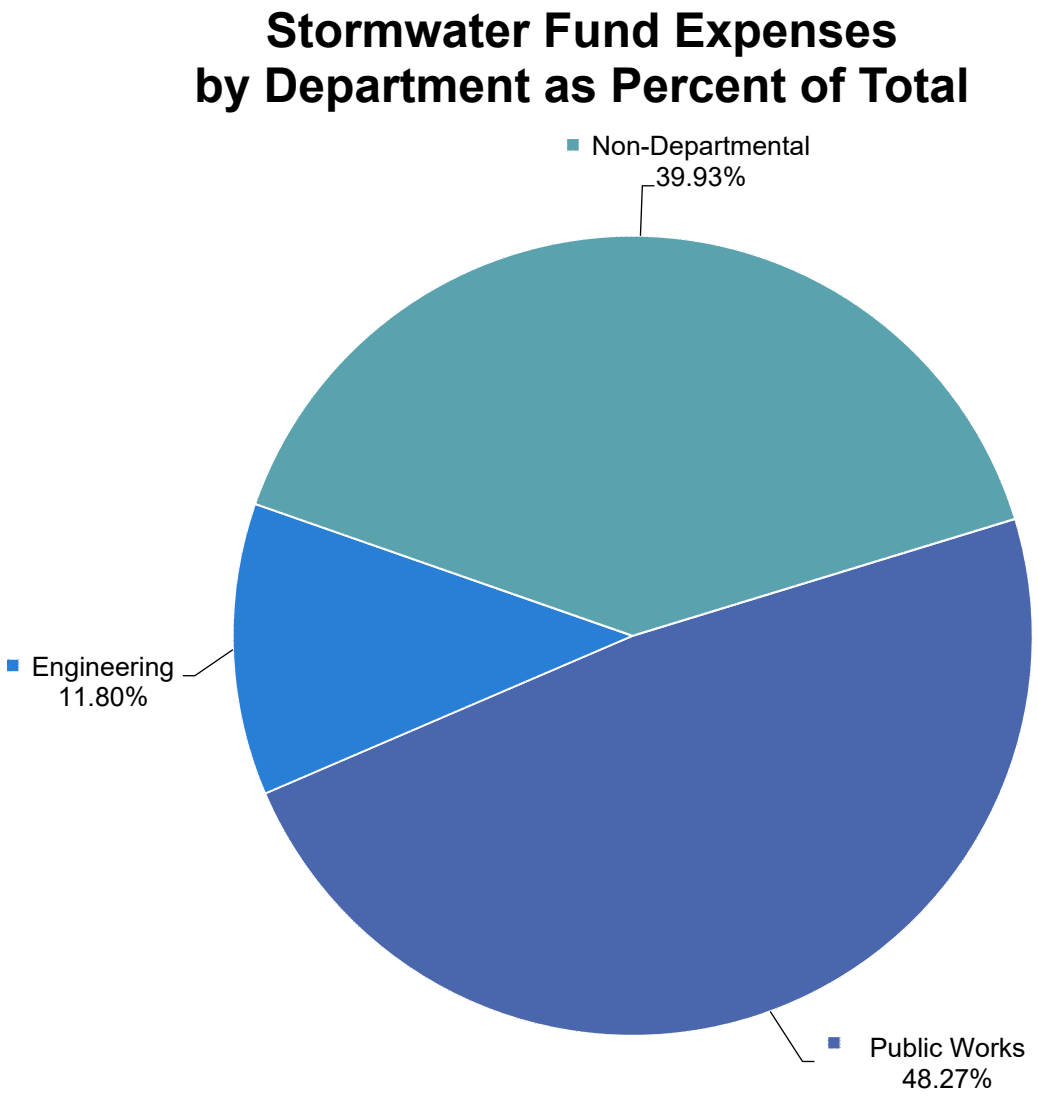
	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Net Position, Beginning	$ 2,903,196	$ 1,788,224	$ 3,728,990	$ 1,918,617
Receipts:				
Permits & Fees	3,923,928	4,117,806	4,084,994	4,239,937
Charges for Service	41,133	-	20,000	-
Interest Income	15,731	10,000	12,000	12,000
Other Revenues	5,149	-	-	-
Interfund Transfers - GF Subsidiaries	-	-	-	750,000
Total Revenue	**3,985,941**	**4,127,806**	**4,116,994**	**5,001,937**
Funds Available	**6,889,137**	**5,916,030**	**7,845,984**	**6,920,554**
Deductions:				
Operating Expenses	2,225,627	2,994,851	2,853,687	3,652,220
Capital Outlay	149,893	212,000	485,424	165,702
Interfund Transfers - General Fund	100,000	100,000	100,000	100,000
Interfund Transfers - Utility Fund	58,088	58,088	58,088	63,428
Interfund Transfers - Capital Projects	626,539	575,000	2,430,168	2,375,000
Total Deductions	**3,160,147**	**3,939,939**	**5,927,367**	**6,356,350**
Net Position, Unrestricted	**$ 3,728,990**	**$ 1,976,091**	**$ 1,918,617**	**$ 564,204**

The Stormwater Fund was created in FY10 to fund the City's effort to comply with the Municipal Separate Stormwater Sewer System (MS4) permit issued by the State. The permit requires implementation of six minimum control measures to improve stormwater quality. These are public education and outreach, public involvement, illicit discharge detention and elimination, construction site stormwater runoff control, post-construction stormwater management in new development and redevelopment and good housekeeping and best management practices.

Interfund transfers to other funds for FY21 include a transfer to the General Fund for administrative costs, to the Utility Fund for a prorata cost of billing expenses and to the Capital Projects Fund for a portion of the capital project costs for stormwater drainage projects.

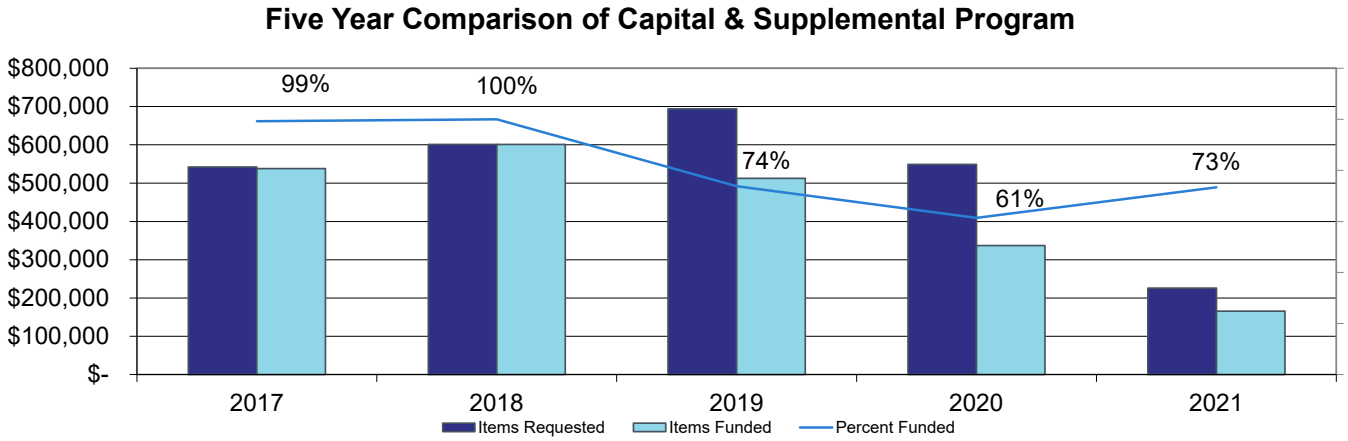
STORMWATER FUND SUMMARY EXPENSE REPORT BY DEPARTMENT

EXPENSES		Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
40	Public Works	1,719,164	1,800,215	1,851,786	2,561,161	3,068,125
80	Engineering	581,660	378,157	508,762	831,350	749,797
99	Non-Departmental	627,025	1,526,858	799,599	2,534,856	2,538,428
	Total	2,927,849	3,705,230	3,160,147	5,927,367	6,356,350



CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES
FUNDED AND UNFUNDED REQUESTS
FISCAL YEAR 2020 - 2021
STORMWATER FUND

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
Compliance	Broom				31,927		31,927
Compliance	Replace: 2011 Ford F-150 (62,147 miles; unit 46003)	39,000					39,000
Compliance	Replace: 2012 Ford F-350 XL Super Duty w/ Crane (99,270 miles; unit 46004)	94,775					94,775
	Sub-Totals:	133,775	-	-	31,927	-	165,702
	Total Supplemental:	31,927					
	Total Replacement Capital & Supp. Items:	165,702					



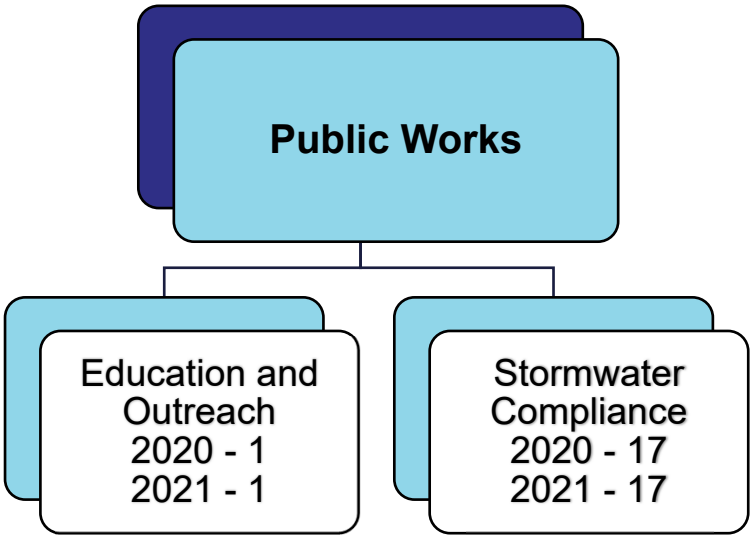
Items Below This Line Are Not Funded

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
Compliance	Stormwater Utility Intergration of Impervious Area Calcs					60,000	60,000
	Total of Items Not Funded:	-	-	-	-	60,000	60,000
	Total of All Items Considered:	133,775	-	-	31,927	60,000	225,702
	Total of All Capital & Supplemental Items:	225,702					

FRISCO

DEPARTMENT MISSION

To reduce the discharge of pollutants from the City's watershed by implementing and managing programs to improve water quality in accordance with regulatory requirements.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Education and Outreach	$ -	$ 61,301	$ 83,643	36.45%
Stormwater Compliance	1,851,786	2,499,860	2,984,482	19.39%
Totals	$ 1,851,786	$ 2,561,161	$ 3,068,125	19.79%

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ **Infrastructure** ⇨ **Excellence in City Government** ⇨ **Sustainable City** ⇨ **Civic Involvement** ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety, Infrastructure and Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64046640 - Stormwater Compliance						
✓	Water quality protection and compliance by reducing stormwater pollutants to the maximum extent practicable	Install structural controls to reduce pollutants	Controls installed or maintained	5	5	7
		Remove silt and debris from channels and streets	Tons removed	765	804	850
		Clean/sweep arterial roadways to reduce the amount of silt and debris entering the stormwater system	Roads cleaned/swept (miles)	260	260	300
		Proactive enforcement to reduce illicit discharge detection and elimination	Inspections to reduce illicit discharges	29	43	40
			Inspections to verify pollutant controls on construction projects	7,272	7,300	7,500
			Inspections to verify pollutant controls post-construction	32	70	100
			Inlet boxes inspected/cleaned	6,381	7,000	7,000

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Excellence in City Government and Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64013640 - Education and Outreach						
✓	Provide public education to protect water quality	Use volunteers to place markings at storm drain inlets to deter the disposal of trash and debris into the stormwater system	Markings placed	0	250	250
		Present information to the public regarding the impact of discharging pollutants into the storm drain system	Educational presentations	170	150	150
64046640 - Stormwater Compliance						
🗁	Best Management Practices (BMPs) required by 2013 permit	Implemented and managed	BMPs attained	100%	100%	100%

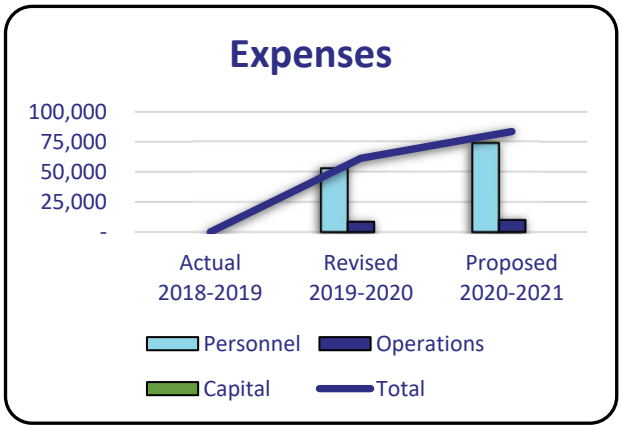
Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The Division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our City. Pooling individual educators from Environmental Services, Water Resources and Stormwater allow the Education and Outreach team to take in alternate perspectives for generating new ideas to ensure Frisco remains the best City to live, work and play.

Key Points Affecting Service, Performance and Proposed Budget

Educational and outreach initiatives support the awareness of environmental and natural resources and are included within the promotional and outside printing line items.

Inform and train the public on Best Management Practices that decrease pollutant discharge from their land as a result of landscaping, outdoor housekeeping and construction. Also provide outreach and involvement opportunities for volunteers such as inlet marking.



Expenses - 64013640

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	52,730	73,569
Operations	-	8,571	10,074
Capital	-	-	-
Total	-	61,301	83,643

Major Budget Items

Personnel, continuing education and support are key expenses.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Education & Outreach Coordinator	137	-	1	1
Total		-	1	1

Core Services

To reduce the discharge of pollutants from the City's watershed by implementing and managing programs to improve water quality in accordance with regulatory requirements and providing the best possible maintenance activities to the storm sewer system infrastructure as it is currently configured.

Key Points Affecting Service, Performance and Proposed Budget

Factors affecting service, performance and the proposed budget are those contained in the permit and the Stormwater Management Plan to be developed by City staff to meet its requirements. The permit standard is to implement Best Management Practices (BMPs) to reduce pollutants to the maximum extent practicable using the following minimum control measures:

Public Education, Outreach and Involvement: Inform and train the public on BMPs that decrease pollutant discharge from their land as a result of landscaping, outdoor housekeeping and construction. Also provide outreach and involvement opportunities for volunteers such as inlet marking.

Illicit Discharge Detection and Elimination: Proactively inspect the watershed to include dry weather screening and sampling of stream flows. When an illicit discharge is found or reported, the source is to be determined, investigated and corrective action taken.

Construction Site Stormwater Runoff Control: Ensure controls are designed, installed and maintained at construction sites to effectively reduce the discharge of pollutants from erosion and siltation from disturbed soils and building materials, products and waste.

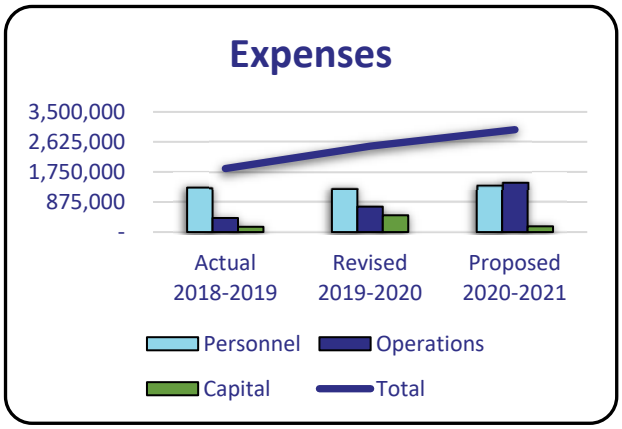
Post Construction Stormwater Management: Enforce the requirements for the installation and maintenance of permanent BMPs to minimize pollutants from new and re-developed sites.

Pollution Prevention and Good Housekeeping for Municipal Operations: Assess and inspect City facilities for the potential to discharge pollutants. Educate and train employees on BMPs to reduce discharges from City facilities and field operations. Assist departments in developing SOPs to reduce discharges from employee activities. Clean City infrastructure by street sweeping and the removal of trash and debris from drainage structures.

Industrial Stormwater Sources: Protect the watershed from industrial and commercial discharges by the development and maintenance of an inventory of all sites that could discharge substantial pollutants, the performance of facility inspections and the provision of necessary enforcement and follow-up activities.

The current back log of work orders has increased to 754. Some of that is related to the Water P Moore assessment of the creeks.

The requirements continue to increase as the size of the system continues to grow. The crews currently maintain 452 miles of drainage pipe and boxes as well as 23,830 inlets and 2,549 outfalls.



Expenses - 64046640

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,292,023	1,272,758	1,367,369
Operations	409,870	741,678	1,451,411
Capital	149,893	485,424	165,702
Total	1,851,786	2,499,860	2,984,482

Major Budget Items

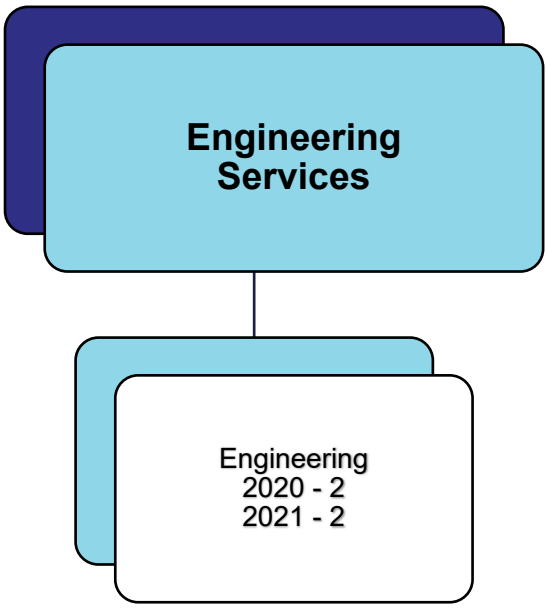
Operations decrease of 5% primarily accounted for in expenses related to contract services.
Capital expenses include funding for a F-150, F-350 and a broom for site cleanup in FY21.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Stormwater Manager	156	1	1	1
Stormwater Crew Supervisor	143	1	1	1
Stormwater Inspector Supervisor	143	1	1	1
Hydrologist	141	1	1	1
Senior Stormwater Inspector	139	1	1	1
Stormwater Education Coordinator	-	1	-	-
Stormwater Inspector	137	4	4	4
Crew Leader	131	2	2	2
Heavy Equipment Operator II	126	2	2	2
Heavy Equipment Operator I	124	2	1	1
Maintenance Worker - Public Works	119	2	3	3
Total		18	17	17

DEPARTMENT MISSION

Will strive to reduce property damage resulting from flooding and erosion in accordance with regulatory requirements.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Engineering	$ 508,762	$ 831,350	$ 749,797	-9.81%
Totals	$ 508,762	$ 831,350	$ 749,797	-9.81%

ENGINEERING SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health and Safety

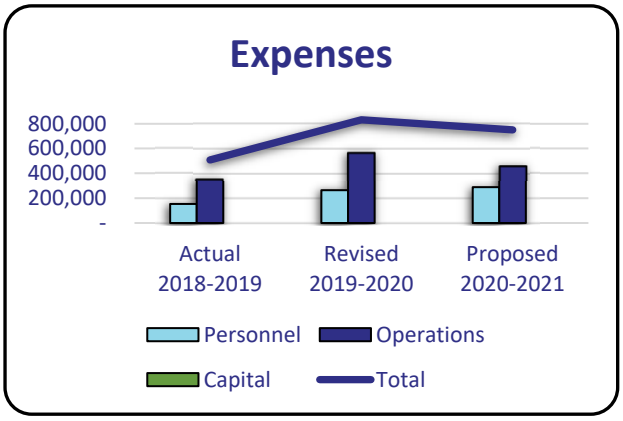
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
68088640 - Engineering						
🗁	Provide superior capital and private development project review services	Support of capital and private development	Private development project submittals processed	541	501	521
			Capital project reviews completed	24	20	25
	Flood hazard and erosion mitigation	Protect citizens and property from flooding and erosion hazards	Number of active floodplain/drainage studies and/or erosion mitigation projects	41	16	15

Core Services

The Stormwater Division is responsible for the review of private development and capital projects to ensure compliance with the Engineering Standards for drainage and erosion control. The Division is also responsible for watershed master plans and floodplain management.

Key Points Affecting Service, Performance and Proposed Budget

Professional services for master planning, flood studies and drainage studies accounts for approximately 97% of the operations budget.



Expenses - 68088640

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	152,704	264,524	288,137
Operations	356,058	566,826	461,660
Capital	-	-	-
Total	508,762	831,350	749,797

Major Budget Items

Decrease of 10% in FY21 operations expense due to funding not included for erosion projects that were included in FY20.

Professional services account for 97% of the FY21 operations budget.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Senior Stormwater Engineer	160	1	1	1
Civil Engineer	155	1	1	1
Total		2	2	2

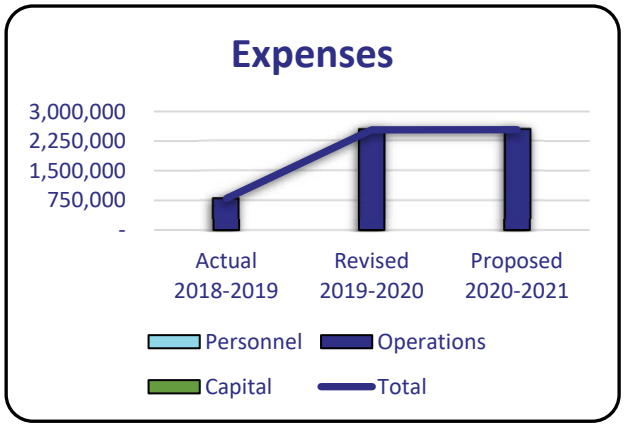
NON-DEPARTMENTAL

Core Services

Non-departmental funding includes transfers out and miscellaneous funding needs.

Key Points Affecting Service, Performance and Proposed Budget

This Division provides funding for transfers to the Capital Projects Fund to support project costs for creek drainage and slope repairs.



Expenses - 69999640

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	799,599	2,534,856	2,538,428
Capital	-	-	-
Total	799,599	2,534,856	2,538,428

Personnel

Note: No positions are funded in this Division.

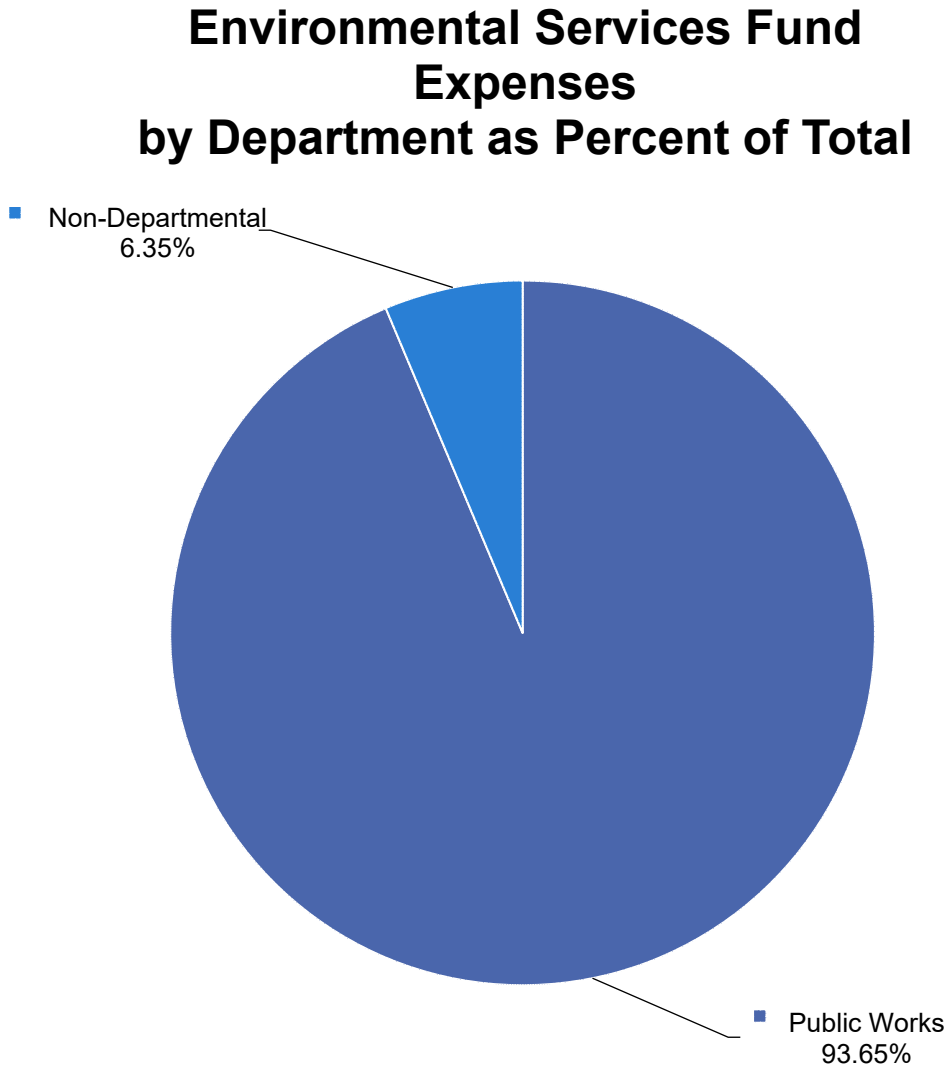
CITY OF FRISCO
ENVIRONMENTAL SERVICES FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Net Position, Beginning	$ 7,944,149	$ 8,135,276	$ 7,711,237	$ 7,100,446
Receipts:				
Solid Waste Service Charges	17,603,749	18,886,529	19,042,657	20,062,929
Interest Income	191,377	125,000	100,000	125,000
Contributions & Other Income	50,611	85,300	45,300	100,000
Total Revenue	**17,845,737**	**19,096,829**	**19,187,957**	**20,287,929**
Funds Available	**25,789,886**	**27,232,105**	**26,899,194**	**27,388,375**
Deductions:				
Operating Expenses	1,691,063	1,919,741	1,960,311	2,197,736
Cost of Sales and Services	15,101,570	15,706,976	16,591,934	16,778,846
Capital Outlay	137,262	48,245	43,994	-
Interfund Transfers - General Fund	861,312	890,098	890,098	948,795
Interfund Transfers - Utility Fund	287,442	312,411	312,411	337,554
Total Deductions	**18,078,649**	**18,877,471**	**19,798,748**	**20,262,931**
Net Position, Unrestricted	**$ 7,711,237**	**$ 8,354,634**	**$ 7,100,446**	**$ 7,125,444**

The Environmental Services Fund accounts for the collection and disposal of solid waste and recycling services of the City. The net position at the end of FY21 represents approximately 37.55% of operating expenses and cost of sales and services. This falls well within our policy goals for operating funds and provides for a healthy cash reserve for the fund.

ENVIRONMENTAL SERVICES FUND SUMMARY
EXPENSE REPORT BY DEPARTMENT

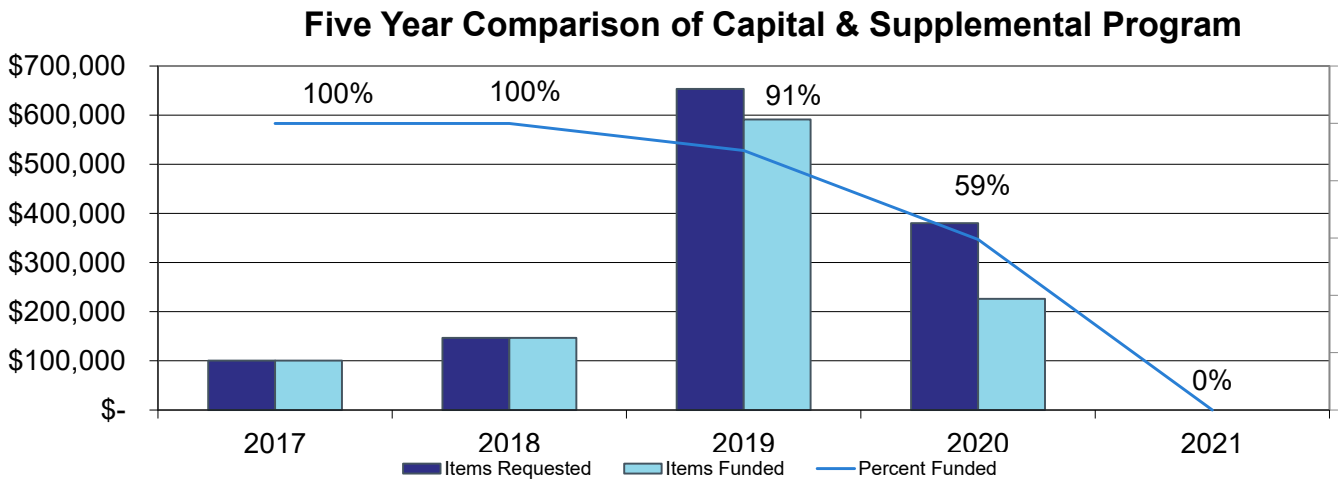
EXPENSES		Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
40	Public Works	12,620,889	15,043,589	16,929,894	18,564,339	18,976,582
99	Non-Departmental	974,781	1,063,238	1,148,754	1,234,409	1,286,349
	Total	13,595,670	16,106,827	18,078,648	19,798,748	20,262,931



CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES
FUNDED AND UNFUNDED REQUESTS
FISCAL YEAR 2020 - 2021
ENVIRONMENTAL SERVICES FUND

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
							-
							-
							-

Sub-Totals:	-	-	-	-	-	-
Total Supplemental:	-					
Total Replacement Capital & Supp. Items:	-					



Items Below This Line Are Not Funded

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
							-
							-

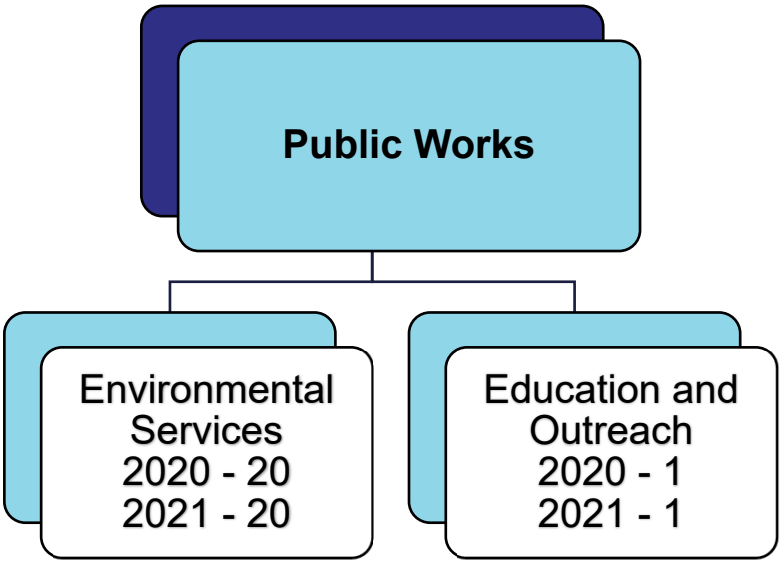
Total of Items Not Funded:	-	-	-	-	-	-
Total of All Items Considered:	-	-	-	-	-	-
Total of All Capital & Supplemental Items:	-					

Note: Continuation and supplemental capital requests were not received in FY21

ENVIRONMENTAL SERVICES DEPARTMENT SUMMARY

DEPARTMENT MISSION

To be dedicated, environmentally responsible stewards of our community and the Earth. To sustain and improve the quality of life of all who call the City their home and to safeguard our natural resources for the present and the future.



Expense Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Education and Outreach	$ -	$ 276,024	$ 280,888	1.76%
Environmental Services	16,929,894	18,288,315	18,695,694	2.23%
Totals	$ 16,929,894	$ 18,564,339	$ 18,976,582	2.22%

ENVIRONMENTAL SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64013660 - Education and Outreach						
✓	Maintain outreach and volunteer programs	Adopt a street/park litter prevention program	Volunteer hours	9,106	3,000	1,000
		Hold informational presentations	Residents reached through school presentations	16,615	17,000	20,000
		Environmental club for teenagers - Teens4Green	Membership levels	840	840	880
64045660 - Environmental Services						
🗁	Reduce the City's reliance on the landfill	Increase tons recycled from the curbside recycling program	Curbside recycling program tonnage	19,351	20,000	22,000
		Maintain residential diversion rate	Residential waste stream diversion	31.27%	32.00%	34.00%
		Minimize landfill tonnage charges by diverting material into recycling programs	City landfill usage cost reduction due to recycling	$928,848	$1,056,000	$1,242,384
		Minimize landfill tonnage charges by diverting hazardous materials	Participants in Household Hazardous Waste Program	10,519	11,395	11,750
✓	Provide revenue and offset costs	Revenue generating recycling programs- moving box sales, metal, cardboard, oil, printer cartridges, plastic bags, styrofoam	Revenue from recycling	$44,473	$46,000	$48,000
			Styrofoam and plastic bags	23,485 lbs	31,000 lbs	32,000 lbs

ENVIRONMENTAL SERVICES

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ **Public Health & Safety** ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Civic Involvement

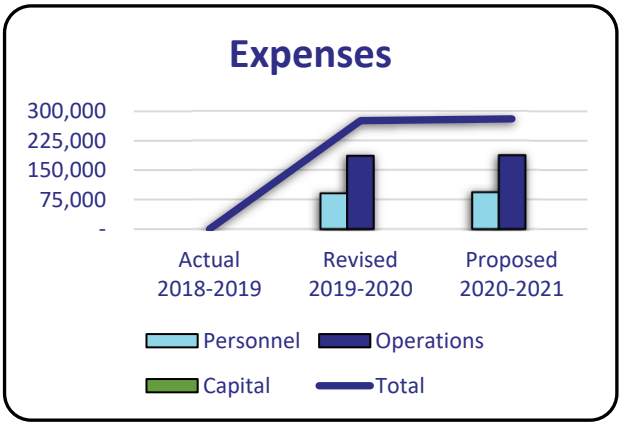
Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
64013660 - Education and Outreach						
✓	Conservation and preservation	Involvement of civic groups assisting with hands on sustainable ecosystem management initiatives	Public engagement events	6	6	12

Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The Division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our city.

Key Points Affecting Service, Performance and Proposed Budget

Educational and outreach initiatives supporting the awareness of environmental and natural resources are included within the promotional and outside printing detail line items.



Expenses - 64013660

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	90,504	93,453
Operations	-	185,520	187,435
Capital	-	-	-
Total	-	276,024	280,888

Major Budget Items

87% of operational expenses in FY21 funds education and recycling programs for the community.

Personnel

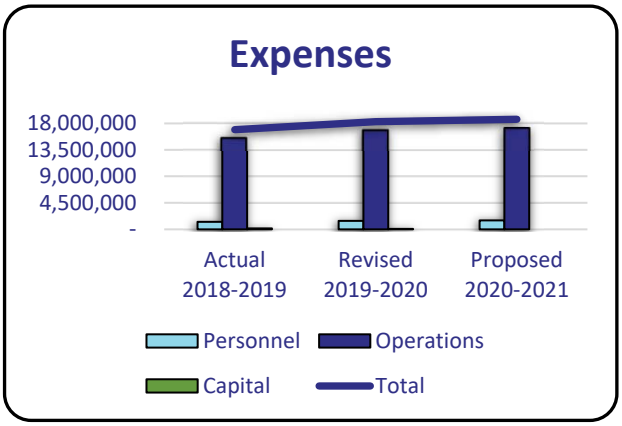
	Level	FY 2019	FY 2020	FY 2021
Education & Outreach Supervisor	141	-	1	1
Total		-	1	1

Core Services

Environmental Services oversees and manages the City's residential, commercial and construction waste services. It operates and maintains the Environmental Collection Center, Household Hazardous Waste program and is responsible for City-wide litter control. The Division promotes environmental conservation recycling and waste reduction practices through innovative and creative programs and publications that are managed and designed in house. These programs and publications include: Chunk your Junk, Clean it and Green it events, Heard from the Curb newsletter, recycling mascot "Rufus Recycles", School Green teams and TEKS based educational website.

Key Points Affecting Service, Performance and Proposed Budget

Demonstrate leadership as a community committed to preserving and protecting the environment.



Expenses - 64045660

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,254,970	1,413,274	1,506,348
Operations	15,537,662	16,831,047	17,189,346
Capital	137,262	43,994	-
Total	16,929,894	18,288,315	18,695,694

Major Budget Items

Cost of sales for Solid Waste Collection Services make up the majority of operational appropriations, approximately 89% of the FY21 Budget.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Environmental Services Manager	156	1	1	1
Environmental Services Superintendent	153	1	1	1
Education & Outreach Supervisor	-	1	-	-
Waste Reduction Programs Coordinator	137	1	1	1
Senior Environmental Waste Specialist	133	-	1	1
Environmental Collections Coordinator	132	1	1	1
Crew Leader - Environmental Services	131	2	3	3
Environmental Waste Specialist	-	1	-	-
Senior Customer Service Representative	128	1	1	1
Administrative Assistant	124	1	1	1
Customer Service Representative	121	2	2	2
Maintenance Worker - Environmental Services	118	5	7	7
Intern Bachelors (PT)	114	1	1	1
Total		18	20	20

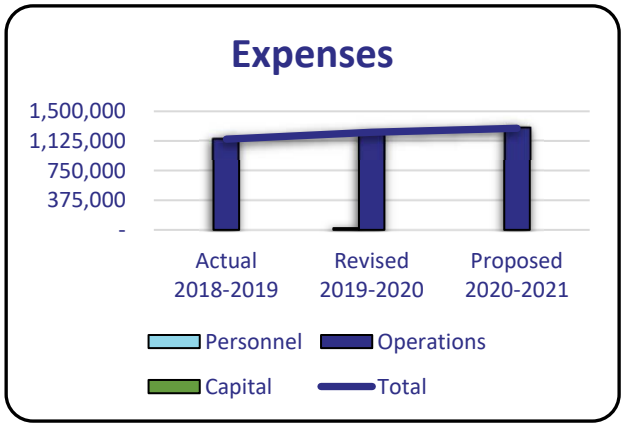
NON-DEPARTMENTAL

Core Services

Non-departmental funding includes transfers out and attrition.

Key Points Affecting Service, Performance and Proposed Budget

This Division provides funding for transfers to the General and Utility Funds for administrative costs.



Expenses - 69999660

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	22,500	-
Operations	1,148,754	1,211,909	1,286,349
Capital	-	-	-
Total	1,148,754	1,234,409	1,286,349

Personnel

Note: No positions are funded in this Division.

SPECIAL REVENUE DIVIDER PAGE

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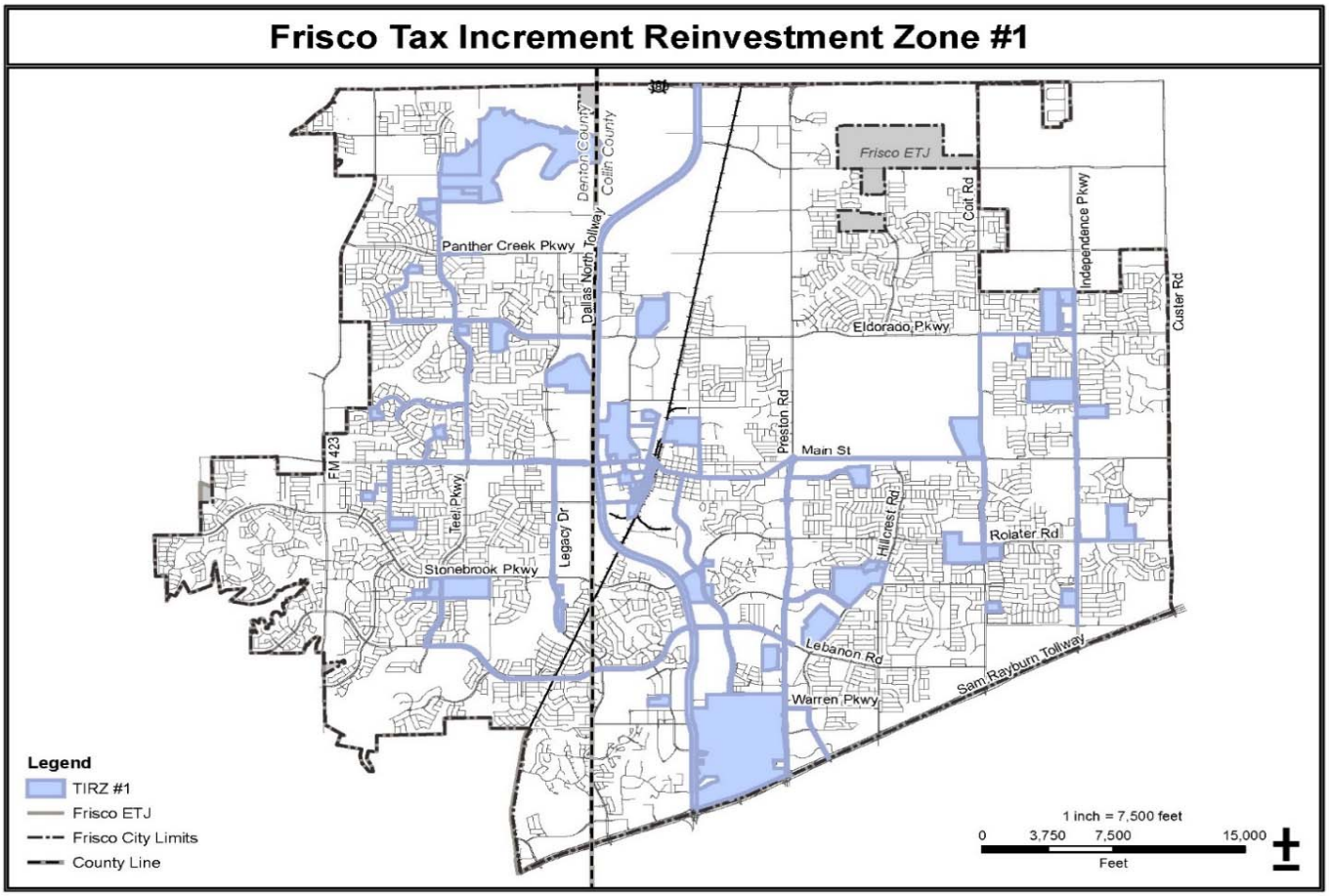
CITY OF FRISCO
TAX INCREMENT REINVESTMENT ZONE #1
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 5,679,431	$ 6,551,169	$ 6,572,021	$ 5,306,528
Receipts:				
Property Taxes-Current	7,068,700	7,609,721	7,609,721	8,987,399
Intergovernmental-FISD	22,792,209	24,536,494	22,803,604	26,932,010
Intergovernmental-County	2,289,218	2,464,350	2,384,825	2,816,577
Intergovernmental-CCCCD	1,285,555	1,383,960	1,383,960	1,634,515
Interest Income	170,736	100,000	80,603	48,000
Interfund Transfer-Other Funds	5,181,332	6,949,592	6,949,593	6,977,029
Lease Income	4,967,291	4,964,183	4,964,182	4,962,321
Total Revenue	**43,755,041**	**48,008,300**	**46,176,488**	**52,357,851**
Funds Available	**49,434,472**	**54,559,469**	**52,748,509**	**57,664,379**
Deductions:				
Operating Expenditures	309,076	1,809,077	1,809,077	1,809,077
Reimbursement to Govt Entities	19,181,838	19,412,605	18,679,715	22,888,831
Interfund Transfer-2001A&B Series	974,319	974,319	978,774	980,160
Interfund Transfer-1997 CO Series	-	-	-	-
Interfund Transfer-2003A&B Series	1,102,667	1,102,667	1,101,020	1,101,897
Interfund Transfer-2008A&B Series	1,540,130	1,538,056	1,538,056	1,534,470
Interfund Transfer-2009 CO Series	256,833	195,733	195,733	195,633
Interfund Transfer-2011 CO Series	5,435,976	5,450,149	5,450,149	5,438,107
Interfund Transfer-2014 CO Series	5,921,935	5,950,025	5,950,025	5,976,498
Interfund Transfer-2015 GO Refunding	423,872	424,167	424,167	423,671
Interfund Transfer-2016 GO Refunding	4,925,550	4,951,275	4,951,275	4,961,900
Interfund Transfer-2019 CO Series	-	2,491,464	2,491,465	2,542,812
Interfund Transfer-2019 CO Series	-	1,080,514	1,080,514	1,079,972
Interfund Transfer-CDC 2015 Tax Revenue	425,915	426,001	426,001	425,243
Interfund Transfer-CDC 2015 Tax Revenue	2,364,340	2,366,010	2,366,010	2,367,317
Total Deductions	**42,862,451**	**48,172,062**	**47,441,981**	**51,725,588**
Restricted Fund Balance, Ending	**6,572,021**	**6,387,407**	**5,306,528**	**5,938,791**
Unearned Revenue	2,463,807	1,817,343	1,817,343	1,817,343
Restricted TIRZ #1 Balance	**$ 9,035,828**	**$ 8,204,750**	**$ 7,123,871**	**$ 7,756,134**

The Tax Increment Reinvestment Zone #1 (TIRZ) was created in 1997 to encourage development along the State Highway 121 corridor. Since creation, the captured value has increased to $2. billion for FY 2020-21. Collin County, the Collin County Community College District and Frisco Independent School District (FISD), all participate with the City in the TIRZ. Taxes generated from the captured value are restricted to funding improvements in the TIRZ #1. The County is currently at an 80% participation rate. Lease payments represent funding from the Baseball Complex and Convention Center.

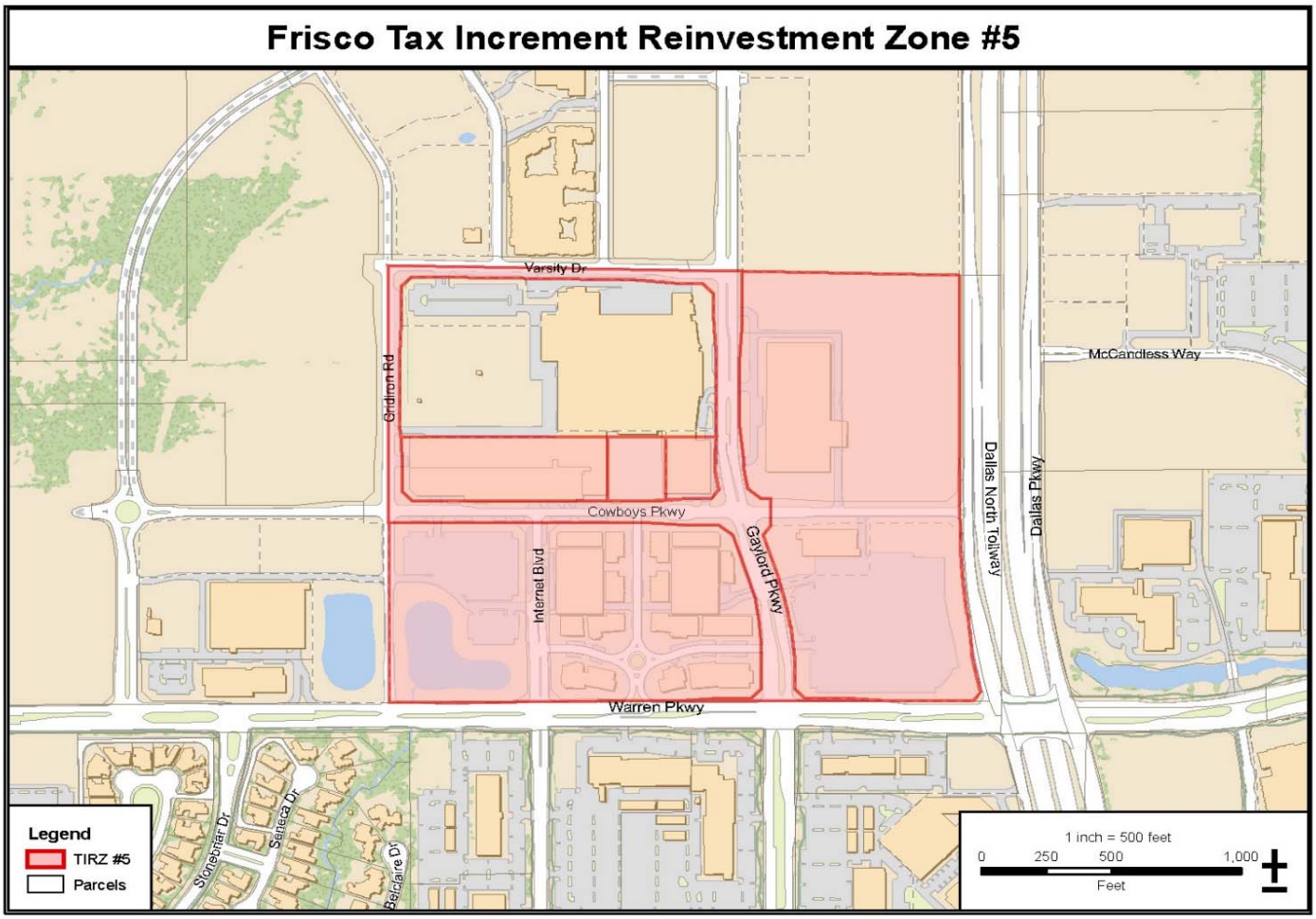

Frisco Tax Increment Reinvestment Zone #1
Denton County
Collin County
Frisco ETJ
Coit Rd
Independence Pkwy
Custer Rd
Panther Creek Pkwy
Dallas North Tollway
Eldorado Pkwy
Preston Rd
Main St
FM 423
Teel Pkwy
Legacy Dr
Hillcrest Rd
Rolater Rd
Stonebrook Pkwy
Lebanon Rd
Sam Rayburn Tollway
Warren Pkwy
Legend
TIRZ #1
Frisco ETJ
Frisco City Limits
County Line
1 inch = 7,500 feet
0
3,750
7,500
15,000
Feet

CITY OF FRISCO
TAX INCREMENT REINVESTMENT ZONE #5
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 429,210	$ 368,841	$ 223,776	$ 300,374
Receipts:				
Property Taxes-Current	864,501	1,044,074	1,044,074	1,351,359
Sales Tax	194,942	272,071	300,000	315,000
Interest Income	9,200	6,000	2,457	600
Total Revenue	**1,068,643**	**1,322,145**	**1,346,531**	**1,666,959**
Funds Available	**1,497,853**	**1,690,986**	**1,570,307**	**1,967,333**
Deductions:				
Interfund Transfer-2016 CO Series	1,274,077	1,269,933	1,269,933	1,274,125
Total Deductions	**1,274,077**	**1,269,933**	**1,269,933**	**1,274,125**
Restricted Fund Balance, Ending	**$ 223,776**	**$ 421,053**	**$ 300,374**	**$ 693,208**

The Tax Increment Reinvestment Zone #5 (TIRZ) was created in 2014 for the development of three parking facilities and various roadways and infrastructure along the Dallas North Tollway. Since creation, the captured value has increased to $605.2 million in taxable value for FY 2020-21. The taxes generated from 50% of the captured value are restricted to funding improvements in the TIRZ #5, as well as 50% of the City's sales taxes collected from sales within the TIRZ #5 boundaries. There are no other entities participating in the TIRZ #5.

FRISCO TAX INCREMENT REINVESTMENT ZONE #5



CITY OF FRISCO
COURT FEES FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 337,407	$ 217,319	$ 301,882	$ 214,928
Receipts:				
Fines and Fees	185,696	190,000	112,378	190,000
Interest Income	7,246	4,800	2,700	2,400
Total Revenue	**192,942**	**194,800**	**115,078**	**192,400**
Funds Available	**530,349**	**412,119**	**416,960**	**407,328**
Deductions:				
Operating Expenditures	131,659	118,032	118,032	117,359
Capital Outlay	12,808	-	-	-
Interfund Transfers - General Fund	84,000	84,000	84,000	84,000
Total Deductions	**228,467**	**202,032**	**202,032**	**201,359**
Restricted Fund Balance, Ending	**$ 301,882**	**$ 210,087**	**$ 214,928**	**$ 205,969**

The Court Fees Fund was established in FY09 as a special revenue fund to account for the restricted fees collected by Municipal Court. Revenues for technology fees, building security fees and improvement fees are recorded in this fund.

Operational expenditures are for computer hardware replacements, software support and maintenance agreements on security equipment. FY21 interfund transfers include $84,000 to the General Fund for Court security and to fund the Juvenile Case Manager.

CITY OF FRISCO
TRAFFIC CONTROL ENFORCEMENT FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 258,930	$ 241,944	$ 233,341	$ 140,000
Receipts:				
Red Light Citation Fines	92,653	-	-	-
Interest Income	7,151	2,400	-	-
Total Revenue	**99,804**	**2,400**	**-**	**-**
Funds Available	**358,734**	**244,344**	**233,341**	**140,000**
Deductions:				
Operating Expenditures	125,393	32,023	51,471	-
Capital Outlay	-	212,321	41,870	140,000
Total Deductions	**125,393**	**244,344**	**93,341**	**140,000**
Restricted Fund Balance, Ending	**$ 233,341**	**$ -**	**$ 140,000**	**$ -**

In FY06, the City approved the implementation of an Automated Red Light Enforcement System to further the City's Traffic Safety Program. The System promoted public safety by discouraging the entry (of moving automobiles) into a traffic intersection when the traffic light is red. This was accomplished through the imposition of a civil penalty for such action. Effective June 2019, due to a state legislative bill, all red light enforcement camera locations were ended.

With the Governor signing HB 1631 into law on 6/2/2019 Frisco shut down its last remaining camera. The contract with ATS was terminated immediately meaning that all violations in the workflow were dismissed and no future hearings will be scheduled. The remaining funds are appropriated to the Police and Traffic Control capital equipment.

CITY OF FRISCO
HOTEL/MOTEL FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 1,029,433	$ 1,310,829	$ 1,539,476	$ 865,195
Receipts:				
Taxes - Hotel/Motel	6,585,178	7,455,671	3,587,876	4,649,914
Interest Income	13,364	12,000	10,000	2,400
Merchandise Sales	-	4,125	4,125	4,125
Sponsorships	681,324	850,000	450,000	-
Charges for Service	74,405	-	64,204	65,000
Intergovernmental Revenue	925,607	235,000	1,234,015	1,295,010
Rents and Royalties	10,000	10,000	10,000	10,000
Other Revenues	1,146	28,000	-	28,000
Interfund Transfers - GF Subsidiaries	-	-	100,000	-
Interfund Transfers - Component Units	-	-	2,000,000	1,000,000
Total Revenue	**8,291,024**	**8,594,796**	**7,460,220**	**7,054,449**
Funds Available	**9,320,457**	**9,905,625**	**8,999,696**	**7,919,644**
Deductions:				
Operating Expenditures	3,527,295	4,096,290	3,530,440	3,255,221
Capital Outlay	25,659	-	-	-
Arts Program Expenditures	175,000	175,000	100,000	175,000
Special Events	1,570,815	1,085,000	1,748,219	1,360,010
Interfund Transfers - TIRZ #1	1,421,513	1,690,468	1,690,468	1,687,306
Interfund Transfers - Debt Fund	1,060,699	1,065,374	1,065,374	1,063,025
Total Deductions	**7,780,981**	**8,112,132**	**8,134,501**	**7,540,562**
Restricted Fund Balance, Ending	**$ 1,539,476**	**$ 1,793,493**	**$ 865,195**	**$ 379,082**

The Hotel/Motel Fund was established in FY 2000 to account for the hotel-motel occupancy tax. The Fund also accounts for special events, partially funded through the State Texas Trust Fund and private contributions. For FY21, the events usually scheduled have not been confirmed.

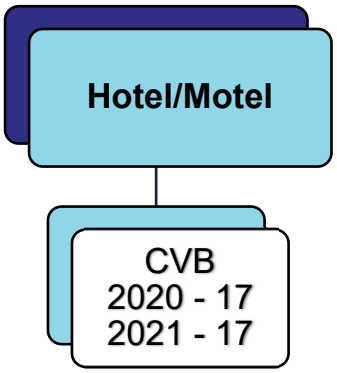
The occupancy tax is a 13% surcharge on each occupied hotel room, of which 7% goes to the Hotel/Motel Fund for the City and 6% goes to the State of Texas. By law occupancy tax must directly enhance and promote tourism and the convention and hotel industry which has 9 legal uses: 1) convention centers and visitor centers; 2) registration of convention delegates; 3) advertising and promotion; 4) promotion of the arts; 5) historical restoration and preservation; 6) certain costs of sporting events; 7) certain sporting facilities; 8) transportation of tourists; and 9) tourism related signage.

The current CVB Board Policy is to maintain 25% of annual expenditures in fund balance. This Fund achieved the City Policy of 25% in FY14, but due to COVID-19 and the shutdown of this industry during FY20, the fund reserves have been depleted. The debt service commitment for the Convention Center and Omni represents approximately 22.4% and 14.1% respectively of the total expenditures annually. The FY21 projected ending fund balance is approximately 5.% of the total expenditures, with the CDC contributing $3 million to cover debt service. The General Fund Public Art Fund contributed $100.000 for the Arts Program Contract.

HOTEL/MOTEL (CVB) FUND

DEPARTMENT MISSION

Visit Frisco (CVB) is the official destination marketing organization for the City and is responsible for collaborative marketing efforts and promoting the City as the premier location for meetings, conventions, sports and tourism. Increasing economic prosperity for the City of Frisco, its residents and our marketing partners is what drives us.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration (CVB)	$ 5,298,770	$ 5,378,659	$ 4,790,231	-10.94%
Totals	$ 5,298,770	$ 5,378,659	$ 4,790,231	-10.94%

HOTEL/MOTEL (CVB)

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Long-Term Financial Health, Sustainable City, Civic Involvement and Leisure & Culture

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
22510250 - Administration						
✓	Generate leads and bookings for meetings, conventions and tournaments	Solicit business through personal sales calls, phone solicitation, key trade show marketing and targeted sales missions	Room nights contracted with Frisco hotels	58,700	68,000	79,500
	Track projected economic impact of all events booked by the CVB	Continue to focus on booking large Citywide conventions and sporting tournaments to maximize economic impact	Economic impact generated by groups booked through CVB (million dollars)	$105.5M*	$40.0M	$40.0M
	Increase awareness of the City as a destination by generating in-kind media stories	Pitch story ideas to publications and travel writers to garner media and print exposure for the destination	Media value generated through public relations campaign	$3.6M	$3.8M	$3.0M

* Includes 5 years of NCAA Fees

Core Services

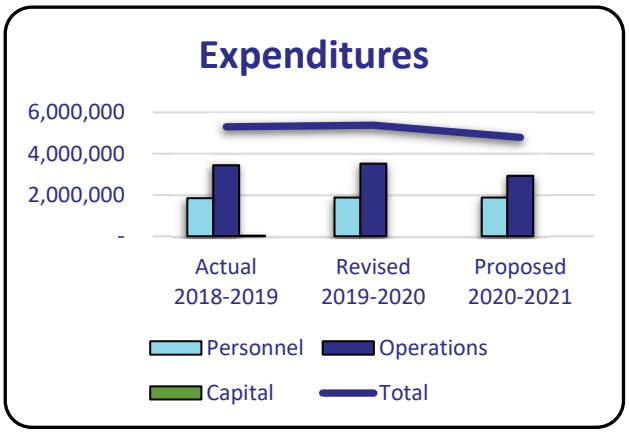
Visit Frisco will continue to emulate and exceed the industry's highest professional standards and best practices in a spirit of leadership, candor, collaboration and effective communications.

Key Points Affecting Service, Performance and Proposed Budget

AC Hotel	150	rooms
Aloft Frisco	136	rooms
Candlewood Suites	83	rooms
Comfort Suites	109	rooms
Comfort Inn & Suites	61	rooms
Drury Inn & Suites	185	rooms
Embassy Suites & Convention Center	330	rooms
Hampton Inn & Suites Fieldhouse	103	rooms
Hampton Inn Hotel & Suites	105	rooms
Hilton Garden Inn	102	rooms
Hilton Canopy	150	rooms
Holiday Inn Express	121	rooms
Holiday Inn Express & Suites	96	rooms
Homewood Suites by Hilton	117	rooms
Home2Suites by Hilton	122	rooms
Hyatt House	132	rooms
Hyatt Regency	303	rooms
Hotel Indigo	110	rooms
Omni	300	rooms
Residence Inn	150	rooms
Sheraton Stonebriar	168	rooms
Westin Stonebriar Hotel & Golf Club	301	rooms
Wingate Inn	100	rooms
Courtyard by Marriott *	148	rooms
Tru by Hilton *	118	rooms
La Quinta Del Sol at Frisco Fresh Market *	100	rooms
Holiday Inn Frisco Bridges **	155	rooms
Hyatt Place **	150	rooms
Sutton Place **	301	rooms
Marriott Property at Frisco Market Center **	148	rooms
Omni PGA Hotel **	500	rooms
Total Rooms	5,154	

* Hotels under construction

** Hotels announced



Expenditures - 22510250

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	1,833,097	1,863,119	1,866,006
Operations	3,440,013	3,515,540	2,924,225
Capital	25,659	-	-
Total	5,298,770	5,378,659	4,790,231

Major Budget Items

Funding in FY21 continues to support marketing efforts to promote the City as a premier meeting location.

Personnel

	Level	FY 2019	FY 2020	FY 2021
Executive Director - CVB	207	1	1	1
CVB Director of Sales & Services	202	1	1	1
CVB Director of Communications & Marketing	156	1	1	1
CVB Director of Sports & Events	156	1	1	1
CVB Senior Sales Manager	155	2	3	3
CVB Senior Communications Manager	153	-	1	1
CVB Communications Manager	-	1	-	-
CVB Digital Marketing Manager	150	1	1	1
CVB Senior Convention Services & Tourism Manager	147	1	1	1
CVB Sports Sales Manager	-	1	-	-
CVB Sales Manager	144	1	1	1
CVB Sports & Events Services Manager	142	1	1	1
CVB CRM Coordinator	131	1	1	1
Senior Administrative Assistant	131	1	1	1
CVB Marketing Support Coordinator	128	1	1	1
CVB Sales & Services Support Coordinator	128	1	1	1
Intern Bachelors (PT)	114	1	1	1
Total		17	17	17

CITY OF FRISCO
PANTHER CREEK PID FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 113,764	$ 113,764	$ 61,780	$ 61,780
Receipts:				
Revenue - Assessments	168,225	215,000	150,000	140,000
Interest Income	59,791	65,000	40,000	35,000
Total Revenue	**228,016**	**280,000**	**190,000**	**175,000**
Funds Available	**341,780**	**393,764**	**251,780**	**236,780**
Deductions:				
Interfund Transfers - Other Funds	280,000	280,000	190,000	175,000
Total Deductions	**280,000**	**280,000**	**190,000**	**175,000**
Restricted Fund Balance, Ending	**$ 61,780**	**$ 113,764**	**$ 61,780**	**$ 61,780**

The Panther Creek Estates Public Improvement District (PID #1) was established in FY 2003. In June 2003, $2,667,670 in Certificates of Obligation bonds were sold to fund park infrastructure within the PID. Panther Creek (Dominion) PID #2 was created in June 2004. In July 2004, $2,686,000 in Certificates of Obligation bonds were sold to fund park infrastructure within PID #2 boundaries.

The City has passed ordinances levying assessments on the property owners to fund the debt service. The revenue is transferred for the debt payment for the certificates. Property owners are billed annually if they chose not to pay the entire assessment when the home was purchased. The estimated total number of lots in the two PID Districts is 1,959. The Panther Creek Home Owners Associations, through contracts with the City, are responsible for maintenance and operation of the improvements.

The debt service on these improvements will be paid off in FY 2024. The debt schedules can be found in the Debt Service section of this budget document.

CITY OF FRISCO
SUPERDROME FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 1,269,265	$ -	$ -	$ -
Receipts:				
Interest Income	17,673	-	-	-
Total Revenue	**17,673**	**-**	**-**	**-**
Funds Available	**1,286,938**	**-**	**-**	**-**
Deductions:				
Operating Expenditures	708,169	-	-	-
Interfund Transfers - Capital Projects	578,769	-	-	-
Total Deductions	**1,286,938**	**-**	**-**	**-**
Restricted Fund Balance, Ending	**$ -**	**$ -**	**$ -**	**$ -**

The Superdrome was a partnership between the Collin County Community College District (CCCCD) and the City of Frisco. The facility was built by the City on land owned by the College at the Preston Ridge Campus. Initially a private partner was involved.

The lease contract terminated in FY 2018. The CCCCD and the City have demolished the Superdrome. An interlocal agreement terminating the contract was executed in FY19. The transferred funds are available in the Capital Projects Fund to be appropriated as directed by the City Council for a future biking project.

CITY OF FRISCO
GRANTS AND CONTRACTS
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ -	$ -	$ -	$ -
Receipts:				
Grant Income	6,097,765	4,288,724	11,569,297	9,048,683
Interfund Transfers - General Fund	598,202	400,000	1,100,000	650,068
Total Revenue	**6,695,967**	**4,688,724**	**12,669,297**	**9,698,751**
Funds Available	**6,695,967**	**4,688,724**	**12,669,297**	**9,698,751**
Deductions:				
Operating Expenditures	2,504,927	1,888,724	11,453,535	9,698,751
Capital Outlay	132,053	1,800,000	-	-
Interfund Transfers - Capital Projects	4,058,987	1,000,000	1,215,762	-
Total Deductions	**6,695,967**	**4,688,724**	**12,669,297**	**9,698,751**
Restricted Fund Balance, Ending	**$ -**	**$ -**	**$ -**	**$ -**

The Grant Fund was established to account for governmental operating and capital grants awarded to the City of Frisco. FY 2020-21 grants include awards from Homeland Security, STEP Comprehensive, Texas Department of Transportation, CARES Act and other federal and state grants. Operating expenditures include funding 21.25 FTEs in various City Departments for FY 2020-21.

Staff continue to explore new opportunities to apply for additional grants while working to ensure compliance with Federal Regulations and audit requirements of active grants. Currently staff is managing 16 active grants, as listed on the following schedule.

GRANTS AND CONTRACTS

Schedule of Grants

	Federal CFDA Number	Proposed Budget FY 2020-21
U.S. Department of Housing and Urban Development:		
2016 Community Development Block Grant	14.218	$ 77,579
2017 Community Development Block Grant	14.218	39,683
2018 Community Development Block Grant	14.218	129,718
2019 Community Development Block Grant	14.218	370,496
2020 Community Development Block Grant	14.218	363,887
2020 Community Development Block Grant - CARES CDBG-CV	14.218	364,362
2021 Community Development Block Grant	14.218	636,381
TOTAL U.S. Department of Housing and Urban Development		***$ 1,982,106***
U.S. Department of Justice:		
Passed through the Office of the Governor Criminal Justice Division:		
2020 High risk Lethality Detective	16.588	27,032
2020 Special Victims Investigator	16.588	19,817
2019 Critical Incident Stress Debriefing Program Grant	16.575	55,273
2019 First Responders Mental Health Resiliency Program Grant	16.575	9,220
2019 UASI Frisco Continuity of Operations		68,600
Subtotal U.S. Department of Justice		***179,942***
U.S. Department of Transportation:		
Passed Through Texas Department of Transportation:		
2020 STEP Comprehensive Grant	20.600	***39,579***
Federal Highway Administration:		
Passed Through Texas Department of Transportation:		
Congestion Mitigation and Air Quality (Preston Road)	20.205	238,646
Traffic Signal Adapative Control	20.205	67,000
Traffic Signal and Vehicle Radar Detection Installation	20.205	1,000,000
Traffic Equipment Grant	20.205	1,193,000
Three Cities Trail Grant	20.205	245,149
Subtotal Federal Highway Administration		***2,743,795***
U.S Treasury Department:		
Collin County CARES Direct	21.019	223,463
Collin County CARES EDC	21.019	4,706,019
Denton County CARES Direct	21.019	-
Subtotal U.S. Treasury Department		***4,929,482***
Institute of Museum and Library Services:		
Passed Through the Texas State Library and Archives Commission:		
2020 ILL Reimbursement Program	45.31	***2,000***
U.S. Department of Homeland Security:		
Passed Through Federal Emergency Management Agency:		
2016 Staffing for Adequate Fire and Emergency Personnel (SAFER)	97.083	796,900
2017 Staffing for Adequate Fire and Emergency Personnel (SAFER)	97.083	1,007,053
Subtotal U.S. Department of Homeland Security		***1,803,953***
TOTAL Grants and Contracts		**$ 9,698,751**

CITY OF FRISCO
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ -	$ -	$ -	$ -
Receipts:				
Federal Grant Receipts	321,352	1,319,675	336,875	1,967,106
Program Income	24,532	13,000	24,438	15,000
Total Revenue	**345,884**	**1,332,675**	**361,312**	**1,982,106**
Funds Available	**345,884**	**1,332,675**	**361,312**	**1,982,106**
Deductions:				
Operating Expenditures	345,884	1,332,675	361,312	1,553,459
Capital Outlay	-	-	-	428,647
Total Deductions	**345,884**	**1,332,675**	**361,312**	**1,982,106**
Restricted Fund Balance, Ending	**$ -**	**$ -**	**$ -**	**$ -**

In 2014, the City of Frisco delivered the 2015-2019 Community Development Block Grant (CDBG) Consolidation Plan (the “Plan”) required for funding from the Department of Housing and Urban Development. The Plan outlines the goals and objectives identified as the appropriate investments of CDBG resources to address community needs. The following needs were identified in the Plan: (1) support for social service organizations, (2) support for the development of affordable housing opportunities, especially for low-income residents and (3) community development efforts in lower-income neighborhoods. During 2020, the City completed the 2020-2024 CDBG Consolidated Plan.

FY20 was the final year of the 2015 - 2019 five-year Consolidated Plan of Community Development Block Grant funds from the U.S. Department of Housing and Urban Development. Unexpended program funds from the previous years will be used to meet this year's goals which include: maintaining the affordable housing stock through housing rehabilitation, supporting social services for households at-risk for homelessness, supporting services for special needs citizens, and implementing public improvement and infrastructure projects in low-income areas around the city. In addition, the Community Development Block Grant provides partial funding for three City employees. The Social Services and Housing Board recommends the above expenditures for FY 2021, the 16th year of the program.

The City of Frisco will utilize Community Development Block Grant (CDBG) funds to serve an estimated four (4) homeowners through our owner-occupied rehabilitation project during FY 2021. In addition, an estimated twenty-four (24) seniors will receive nutritious meals through the Meals on Wheels program; three hundred (300) residents will receive bilingual case management services from Frisco Family Services and an estimated five (5) persons experiencing homelessness will receive shelter and comprehensive services from The Samaritan Inn.

COMMUNITY BLOCK DEVELOPMENT GRANT

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
21010285 - Community Block Development Grant						
	Provide for stewardship of financial resources balancing short-term and long-term community needs	Meet federal spending guidelines, less than 1.5 times annual award	Maximum fund balance for annual grant by August 1st	1.49	1.45	1.45

Strategic Focus Area: Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
21010285 - Community Block Development Grant						
✓	Promote the continued development of a diverse, unique and enduring city	Support and promote the availability of existing social services	CDBG funding provided to social service agencies	$69,253	$78,209	$84,583
		Develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure	Affordable housing stock preserved through owner-occupied housing rehabilitation (units)	4	3	3

COMMUNITY DEVELOPMENT BLOCK GRANT

Core Services

The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment and opportunities to expand economic opportunities, principally for low- to moderate-income persons.

A grantee must develop and follow a detailed plan that provides for and encourages resident participation. This integral process emphasizes participation by persons of low and moderate income, particularly residents of predominantly low and moderate income neighborhoods, slum or blighted areas and areas in which the grantee proposes to use CDBG funds. The plan must provide residents with the following: reasonable and timely access to local meetings, an opportunity to review proposed activities and program performance, an opportunity for timely written answers to written complaints and grievances and identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

The Social Services and Housing Board presides over the Citizen Participation Process and recommends the best use of the funds allocated by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG). CDBG funding is used to provide funds to four programs including one City program that pays salaries and benefits for the Community Development Manager and Rehabilitation Specialist based on workload.

Key Points Affecting Service, Performance and Proposed Budget

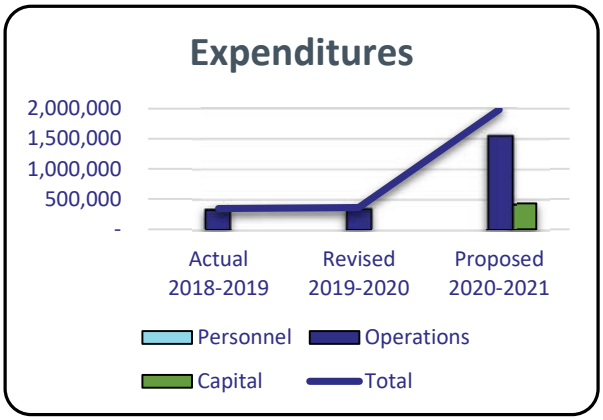
The Social Services and Housing Board approved projects for FY21, totaling $649,381 in funding ($636,381 CDBG and $13,000 program income), are listed below.

Public Services for Fiscal Year 2021:

Frisco Family Services	$	32,834
Collin County Community on Aging (Meals on Wheels)		20,000
The Samaritan Inn		42,623
Total Public Services	**$**	**95,457**

Non-Public Services or Construction Funding for Fiscal Year 2021:

Owner-Occupied Housing Rehabilitation	$	174,849
Public Improvements and Infrastructure		249,900
Grant Administration		129,175
Total Non-Public Services or Construction Funding	**$**	**553,924**



Expenditures - 21010285

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	**345,884**	**361,312**	**1,553,459**
Capital	-	-	**428,647**
Total	**345,884**	**361,312**	**1,982,106**

*** Personnel are included in the General Fund, with the grant paying a percentage based on workload.**

CITY OF FRISCO
PUBLIC TELEVISION FRANCHISE FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 1,034,828	$ 808,479	$ 1,081,860	$ 605,137
Receipts:				
Taxes - Franchise	327,505	171,473	292,723	250,000
Interest Income	23,706	10,000	12,000	10,000
Total Revenue	**351,211**	**181,473**	**304,723**	**260,000**
Funds Available	**1,386,039**	**989,952**	**1,386,583**	**865,137**
Deductions:				
Operating Expenditures	49,573	-	66,690	-
Capital Project Expenditures	254,606	583,143	714,756	185,300
Total Deductions	**304,179**	**583,143**	**781,446**	**185,300**
Restricted Fund Balance, Ending	**$ 1,081,860**	**$ 406,809**	**$ 605,137**	**$ 679,837**

The Public Television Franchise Fund was established in FY11 to account for the PEG (Public Educational and Governmental) cable franchise fee. As required by Texas SB-5, cable operating systems pay a PEG fee of 1% per subscriber. The fee is used for capital to support public, educational and governmental channels.

Revenue is decreasing compared to actual FY19 due to the passage of state legislature in FY20 that eliminated the lower of either the cable or telephone franchise fee paid by a vendor. FY21 expenditures include video equipment, cameras, a sound system and signage for the Council Chamber and Studio.

DEBT SERVICE FUND

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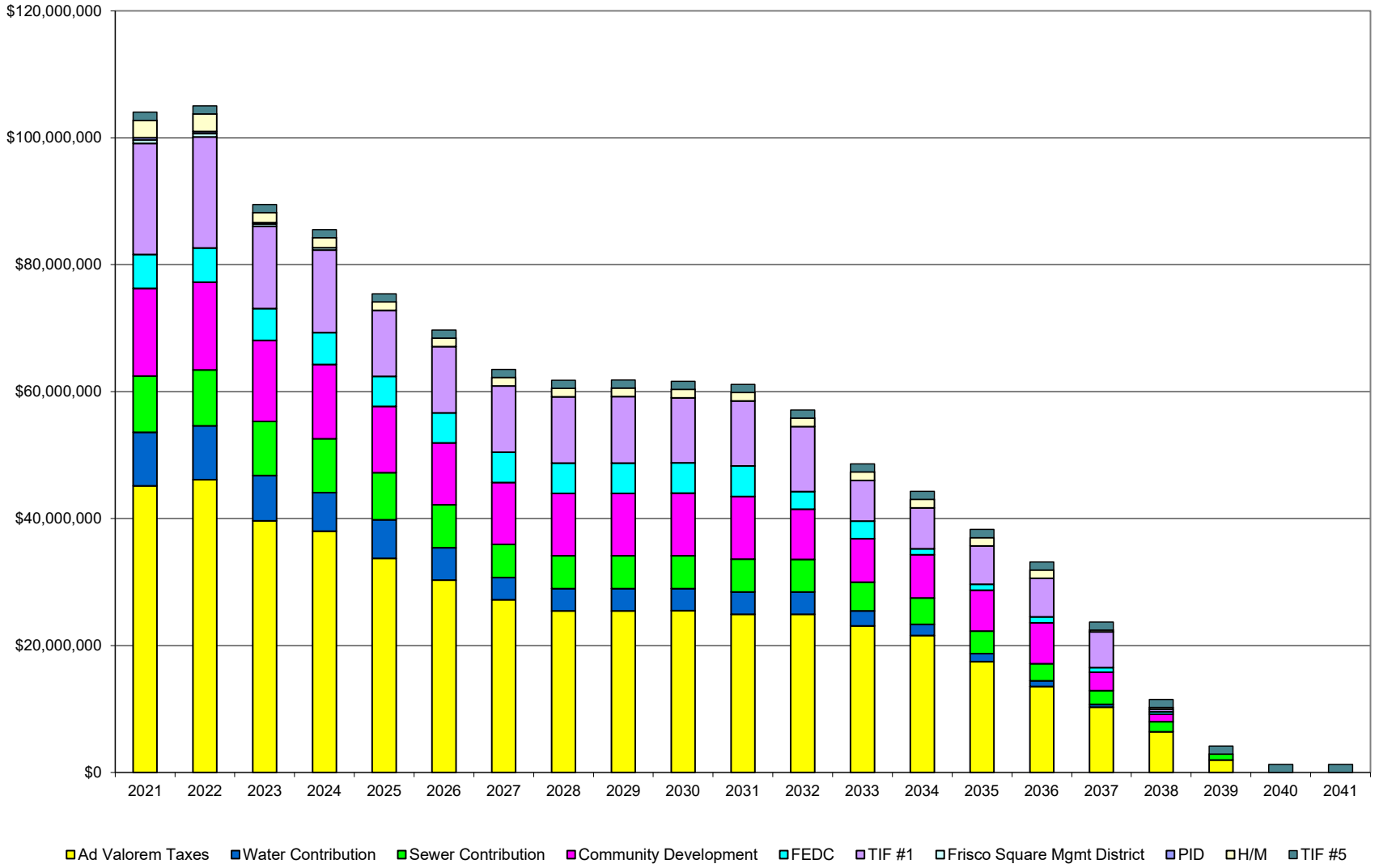
CITY OF FRISCO
DEBT SERVICE FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 6,181,804	$ 5,264,144	$ 5,594,175	$ 5,217,090
Receipts:				
Property Taxes-Current	42,459,808	46,101,646	46,314,313	47,333,129
Interest Income	343,495	150,000	159,255	48,000
Interfund Transfers - TIRZ	21,856,323	25,428,302	25,431,111	25,509,245
Contributions	1,982,417	1,988,461	1,988,461	1,982,317
Interfund Transfers - Other	1,340,699	1,345,374	1,255,374	1,238,025
Total Revenue	**67,982,742**	**75,013,783**	**75,148,514**	**76,110,716**
Funds Available	**74,164,546**	**80,277,927**	**80,742,689**	**81,327,806**
Deductions:				
Principal	42,870,000	47,270,000	47,270,000	50,120,000
Interest	25,686,891	28,240,516	28,240,516	26,270,589
Fiscal Charges	13,480	15,000	15,083	15,000
Total Deductions	**68,570,371**	**75,525,516**	**75,525,599**	**76,405,589**
Restricted Fund Balance, Ending	**$ 5,594,175**	**$ 4,752,411**	**$ 5,217,090**	**$ 4,922,217**

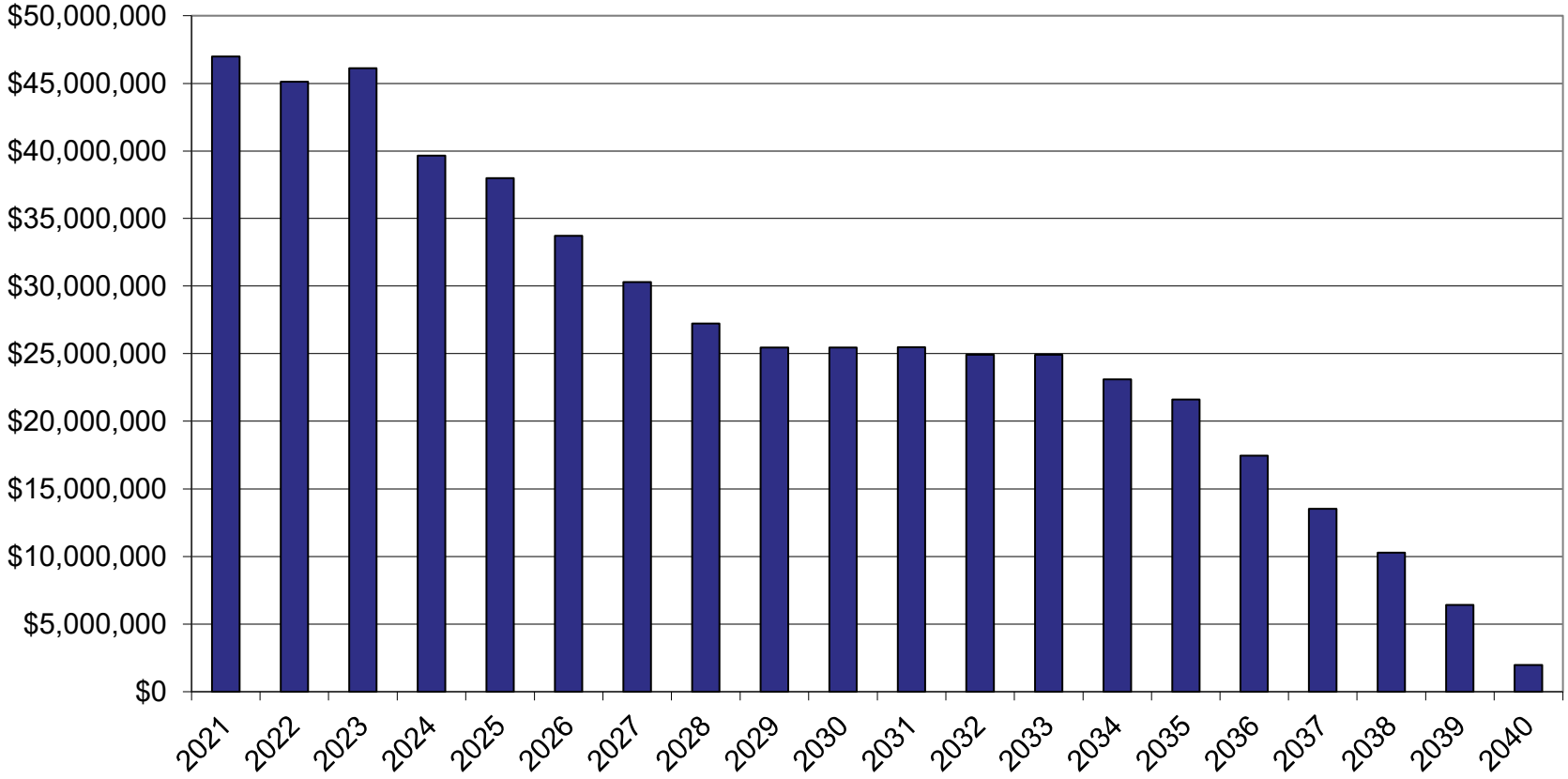
The Debt Service Fund records the appropriate portion of the tax rate as levied for the interest and sinking tax for related City debt. The tax rate ratio of Maintenance and Operations to Interest and Sinking is .6694/.3306 for FY 2021. The tax rate of $0.44660 is allocated $0.298973 for Maintenance and Operations and $0.147627 for the Debt Service Fund. Self-supporting debt revenue is recorded as an interfund transfer or contribution. Ad Valorem only pay debt service for voter approved General Obligation debt.

GENERAL OBLIGATION AND CERTIFICATES OF OBLIGATION
COMPOSITION OF DEBT SERVICE
BY FUNDING SOURCE
2020-2021



This graph depicts the total debt obligations of the City, by funding source, as they are listed on their respective schedules and shows the level of debt requirements through the year 2041.

GENERAL OBLIGATION AND CERTIFICATES OF OBLIGATION
DEBT SERVICE
SUPPORTED BY AD VALOREM TAXES
2020-2021



This graph depicts the debt obligations of the General Fund supported by Ad Valorem Taxes, through the year 2040.

LONG-TERM DEBT - AD VALOREM TAXES

Long Term Debt Serviced by Ad Valorem Taxes

Fiscal Year	2009 General Obligation Refunding		2011 General Obligation Bonds		2011 General Obligation Refunding		2012 General Obligation Refunding		2013 General Obligation Bonds		2013 General Obligation Refunding		2013 General Obligation Bonds		2014 General Obligation Bonds		2014 General Obligation Refunding	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2021	1,905,000	38,100	370,000	192,079	5,860,000	645,663	1,310,000	233,263	220,000	142,212	5,350,000	1,515,000	880,000	541,725	810,000	676,900	110,000	20,750
2022	-	-	385,000	178,663	6,070,000	410,094	1,365,000	180,763	230,000	130,963	5,620,000	1,240,750	905,000	506,025	850,000	635,400	115,000	15,125
2023	-	-	400,000	162,647	6,305,000	157,625	1,430,000	110,888	245,000	119,087	5,910,000	952,500	930,000	473,975	895,000	591,775	120,000	9,250
2024	-	-	420,000	145,297	-	-	1,505,000	37,569	255,000	106,588	6,220,000	649,250	960,000	445,025	940,000	545,900	125,000	3,125
2025	-	-	435,000	129,791	-	-	-	-	270,000	93,463	6,535,000	330,375	1,000,000	413,150	990,000	497,650	-	-
2026	-	-	450,000	113,197	-	-	-	-	280,000	79,712	3,340,000	83,500	1,050,000	375,275	1,040,000	446,900	-	-
2027	-	-	470,000	95,360	-	-	-	-	295,000	68,288	-	-	1,100,000	332,275	1,095,000	393,525	-	-
2028	-	-	490,000	76,160	-	-	-	-	305,000	59,097	-	-	1,150,000	287,275	1,140,000	349,050	-	-
2029	-	-	510,000	55,905	-	-	-	-	310,000	49,487	-	-	1,195,000	240,375	1,185,000	302,325	-	-
2030	-	-	530,000	34,519	-	-	-	-	325,000	39,362	-	-	1,245,000	191,575	1,245,000	241,575	-	-
2031	-	-	555,000	11,794	-	-	-	-	335,000	28,637	-	-	1,300,000	140,675	1,300,000	189,325	-	-
2032	-	-	-	-	-	-	-	-	345,000	17,587	-	-	1,360,000	86,625	1,355,000	134,325	-	-
2033	-	-	-	-	-	-	-	-	355,000	5,991	-	-	1,420,000	29,288	1,410,000	75,775	-	-
2034	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,460,000	25,550	-	-
2035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	**1,905,000**	**38,100**	**5,015,000**	**1,195,412**	**18,235,000**	**1,213,382**	**5,610,000**	**562,481**	**3,770,000**	**940,474**	**32,975,000**	**4,771,375**	**14,495,000**	**4,063,263**	**15,715,000**	**5,105,975**	**470,000**	**48,250**

Long Term Debt Serviced by Ad Valorem Taxes (continued)

Fiscal Year	2015 General Obligation Bonds		2015 General Obligation Refunding		2016 General Obligation Bonds		2016 General Obligation Refunding		2017 General Obligation Bonds		2018 General Obligation Bonds		2019 General Obligation Bonds		2020 General Obligation Bonds		Total	Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
2021	***2,025,000***	***2,129,375***	***2,685,000***	***970,125***	***1,915,000***	***2,016,750***	***1,425,000***	***605,125***	***1,655,000***	***1,578,419***	***1,880,000***	***1,994,750***	***2,180,000***	***2,256,800***	***-***	***858,203***	***30,580,000***	***16,415,239***	***46,995,239***
2022	2,130,000	2,025,500	2,820,000	832,500	2,010,000	1,918,625	1,505,000	531,875	1,735,000	1,493,669	1,975,000	1,898,375	2,240,000	2,201,400	-	977,700	29,955,000	15,177,427	45,132,427
2023	2,240,000	1,916,250	2,960,000	688,000	2,115,000	1,815,500	1,585,000	454,625	1,835,000	1,404,419	2,080,000	1,797,000	2,335,000	2,109,425	1,030,000	951,950	32,415,000	13,714,916	46,129,916
2024	2,350,000	1,801,500	3,105,000	536,375	2,225,000	1,707,000	1,675,000	373,125	1,920,000	1,310,544	2,185,000	1,690,375	2,450,000	1,989,800	1,080,000	899,200	27,415,000	12,240,673	39,655,673
2025	2,465,000	1,688,625	3,250,000	377,500	2,335,000	1,593,000	1,775,000	286,875	2,020,000	1,212,044	2,295,000	1,578,375	2,575,000	1,864,175	1,140,000	843,700	27,085,000	10,908,723	37,993,723
2026	2,585,000	1,569,875	2,895,000	223,875	2,455,000	1,473,250	1,530,000	204,250	2,125,000	1,108,419	2,410,000	1,460,750	2,705,000	1,732,175	1,195,000	785,325	24,060,000	9,656,503	33,716,503
2027	2,715,000	1,437,375	3,030,000	75,750	2,585,000	1,347,250	1,615,000	125,625	2,230,000	999,544	2,535,000	1,337,125	2,840,000	1,593,550	1,260,000	723,950	21,770,000	8,529,617	30,299,617
2028	2,855,000	1,298,125	-	-	2,715,000	1,214,750	1,705,000	42,625	2,340,000	896,994	2,655,000	1,220,650	2,995,000	1,447,675	1,320,000	659,450	19,670,000	7,551,851	27,221,851
2029	3,000,000	1,151,750	-	-	2,855,000	1,075,500	-	-	2,430,000	801,594	2,750,000	1,124,581	3,145,000	1,294,175	1,390,000	591,700	18,770,000	6,687,392	25,457,392
2030	3,155,000	997,875	-	-	2,985,000	944,425	-	-	2,530,000	702,394	2,835,000	1,037,316	3,290,000	1,149,750	1,445,000	535,275	19,585,000	5,874,066	25,459,066
2031	3,320,000	836,000	-	-	3,110,000	822,525	-	-	2,635,000	599,093	2,930,000	945,406	3,425,000	1,015,450	1,490,000	491,250	20,400,000	5,080,155	25,480,155
2032	3,490,000	665,750	-	-	3,235,000	695,625	-	-	2,730,000	505,443	3,025,000	846,747	3,545,000	893,775	1,535,000	445,875	20,620,000	4,291,752	24,911,752
2033	3,665,000	486,875	-	-	3,365,000	563,625	-	-	2,815,000	422,268	3,135,000	740,837	3,655,000	785,775	1,585,000	399,075	21,405,000	3,509,509	24,914,509
2034	3,855,000	298,875	-	-	3,495,000	435,163	-	-	2,900,000	336,543	3,250,000	620,975	3,760,000	674,550	1,630,000	350,850	20,350,000	2,742,506	23,092,506
2035	4,050,000	101,250	-	-	3,645,000	282,875	-	-	2,985,000	246,403	3,385,000	488,275	3,875,000	560,025	1,680,000	301,200	19,620,000	1,980,028	21,600,028
2036	-	-	-	-	3,835,000	95,875	-	-	3,080,000	151,638	3,520,000	350,175	3,995,000	441,975	1,730,000	250,050	16,160,000	1,289,713	17,449,713
2037	-	-	-	-	-	-	-	-	3,185,000	51,756	3,665,000	206,475	4,120,000	320,249	1,785,000	197,325	12,755,000	775,805	13,530,805
2038	-	-	-	-	-	-	-	-	-	-	3,805,000	66,588	4,240,000	194,850	1,840,000	142,950	9,885,000	404,388	10,289,388
2039	-	-	-	-	-	-	-	-	-	-	-	-	4,375,000	65,625	1,895,000	86,925	6,270,000	152,550	6,422,550
2040	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,950,000	29,250	1,950,000	29,250	1,979,250
Total	**43,900,000**	**18,405,000**	**20,745,000**	**3,704,125**	**44,880,000**	**18,001,738**	**12,815,000**	**2,624,125**	**41,150,000**	**13,821,184**	**50,315,000**	**19,404,775**	**61,745,000**	**22,591,199**	**26,980,000**	**10,521,203**	**400,720,000**	**127,012,061**	**527,732,061**

LONG TERM DEBT - WATER

Long Term Debt Serviced by Water Department

Fiscal	2011 General Obligation Refunding		2012 General Obligation Refunding		2013 General Obligation Refunding		2013 Certificates of Obligation		2014 Certificates of Obligation		2014 General Obligation Refunding		2015 Certificates of Obligation	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2021	**1,195,000**	**131,700**	**800,000**	**131,550**	**765,000**	**238,875**	**670,680**	**486,470**	**340,571**	**269,224**	**90,000**	**16,750**	**280,000**	**175,054**
2022	1,240,000	83,625	840,000	90,550	800,000	199,750	696,600	458,383	358,654	251,744	90,000	12,250	290,000	166,503
2023	1,285,000	32,125	885,000	47,425	835,000	158,875	725,760	434,363	376,738	233,358	95,000	7,625	295,000	157,729
2024	-	-	920,000	12,650	875,000	116,125	758,160	402,707	394,821	214,070	105,000	2,625	305,000	148,729
2025	-	-	-	-	920,000	71,250	797,040	363,828	415,918	193,801	-	-	315,000	139,429
2026	-	-	-	-	965,000	24,125	839,160	322,922	437,016	172,478	-	-	325,000	128,204
2027	-	-	-	-	-	-	881,280	279,912	461,127	150,024	-	-	335,000	116,679
2028	-	-	-	-	-	-	923,400	239,411	479,210	131,308	-	-	350,000	106,185
2029	-	-	-	-	-	-	959,040	201,164	497,294	111,687	-	-	360,000	94,641
2030	-	-	-	-	-	-	997,920	160,801	521,405	88,827	-	-	370,000	82,091
2031	-	-	-	-	-	-	1,043,280	118,049	539,488	69,633	-	-	385,000	68,879
2032	-	-	-	-	-	-	1,088,640	72,746	560,585	51,055	-	-	400,000	54,891
2033	-	-	-	-	-	-	1,134,000	24,806	578,669	31,119	-	-	415,000	40,119
2034	-	-	-	-	-	-	-	-	599,766	10,496	-	-	430,000	24,643
2035	-	-	-	-	-	-	-	-	-	-	-	-	445,000	8,344
Total	**3,720,000**	**247,450**	**3,445,000**	**282,175**	**5,160,000**	**809,000**	**11,514,960**	**3,565,564**	**6,561,260**	**1,978,825**	**380,000**	**39,250**	**5,300,000**	**1,512,120**

Long Term Debt Serviced by Water Department (continued)

Fiscal	2015 General Obligation Refunding		2016 Certificates of Obligation		2016 General Obligation Refunding		2017 Certificates of Obligation		2018 Certificates of Obligation		Total	Total	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
2021	**1,170,000**	**444,250**	**190,000**	**161,800**	**1,120,000**	**28,000**	**255,000**	**208,950**	**245,000**	**220,006**	**7,121,251**	**2,512,629**	**9,633,879**
2022	1,230,000	384,250	195,000	154,100	-	-	265,000	199,825	250,000	212,581	6,255,254	2,213,561	8,468,815
2023	1,290,000	321,250	205,000	146,100	-	-	275,000	189,025	260,000	204,931	6,527,498	1,932,806	8,460,304
2024	1,350,000	255,250	215,000	137,700	-	-	285,000	177,825	270,000	194,283	5,477,981	1,661,964	7,139,945
2025	1,410,000	186,250	220,000	129,000	-	-	295,000	166,225	285,000	180,406	4,657,958	1,430,189	6,088,147
2026	1,475,000	114,125	230,000	120,000	-	-	310,000	154,125	300,000	165,781	4,881,176	1,201,761	6,082,936
2027	1,545,000	38,625	240,000	110,600	-	-	320,000	141,525	315,000	151,981	4,097,407	989,346	5,086,753
2028	-	-	250,000	100,800	-	-	335,000	128,425	325,000	139,182	2,662,610	845,312	3,507,922
2029	-	-	260,000	90,600	-	-	350,000	114,725	340,000	125,881	2,766,334	738,698	3,505,032
2030	-	-	270,000	80,000	-	-	365,000	100,425	350,000	113,831	2,874,325	625,976	3,500,300
2031	-	-	280,000	69,000	-	-	375,000	85,625	360,000	103,181	2,982,768	514,367	3,497,135
2032	-	-	290,000	57,600	-	-	390,000	72,275	375,000	91,922	3,104,225	400,489	3,504,715
2033	-	-	305,000	45,700	-	-	400,000	60,425	385,000	79,806	3,217,669	281,975	3,499,643
2034	-	-	315,000	33,300	-	-	415,000	48,200	400,000	67,050	2,159,766	183,689	2,343,455
2035	-	-	330,000	20,400	-	-	430,000	35,256	410,000	53,375	1,615,000	117,375	1,732,375
2036	-	-	345,000	6,900	-	-	440,000	21,663	425,000	38,763	1,210,000	67,326	1,277,326
2037	-	-	-	-	-	-	455,000	7,394	440,000	23,625	895,000	31,019	926,019
2038	-	-	-	-	-	-	-	-	455,000	7,963	455,000	7,963	462,963
Total	**9,470,000**	**1,744,000**	**4,140,000**	**1,463,600**	**1,120,000**	**28,000**	**5,960,000**	**1,911,913**	**6,190,000**	**2,174,548**	**62,961,220**	**15,756,444**	**78,717,665**

LONG TERM DEBT - SEWER

Long Term Debt Serviced by Sewer Department

Fiscal	2011 General Obligation Refunding		2013 General Obligation Refunding		2013 Certificates of Obligations		2014 Certificates of Obligations		2015 Certificates of Obligations		2015 General Obligation Refunding	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2021	**300,000**	**32,888**	**1,225,000**	**339,625**	**364,320**	**264,255**	**224,429**	**177,413**	**355,000**	**222,990**	**1,295,000**	**477,375**
2022	310,000	20,844	1,285,000	276,875	378,400	248,998	236,346	165,894	365,000	212,190	1,360,000	411,000
2023	320,000	8,000	1,350,000	211,000	394,240	235,950	248,263	153,779	375,000	201,090	1,425,000	341,375
2024	-	-	1,420,000	141,750	411,840	218,755	260,179	141,068	390,000	189,615	1,495,000	268,375
2025	-	-	1,490,000	69,000	432,960	197,635	274,082	127,711	400,000	177,765	1,560,000	192,000
2026	-	-	635,000	15,875	455,840	175,415	287,985	113,660	415,000	163,465	1,495,000	115,625
2027	-	-	-	-	478,720	152,051	303,873	98,863	430,000	148,715	1,565,000	39,125
2028	-	-	-	-	501,600	130,051	315,790	86,530	445,000	135,312	-	-
2029	-	-	-	-	520,960	109,274	327,707	73,600	460,000	120,596	-	-
2030	-	-	-	-	542,080	87,349	343,595	58,536	475,000	104,521	-	-
2031	-	-	-	-	566,720	64,126	355,512	45,886	490,000	87,634	-	-
2032	-	-	-	-	591,360	39,517	369,415	33,644	510,000	69,815	-	-
2033	-	-	-	-	616,000	13,475	381,331	20,506	525,000	51,056	-	-
2034	-	-	-	-	-	-	395,234	6,917	545,000	31,458	-	-
2035	-	-	-	-	-	-	-	-	570,000	10,687	-	-
2036	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-	-	-	-
Total	**930,000**	**61,732**	**7,405,000**	**1,054,125**	**6,255,040**	**1,936,849**	**4,323,740**	**1,304,006**	**6,750,000**	**1,926,909**	**10,195,000**	**1,844,875**

Long Term Debt Serviced by Sewer Department (continued)

Fiscal	2016 Certificates of Obligation		2017 Certificates of Obligation		2018 Certificates of Obligation		2019 Certificates of Obligation		2019 Certificates of Obligation		Total	Total	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
2021	**480,000**	**410,400**	**300,000**	**244,506**	**295,000**	**266,982**	**360,000**	**287,887**	**495,000**	**431,166**	**5,693,749**	**3,155,487**	**8,849,237**
2022	495,000	390,900	310,000	233,806	305,000	257,981	375,000	277,800	460,000	469,050	5,879,746	2,965,338	8,845,084
2023	520,000	370,600	320,000	221,207	315,000	248,681	380,000	267,888	480,000	445,550	6,127,503	2,705,120	8,832,622
2024	540,000	349,400	335,000	208,107	330,000	235,706	395,000	257,231	505,000	420,925	6,082,019	2,430,932	8,512,951
2025	560,000	327,400	350,000	194,406	345,000	218,831	405,000	245,725	535,000	394,925	6,352,042	2,145,398	8,497,440
2026	585,000	304,500	360,000	180,206	365,000	201,081	415,000	233,425	560,000	367,550	5,573,825	1,870,801	7,444,626
2027	610,000	280,600	375,000	165,506	380,000	184,356	430,000	220,750	590,000	338,800	5,162,593	1,628,766	6,791,359
2028	630,000	255,800	390,000	150,206	395,000	168,856	445,000	207,625	620,000	308,550	3,742,390	1,442,929	5,185,319
2029	660,000	230,000	410,000	134,207	410,000	152,757	460,000	191,750	650,000	276,800	3,898,667	1,288,984	5,187,650
2030	685,000	203,100	425,000	117,506	425,000	138,181	475,000	173,050	675,000	250,425	4,045,675	1,132,667	5,178,343
2031	715,000	175,100	440,000	100,206	440,000	125,206	495,000	153,650	695,000	229,875	4,197,232	981,683	5,178,915
2032	740,000	146,000	455,000	84,581	455,000	111,497	515,000	133,450	720,000	208,650	4,355,775	827,154	5,182,928
2033	770,000	115,800	470,000	70,706	465,000	96,831	535,000	115,125	740,000	186,750	4,502,331	670,249	5,172,581
2034	805,000	84,300	485,000	56,381	480,000	81,475	550,000	98,850	765,000	164,175	4,025,234	523,556	4,548,790
2035	835,000	51,500	500,000	41,294	500,000	64,925	570,000	82,050	785,000	140,925	3,760,000	391,381	4,151,381
2036	870,000	17,400	515,000	25,434	515,000	47,163	585,000	64,725	810,000	117,000	3,295,000	271,722	3,566,722
2037	-	-	535,000	8,694	535,000	28,788	605,000	46,875	835,000	92,325	2,510,000	176,682	2,686,682
2038	-	-	-	-	555,000	9,713	620,000	28,500	860,000	66,900	2,035,000	105,113	2,140,113
2039	-	-	-	-	-	-	640,000	9,600	885,000	40,725	1,525,000	50,325	1,575,325
2040	-	-	-	-	-	-	-	-	915,000	13,725	915,000	13,725	928,725
Total	**10,500,000**	**3,712,800**	**6,975,000**	**2,236,959**	**7,510,000**	**2,639,010**	**9,255,000**	**3,095,956**	**13,580,000**	**4,964,791**	**83,678,780**	**24,778,013**	**108,456,793**

LONG TERM DEBT - FCDC

Long Term Debt Serviced by the Community Development Corporation

Fiscal	2011 General Obligation Refunding		2012 General Obligation Refunding		2013 General Obligation Refunding		2013 Certificates of Obligation		2014-A Certificates of Obligation		2014 General Obligation Refunding		2015-A Certificates of Obligation		2015B Certificates of Obligation		2016 General Obligation Refunding	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2021	**410,000**	**45,131**	**805,000**	**131,925**	**1,320,000**	**367,500**	**620,000**	**450,144**	**860,000**	**801,575**	**95,000**	**17,625**	**365,000**	**251,625**	**120,000**	**101,096**	**770,000**	**127,750**
2022	425,000	28,641	840,000	90,800	1,395,000	299,625	645,000	424,163	885,000	779,529	95,000	12,875	375,000	240,575	120,000	98,149	815,000	88,125
2023	440,000	11,000	890,000	47,550	1,465,000	228,125	670,000	401,957	915,000	754,535	100,000	8,000	385,000	232,734	125,000	94,776	845,000	46,625
2024	-	-	920,000	12,650	1,540,000	153,000	700,000	372,731	945,000	726,856	110,000	2,750	395,000	224,447	130,000	90,923	250,000	19,250
2025	-	-	-	-	1,620,000	74,000	740,000	336,731	980,000	696,765	-	-	405,000	212,150	135,000	86,688	260,000	6,500
2026	-	-	-	-	670,000	16,750	775,000	298,856	1,015,000	664,084	-	-	420,000	195,650	140,000	82,052	-	-
2027	-	-	-	-	-	-	815,000	259,106	1,055,000	628,884	-	-	435,000	180,725	140,000	77,089	-	-
2028	-	-	-	-	-	-	855,000	221,631	1,095,000	591,249	-	-	450,000	167,450	145,000	71,786	-	-
2029	-	-	-	-	-	-	890,000	186,175	1,140,000	551,007	-	-	465,000	153,725	155,000	65,939	-	-
2030	-	-	-	-	-	-	925,000	148,741	1,190,000	508,187	-	-	480,000	139,250	160,000	59,623	-	-
2031	-	-	-	-	-	-	965,000	109,156	1,245,000	460,339	-	-	495,000	124,016	165,000	53,000	-	-
2032	-	-	-	-	-	-	1,005,000	67,294	1,300,000	407,530	-	-	510,000	107,994	175,000	45,986	-	-
2033	-	-	-	-	-	-	1,050,000	22,969	1,360,000	352,335	-	-	525,000	90,847	180,000	38,485	-	-
2034	-	-	-	-	-	-	-	-	1,425,000	294,546	-	-	545,000	72,450	190,000	30,530	-	-
2035	-	-	-	-	-	-	-	-	1,490,000	234,060	-	-	565,000	53,025	195,000	22,253	-	-
2036	-	-	-	-	-	-	-	-	1,560,000	170,772	-	-	585,000	32,534	205,000	13,653	-	-
2037	-	-	-	-	-	-	-	-	1,630,000	104,580	-	-	605,000	10,966	215,000	4,623	-	-
2038	-	-	-	-	-	-	-	-	1,705,000	35,379	-	-	-	-	-	-	-	-
Total	***1,275,000***	***84,772***	***3,455,000***	***282,925***	***8,010,000***	***1,139,000***	***10,655,000***	***3,299,654***	***21,795,000***	***8,762,212***	***400,000***	***41,250***	***8,005,000***	***2,490,163***	***2,695,000***	***1,036,651***	***2,940,000***	***288,250***

Long Term Debt Serviced by the Community Development Corporation (continued)

Fiscal	2019 Certificates of Obligation		2019B Certificates of Obligation (Taxable)		Total	Total	2012 Sales Tax Revenue Bonds (Taxable)		2015 Sales Tax Revenue Bonds (Taxable)		2016B Sales Tax Revenue Bonds (Taxable)		2016A Sales Tax Revenue Bonds (Taxable)		Total	Total	Total Debt
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Serviced
2021	**490,000**	**451,794**	**115,000**	**80,115**	**5,970,000**	**2,826,280**	**1,255,000**	**617,098**	**250,000**	**175,243**	**595,000**	**507,567**	**770,000**	**826,700**	**2,870,000**	**2,126,608**	**13,792,888**
2022	505,000	436,869	120,000	76,590	6,220,000	2,575,940	1,295,000	584,687	260,000	168,672	610,000	492,978	805,000	791,175	2,970,000	2,037,512	13,803,452
2023	525,000	418,794	125,000	72,915	6,485,000	2,317,011	1,335,000	548,576	265,000	161,518	625,000	476,512	845,000	749,925	3,070,000	1,936,531	13,808,542
2024	540,000	397,494	130,000	69,090	5,660,000	2,069,191	1,380,000	509,604	275,000	153,682	645,000	458,215	890,000	706,550	3,190,000	1,828,051	12,747,242
2025	560,000	378,294	130,000	65,190	4,830,000	1,856,318	1,430,000	467,506	280,000	145,218	665,000	438,263	935,000	660,925	3,310,000	1,711,912	11,708,230
2026	575,000	361,269	135,000	61,215	3,730,000	1,679,875	1,480,000	419,655	290,000	136,092	685,000	416,689	985,000	612,925	3,440,000	1,585,361	10,435,236
2027	595,000	343,451	140,000	57,545	3,180,000	1,546,800	1,540,000	366,805	300,000	125,457	710,000	392,532	1,030,000	562,550	3,580,000	1,447,344	9,754,144
2028	620,000	324,524	145,000	54,124	3,310,000	1,430,764	1,605,000	311,768	315,000	113,465	735,000	366,161	1,085,000	509,675	3,740,000	1,301,069	9,781,833
2029	640,000	304,070	145,000	50,499	3,435,000	1,311,415	1,680,000	250,584	325,000	100,985	765,000	337,944	1,145,000	453,925	3,915,000	1,143,438	9,804,853
2030	665,000	282,045	150,000	46,700	3,570,000	1,184,546	1,755,000	182,915	340,000	88,018	795,000	307,361	1,200,000	395,300	4,090,000	973,594	9,818,140
2031	690,000	258,838	155,000	42,696	3,715,000	1,048,045	1,840,000	112,093	350,000	73,950	830,000	273,735	1,255,000	333,925	4,275,000	793,703	9,831,748
2032	720,000	234,155	160,000	38,483	3,870,000	901,442	1,925,000	37,922	365,000	58,756	865,000	237,293	1,320,000	282,750	4,475,000	616,721	9,863,163
2033	750,000	207,875	165,000	34,054	4,030,000	746,565	-	-	385,000	42,819	905,000	199,237	1,350,000	242,700	2,640,000	484,756	7,901,321
2034	780,000	180,140	170,000	29,405	3,110,000	607,071	-	-	400,000	26,137	945,000	158,754	1,395,000	201,525	2,740,000	386,416	6,843,487
2035	810,000	150,920	170,000	24,602	3,230,000	484,860	-	-	415,000	8,819	985,000	115,811	1,445,000	151,700	2,845,000	276,330	6,836,190
2036	845,000	120,176	175,000	19,642	3,370,000	356,777	-	-	-	-	1,030,000	70,978	1,505,000	92,700	2,535,000	163,678	6,425,455
2037	885,000	87,646	185,000	14,376	3,520,000	222,191	-	-	-	-	1,080,000	24,030	1,565,000	31,300	2,645,000	55,330	6,442,521
2038	925,000	53,531	190,000	8,797	2,820,000	97,707	-	-	-	-	-	-	-	-	-	-	2,917,707
2039	965,000	18,094	195,000	2,974	1,160,000	21,068	-	-	-	-	-	-	-	-	-	-	1,181,068
Total	***13,085,000***	***5,009,975***	***2,900,000***	***849,012***	***75,215,000***	***23,283,864***	***18,520,000***	***4,409,213***	***4,815,000***	***1,578,831***	***13,470,000***	***5,274,060***	***19,525,000***	***7,606,250***	***56,330,000***	***18,868,354***	***173,697,218***

LONG TERM DEBT - FEDC

Long Term Debt Serviced by the FEDC

Fiscal Year	2011 General Obligation Refunding		2014-A Certificates of Obligation		2015-B Certificates of Obligation		2016 Sales Tax Revenue Bonds (Tax Exempt) EDC		2016 General Obligation Refunding (Tax Exempt)		2019 Certificates of Obligation		2019B Certificates of Obligation (Taxable)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2021	**335,000**	**36,832**	**170,000**	**160,385**	**120,000**	**101,096**	**160,000**	**171,900**	**665,000**	**71,375**	**95,000**	**84,699**	**115,000**	**79,967**	**1,500,000**	**534,354**	**2,034,354**
2022	345,000	23,391	175,000	156,027	120,000	98,149	165,000	164,575	255,000	48,375	95,000	81,849	120,000	76,443	1,110,000	484,234	1,594,234
2023	360,000	9,000	185,000	151,025	125,000	94,776	175,000	156,075	265,000	35,375	100,000	78,424	125,000	72,767	1,160,000	441,367	1,601,367
2024	-	-	190,000	145,445	130,000	90,923	185,000	147,075	280,000	21,750	100,000	74,424	130,000	68,943	830,000	401,485	1,231,485
2025	-	-	195,000	139,428	135,000	86,688	195,000	137,575	295,000	7,375	105,000	70,849	130,000	65,042	860,000	369,382	1,229,382
2026	-	-	205,000	132,874	140,000	82,052	205,000	127,575	-	-	110,000	67,624	135,000	61,068	590,000	343,618	933,618
2027	-	-	210,000	125,817	140,000	77,089	215,000	117,075	-	-	110,000	64,275	140,000	57,397	600,000	324,578	924,578
2028	-	-	220,000	118,290	145,000	71,786	225,000	106,075	-	-	115,000	60,770	145,000	53,976	625,000	304,822	929,822
2029	-	-	230,000	110,187	155,000	65,939	240,000	94,450	-	-	120,000	56,954	145,000	50,351	650,000	283,431	933,431
2030	-	-	240,000	101,550	160,000	59,623	250,000	82,200	-	-	125,000	52,819	150,000	46,553	675,000	260,545	935,545
2031	-	-	250,000	91,922	165,000	53,000	260,000	69,450	-	-	130,000	48,452	155,000	42,549	700,000	235,923	935,923
2032	-	-	260,000	81,340	175,000	45,986	275,000	58,825	-	-	135,000	43,813	160,000	38,335	730,000	209,474	939,474
2033	-	-	270,000	70,343	180,000	38,485	280,000	50,500	-	-	140,000	38,897	165,000	33,906	755,000	181,631	936,631
2034	-	-	285,000	58,826	190,000	30,530	290,000	41,950	-	-	145,000	33,730	170,000	29,258	790,000	152,344	942,344
2035	-	-	300,000	46,687	195,000	22,253	300,000	31,600	-	-	150,000	28,309	170,000	24,455	815,000	121,704	936,704
2036	-	-	310,000	34,030	205,000	13,653	315,000	19,300	-	-	160,000	22,550	175,000	19,495	850,000	89,728	939,728
2037	-	-	325,000	20,854	215,000	4,623	325,000	6,500	-	-	165,000	16,439	180,000	14,303	885,000	56,219	941,219
2038	-	-	340,000	7,055	-	-	-	-	-	-	175,000	10,031	190,000	8,797	705,000	25,883	730,883
2039	-	-	-	-	-	-	-	-	-	-	180,000	3,375	195,000	2,974	375,000	6,349	381,349
Total	***1,040,000***	***69,223***	***4,360,000***	***1,752,085***	***2,695,000***	***1,036,651***	***4,060,000***	***1,582,700***	***1,760,000***	***184,250***	***2,455,000***	***938,282***	***2,895,000***	***846,579***	***15,205,000***	***4,827,070***	***20,032,070***

Long Term Debt Serviced by the FEDC (continued)

Fiscal Year	2012 Sales Tax Revenue Bonds (Taxable)		2014 Sales Tax Revenue Bonds (Taxable)		Total Principal	Total Interest	Total	Total Debt Serviced
	Principal	Interest	Principal	Interest				
2021	**1,330,000**	**653,576**	**1,060,000**	**701,781**	**2,390,000**	**1,355,357**	**3,745,357**	**5,779,711**
2022	1,370,000	619,260	1,095,000	671,859	2,465,000	1,291,119	3,756,119	5,350,353
2023	1,415,000	581,019	1,135,000	638,048	2,550,000	1,219,067	3,769,067	5,370,434
2024	1,460,000	539,751	1,175,000	600,669	2,635,000	1,140,420	3,775,420	5,006,905
2025	1,515,000	495,180	1,215,000	560,203	2,730,000	1,055,383	3,785,383	5,014,765
2026	1,570,000	444,450	1,260,000	516,440	2,830,000	960,890	3,790,890	4,724,508
2027	1,630,000	388,450	1,310,000	469,463	2,940,000	857,913	3,797,913	4,722,491
2028	1,700,000	330,175	1,360,000	419,388	3,060,000	749,563	3,809,563	4,739,385
2029	1,780,000	265,359	1,420,000	365,857	3,200,000	631,216	3,831,216	4,764,647
2030	1,860,000	193,651	1,485,000	308,839	3,345,000	502,490	3,847,490	4,783,035
2031	1,945,000	118,693	1,550,000	246,960	3,495,000	365,653	3,860,653	4,796,576
2032	2,040,000	40,188	1,625,000	180,285	3,665,000	220,473	3,885,473	4,824,947
2033	-	-	1,700,000	110,460	1,700,000	110,460	1,810,460	2,747,091
2034	-	-	1,780,000	37,380	1,780,000	37,380	1,817,380	2,759,724
2035	-	-	-	-	-	-	-	936,704
2036	-	-	-	-	-	-	-	939,728
2037	-	-	-	-	-	-	-	941,219
2038	-	-	-	-	-	-	-	730,883
2039	-	-	-	-	-	-	-	381,349
Total	***19,615,000***	***4,669,752***	***19,170,000***	***5,827,632***	***38,785,000***	***10,497,384***	***49,282,384***	***69,314,454***

LONG TERM DEBT - TIF

Long Term Debt Serviced by TIF

Fiscal Year	2001-B Certificates of Obligation (Tax)		2003-B Certificates of Obligation		2008-B Certificates of Obligation		2009 Certificates of Obligation		2011 General Obligation Refunding		2014-A Taxable Certificates of Obligation	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2021	**728,523**	**251,637**	**967,500**	**134,397**	**485,000**	**1,049,470**	**130,000**	**65,633**	**3,155,000**	**347,307**	**2,060,000**	**1,924,538**
2022	778,950	202,158	1,020,000	82,604	515,000	1,019,220	135,000	60,333	3,265,000	220,516	2,125,000	1,871,661
2023	828,488	148,911	1,075,000	28,012	555,000	986,853	140,000	54,833	3,390,000	84,750	2,195,000	1,811,677
2024	886,246	92,111	-	-	590,000	952,216	145,000	48,951	-	-	2,275,000	1,745,156
2025	947,224	31,377	-	-	625,000	915,463	155,000	42,576	-	-	2,350,000	1,672,862
2026	-	-	-	-	1,400,000	854,206	155,000	35,989	-	-	2,435,000	1,594,476
2027	-	-	-	-	1,495,000	764,203	165,000	28,983	-	-	2,530,000	1,510,048
2028	-	-	-	-	1,590,000	665,869	175,000	21,333	-	-	2,630,000	1,419,723
2029	-	-	-	-	1,690,000	561,319	180,000	13,210	-	-	2,740,000	1,323,035
2030	-	-	-	-	1,805,000	449,916	190,000	4,513	-	-	2,855,000	1,220,213
2031	-	-	-	-	1,920,000	331,181	-	-	-	-	2,990,000	1,105,352
2032	-	-	-	-	2,050,000	204,638	-	-	-	-	3,125,000	978,466
2033	-	-	-	-	2,185,000	69,647	-	-	-	-	3,270,000	845,770
2034	-	-	-	-	-	-	-	-	-	-	3,420,000	706,952
2035	-	-	-	-	-	-	-	-	-	-	3,575,000	561,806
2036	-	-	-	-	-	-	-	-	-	-	3,740,000	410,020
2037	-	-	-	-	-	-	-	-	-	-	3,915,000	251,179
2038	-	-	-	-	-	-	-	-	-	-	4,095,000	84,971
Total	***4,169,431***	***726,194***	***3,062,500***	***245,013***	***16,905,000***	***8,824,200***	***1,570,000***	***376,351***	***9,810,000***	***652,573***	***52,325,000***	***21,037,905***

Long Term Debt Serviced by TIF (continued)

Fiscal Year	2015 General Obligation Taxable Refunding		2016 General Obligation Refunding (Tax Exempt)		2016 General Obligation Refunding (Tax Exempt)		2019 Certificates of Obligation		2019-B Certificates of Obligation (Taxable)		Total	Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
2021	**255,000**	**168,671**	**2,745,000**	**1,179,175**	**45,000**	**25,475**	**780,000**	**641,319**	**246,000**	**167,934**	**11,597,023**	**5,955,556**	**17,552,579**
2022	260,000	162,425	2,885,000	1,038,425	45,000	23,225	805,000	617,544	252,000	160,464	12,085,950	5,458,575	17,544,525
2023	270,000	155,598	3,030,000	890,550	50,000	20,850	830,000	588,869	261,000	152,769	12,624,488	4,923,671	17,548,159
2024	275,000	148,101	3,185,000	735,175	50,000	18,350	855,000	555,169	270,000	144,804	8,531,246	4,440,034	12,971,280
2025	285,000	139,908	3,350,000	571,800	50,000	15,850	885,000	524,794	276,000	136,614	8,923,224	4,051,244	12,974,468
2026	290,000	131,065	1,155,000	459,175	55,000	13,225	915,000	497,794	285,000	128,199	6,690,000	3,714,129	10,404,129
2027	305,000	120,779	1,215,000	399,925	60,000	10,350	950,000	469,392	294,000	120,470	7,014,000	3,424,149	10,438,149
2028	315,000	109,154	1,275,000	337,675	60,000	7,350	980,000	439,328	300,000	113,340	7,325,000	3,113,771	10,438,771
2029	325,000	97,154	1,340,000	272,300	65,000	4,225	1,015,000	406,941	309,000	105,725	7,664,000	2,783,909	10,447,909
2030	340,000	84,685	1,405,000	210,700	65,000	1,300	1,055,000	372,005	315,000	97,690	8,030,000	2,441,021	10,471,021
2031	350,000	71,135	1,460,000	153,400	-	-	1,095,000	335,181	324,000	89,303	8,139,000	2,085,552	10,224,552
2032	365,000	56,478	1,520,000	93,800	-	-	1,140,000	296,057	333,000	80,514	8,533,000	1,709,953	10,242,953
2033	380,000	41,205	1,585,000	31,700	-	-	1,185,000	254,492	342,000	71,316	8,947,000	1,314,130	10,261,130
2034	400,000	25,214	-	-	-	-	1,235,000	210,623	351,000	61,699	5,406,000	1,004,488	6,410,488
2035	415,000	8,508	-	-	-	-	1,290,000	164,220	363,000	51,613	5,643,000	786,146	6,429,146
2036	-	-	-	-	-	-	1,340,000	115,364	372,000	41,046	5,452,000	566,430	6,018,430
2037	-	-	-	-	-	-	1,400,000	63,843	384,000	29,988	5,699,000	345,010	6,044,010
2038	-	-	-	-	-	-	995,000	18,656	396,000	18,384	5,486,000	122,011	5,608,011
2039	-	-	-	-	-	-	-	-	408,000	6,222	408,000	6,222	414,222
Total	***4,830,000***	***1,520,080***	***26,150,000***	***6,373,800***	***545,000***	***140,200***	***18,750,000***	***6,571,589***	***6,081,000***	***1,778,094***	***144,197,931***	***48,245,998***	***192,443,929***

LONG TERM DEBT - TIF #5

Long Term Debt Serviced by TIF #5

Fiscal Year	2016-B Certificates of Obligation (Taxable)		Total Principal	Total Interest	Total
	Principal	Interest			
2021	**685,000**	**589,125**	**685,000**	**589,125**	**1,274,125**
2022	695,000	576,631	695,000	576,631	1,271,631
2023	710,000	562,709	710,000	562,709	1,272,709
2024	725,000	547,235	725,000	547,235	1,272,235
2025	740,000	530,274	740,000	530,274	1,270,274
2026	760,000	511,967	760,000	511,967	1,271,967
2027	780,000	491,938	780,000	491,938	1,271,938
2028	800,000	470,127	800,000	470,127	1,270,127
2029	825,000	446,474	825,000	446,474	1,271,474
2030	850,000	421,049	850,000	421,049	1,271,049
2031	880,000	393,924	880,000	393,924	1,273,924
2032	910,000	363,530	910,000	363,530	1,273,530
2033	940,000	330,230	940,000	330,230	1,270,230
2034	975,000	295,760	975,000	295,760	1,270,760
2035	1,010,000	260,030	1,010,000	260,030	1,270,030
2036	1,050,000	222,950	1,050,000	222,950	1,272,950
2037	1,085,000	185,062	1,085,000	185,062	1,270,062
2038	1,125,000	146,388	1,125,000	146,388	1,271,388
2039	1,165,000	106,312	1,165,000	106,312	1,271,312
2040	1,205,000	64,838	1,205,000	64,838	1,269,838
2041	1,250,000	21,875	1,250,000	21,875	1,271,875
Total	***19,165,000***	***7,538,428***	***19,165,000***	***7,538,428***	***26,703,428***

LONG TERM DEBT - FSMD

Long Term Debt Serviced by FSMD

Fiscal Year	2001-B Certificates of Obligation (Tax)		2003-B Certificates of Obligation (Tax)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest			
2021	**286,477**	**99,020**	**117,500**	**16,013**	**403,977**	**115,033**	**519,010**
2022	306,050	79,571	125,000	9,826	431,050	89,397	520,447
2023	326,512	58,617	130,000	3,318	456,512	61,935	518,447
2024	348,754	36,249	-	-	348,754	36,249	385,003
2025	372,776	12,348	-	-	372,776	12,348	385,124
Total	***1,640,569***	***285,805***	***372,500***	***29,157***	***2,013,069***	***314,962***	***2,328,031***

Note: These bonds are being paid by the Developer. When the total assessed value reaches $225 million, the Developer is not required to make any additional debt payments.

LONG TERM DEBT - HOTEL/MOTEL

Long Term Debt Serviced by Hotel/Motel Fund

Fiscal Year	2011 General Obligation Refunding		2015B Certificates of Obligation		2016 General Obligation Refunding (Tax-exempt)		2019B Certificates of Obligation (Taxable)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2021	**1,040,000**	**114,725**	**575,000**	**488,025**	**205,000**	**51,625**	**164,000**	**111,956**	**1,984,000**	**766,331**	**2,750,331**
2022	1,080,000	72,875	590,000	473,716	215,000	41,125	168,000	106,976	2,053,000	694,692	2,747,692
2023	1,120,000	28,000	605,000	457,271	225,000	30,125	174,000	101,846	2,124,000	617,242	2,741,242
2024	-	-	625,000	438,689	240,000	18,500	180,000	96,536	1,045,000	553,725	1,598,725
2025	-	-	645,000	418,393	250,000	6,250	184,000	91,076	1,079,000	515,719	1,594,719
2026	-	-	665,000	396,309	-	-	190,000	85,466	855,000	481,775	1,336,775
2027	-	-	690,000	372,282	-	-	196,000	80,313	886,000	452,595	1,338,595
2028	-	-	715,000	346,137	-	-	200,000	75,560	915,000	421,697	1,336,697
2029	-	-	740,000	317,792	-	-	206,000	70,484	946,000	388,276	1,334,276
2030	-	-	770,000	287,510	-	-	210,000	65,127	980,000	352,637	1,332,637
2031	-	-	800,000	255,517	-	-	216,000	59,535	1,016,000	315,052	1,331,052
2032	-	-	835,000	221,791	-	-	222,000	53,676	1,057,000	275,467	1,332,467
2033	-	-	870,000	185,760	-	-	228,000	47,544	1,098,000	233,304	1,331,304
2034	-	-	910,000	147,490	-	-	234,000	41,133	1,144,000	188,623	1,332,623
2035	-	-	950,000	107,500	-	-	242,000	34,408	1,192,000	141,908	1,333,908
2036	-	-	990,000	65,790	-	-	248,000	27,364	1,238,000	93,154	1,331,154
2037	-	-	1,035,000	22,253	-	-	256,000	19,992	1,291,000	42,245	1,333,245
2038	-	-	-	-	-	-	264,000	12,256	264,000	12,256	276,256
2039	-	-	-	-	-	-	272,000	4,148	272,000	4,148	276,148
Total	***3,240,000***	***215,600***	***13,010,000***	***5,002,225***	***1,135,000***	***147,625***	***4,054,000***	***1,185,396***	***21,439,000***	***6,550,846***	***27,989,846***

LONG TERM DEBT - PID

Long Term Debt Serviced by the FPID

Fiscal Year	2011 General Obligation Refunding		2012 General Obligation Refunding		2014 General Obligation Refunding		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest			
2021	**155,000**	**17,381**	**145,000**	**23,162**	**15,000**	**3,625**	**315,000**	**44,168**	**359,168**
2022	165,000	11,078	150,000	15,787	20,000	2,750	335,000	29,615	364,615
2023	170,000	4,250	150,000	8,287	25,000	1,625	345,000	14,162	359,162
2024	-	-	165,000	2,269	20,000	500	185,000	2,769	187,769
Total	***490,000***	***32,709***	***610,000***	***49,505***	***80,000***	***8,500***	***1,180,000***	***90,714***	***1,270,714***

OTHER FUNDS

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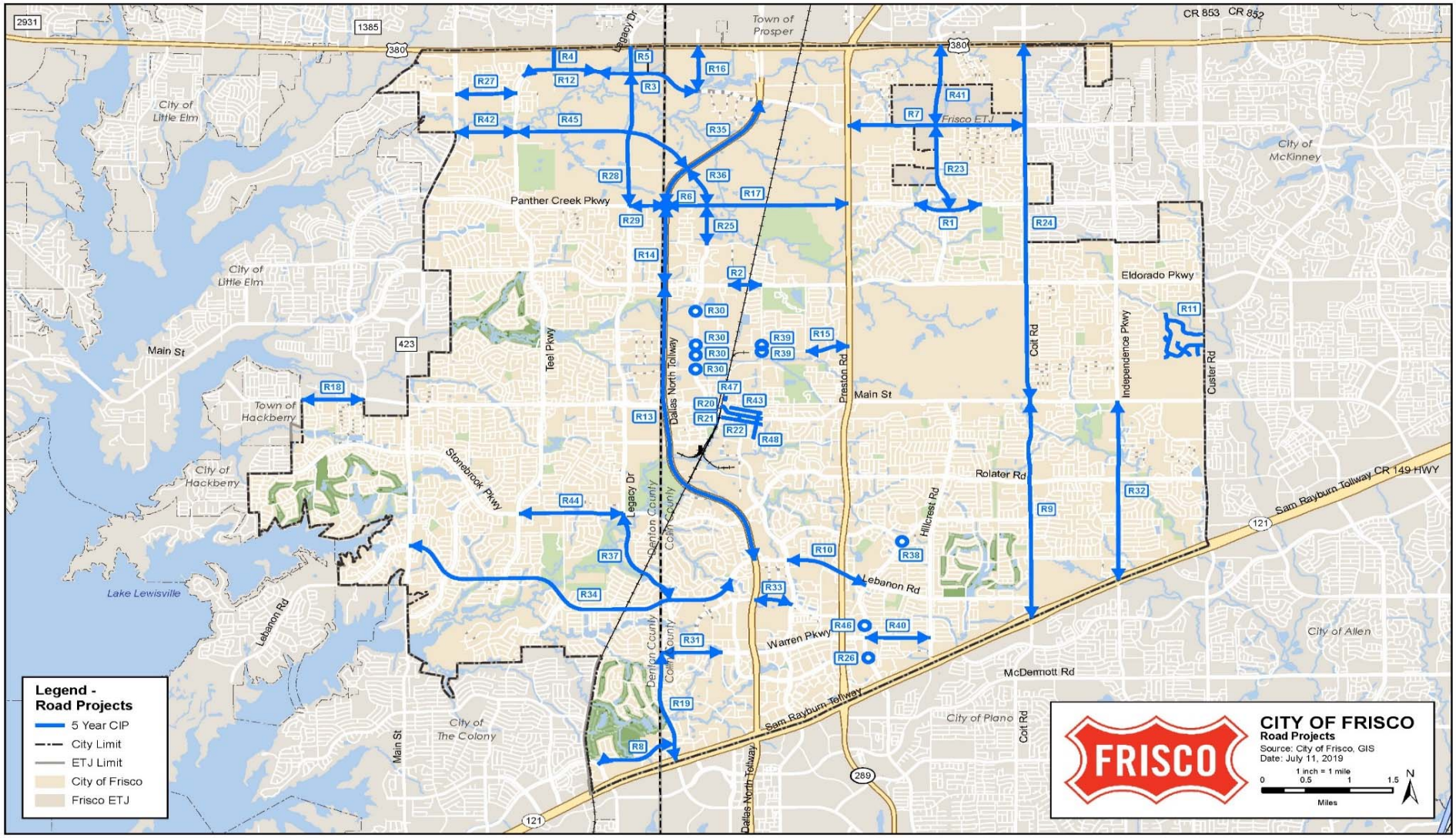
Long Range Capital Plan - Roads and Water Infrastructure Funding Summary

Proposed Bond Sale*	**$ 30,000,000**	**$ 86,000,000**	**$ 55,158,333**	**$ 68,958,333**	**$ 78,383,333**
Current Available Balance	**238,887,080**	**20,282,575**	**24,556,375**	**8,934,456**	**8,452,696**
Other Revenue*	**94,446,001**	**7,325,000**	**10,000,000**	**10,000,000**	**12,000,000**
	FY 2020	**FY 2021***	**FY 2022***	**FY 2023***	**FY 2024***
Roads	188,803,203	12,525,000	51,510,660	34,901,000	33,979,000
Traffic Signals	7,521,803	-	3,060,000	3,025,000	3,025,000
Arterial Lighting	3,985,587	-	901,259	2,405,760	1,798,635
Parks and Cultural	26,686,742	3,450,000	6,158,333	23,958,333	43,883,333
Facilities	81,967,163	64,500,000	12,000,000	-	-
Public Safety	33,885,008	8,000,000	7,000,000	15,000,000	14,500,000
Interest and Fiscal Charges	201,000	576,200	150,000	150,000	200,000
Total	343,050,506	89,051,200	80,780,252	79,440,093	97,385,968
Balance Forward with Unissued GO	$ 20,282,575	$ 24,556,375	$ 8,934,456	$ 8,452,696	$ 1,450,062

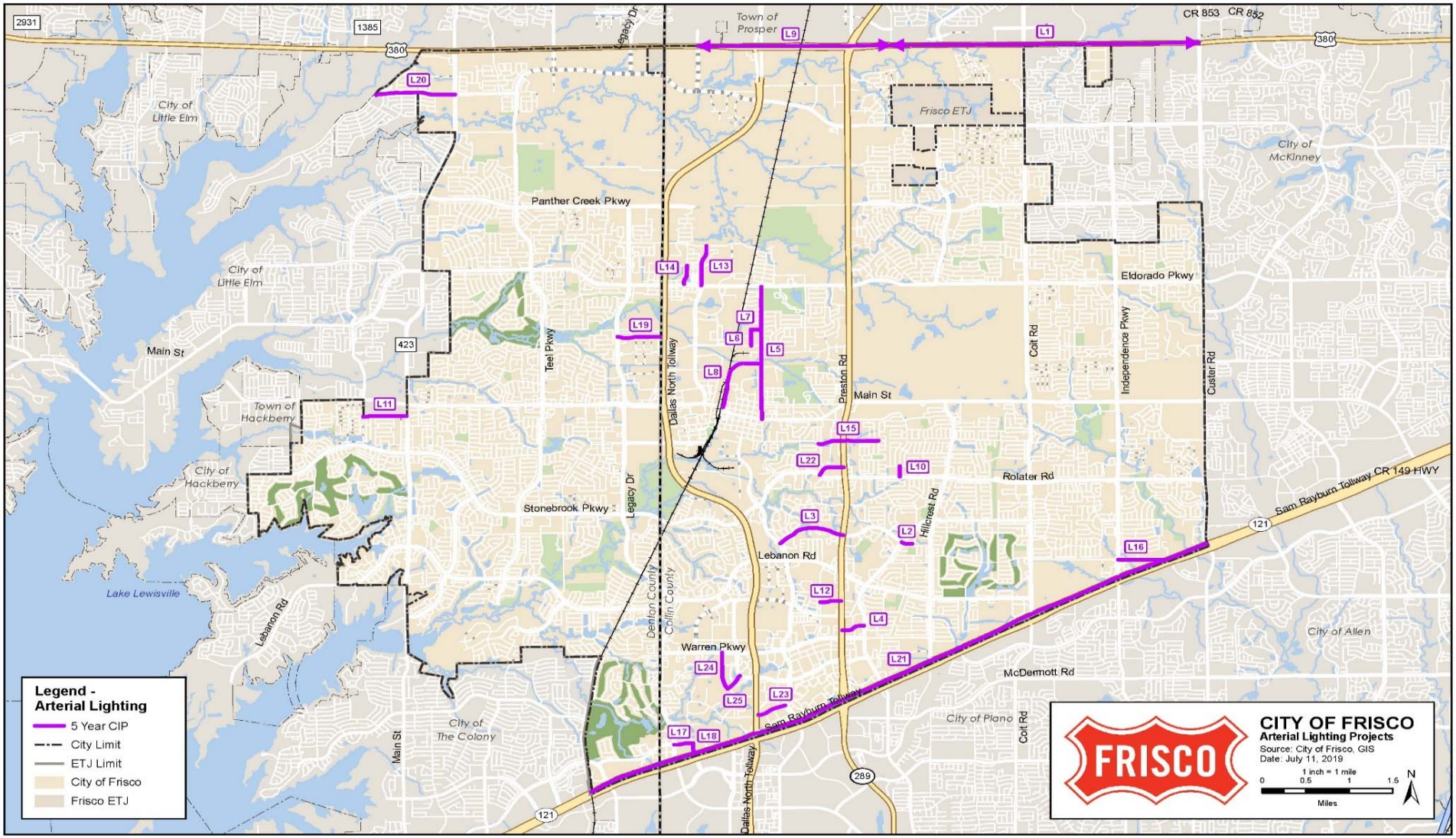
Proposed Bond Sale*	**$ 15,000,000**	**$ 23,000,000**	**$ 15,000,000**	**$ 15,000,000**	**$ 15,000,000**
Current Available Balance	**37,582,901**	**6,415,062**	**8,306,327**	**406,327**	**13,611,327**
Other Revenue*	**30,685,374**	**4,000,000**	**6,000,000**	**6,000,000**	**6,000,000**
	FY 2020	**FY 2021***	**FY 2022***	**FY 2023***	**FY 2024***
Water/Wastewater/Reuse	76,853,213	25,108,735	28,900,000	7,795,000	12,975,000
Balance Forward	$ 6,415,062	$ 8,306,327	$ 406,327	$ 13,611,327	$ 21,636,327

***** Proposed Bond Sale and Other Revenue: Voters approved a $345,000,000 bond authorization at the May 2019 Bond Election. Bond sales are proposed each year, but will be evaluated based on market condition, need, pricing and various factors relevant at the time of the sale. Impact Fees, Developer Contributions, Grants and other revenue sources will also be used to fund construction.

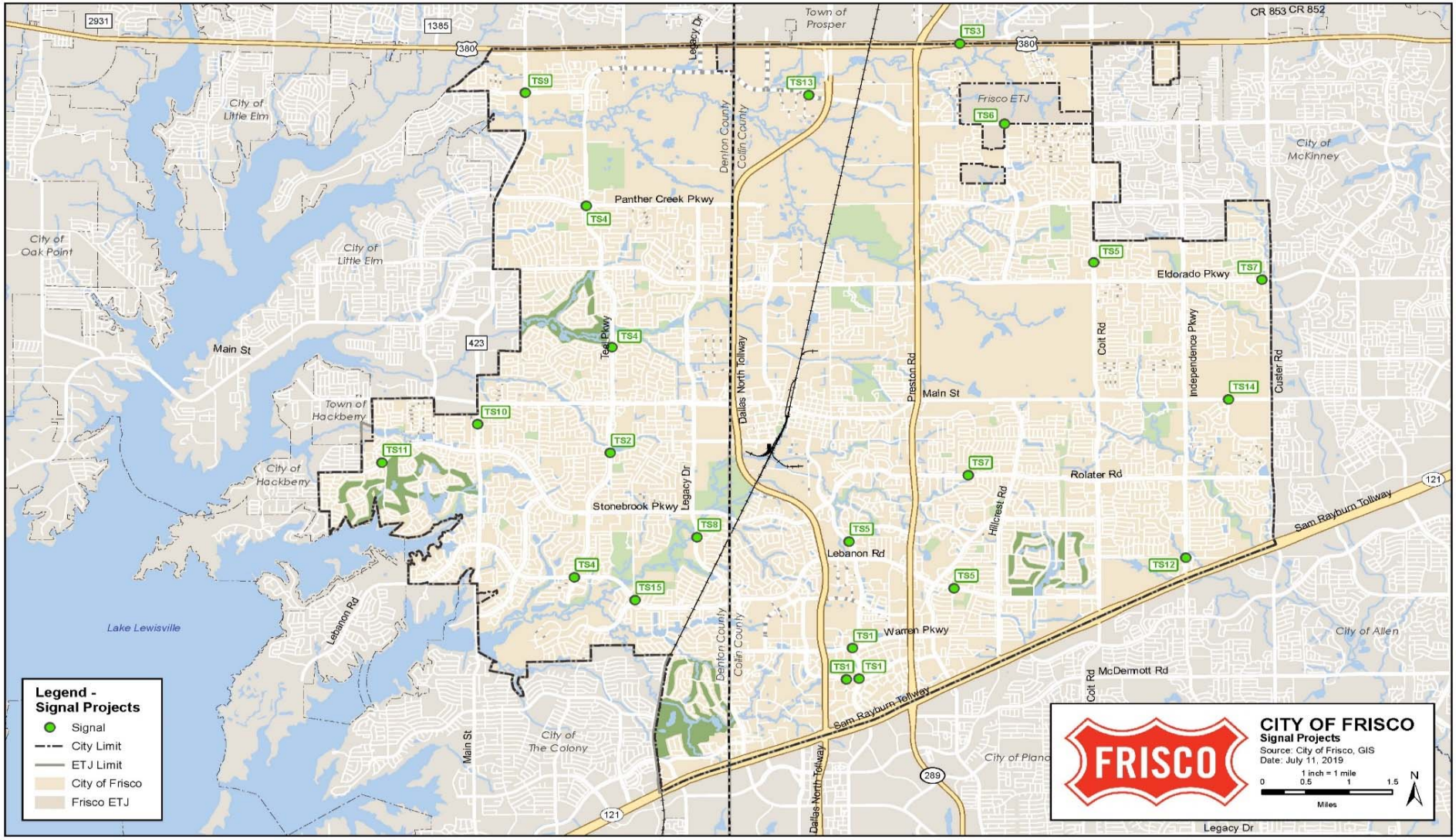
LONG RANGE FINANCIAL PLAN MAPS



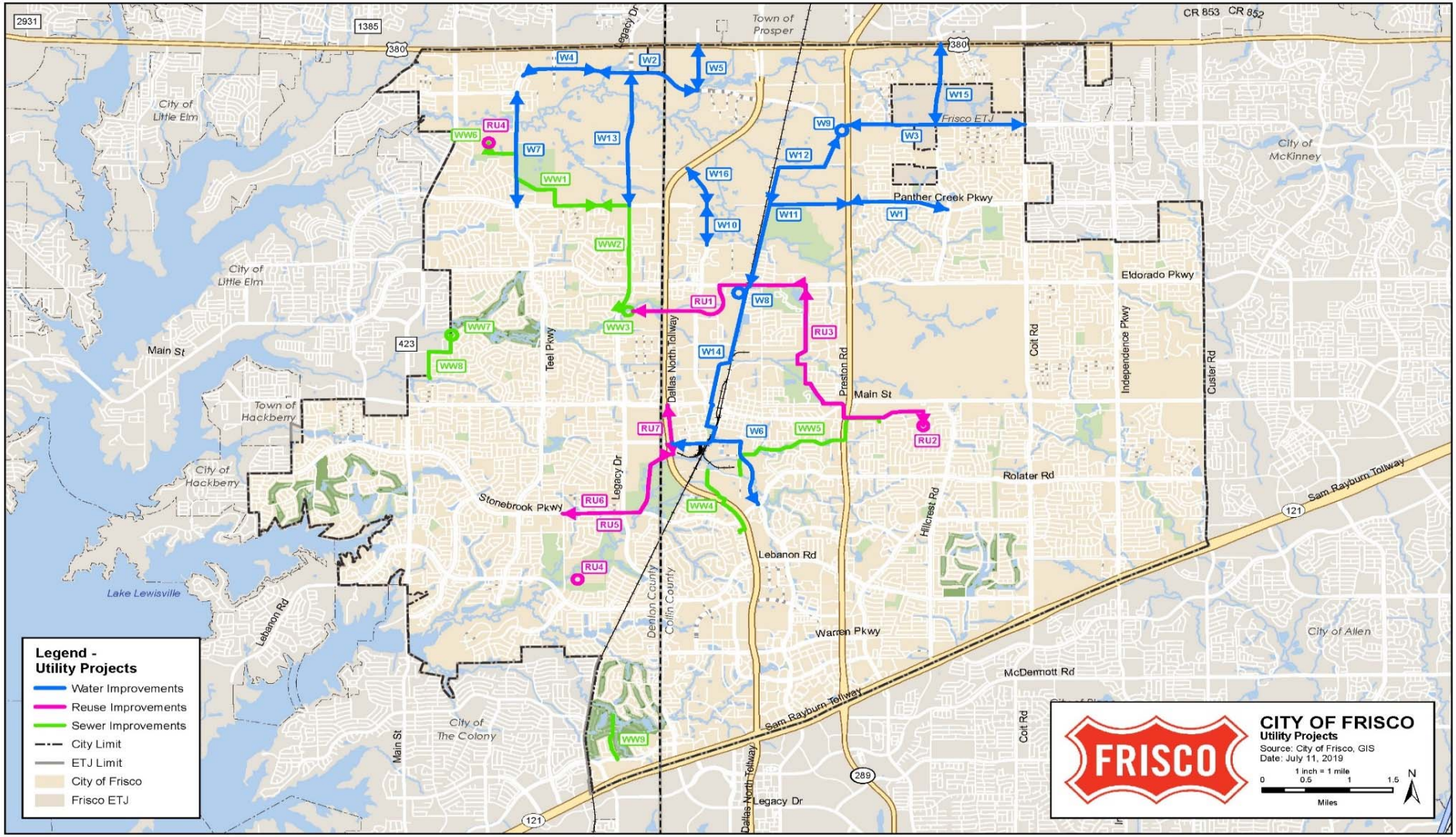
LONG RANGE FINANCIAL PLAN MAPS



LONG RANGE FINANCIAL PLAN MAPS



LONG RANGE FINANCIAL PLAN MAPS



Long Range Financial Plan - Water/Wastewater Operating Fund

The water/wastewater long range financial plan is prepared with forecast scenario from the annual rate study that is updated each summer.

Projection Assumptions

Growth factors and Rate increases have been included in the five-year plan and 10% increases in water and sewer related items for maintenance costs and several NTMWD facilities as well as 3% increases for cpi and salary and benefits have also been added each year.

Description	Revised 2020	Proposed 2021	Planned 2022	Planned 2023	Planned 2024
Beginning Net Position	$ 49,391,397	$ 51,630,782	$ 51,727,416	$ 53,876,941	$ 58,578,124
Water Sales	$ 57,329,831	$ 60,196,322	$ 66,215,955	$ 72,837,550	$ 80,121,305
Sewer Treatment Sales	39,582,527	40,374,178	44,411,595	48,852,755	53,738,030
Other Charges for Services	1,094,000	1,415,740	1,444,055	1,472,936	1,502,395
Water Meter Fees	$ 1,000,000	1,000,000	1,020,000	1,040,400	1,061,208
Engineering Services	1,452,400	2,053,000	2,094,060	2,135,941	2,178,660
Other Revenues	1,136,800	840,000	840,000	840,000	840,000
Use of Impact Fees for Debt Service	$ 3,370,499	3,400,982	3,400,982	3,400,982	3,400,982
Total Sources of Funds	$ 104,966,057	$ 109,280,222	$ 119,426,647	$ 130,580,564	$ 142,842,580
Utility Billing	$ 1,910,754	$ 1,996,054	$ 2,055,936	$ 2,117,614	$ 2,181,142
Water/Admin/Operations	42,974,996	46,407,998	51,048,798	56,153,678	61,769,045
Sewer	25,728,251	27,566,087	30,322,696	33,354,965	36,690,462
Meters/ROW	6,836,574	7,128,464	7,342,318	7,562,587	7,789,465
GIS/IT/Admin Svcs/Gen Govt	3,454,340	3,451,864	3,555,420	3,662,083	3,771,945
Engineering	3,960,274	4,000,005	4,120,005	4,243,605	4,370,913
Non-Departmental	-	-	-	-	-
Total O&M Costs	$ 84,865,189	$ 90,550,472	$ 98,445,172	$ 107,094,532	$ 116,572,973
Debt Service - Existing	$ 17,711,483	$ 18,483,116	$ 17,556,950	$ 17,509,849	$ 18,617,376
Debt Service - Planned	-	-	1,125,000	1,125,000	1,125,000
Debt - Related & Other	150,000	150,000	150,000	150,000	150,000
Transfer	-	-	-	-	-
Non-Operating Costs	$ 17,861,483	$ 18,633,116	$ 18,831,950	$ 18,784,849	$ 19,892,376
Total Uses of Funds	$ 102,726,672	$ 109,183,588	$ 117,277,122	$ 125,879,381	$ 136,465,349
Sources Minus Uses of Funds	$ 2,239,385	$ 96,634	$ 2,149,525	$ 4,701,183	$ 6,377,231
Ending Net Position	$ 51,630,782	$ 51,727,416	$ 53,876,941	$ 58,578,124	$ 64,955,355
% of Total Expenditures	50.3%	47.4%	45.9%	46.5%	47.6%
Operating Days in Cash	*216*	*202*	*200*	*200*	*203*
1.25x Debt Service Coverage Target	1.13	1.01	1.11	1.25	1.32

CAPITAL PROJECTS SUMMARY

All purchased capital assets are valued at cost where historical records are available or at an estimated cost where no historical records exist. The City defines capital asset as property, plant, equipment and infrastructure with an initial individual cost of $5,000 or more and an estimated useful life greater than one year. Outlays for capital assets and improvements are capitalized as the projects are completed. The costs of normal maintenance and repairs that do not materially add to the value of the asset or significantly extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related assets, as applicable.

See the Capital Assets Policy included in the Financial Policies Section Supplemental Information.

The Capital Projects Fund Summary section provides brief descriptions of some of the major projects that will be in progress during FY 2020 - 2021 and a discussion of the relationship between the capital budget and the operating budget. A list of the proposed projects in the current plan and related funding sources can be found on the pages following this summary.

Highlights:

Roads -

Dallas Parkway (Lebanon Road to Panther Creek Parkway) (Project 14130/18120): Widening of the frontage roads to three lanes in each direction and intersection improvements along the Dallas Parkway corridor in anticipation of PGA opening in 2022. Construction, partially funded by TxDOT and Collin County, is expected to begin in the 4th Quarter of 2020. Estimated project cost is approximately $12.2 million.

Panther Creek Parkway (Dallas Parkway to Preston Road) (Project 19101): Construction of a new six lane roadway with a bridge over the BNSF railroad tracks in anticipation of UNT opening in 2023. Construction is expected to begin in the 4th Quarter of 2020. Estimated project cost is $35.0 million.

Legacy Drive (SH 121 to Warren Pkwy) (Project 15118): Reconstruction and widening of a four lane roadway to a six-lane roadway. Construction, partially funded by Collin County, is expected to begin in the 4th Quarter of 2020. Estimated project cost is $16.8 million.

Downtown Improvement Projects (Main Street/Elm Street) (Projects 20108/20109): Reconstruction of Elm Street as a two lane concrete roadway with bike lanes between 1st Street and North County and improvements to Main Street to improve pedestrian walkability downtown. Construction is expected to begin in the 1st Quarter of 2021. Estimated project cost is $10.0 million.

Meadowhill Reconstruction (Project 20115): Reconstruction of an existing two lane asphalt roadway to a two lane concrete roadway with sidewalks. The project also includes the reconstruction of an existing water line. Construction is expected to begin in the 4th Quarter of 2020. Estimated project cost is $2.8 million.

Lebanon Road (FM 423 to Village) (Project 19142): Design of the project to widen Lebanon Rd from a four lane roadway to six lanes is expected to begin in the 2nd Quarter of 2021. Estimated project cost is $3.8 million.

Facilities -

Public Safety - In May 2019 Bond Elections, residents approved $62.5 million in public safety facilities, equipment, vehicles and sirens. Renovations to Police Station Headquarters, with estimated project cost of $10.5 million, is anticipated to begin FY20. Project would renovate 60,000 sf of interior, adding cubical systems and a new 11,300 sf auxiliary building.

Fire Station #10 (Project 18130) - Construction of a station with an estimated project cost of $7.8 million. Approved in the May 2015 Bond Election, construction will begin in response to growth and service delivery, estimated in FY22.

Library/Beal/GEA Building (Project 19134) – In May 2019, Frisco voters approved the authorization of $62 million to renovate the Beal/GEA Building into the Frisco Public Library. Initial design for the approximately 146,000 square foot, two-story library has begun. The new Library is expected to include spaces dedicated to services for children, teens and adults. The Library is also planning to have host conference rooms, community meeting space and event space. Construction is expected to begin winter of 2021.

Cultural & Performing Arts Center (Project 18118) - The City is in the process of discussing potential partnerships for a joint facility. Estimated project cost is $14 million.

Golf Course - Professional Golfers' Association of America (PGA) (Project 19122) - The PGA of America is teaming with Omni Stillwater Woods the City of Frisco, the FEDC, FCDC and the FISD to construct a 600 acre, mixed use development, with two championship golf courses, practice areas, a clubhouse, office space, an Omni Resort and Conference Center, plus miles of trails and open space. Located at Rockhill Parkway and Legacy Drive. The PGA will invest $30 million to build its headquarters and education facility. The City and FISD will contribute no more than $35 million toward public facilities; City of Frisco $13.3 million; FEDC $2.5 million; FCDC $13.3 million; and FISD $5.8 million. This facility will be maintained by the lessee, PGA.

Public Works Expansion (Project 18602): Expansion of Public Works includes new facilities on undeveloped property at the current site and the modification of the existing buildings and grounds based upon projected growth of the Public Works work force over the next ten years. Construction of the improvements is expected to begin in the 3rd Quarter of 2021. The total project budget at this time is estimated at $16.0 million.

The Grove (Project 15139): In the May 2015 Bond Election, residents approved $9,000,000 for the purpose of constructing and equipping an Adult Activity Center. A 30,000 square foot facility which can be expanded in the future if needed opened in Spring FY 2020. The facility has been well received by citizens and is seeing increased membership.

Parks -

Grand Park (Project 05138): 275-acre regional park located along and west of the Dallas North Tollway; along and east of Legacy Parkway and north of Stonebrook Parkway. Staff continues to work with the consultant to address questions from the Corp of Engineers for the permitting of the water elements for the Park. In 2015 the costs to construct Phase 1 was estimated at $35.5 million. However, with construction costs escalating and changes in the lake design, we anticipate costs to increase. This project continues to be on hold waiting on the permit from the Corps of Engineers and finalization of the Exide cleanup.

Dominion Trails (Project 20103): This project provides for the development of approximately 1.0 miles of trail found adjacent to the Dominion at Panther Creek, Creekside at Preston, and Belmont Woods subdivisions and will ultimately connect westward into the Latera subdivision. It will also provide for a connection between Panther Creek and Preston Road from Hillcrest Road. Construction is anticipated to begin in the 2nd Quarter of 2021. Project cost is estimated to be $3.3 million

Park Reinvestment: Program to reinvest to update and maintain existing parks. Existing parks are evaluated annually by Staff and, typically, one or two parks per year are chosen based on current condition. For FY 2021, construction of a reinvestment project at Cannaday Park (Project 19153) (on Lebanon Road, between Ohio Drive and Hillcrest Road) is expected to begin in the 1st Quarter of 2021. Construction is estimated to cost $0.5 million. Also, design of a reinvestment project, including an upgrade of the spray park, at Shepherd's Glenn Park (Project 19159) (on Canoe Road between Coit Road and Hillcrest Drive) is expected to begin in the 4th Quarter of 2020. Project cost is estimated at $0.8 million.

Park in Frisco Square (Project 19146) - An approximately two-acre park, to be located behind the City Hall Parking Garage between Page Street and Burnham Street, will provide a park for the residents around Frisco Square. Construction is expected to begin in the 3rd Quarter of 2020. Estimated construction cost is $1.8 million.

Stormwater -

Cottonwood Creek Park lakes stabilization and erosion control (Project 20121) - Construct creek and lake bank armoring to stabilize and protect erosion in Cottonwood Creek Park. A walkway between the two lakes is anticipated to be included. Design will begin in the 3rd Quarter of 2020 and construction is expected to begin in the 2nd Quarter of 2021. Total project cost is estimated at $2.1 million.

Dominion Trail Erosion Repair (Project 20133) - Construct creek bank armoring to prevent erosion of the hike and bike trail, which is currently closed as a result of erosion. Design will begin in the 3rd Quarter of 2020 and construction is expected to begin in the 2nd Quarter of 2021 Total project cost is estimated at $3.0 million.

Vial Lake Dam Improvements (Project 15119) - Will improve the existing dam to extend its life and bring it into compliance with TCEQ requirements. The dam will be raised, a new spillway constructed, sidewalks reconstructed, and the full perimeter of the lake will be excavated to allow for better water quality and fishing. Construction began in the Third Quarter of 2020. Project cost is $1.9M.

Lone Star Slope/Force Main erosion protection - Construct slope stabilization to prevent erosion of the slope and expose a Wastewater Force Main. Construction is expected to begin in the 4th Quarter of 2021. Total project cost is estimated at $0.7 million.

Water -

Stonebrook/Cotton Gin 20/24" Waterline/Transfer Valve (Project 19608): This project consists of a 24-inch water line connecting to the existing 36-inch water line on Stonebrook Parkway continuing along 5th Street to Eubanks Street then running west along Cotton Gin Road to the DNT and a transfer valve at DNT and Cotton Gin Road. This project will supply the proposed transfer valve and provide additional transmission capacity and looping within the Upper Pressure Plane. Estimated project cost is $5.3 million. Construction is expected to begin in the 3rd Quarter of 2021.

20" BNSF Water Line (Projects 19620/20602): The proposed 20-inch water line will run north, adjacent to the BNSF rail line, from the existing 20-inch water line on Eldorado Parkway to Rockhill Parkway. The water line will provide service to the western portion of the Upper Pressure Plane. In addition, the line will connect Pump Station #3 at Eldorado to the new Rockhill Elevated Storage Tank. Design is expected to begin in the 1st Quarter of 2021. The estimated project cost is $6.5 million.

Wastewater -

Legacy Lift Station (Project 18603): Construction of a new wastewater lift station, located on Legacy Drive near Cottonwood Creek, to serve new developments along Dallas Parkway near Main Street. The lift station will pump wastewater through a 30" and 24” force main line, currently under construction, to the Panther Creek Wastewater Treatment Plant. Construction is expected to begin in the 4th Quarter of 2020. Estimated project cost is $11.4 million.

Stewart Creek North Interceptor (Phase 4) (Project 19615): Upsizing of existing wastewater lines along Stewart Creek, near Hickory, from the railroad to Preston Road. The proposed improvements will provide additional capacity to convey wastewater flows which are approaching the capacity of the existing wastewater lines. Construction is expected to begin in the 3rd Quarter of 2021. Estimated project cost is $8.2 million.

Fairways Lift Station Pump Improvements (Project 19609): Pump upgrades at the Fairways Lift Station needed to pump increased capacity to Panther Creek Wastewater Treatment Plant. Design of the pump upgrades are expected to begin in the 4th Quarter of 2020 and construction is expected to begin in the 3rd Quarter of 2021. Estimated project cost is $1.1 million.

Reuse -

Reuse Pump Station Improvements (Project 19604): Construction of reuse pumping improvements at both Stewart Creek West and Panther Creek Wastewater Treatment Plants are expected to begin in the 4th Quarter of 2020. The proposed pumping improvements will allow the City to pump reuse effluent to the ground storage tank at Frisco #2 pump station to store peak daytime effluent and increase the reuse supply available during peak demands. Estimated project cost is $13.6 million.

24" Upper Reuse Line (Phase 2) (Project 19602): 24" Reuse line, which will run from Warren Sports Complex to the Frisco #2 Pump Station and Ground Storage Tank, to complete the reuse system which connects the treatment plants to the Frisco #2 ground storage tanks to allow the City to store peak daytime effluent flows and increase the reuse supply available during peak demands. Construction is expected to begin in the 1st Quarter of 2021. Estimated project cost is $10.1 million.

Frisco #2 Ground Storage Tank Reuse Conversion (Project 19603): Conversion of the Ground Storage Tank at Frisco #2 pump station from potable storage to reuse storage. The conversion will provide storage for the reuse water system and allows the City to store peak daytime effluent flows and increase the reuse supply available during peak demands. Construction is expected to begin in the 1st Quarter of 2021. Estimated project cost is $4.0 million.

Frisco Community Development Corporation -

Water/sewer/detention infrastructure costs of $2 million have been projected for the relocation of concrete batch plants from current sites within the City to land owned by the Frisco Community Development Corporation.

Northwest Community Park, Phase 1 (Project 16117): Master planning of the first phase of the Northwest Community Park, located approximately at the northeast corner of Panther Creek Parkway and Teel Parkway behind Lone Star High School, will begin in the 3rd Quarter of 2020. Upon completion of the Master Plan, design of Phase 1 is expected to begin in the 2nd Quarter of 2021. This timing is to complete Phase 1 in conjunction with the opening of the PGA.

Northeast Community Park, Phase 2 (Project 19105): Design, funded by CDC, of the second phase of the Northeast Community Park, located on Panther Creek Parkway between Hillcrest Road and Coit Road, is expected to begin in the 3rd Quarter of 2021. Phase 2 is expected to consist primarily of additional fields and sports courts. Details will be determined during design. Project cost is estimated to be $16.3M

Impact of CIP on Operating Budget:

Capital projects will be constructed to support the City Councils Strategic Focus Areas: by committing to fund capital needs from fund balance to promote the **Long-Term Financial Health** of the City, by enhancing safety of citizens and visitors through investments in the **Public Health and Safety** expenditures, by investing in community **Infrastructure** to encourage and support development with building, road, sidewalk and median repairs as well as fulfilling the needs of Departments through the replacement or purchase of needed equipment. The **Leisure and Culture** Strategic Focus Area improves quality of life of citizens and visitors through the funding of Library books and materials as well as continued funding for parks and open spaces. These various capital expenditures impact the General Fund operating budget each year through the replacement of or purchase of capital items as detailed through funded and unfunded requests on the Capital, Supplemental and Program Expenditure pages of this budget document.

See the Capital Improvement Planning Policy included in the Financial Policies Section Supplemental Information. Bond sales are proposed in the Long Range Capital Plan, but will be evaluated based on market condition, need, pricing, and various factors relevant at the time of sale. In addition, other revenue sources will be used from Impact Fees, Intergovernmental Contributions, Developer Contributions and Grants as available. Time frames are evaluated to determine when costs or revenue will start, projects are phased when necessary, replacement and maintenance costs are analyzed for cycles and savings are researched for energy efficiencies or productivity enhancements.

Departments monitor actual expenditures and request funding for maintenance or replacement capital items to maintain operating standards. For FY 21, the General Fund and Utility Fund operating budgets will support continuation and supplemental items:

Personnel:
Limited new personnel are included in FY21 for Public Safety only.

Operations:
Street repair costs and additional maintenance dollars as well as replacement equipment at the FAC and other City buildings are included in the FY21 Budget. New equipment, upgrades and another phase of Disaster Recovery is planned for IT for FY21. Additionally, maintenance on and improvements to the water system will enhance our meter reading and extend the life of an elevated storage tank. An Employee Clinic is planned to open in FY21, which is expected to have cost savings for the City through efficiencies of service and adjustments to the health insurance plan.

CITY OF FRISCO
CAPITAL PROJECTS FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 158,563,650	$ 39,294,079	$ 238,887,080	$ 20,282,575
Receipts:				
Intergovernmental	1,281,232	-	30,475,095	-
Contributions	2,853,688	-	1,787,363	-
Interest Income	5,079,941	-	3,000,000	-
Interfund Transfers - General Fund	-	600,000	425,358	-
Interfund Transfers - Other Funds	14,325,625	6,075,000	54,447,663	2,375,000
Interfund Transfers - Component Units	725,744	1,700,000	4,310,522	4,950,000
Bond Funds	121,183,556	110,000,000	30,000,000	86,000,000
Miscellaneous	3,087,302	-	-	-
Total Revenue	**148,537,088**	**118,375,000**	**124,446,001**	**93,325,000**
Funds Available	**307,100,738**	**157,669,079**	**363,333,081**	**113,607,575**
Deductions:				
Capital Project Expenditures	67,405,457	120,775,000	342,849,506	88,475,000
Interest & Fiscal Charges	808,201	325,000	201,000	576,200
Interfund Transfers - Other Funds	-	-	-	-
Total Deductions	**68,213,658**	**121,100,000**	**343,050,506**	**89,051,200**
Restricted Fund Balance, Ending	**$ 238,887,080**	**$ 36,569,079**	**$ 20,282,575**	**$ 24,556,375**

The residents of the City of Frisco approved $345,000,000 of General Obligation voter authorized bonds in a May 2019 election. The City sold $30,000,000 in FY20 for various Road Projects. Bond sales are proposed in FY21, but will be evaluated based on market condition, need, pricing, and various factors relevant at the time of the sale.

Intergovernmental revenue in FY20-FY21 includes: approximately $15 million from Collin County, $4 million from Denton County, $2 million from the Frisco Independent School District and over $9 million from the North Central Texas Council of Governments (COG), TxDOT or other intergovernmental agencies. Contributions from developers are approximately $1.3 million. The transfers-in include a combination of over $57 million from the Park Dedication Fees, Stormwater, Impact Fees, Grants, and General Funds with $9.2 million from the FCDC.

A list of the proposed and on-going projects for Fiscal Years 2020-2021 can be found on the pages following this summary.

CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS
FY 2020-2021

	PROJECT DESCRIPTION	TOTAL BUDGET	ACTUAL LIFE TO DATE	ORIGINAL FY 2020	REVISED FY 2020	PROPOSED FY 2021
* ASL = Arterial Street Lights, DT = Downtown, DNT = Dallas North Tollway, NTTA = North Texas Tollroad Authority, TS = Traffic Signal, TSR = Traffic Signal Retiming						
	ARTERIAL STREET LIGHTING					
14109	Roadway Illumination Phase 4	917,954	314,641	-	603,313	-
18119	ASL - US 380 (Lovers to Custer)	1,030,617	98,566	-	932,051	-
19109	Roadway Illumination Phase 5	555,816	15,718	-	540,098	-
19110	ASL - US 380 (CR26 to Lovers)	1,500,500	-	-	1,500,500	-
20xxx	ASL - Rockhill Road (FM 423 to Doe Creek)	242,000	-	-	242,000	-
20xxx	ASL - US 380 (Doe Creek to CR 26)	100,000	-	-	100,000	-
21xxx	ASL - John Hickman (Parkwood to Preston)	12,600	-	-	12,600	-
21xxx	ASL - East/West Witt (Witt to FM 423)	11,000	-	-	11,000	-
21xxx	ASL - Stockard (Preston to Legendary)	5,230	-	-	5,230	-
21xxx	ASL - Woodsboro Way (Eldorado to Newton)	5,090	-	-	5,090	-
21xxx	ASL - Hickory (8400 Hickory to Marine Blue)	15,000	-	-	15,000	-
21xxx	ASL - Lebanon Road (Independence to SH 121)	11,314	-	-	11,314	-
21xxx	ASL - Town and Country (Legacy to Leadership)	4,581	-	-	4,581	-
21xxx	ASL - Leadership (SH121 to Town & Country)	2,810	-	-	2,810	-
	INTELLIGENT TRAFFIC SYSTEMS AND SIGNAL TIMING					
14105	ITS - PTZ Cameras (SH 121 6 Locations & 10 Locations)	30,000	3,414	-	26,586	-
15131	ITS - Automated Performance Measures	540,000	68,116	-	471,884	-
19149	ITS - Equipment Upgrades FY20	160,000	17,201	-	142,799	-
20116	ITS - Master Plan 2020	120,000	-	-	120,000	-
17107	ITS - Signal Controller & Detection (30 Intersections)	1,817,708	1,124,166	1,000,000	693,542	-
19119	ITS - Detection Equipment	765,150	-	-	765,150	-
19120	ITS - Communication Network Equipment	357,000	31,393	-	325,607	-
	TRAFFIC SIGNALS					
17104	TS - Parkwood at Gaylord & Warren	1,384,841	1,370,653		14,188	
17105	TS - Legacy/Veneto & Stonebrook/4th	1,313,950	1,294,561	-	19,389	-
17115	Little Elm Signal System Upgrades	150,000	16,720	-	133,280	-
17116	FM720 at Hill Lane Signal	75,000	36,997	-	38,003	-
17117	TS - Teel at High Shoals	736,918	715,488	-	21,430	-
17119	TS - US 380 (Lovers at Coit)	175,000	70,546	-	104,454	-
18104	TS - Teel at Lebanon, The Trails, and Panther Creek	77,869	37,516	-	40,353	-
18112	TS - Wade at Parkwood/Lebanon, Colby/Coit, Hay River	858,230	594,003	-	264,227	-
18113	TS - Rockhill at Hillcrest	100,931	58,892	-	42,039	-
18114	TS - Rolater at Kings Ridge, Eldorado at Kroger	675,200	49,070	-	667,449	-
18126	TS - Legacy Drive at Academy	30,000	15,848	-	14,152	-
19108	TS - FM 423 at Rockhill	378,509	366,101	-	12,408	-
19115	TS - FM 423 at Old Newman	442,036	-	-	442,036	-
19116	TS - Independence at Lebanon	425,500	-	-	425,500	-
19117	TS - Stonebrook at Anthem	455,000	13,773	-	441,227	-
201xx	TS - Stonebrook at Lone Star Ranch/Lebanon at Rock	810,000	-	-	796,227	-
201xx	TS - Preston at Mockingbird	35,000	-	-	21,227	-
201xx	TS - Main at The Grove	450,000	-	-	436,227	-
19138	FY20 ITS, ASL, TS Various	388,969	-	-	388,969	-
19147	TS - Legacy at Throne Hall	461,782	8,332	-	453,450	-
20118	TS - Eldorado at Dickson	200,000	-	-	200,000	-
201xx	FY20 Traffic (ITS, ASL, TS)	-	-	4,164,590	-	-
	ROADS					
08121	Legacy (Panther Creek to Rockhill)	2,500,000	-	-	2,500,000	-
08136	Lebanon at DNT Intersection Improvements	1,816,718	1,633,659	-	183,059	-
09124	Main Street	27,168,126	19,945,991	-	7,222,135	-
09141	Coit Road (Rockhill to US 380)	4,292,603	4,069,355	-	223,248	-
11113	Preston Road Intersection Improvements	5,132,866	4,599,355	-	533,511	-
13136	Mahard Parkway/CR 26 (Rockhill to US 380)	4,814,684	385,120	-	4,429,564	-
13139	Roundabout Warren at Ohio	2,417,000	2,213,708	-	203,292	-
13141	Miscellaneous Intersection Improvements	5,451,002	3,659,605	-	1,791,397	-
14129	Dallas Parkway NB & 3rd Lane (Warren to Lebanon)	3,905,497	3,610,438	-	295,059	-
14130	Dallas Parkway NB & 3rd Lane (Lebanon to Eldorado)	11,023,813	780,787	4,725,000	10,243,026	-
14136	Lebanon Road (Legacy to 4th Army)	2,531,150	2,365,764	-	165,386	-
15118	Legacy (121 to Warren)	18,393,164	498,888	-	17,894,276	-
15140	Fire Station #9	838,261	797,507	-	40,754	-
15608	Lebanon Lift Station	322,130	308,727	-	13,403	-
16109	Rockhill Parkway (Preston to Coit)	17,403,728	956,898	-	16,446,830	-
16110	Panther Creek Parkway	6,053,447	1,787,115	-	4,266,332	-
16111	Town and Country	3,950,000	249,742	-	3,700,258	-
17108	Eldorado Parkway Bridge at BNSF	228,730	132,060		96,670	
17602	Stewart Creek Interceptor SC5-26	1,700,162	1,355,864	-	344,298	-
18106	Sh 121 at Ohio	195,333	111,348	-	83,985	-
18111	Coit Road (SH 121 to Main Street)	7,332,157	791,464	-	6,540,693	-
18120	Dallas Parkway 3rd Lane (Eldorado to Panther Creek)	2,431,831	208,482	-	2,223,349	-
18123	Lebanon Road (Parkwood to Ohio)	5,656,498	305,510	1,100,000	5,350,988	-
18137	Rockhill Parkway (Teel to Mahard)	12,637,545	2,797,099	-	9,840,446	-
18138	Teel Parkway (Rockhill to US 380)	6,187,494	190,411	-	5,997,083	-
18139	Legacy Drive (Rockhill to US 380)	6,296,953	1,334,355	-	4,962,598	-
18140	Independence Pkwy (SH 121 to Main)	682,750	394,630	-	288,120	-
19101	Panther Creek Parkway (DNT to Preston)	37,376,000	587,215	-	36,788,785	-
19118	Custer Creek Farm Street Reconstruction	4,288,797	195,053	-	4,093,744	-
19121	Annual Sidewalks FY19	656,025	279,386	-	376,639	-
19128	Landscape at Preston/Main	118,240	111,708	-	6,532	-

CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS
FY 2020-2021

	PROJECT DESCRIPTION	TOTAL BUDGET	ACTUAL LIFE TO DATE	ORIGINAL FY 2020	REVISED FY 2020	PROPOSED FY 2021
19132	Rockhill Parkway Phase 2	5,475,880	20,051	6,750,000	5,455,829	-
19133	Dallas Parkway	1,176,827	439	-	1,176,388	-
19135	Downtown Projects	1,200,000	137	-	1,199,863	-
19136	Annual Sidewalks FY20	537,081	-	-	537,081	-
19140	Hillcrest Road (Panther Creek to Rockhill)	6,125,959	-	5,600,000	6,125,959	-
19142	Lebanon Road FM423 to Village	400,000	-	-	400,000	-
19161	Miscellaneous Intersection Improvements	250,000	-	-	250,000	-
19616	Frisco Street (Cobb Hill to Panther Creek)	630,000	-	-	630,000	-
19998	Roadway Projects (Bonds)* FY21	-	-	1,670,410	-	-
20104	Coit Road (Main to Buckeye)	500,000	-	-	500,000	-
20105	Annual Sidewalk	600,000	-	-	600,000	-
20106	Panther Creek Parkway (Legacy to DNT)	150,000	-	150,000	150,000	-
20108	Main Street (1st Street to North County)	8,319,600	-	5,565,000	8,319,600	-
20109	Elm Street (1st Street to South County)	5,000,000	-	3,600,000	5,000,000	-
20115	Meadowhill Reconstruction (PW)	3,104,800	-	1,200,000	3,104,800	-
20119	Ohio Warren Roundabout Landscape	3,250	-	-	3,250	-
201xx	Rockhill (FM423 to Teel)	-	-	125,000	-	-
211xx	DNT Bridge Expansion at Fields	10,000,000	-	-	-	10,000,000
15119	Vial Lake (Warren Park) Dam Improvements	1,893,464	108,961	-	1,784,503	-
19104	Cottonwood Creek Erosion Protection	243,235	29,360	-	213,875	-
19126	Dallas Parkway Slope Failure	150,000	141,755	-	8,245	-
20117	Trail View Wall Repair	803,400	-	-	803,400	-
20121	Cottonwood Park Erosion	2,093,464	-	-	1,178,464	915,000
20133	Dominion at Panther Creek Tributary 1	3,046,292	-	-	1,586,292	1,460,000
201xx	Lone Star Stewart Creek Slope Stabilization	693,000	-	-	693,000	-
18103	Glenview Retaining Wall	30,000	28,164	-	1,836	-
20101	Screening Wall on Cajun Drive	85,358	-	-	85,358	-
xxxxx	Art (1% of Road Bonds)	2,000,000	-	350,000	1,850,000	150,000
	FACILITIES					
18118	Performing Arts Center	2,000,000	38,438	12,000,000	1,961,562	-
15130	City Hall / Library / Court Expansion	5,000,000	515,876	-	4,484,124	-
15130	Court Expansion	10,000,000	85,944	-	9,914,056	-
15140	Fire Station #9	7,462,164	6,838,654	-	623,510	-
15142	Fire Station #3 Renovation	3,298,178	3,247,182	-	50,996	-
18101	2018 Engine Builds	2,903,698	2,850,823	-	52,875	-
20114	Replacement Ambulance	340,000	-	-	340,000	-
18107	Ambulance(s)	1,478,000	1,458,995	-	19,005	-
18130	Fire Station #10	7,836,000	-	-	7,836,000	-
18131	Replacement Truck #3	1,627,028	9,070	-	1,617,958	-
18132	Medic 5, 6, and 8	1,514,000	402,993	-	1,111,007	-
18133	Squad 2	534,153	9,070	-	525,083	-
18135	Fire Station #2 Remodel	4,903,709	6,800	-	4,896,909	-
19148	Quint 4 Replacement	1,150,000	-	-	1,150,000	-
19150	Truck 6 Replacement	2,000,000	-	-	2,000,000	-
19151	LAR 1 (Air Support Unit)	750,000	-	-	750,000	-
21xxx	P25 Simulcast Radio Tower	1,291,438	-	-	1,291,438	-
20122	Stonebriar Hyatt Hotel and Convention Center	16,543,688	-	-	16,543,688	-
191xx	Land	-	-	600,000	-	-
19152	Technology Equipment and Data Center	4,000,000	-	-	4,000,000	-
19134	Library / Beal / GEA Building	63,500,000	-	55,000,000	7,000,000	56,500,000
15139	The Grove - Adult Activity Center	14,362,982	12,576,658	-	1,786,324	-
19122	Golf Course PGA	35,000,000	14,029	-	34,985,971	-
19162	Police Department Remodel	10,500,000	-	-	10,500,000	-
16114	Public Safety Training Center	11,405,636	8,993,971	-	2,411,665	-
21xxx	Public Safety Equipment FY21 Bonds	8,000,000	-	-	-	8,000,000
18602	Publc Works Expansion	8,000,000	-	8,000,000	-	8,000,000
	PARKS					
05138	Grand Park	13,410,000	12,248,191	-	1,161,809	-
11118	Pearson Park	2,132,300	1,042,664	-	1,089,636	-
12112	Dominion Trail	1,275,000	216,847	-	1,058,153	-
13101	Special Projects	741,916	530,305	-	211,611	-
14119	Northeast Community Park (including Skateboard Park)	18,291,437	17,362,521	-	928,916	-
14121	Monarch View NP (Grayhawk Park II)	3,553,134	193,020	-	3,360,114	-
16117	NW Community Park, Phase 1, Design	1,009,952	9,952	-	1,000,000	-
17101	Warren Sports Complex Reinvestment and Decel Lane	3,894,546	732,783	-	3,161,763	-
17106	Miscellaneous Median Projects	1,500,000	75,387	-	1,424,613	-
18108	First Street Park Reinvestment	644,113	77,998	-	566,115	-
18127	Frisco Commons Community Garden	352,618	293,788	-	58,830	-
18134	Hollyhock Neighborhood Park & Trail	175,000	93,455	-	81,545	-
19105	Northeast Community Park, Phase 2, Design	1,300,000	-	-	-	1,300,000
19123	Median - Stonebrook	83,000	126	-	82,874	-
19131	3 Cities Trail and Bridge	405,000	46,110	-	358,890	-
19145	Discovery Center Pavillion	322,153	-	-	322,153	-
19146	Park in Frisco Square	2,028,081	-	1,800,000	2,028,081	-
19153	Cannaday Neighborhood Park Reinvestment	566,908	-	-	566,908	-
19154	Church Tract Neighborhood Park	-	-	2,000,000	-	-
19155	Gallegos Park Reinvestment	250,000	-	-	250,000	-
19157	Centennial Park	-	-	500,000	-	-
19158	Collinsbrook Farms Neighborhood Park	175,000	-	2,000,000	175,000	-
19159	Shepherds Glen Park Reinvestment	177,987	-	725,000	177,987	-

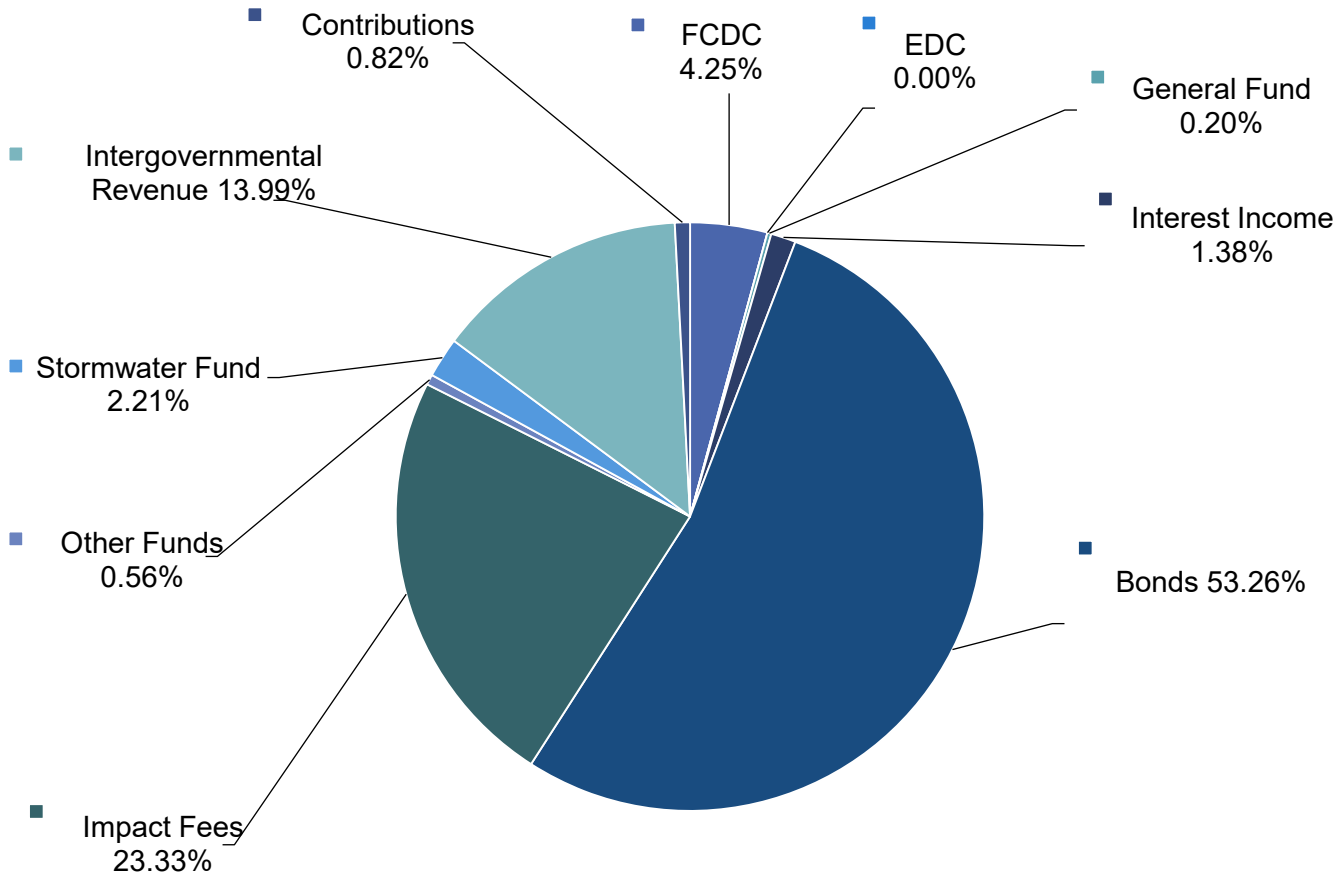
CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS
FY 2020-2021

	PROJECT DESCRIPTION	TOTAL BUDGET	ACTUAL LIFE TO DATE	ORIGINAL FY 2020	REVISED FY 2020	PROPOSED FY 2021
19160	Superdrome Project ($9,952 to 16117)	568,817	-	-	568,817	-
20102	Parking Lot - Parks Admin	100,000	-	-	100,000	-
20103	Dominion Trail, Phase 2	3,330,110	-	-	3,330,110	-
20110	Foncine Store	450,000	-	450,000	-	450,000
20111	Frisco Gas Station	500,000	-	500,000	-	500,000
20112	Cottonwood Landscape & Irrigation	39,065	-	-	39,065	-
20113	B.F. Phillips, Phase 3 Design	1,200,000	-	1,200,000	-	1,200,000
20123	Main Street Landscape (DNT to Teel)	541,640	-	-	541,640	-
20124	Monarch H&B Trail	870,000	-	-	870,000	-
20125	Starwood H&B Trail	250,000	-	-	250,000	-
20126	Cottonwood Trail (2I)	190,000	-	-	190,000	-
20127	Parvin Branch Underpass (2E-2)	215,000	-	-	215,000	-
20128	Independence Park H&B Trail	45,000	-	-	45,000	-
20129	Friendship H&B Trail	150,000	-	-	150,000	-
20130	Tuscany Meadows Park Reinvestment	600,000	-	-	600,000	-
20131	Community Garden, Phase 2	600,000	-	-	600,000	-
21xxx	Urban Forestry Program (Schedule 601)	169,500	-	-	169,500	-
88130	6 Cities Trail Connection (13124)	1,691,300	738,688	-	952,612	-
	TOTALS	**565,342,670**	**134,018,164**	**120,775,000**	**342,849,506**	**88,475,000**

FY 2020 CAPITAL PROJECTS SOURCE OF FUNDS

Source	Actual FY19	Original FY20	Revised FY20	Proposed FY21
Intergovernmental Revenue	1,281,232	-	30,475,095	-
Contribution/Developer(s)	2,853,688	-	1,787,363	-
Bond Sale	121,183,556	110,000,000	30,000,000	86,000,000
Frisco Community Development Corp. (FCDC)	537,252	1,700,000	4,310,522	4,950,000
Frisco Economic Development Corp. (FEDC)	188,492	-	-	-
Interfund Transfer - General Fund	-	600,000	425,358	-
Interfund Transfer - Park Dedication Fees	3,209,339	4,500,000	17,752,402	-
Interfund Transfer - Thoroughfare Impact Fees	3,854,655	-	33,049,331	-
Interfund Transfer - Stormwater Fund	626,539	575,000	2,430,168	2,375,000
Interfund Transfer - Other Funds	6,635,092	1,000,000	1,215,762	-
Interest and Miscellaneous Income	8,167,243	-	3,000,000	-
TOTALS	**148,537,088**	**118,375,000**	**124,446,001**	**93,325,000**

FY20 - FY21 Capital Projects Source of Funds



CITY OF FRISCO
THOROUGHFARE IMPACT FEES FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 38,044,573	$ 6,658,801	$ 42,142,236	$ 13,212,905
Receipts:				
Impact Fees - Thoroughfare	6,866,375	-	3,600,000	-
Interest Income	1,085,943	-	520,000	-
Total Revenue	**7,952,318**	**-**	**4,120,000**	**-**
Funds Available	**45,996,891**	**6,658,801**	**46,262,236**	**13,212,905**
Deductions:				
Interfund Transfers - Other Funds	3,854,655	-	33,049,331	-
Total Deductions	**3,854,655**	**-**	**33,049,331**	**-**
Restricted Fund Balance, Ending	**$ 42,142,236**	**$ 6,658,801**	**$ 13,212,905**	**$ 13,212,905**

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of new development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a City must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated but subject to change based on development and infrastructure needs during the year. The actual transfer of funds will take place over the life of the project construction.

A list of the proposed Projects for Fiscal Year 2020-2021 can be found on the Capital Projects Fund Schedule of Projects page.

CITY OF FRISCO
PARK DEDICATION FEE FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 20,846,009	$ 16,645,818	$ 23,412,413	$ 11,154,011
Receipts:				
Park Dedication Fees	5,235,148	-	5,200,000	-
Interest Income	540,594	-	294,000	-
Total Revenue	**5,775,742**	**-**	**5,494,000**	**-**
Funds Available	**26,621,751**	**16,645,818**	**28,906,413**	**11,154,011**
Deductions:				
Interfund Transfers - Other Funds	3,209,338	4,500,000	17,752,402	-
Total Deductions	**3,209,338**	**4,500,000**	**17,752,402**	**-**
Restricted Fund Balance, Ending	**$ 23,412,413**	**$ 12,145,818**	**$ 11,154,011**	**$ 11,154,011**

Park dedication fees were established to assure the availability of funds to purchase land and construct neighborhood parks. Developers are required to pay a fee based on the number of units or to contribute land. The funds are tracked separately and transferred to the Capital Projects Fund as needed for scheduled development.

In addition to the Park Dedication fees for construction and development, the parks capital projects are also funded by General Obligation Bonds in the Capital Projects Fund. A list of the proposed Park Projects for Fiscal Year 2020-2021 can be found on the Capital Projects Fund Schedule of Projects page.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated but subject to change based on development and infrastructure needs during the year.

CITY OF FRISCO
UTILITY CAPITAL PROJECTS FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Net Position, Beginning	$ 34,147,022	$ 3,498,923	$ 37,582,901	$ 6,415,062
Receipts:				
Bond Funds	10,000,000	23,000,000	15,000,000	23,000,000
Interfund Transfers - Component Units	-	4,000,000	5,000,000	4,000,000
Interfund Transfers - Other Funds	3,179,198	15,000,000	25,225,374	-
Contributions	25,002,744	-	-	-
Interest Income	834,156	-	460,000	-
Total Revenue	**39,016,098**	**42,000,000**	**45,685,374**	**27,000,000**
Funds Available	**73,163,120**	**45,498,923**	**83,268,275**	**33,415,062**
Deductions:				
Capital Project Expenses	35,580,219	31,985,000	76,853,213	25,108,735
Total Deductions	**35,580,219**	**31,985,000**	**76,853,213**	**25,108,735**
Restricted Net Position, Ending	**$ 37,582,901**	**$ 13,513,923**	**$ 6,415,062**	**$ 8,306,327**

This bond funding is for ongoing improvements to the water and wastewater distribution system. The debt is considered to be self-supporting debt as revenues from the Utility Fund pay for issued Certificates of Obligation. The City sold $15,000,000 in debt in FY 2020 and anticipates selling $23,000,000 additional debt in FY21 for ongoing capital project needs per our five year plan. A list of the ongoing projects follows this summary.

UTILITY CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS
FY 2020-2021

	PROJECT DESCRIPTION	TOTAL BUDGET	ACTUAL LIFE TO DATE	ORIGINAL FY 2020	REVISED FY 2020	PROPOSED FY 2021
	WATER					
08121	Legacy Drive 20" Waterline Phase 1 W31 W36	350,000	-	350,000	350,000	-
09124	Main (FM423 to DNT)	5,094,084	4,347,975	-	746,109	-
13136	Mahard Parkway W/WW	200,000	-	-	200,000	-
16109	Rockhill Waterline	2,973,257	21,465	-	2,951,792	-
16110	Panther Creek (Preston to Alameda)	2,377,063	2,093,242	-	283,821	-
18111	Coit Road (SH 121 to Main Street)	55,000	-	-	55,000	-
18137	Rockhill Parkway 24" WL (W34/35)	2,122,700	259,453	-	1,863,247	-
18138	Teel 16" WL	677,283	-	-	677,283	-
18602	Public Works Expansion	8,000,000	-	6,800,000	1,474,800	6,525,200
19132	Rockhill Parkway Phase 2	1,146,508	-	-	1,146,508	-
19607	Preston/Rockhill Elevated Storage Tank (W21)	565,800	-	-	565,800	-
19608	Stonebrook/Cotton Gin 20/24" WL	5,284,200	-	-	5,284,200	-
19616	Frisco Street (Cobb Hill to Panther Creek)	150,000	-	-	150,000	-
19618	Teel 24" Water Line Upsize	-	-	3,100,000	-	-
19620	Panther Creek and BNSF Waterline W17	450,000	-	-	450,000	-
20115	Meadowhill Reconstruction (PW)	469,600	-	-	469,600	-
20601	Edgestone Reuse Water Line	177,998	-	-	177,998	-
20602	20" BNSF Railroad Water (W18)	235,000	-	235,000	235,000	-
20603	Water Sewer Impact Study	22,200	-	-	22,200	-
20604	Davis Multifamily Developer Agreement	191,064	-	-	191,064	-
206xx	30"/36" BFV additions on distribution line	92,000	-	-	92,000	-
206xx	Isabell redundency connection	18,100	-	-	18,100	-
206xx	Frisco #3 Pump Station Expansion to 50-55MGD	100,000	-	-	100,000	-
206xx	Research Rd Water Line upsize	150,000	-	-	150,000	-
18601	Luminent Land Infrastructure	4,000,000	-	4,000,000	-	4,000,000
	WASTEWATER					
09124	Main (FM423 to DNT)	1,323	-	-	1,323	-
09609	Stewart Creek South Sewer Interceptor, Phase 2	521,731	21,731	-	500,000	-
12602	West Rowlett Creek WW Main	7,522,833	7,522,063	-	770	-
14136	Lebanon Road (DNT to Legacy)	4,788,744	4,534,292	-	254,452	-
15608	Lebanon Lift Station	8,975,145	8,443,142	-	532,003	-
17602	Stewart Creek North Sewer Interceptor - Phase 3	6,652,893	6,051,839	-	601,054	-
18140	Independence Parkway Sewer Line	35,250	21,694	-	13,556	-
18603	Legacy Lift Station	11,387,400	797,605	-	10,589,795	-
18604	Stewart Creek North Sewer Interceptor - Phase 4 & 5	172,570	45,270	1,200,000	127,300	-
18605	Legacy Force Main - North	2,545,941	1,012,631	-	1,533,310	-
18606	Legacy Force Main - South	3,908,769	489,775	-	3,418,994	-
18607	Crown Ridge Developer Agreement	150,381	-	-	150,381	-
19601	Upper Reuse WL to Warren Sports Complex 24" Phase 1	6,419,711	464,268	-	5,955,443	-
19602	Upper Reuse 24" Line Phase 2	10,139,750	293,099	-	5,246,651	4,600,000
19603	Frisco 2 Reuse GST	3,995,300	152,980	-	3,842,320	-
19604	Reuse Pump Station Improvements	19,012,893	437,321	11,000,000	8,592,037	9,983,535
19606	12" Lower Service Area Reuse Line	-	-	300,000	-	-
19609	Fairways LS Pump Upgrades	1,112,500	-	-	1,112,500	-
19611	Stewart Creek South Sewer Interceptor	150,000	-	-	150,000	-
19612	Trails Gravity Interceptor	625,000	-	-	625,000	-
19615	Stewart Creek North Sewer Interceptor - Phase 4	8,159,502	-	5,000,000	8,159,502	-
20603	Water Sewer Impact Study	25,400	-	-	25,400	-
20605	Panther Creek Interceptor Extension 2 WW	5,937,500	-	-	5,937,500	-
20606	The Gate Sewer Upsize	80,860	-	-	80,860	-
206xx	Preston Manor WW Improvements, Ph 2 Erosion Mitigation	1,673,540	-	-	1,673,540	-
206xx	Preston Manor WW Improvements, Ph 3	75,000	-	-	75,000	-
	TOTALS	**138,971,793**	**37,009,845**	**31,985,000**	**76,853,213**	**25,108,735**

CITY OF FRISCO
UTILITY IMPACT FEES FUND
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Net Position, Beginning	$ 36,271,788	$ 19,874,665	$ 39,996,683	$ 18,571,309
Receipts:				
Impact Fees - Water/Sewer	8,936,061	-	6,300,000	-
Interest Income	968,032	-	500,000	-
Total Revenue	**9,904,093**	**-**	**6,800,000**	**-**
Funds Available	**46,175,881**	**19,874,665**	**46,796,683**	**18,571,309**
Deductions:				
Interfund Transfers - Utility Projects	3,179,198	15,000,000	25,225,374	-
Interfund Transfers - Utility Fund	3,000,000	3,000,000	3,000,000	3,000,000
Total Deductions	**6,179,198**	**18,000,000**	**28,225,374**	**3,000,000**
Restricted Net Position, Ending	**$ 39,996,683**	**$ 1,874,665**	**$ 18,571,309**	**$ 15,571,309**

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a City must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Appropriations from this fund are being utilized to offset debt payments in the Utility Fund and construction of eligible projects in the Utility Projects Fund. Transfers appropriated to the Utility Projects Fund, are subject to change based on development and infrastructure needs during the year and will take place over the life of the project construction.

CITY OF FRISCO
COMMUNITY DEVELOPMENT CORPORATION
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

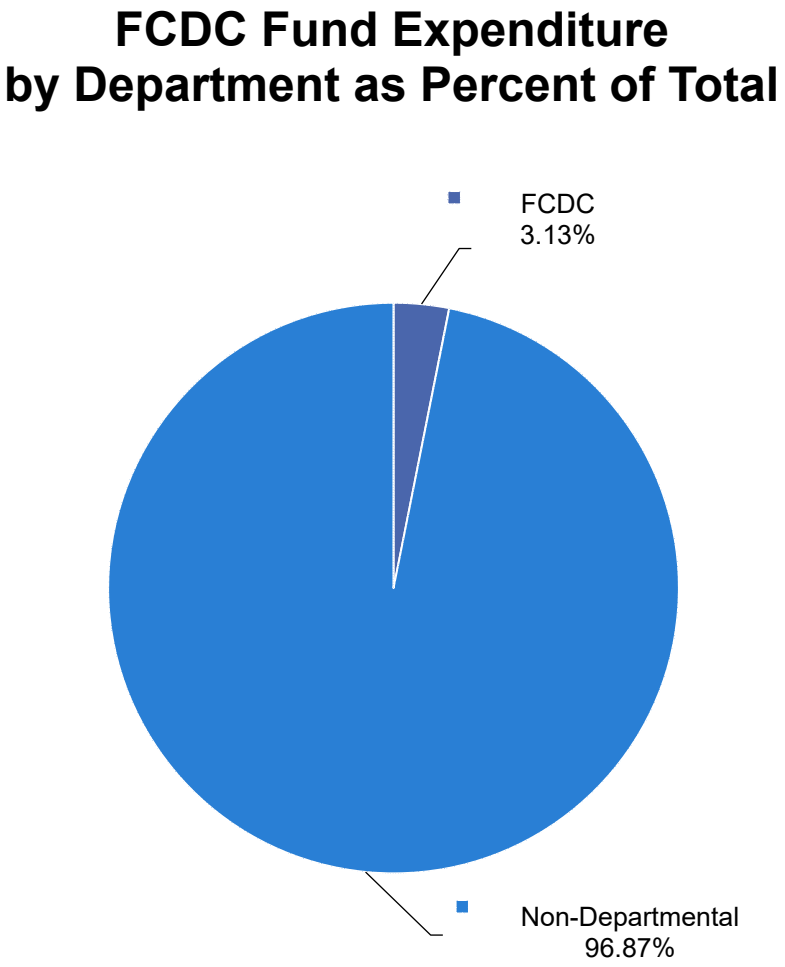
	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 82,716,801	$ 62,318,154	$ 75,579,019	$ 67,771,471
Receipts:				
Sales Tax Receipts	22,323,660	22,515,941	22,015,941	22,236,101
Interest Income	988,313	770,000	770,000	770,000
Rental Income	845,402	870,139	870,139	483,606
Frisco Discovery Center Revenue	73,220	78,000	78,000	78,000
Contributions	25,000	5,000	5,000	5,000
Prior Year Expense Reclassified	2,268,550	-	-	-
Proceeds on Land Conveyance	265,735	330,048	330,048	-
Interfund Transfers	2,790,255	2,792,011	2,792,011	2,792,560
Total Revenue	**29,580,135**	**27,361,139**	**26,861,139**	**26,365,267**
Funds Available	**112,296,936**	**89,679,293**	**102,440,158**	**94,136,738**
Deductions:				
Operating Expenditures	664,536	1,226,546	1,434,477	700,364
Capital Outlay	19,340,704	150,000	212,586	60,000
Appropriation TIRZ Fund	2,373,898	3,487,655	3,487,655	3,517,803
Appropriation Debt Fund	1,383,696	1,387,443	1,387,443	1,381,971
Economic Incentives	1,528,053	1,820,000	1,620,000	2,074,456
Interfund Transfers - Capital Projects	537,253	3,700,000	9,310,522	6,950,000
Interfund Transfers - General Fund	-	-	4,830,570	2,750,000
Principal	6,890,209	8,731,052	8,731,052	6,544,470
Interest/Fiscal Charges	3,999,568	3,654,382	3,654,382	3,318,352
Total Deductions	**36,717,917**	**24,157,078**	**34,668,687**	**27,297,416**
Fund Balance, Ending	**$ 75,579,019**	**$ 65,522,215**	**$ 67,771,471**	**$ 66,839,322**
Assigned General Reserve	-	5,366,485	5,291,485	5,482,911
Assigned Capital Maint Reserve	100,000	100,000	100,000	100,000
Assigned Land Held for Resale	33,316,565	30,139,178	31,186,097	31,186,097
Restricted for Future Construction	442,566	-	-	-
Restricted Bond Reserve Fund	3,609,035	3,536,553	3,609,035	3,609,035
Unassigned Fund Balance	**$ 38,110,853**	**$ 26,379,999**	**$ 27,584,854**	**$ 26,461,279**

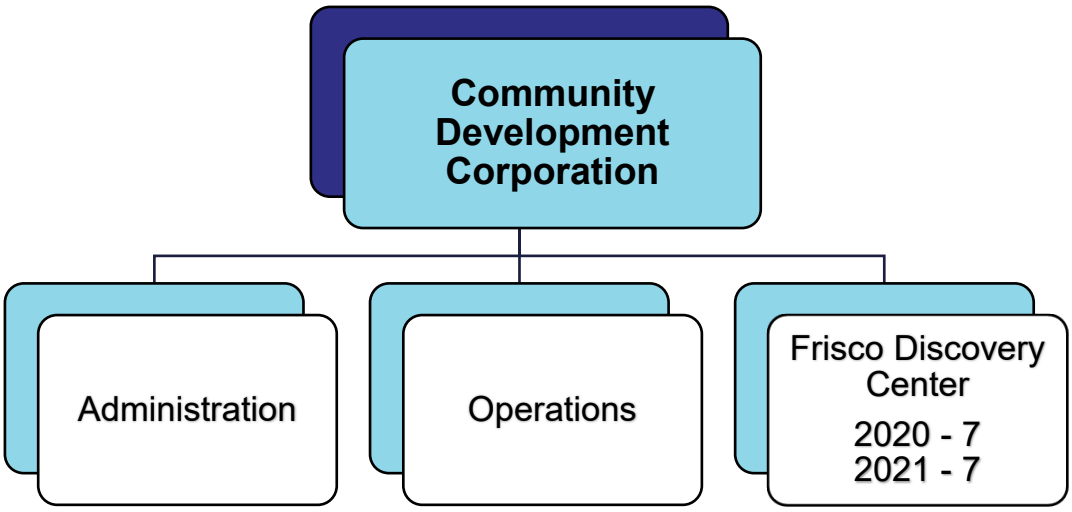
The Frisco Community Development Corporation (FCDC) benefits the City and its citizens by developing recreational resources. It operates primarily within the geographic boundaries of the City. The capital expenditures for FY 2021 is $60,000 for Zapstand kiosks at various park locations. Transfers for projects include $1,200,000 for BF Phillips Phase 3 Design costs, $1,300,000 for Northeast Community Park Phase 2 Design, $500,000 for a classic garage/gas station and $450,000 for a Foncine at the Heritage Museum, $1,500,000 for Beal building roof replacement and $2,000,000 for water/sewer/detention infrastructure.

The assigned general reserve has been established as a board policy; 25% of the annual sales tax revenue and interest income is set aside for future needs. Additionally, there is a capital maintenance reserve for operations of the Frisco Discovery Center and there is an assignment of Fund Balance for Land Held for Resale. City staff assist the board members. Debt schedules for the FCDC can be found in the Debt Service section of this budget document.

FCDC FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

EXPENSES		Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
75	FCDC	587,724	907,164	712,329	1,742,063	855,364
99	Non-Departmental	29,774,029	42,027,616	36,005,587	34,426,624	26,442,052
	Total	30,361,753	42,934,780	36,717,916	36,168,687	27,297,416





Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration	$ 10,027	$ 125,000	$ 125,000	0.00%
Operations	245,218	468,267	225,000	-51.95%
Frisco Discovery Center	457,084	1,148,796	505,364	-56.01%
Totals	$ 712,329	$ 1,742,063	$ 855,364	-50.90%

COMMUNITY DEVELOPMENT CORPORATION

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health → Public Health & Safety → Infrastructure → Excellence in City Government → Sustainable City → Civic Involvement → Leisure & Culture

Performance Measures

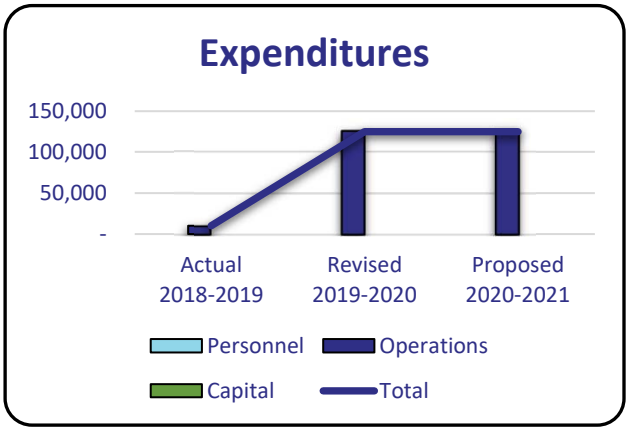
✓ Workload Efficiency Effectiveness Frisco Policy

Strategic Focus Area: Long-Term Financial Health Infrastructure and Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
77579000-Frisco Discovery Center (FCDC)						
✓	Prepare venue for increased visitor traffic and maintain appeal for current arts-group users and tenants to sustain growth and viability	Improve spaces/entrance for visitors and arts groups	Overall FDC attendance	159,783	140,640	223,696
			Number of FDC Programs	3	7	10
			Percent of projected rental fees earned	152%	37%	100%

Core Services

The FCDC is tasked with the promotion and development of new or expanded business enterprises, parks, recreation and other community projects. The FCDC derives its funding from 1/2 of 1% of all sales tax collected in Frisco. It then spends those dollars by purchasing land, funding construction and investing in the infrastructure necessary to support these elements.



Expenditures - 77510000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	10,027	125,000	125,000
Capital	-	-	-
Total	10,027	125,000	125,000

Major Budget Items

Primary expenditures are contingency and legal fees related in this Division. The City Manager serves as the Operations Manager for the FCDC.

Personnel

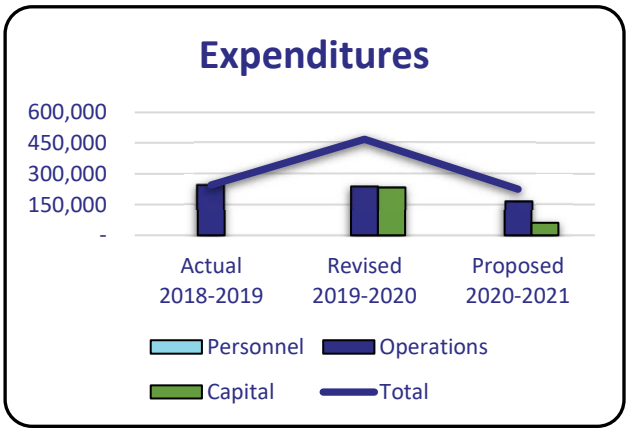
Note: No positions are funded in this Division.

Core Services

The FCDC is tasked with the promotion and development of new or expanded business enterprises, parks, recreation and other community projects. The FCDC derives its funding from 1/2 of 1% of all sales tax collected in Frisco. It then spends those dollars by purchasing land, funding construction and investing in the infrastructure necessary to support these elements.

Key Points Affecting Service, Performance and Proposed Budget

The FY21 Budget for the FCDC is focused on continued development of new and current business enterprises, parks, recreation and other community projects.



Expenditures - 77579000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	245,218	236,931	165,000
Capital	-	231,336	60,000
Total	245,218	468,267	225,000

Major Budget Items

Economic incentives account for 60% of the operations budget.

Capital funding in FY21 provides for Zapstand kiosks.

Personnel

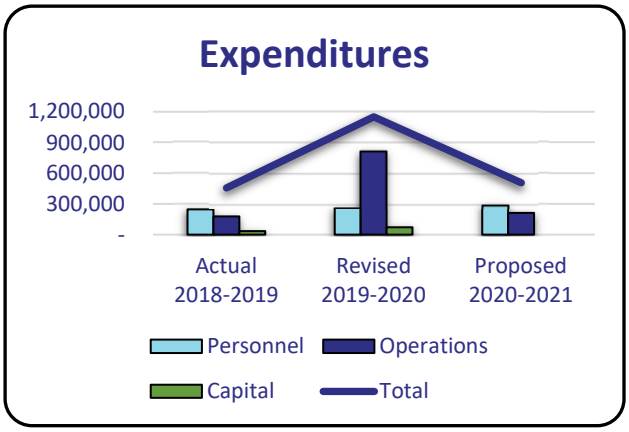
Note: No positions are funded in this Division.

Core Services

The Frisco Discovery Center was developed by the Frisco Community Development Corporation and supported by the City of Frisco's Parks & Recreation Department, Arts, Culture and Special Events Division. The FDC exists to benefit the surrounding community through educational and artistic experiences for Frisco residents and tourists. Through quality customer service, programs, venues and partnerships with arts-groups and tenants, including Museum of the American Railroad, National Videogame Museum and Sci-Tech Discovery Center; the FDC continues to increase the number of visitors and field trips annually.

Key Points Affecting Service, Performance and Proposed Budget

The FY21 Budget for the FDC is focusing on finishing out the available spaces to fulfill the FCDC's directive of providing arts groups with operational rental facilities, while simultaneously enhancing the visitor experience.



Expenditures - 77579000-03055

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	246,747	265,000	293,431
Operations	177,693	813,396	211,933
Capital	32,644	70,400	-
Total	457,084	1,148,796	505,364

Major Budget Items

Contract and professional services account for 61% of the operations budget.

Personnel

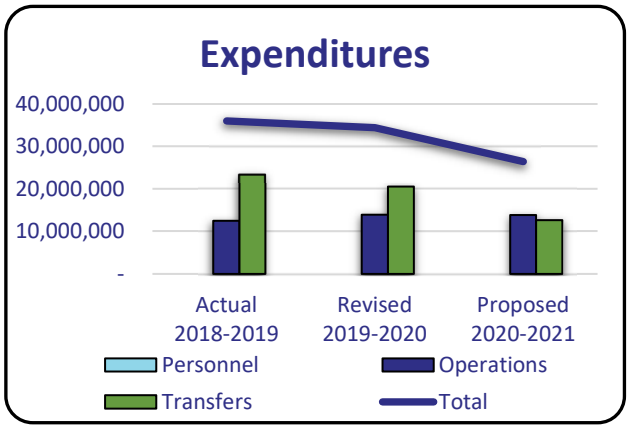
	Level	FY 2019	FY 2020	FY 2021
Discovery Center Supervisor	141	1	1	1
Technical Director	138	1	1	1
Arts Center Assistant	124	1	1	1
Recreation Aide (PT)	110	4	4	4
Total		7	7	7

Core Services

Non-departmental operations funding includes transfers out, economic incentives and debt appropriations.

Key Points Affecting Service, Performance and Proposed Budget

Capital appropriations and land purchases will impact FY21 funding.



Expenditures - 79999000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	12,440,997	13,898,935	13,842,278
Transfers	23,564,590	20,527,689	12,599,774
Total	36,005,587	34,426,624	26,442,052

Personnel

Note: No positions are funded in this Division.

CITY OF FRISCO
ECONOMIC DEVELOPMENT CORPORATION
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 100,217,182	$ 77,357,176	$ 85,040,974	$ 80,716,743
Receipts:				
Sales Tax Receipts	22,323,660	22,515,941	22,015,941	22,236,101
Interest Income	1,145,029	650,000	650,000	650,000
Contributions	203,775	43,775	43,775	43,775
Sale of Assets	15,471,576	-	-	-
Loan Income	25,514	24,500	18,375	-
Miscellaneous Revenue	112,944	5,000	5,000	5,000
Land lease revenue	-	-	5,000	1,000
Prior year expense	3,707,990	-	-	-
Total Revenue	**42,990,488**	**23,239,216**	**22,738,091**	**22,935,876**
Funds Available	**143,207,670**	**100,596,392**	**107,779,065**	**103,652,619**
Deductions:				
Operating Expenditures	4,303,014	4,201,358	3,719,351	3,975,636
Park 25 Roads, Infrastructure	12,391	-	-	-
Incentives	6,191,873	20,454,146	16,990,146	18,147,374
Appropriation-City Commitments TIRZ Fund	1,385,921	1,759,970	1,759,970	1,765,908
Appropriation-City Commitments Debt Fund	598,721	601,018	601,018	600,346
Transfer to Other Fund	238,492	2,050,000	250,000	2,250,000
Principal	43,112,032	2,325,000	2,325,000	2,390,000
Interest/Fiscal Charges	2,324,252	1,416,837	1,416,837	1,356,857
Total Deductions	**58,166,696**	**32,808,329**	**27,062,322**	**30,486,121**
Fund Balance, Ending	**85,040,974**	**67,788,063**	**80,716,743**	**73,166,498**
Assigned General Reserve	-	5,336,485	5,216,079	5,173,273
Assigned-Land Held for Resale	45,235,393	36,051,723	36,051,723	36,051,722
Restricted for Debt Service	4,996,842	5,065,957	5,065,957	4,996,842
Non spendable - Prepaids	47,481	-	-	-
Unassigned Fund Balance	**$ 34,761,258**	**$ 21,333,898**	**$ 34,382,984**	**$ 26,944,661**

The Frisco Economic Development Corporation benefits the City and its citizens by developing economic resources. It operates primarily within the geographic boundaries of the City. Funding for this organization is derived from a half cent sales tax.

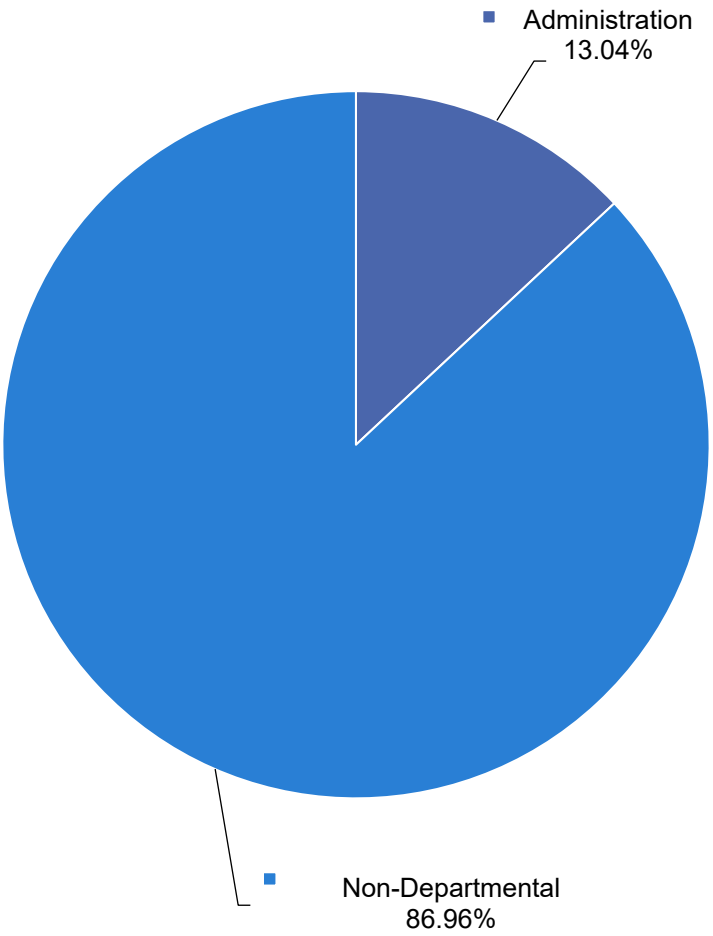
The assigned general reserve has been established as a board policy; 25% of the annual sales tax revenue and interest income is set aside for future needs. The FEDC has issued bonds and uses various other financing instruments in addition to the funds derived from the half cent sales tax. Debt service schedules for the bonds and other financial obligations supported by the FEDC half cent sales tax can be found in the Long-Term Debt section of this budget document.

The FEDC has entered into incentive agreements which obligate funds in future years and will be paid if the companies achieve their goals. These incentives are appropriated in the year they are projected to pay out.

FEDC FUND SUMMARY EXPENDITURES REPORT BY DEPARTMENT

EXPENSES		Actual FY17	Actual FY18	Actual FY19	Revised FY20	Proposed FY21
10	Administration	4,647,412	4,455,056	4,303,014	3,719,351	3,975,636
99	Non-Departmental	23,652,425	25,158,520	53,863,682	23,342,971	26,510,485
	Total	28,299,837	29,613,576	58,166,696	27,062,322	30,486,121

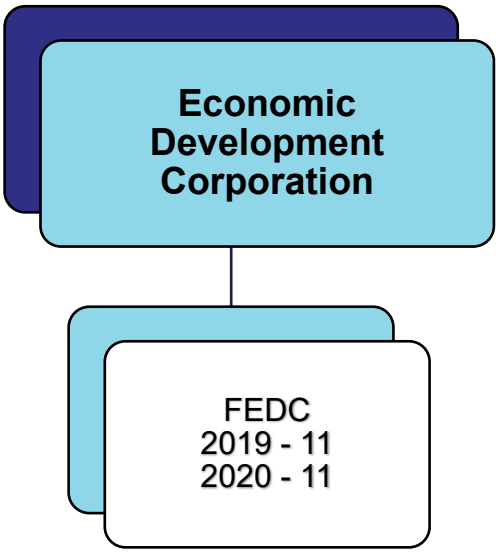
FEDC Fund Expenditures by Department as Percent of Total



ECONOMIC DEVELOPMENT CORPORATION FUND

DEPARTMENT MISSION

The Frisco Economic Development Corporation (FEDC) in partnership with the City of Frisco works to attract companies from outside the area, as well as, retain and expand local businesses. With this collaboration and the creation of programs providing critical elements for success in the community, the FEDC consistently creates an inflow of new and innovative companies into the community, creating new jobs and expanding the commercial tax base of the City of Frisco.



Expenditure Summary

Activity	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed	% Change FY 2020 to FY 2021
Administration (FEDC)	$ 4,303,014	$ 3,719,351	$ 3,975,636	6.89%
Totals	$ 4,303,014	$ 3,719,351	$ 3,975,636	6.89%

ECONOMIC DEVELOPMENT CORPORATION

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Long-Term Financial Health and Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
81015000 - Economic Development Corporation						
🗁	Business attraction	Attract companies to Frisco from other markets to create jobs and new investment	FTE* Jobs created / retained	1,454	1,800	1,500
			Capital investment	$100 M	$257 M	$150 M
			Square feet occupied	646,000	800,000	800,000
	Business retention & expansion	Provide support and resources to existing businesses for retention and expansion	Participants in: Frisco Forum; HR Forum	200	200	200
			Jobs saved	520	700	700
			Outreach meetings	Business visits 125	Business visits 125	Business visits 125
				Agency meetings 75	Agency meetings 100	Agency meetings 100
	Enhance innovative culture through entrepreneurship	Support entrepreneurial and collaborative environment for new business formation (Inspire Frisco)	Program companies and mentors	50	75	100
			Conferences & meetings	50	75	75
			FTE* jobs	N/A	N/A	N/A
		Sponsorship of Frisco Chamber of Commerce Young Entrepreneurs Academy (YEA) and Frisco Young Professionals (FYP) Programs	YEA participants and company engagement	34	40	50
			FYP participants	45	50	75

ECONOMIC DEVELOPMENT CORPORATION

City Council Strategic Focus Areas served by this Department -

Long-Term Financial Health ⇨ Public Health & Safety ⇨ Infrastructure ⇨ Excellence in City Government ⇨ Sustainable City ⇨ Civic Involvement ⇨ Leisure & Culture

Performance Measures

✓ Workload ⌛ Efficiency 🗁 Effectiveness FRISCO Frisco Policy

Strategic Focus Area: Long-Term Financial Health and Sustainable City, cont.

Type	Strategy	Objective	Performance Measure	FY 2019 Actual	FY 2020 Revised	FY 2021 Proposed
81015000 - Economic Development Corporation						
🗁	Marketing and Communications	Communicate market demands for real estate, promote sustainability, workforce development, quality of life	Ad placement value	$200,000	$184,000	$250,000
			Added print advertising value	$665,574	$452,000	$250,000
			Number of paid print ad placements	23	19	20
✓		Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (2)	Associated expense	$96,888	$78,786	$78,000

Core Services

FEDC has four core services: business attraction, business retention & expansion, enhance innovative culture through entrepreneurship and marketing and communications.

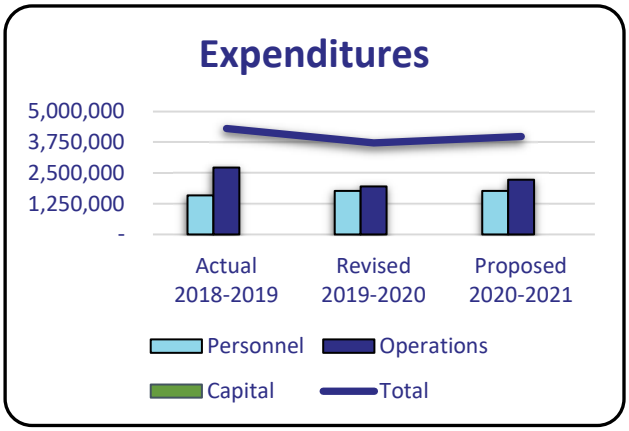
Such services are accomplished by targeting these areas:

Attracting companies to the City for job/investment growth using these strategies: organize to compete, lead generation, outbound marketing and providing support and resources to existing businesses for retention and expansion by communication and creating executive networking and business to business opportunities.

Support an entrepreneurial/collaborative environment for business formation, increase connections to help companies' innovation and foster Frisco students' entrepreneurial thinking; and enhance labor force skills through promotion of workforce development by creating connections to educational and workforce development resources.

Key Points Affecting Service, Performance and Proposed Budget

The FY21 Budget amounts are based on projected and on-going development efforts by the FEDC staff.



Expenditures - 81015000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	**1,585,699**	**1,769,549**	**1,759,539**
Operations	**2,717,315**	**1,949,802**	**2,216,097**
Capital	**-**	**-**	**-**
Total	**4,303,014**	**3,719,351**	**3,975,636**

Major Budget Items

Appropriations for promotional marketing and advertising focused on business attraction, retention and job creation. To enhance the outbound market developments, lead generation and contacts utilizing real time data analytic tools. Advertising for sponsored digital content through social media. Increased domestic and international travel for targeted business development. Reduced outstanding debt and loans, thereby freeing up current year revenues for projects.

Personnel

	Level	FY 2019	FY 2020	FY 2021
EDC President	-	1	1	1
EDC Vice President	-	1	1	1
EDC Director of Business Development	-	-	1	1
EDC Director of Business Retention & Expansion	-	1	1	1
EDC Director of Economic Development	-	3	2	2
EDC Director of Marketing & Communications	-	1	1	1
EDC Compliance Administrator	141	1	1	1
Economic Development Specialist	135	1	1	1
Office Manager	135	1	1	1
Senior Administrative Assistant	131	1	1	1
Total		11	11	11

Core Services

Non-departmental funding for the Economic Development Corporation includes economic incentives, debt payments, transfers out and capital expenditures.

Key Points Affecting Service, Performance and Proposed Budget

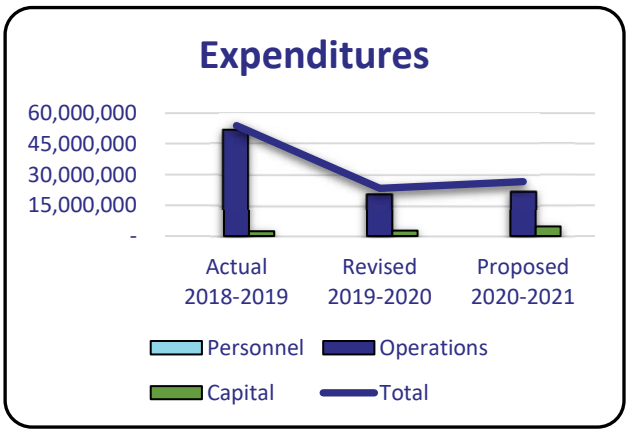
Appropriation for expanded business enterprises are based on current and projected prospects for incentives and other inducements to provide employment and expand the tax base within the City. Actual incentives awarded may vary depending on agreements that are approved by the FEDC Board of Directors.

Appropriations in Revised Fiscal Year 2020 for economic incentives, transfer, debt payments and capital expenditures include:

Economic Incentives	$ 16,990,146
City Commitments - TIRZ Fund	1,759,970
City Commitments - Debt Fund	601,018
Principal, Interest, Fiscal Charges	3,741,837
Transfers	250,000
	$ 23,342,971

Appropriations in Fiscal Year 2021 for economic incentives, transfer, debt payments and capital expenditures include:

Economic Incentives	$ 18,147,374
City Commitments - TIRZ Fund	1,765,908
City Commitments - Debt Fund	600,346
Principal, Interest, Fiscal Charges	3,746,857
Transfers	2,250,000
	$ 26,510,485



Expenditures - 89999000

	2018-2019 Actual	2019-2020 Revised	2020-2021 Proposed
Personnel	-	-	-
Operations	**51,628,157**	**20,731,983**	**21,894,231**
Capital	**2,235,525**	**2,610,988**	**4,616,254**
Total	**53,863,682**	**23,342,971**	**26,510,485**

Personnel

Note: No positions are funded in this Division.

CITY OF FRISCO
CHARITABLE FOUNDATION
BUDGET SUMMARY
FISCAL YEAR 2020 - 2021

	ACTUAL FY 2018-19	ORIGINAL BUDGET FY 2019-20	REVISED BUDGET FY 2019-20	PROPOSED BUDGET FY 2020-21
Fund Balance, Beginning	$ 12,435	$ 12,486	$ 13,281	$ 14,281
Receipts:				
Intergovernmental Revenue	1,477	1,500	1,500	1,500
Contributions	14,000	-	-	-
Total Revenue	**15,477**	**1,500**	**1,500**	**1,500**
Funds Available	**27,912**	**13,986**	**14,781**	**15,781**
Deductions:				
Operating Expenditures	3,207	-	-	-
Grant Expenditures/Reimbursement	1,424	1,500	500	1,500
Interfund Transfers - GF Subsidiaries	10,000	-	-	-
Total Deductions	**14,631**	**1,500**	**500**	**1,500**
Unassigned Fund Balance, Ending	**$ 13,281**	**$ 12,486**	**$ 14,281**	**$ 14,281**

The Charitable Foundation Fund was established in FY07 to track and account for the contributions received for specifically designated purposes. This Fund is a 501C-3.

SUPPLEMENTAL INFORMATION

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ABBREVIATIONS AND ACRONYMS

AFIS	**Automatic Fingerprint Identification System (Police)**
AIIM	**Association for Information and Image Management**
AMH	**Automated Material Handling (Library)**
ARMA	**ARMA International**
ASCLD	**American Society of Crime Laboratory Directors (Police)**
BMPs	**Best Management Practices (Stormwater Compliance)**
bp	**basis points (Financial Services)**
CAD	**Central Appraisal District**
CAFR	**Comprehensive Annual Financial Report**
CALEA	**Commission on Accreditation for Law Enforcement Agencies (Police)**
CAPERS	**Crimes Against Persons (Police)**
CAPRA	**Commission for Accreditation of Parks and Recreation Agencies**
CDBG	**Community Development Block Grant**
CEFR	**Certificate of Excellence in Financial Reporting (Financial Services)**
CERT	**Citizens Emergency Response Team (Fire)**
CFA	**Citizens Fire Academy (Fire)**
CID	**Criminal Investigation Division(Police)**
the City	**City of Frisco, Texas**
CMO	**City Manager's Office**
COBIT	**Control Objectives for Information-related Technologies (Information Technology)**
COMSTAT	**Computer Statistics/Comparative Statistics (Police)**
CSO	**City Secretary's Office**
EMP	**Employee**
EMS	**Emergency Management Services (Fire)**
ETJ	**Extraterritorial jurisdiction**
EPR	**Electronic Plan Review**
EVT	**Emergency Vehicle Technician**
FACT	**Frisco Assistant Code Team (Development Services)**
FCDC	**Frisco Community Development Corporation**
FEDC	**Frisco Economic Development Corporation**

ABBREVIATIONS AND ACRONYMS

FISD	**Frisco Independent School District**
FTE	**Full Time Equivalent**
GAAP	**Generally Accepted Accounting Principles (Financial Services)**
GASB	**Governmental Accounting Standards Board**
GFOA	**Government Finance Officer's Association (Financial Services)**
GIS	**Geographic Information Services (Information Technology)**
HR	**Human Resources**
IBR	**Incident Based Reporting (Police)**
ILL	**Inter-library Loan system (Library)**
ISO	**Insurance Services Office (Fire)**
MIS	**Management Information Services (Information Technology)**
NASRO	**National Association of School Resource Officers (Police)**
NTMWD	**North Texas Municipal Water District**
NTTA	**North Texas Tollway Authority**
OWS	**Outdoor Warning System**
PID	**Public Improvement District**
PM	**Performance Measure**
PM	**Preventative Maintenance (Administrative Services)**
PSO	**Public Service Officer (Police)**
RIM	**Records and Information Management**
ROW	**Right-Of-Way (Public Works)**
SIU	**Special Investigations Unit**
SOU	**Special Operations Unit**
SRO	**School Resources Officer (Police)**
SRT	**Sam Rayburn Tollway**
SSO	**Sanitary Sewer Overflows (Public Works)**
the State	**the State of Texas**
STEP	**Selective Traffic Enforcement Program**
TCLEOSE	**Texas Commission on Law Enforcement - Officer Standards and Education (Police)**

ABBREVIATIONS AND ACRONYMS

TEEX-IDS	**Texas Engineering Extension Service - Leadership Development Symposium (Fire)**
TIRZ #1	**Tax Increment Reinvestment Zone #1**
TIRZ #5	**Tax Increment Reinvestment Zone #5**
TMS	**Talent Management System (HR)**
UCR	**Uniform Crime Reporting (Police)**
USPS	**United States Postal Service (Administrative Services)**
WC	**Workers Compensation**

GLOSSARY

— A —

Accounting Period - A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

Accrual Basis of Accounting - A method of accounting where revenues are recorded when the service is given and the expenses are recognized when the benefit is received, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax levied on the assessed value of real estate and personal property. This tax is also known as a property tax.

Adopted Budget - The proposed budget as initially formally approved by the City Council.

Amortization - The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appropriation - A specific amount of money authorized by the City Council for the purchase of goods and services. The City's appropriation level is set at the fund level.

Assessed Property Value - The value set upon real estate or other property by the Appraisal District as a basis for levying taxes.

Assigned Fund Balance - Represents resources set aside ("earmarked") by the City for a particular purpose.

— B —

Balanced Budget - A budget in which planned funds available equal planned expenditures.

Basis Point - One basis point is equal to 1/100 of a percent. If interest rates rise from 1.5 percent to 1.75 percent, the difference is referred to as an increase of 25 basis points.

Bonds - A certificate of debt issued by an entity, guaranteeing payment of the original investment plus interest by a specified future date.

Budget - An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which can be spent.

Budget Letter - Letter included in the opening section of the budget, that provides a summary of the most important challenges of the budget year, changes from previous years and recommendations regarding the financial policy for the upcoming period.

— C —

CAFR (Comprehensive Annual Financial Report) - The City's annual financial statement prepared in accordance with generally accepted accounting principles. This document is usually published in February, following the year-end closing in September and the annual financial audit conducted by an independent accounting firm.

Capital Equipment - Equipment with an expected life of more than one year and with a value greater than $5,000 (such as vehicles, computers, or furniture).

Capital Improvement Budget - The budgeted costs to provide needed infrastructure, park development, building construction or rehabilitation and other related items. Funding is received from various sources.

Capital Projects Fund - A Governmental Fund to account for resources for construction, major repair or renovation of city property.

GLOSSARY

Committed Fund Balance - Represents resources whose use is subject to a legally binding constraint that is imposed by the City Council.

Comprehensive Annual Financial Report - See (CAFR).

Contingency - A General Fund appropriation available to cover unforeseen events that occur during that fiscal year. These funds, if not used, lapse to fund balance at year end. Contingency is not the same as Fund Balance or Retained Earnings.

— D —

Debt Service - The payment of principal and interest on borrowed funds such as bonds.

Depreciation - The systematic distribution or allocation of the cost or basic value of a capital asset over its estimated useful life.

Distinguished Budget Presentation Program - A voluntary program administered by the Government Finance Officer's Association to encourage governments to publish efficiently organized and easily readable budget document and to provide peer recognition and technical assistance to the financial officers preparing them.

— E —

Enterprise Fund - A self-supporting proprietary fund designed for activities supported by user charges. The City's Enterprise Funds are the Utility Fund, Stormwater Fund and Environmental Services Fund.

— F —

FTE (Full-Time Equivalent) - A term used when developing personal services budgets; 2,080 hours worked annually equates to 1.0 full-time equivalent (FTE) position.

FY (Fiscal Year) - A period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30. For example, the notation FY 2021 or FY21 designates the fiscal year ending September 30, 2021.

Fines and Forfeitures - Fees collected by the Court System, including bail forfeitures, fines and traffic fines.

Franchise Tax - Energy tax imposed on all sales of public utility services, including electricity, gas, telephone and cable television.

Fund - A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance - Net position of a governmental fund.

Fund Balance Policy - Policy to maintain fund balance at a predetermined target level.

— G —

GAAP (Generally Accepted Accounting Principles) - Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

General Fund - One of five Governmental fund types to account for resources and uses of general operating functions of City Departments. The primary resources are property, sales and franchise taxes.

GLOSSARY

Government Funds - Funds that are generally used to account for tax-supported activities. There are five different types of government funds: the general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

— I —

I&S - Interest and Sinking tax rate to fund debt service.

Interest Income - Revenue received from investing the City's funds.

Interfund Transfer - Administrative fees charged by the General Fund to other City funds (e.g., Water & Sewer, Environmental Services) for the provision of administrative and other city services.

Intergovernmental Revenue - Federal, state and county grants and other forms of revenue. These include participation in infrastructure improvements, housing funds, reimbursement of police salaries, etc.

— M —

M&O - Maintenance and Operation tax rate to fund operations.

Major Fund - Funds that the revenues, expenses, assets or liabilities are greater than 10% of corresponding totals and at least 5% of the aggregate amount for all governmental and enterprise funds.

Miscellaneous (Other) Revenue - Impounds, evidence, tower lease revenue, copy charges and sundry revenue are examples.

Mission Statement - The statement that identifies the purpose and function of an organizational unit.

— N —

Non-Departmental - Referring to activities, revenues and expenditures that are not assigned to a particular Department.

Non-major Fund - Funds that the revenues, expenses, assets or liabilities are less than 10% of corresponding totals and at less than 5% of the aggregate amount for all governmental and enterprise funds.

Non-spendable - Represents the portion of the net position that cannot be spent because the underlying resources are not in spendable form. i.e.: inventories and prepaids.

— O —

Operating Budget - A budget for general expenditures such as salaries, utilities and supplies. Generally, does not include the Capital Projects Fund.

— P —

Per capita - A measurement of the proportion of some statistic to individual resident determined by dividing the statistic by the current population.

Performance Measure - A variety of methods used to assess the results achieved and improvements still required in a process or system. Measurement gives the basis for continuous improvement by helping evaluate what is working and what is not.

GLOSSARY

Permit Revenue - Fees imposed on construction-related activities and for the acquisition of other nonbusiness permits (e.g., garage sale permits, alarm permits, etc.)

Private Contributions - Funding received from various nongovernmental entities (sometimes placed in escrow accounts providing for a specific dedicated purpose). Escrows are established for median and sidewalk improvements.

Property Tax - A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.

Property Tax Rate - The property tax rate on all assessed property within the City limits. The City Council establishes the City's tax rate.

Proprietary Fund - The proprietary fund is used to account for activities that involve business-like interactions. Our Enterprise Funds are an example of proprietary funds.

— R —

Restricted - Represents resources subject to externally enforceable constraints.

— S —

Sales Tax - A tax administered by the State, imposed on the taxable sales of all final goods. The City of Frisco receives one percent of the total 8.25% sales tax. 6.25% goes to the State and FCDC and FEDC each receive 0.5%.

Solid Waste Collection - An Enterprise Fund which provides weekly trash and recycling pickup and bulky item collection. This service is accounted for in the Environmental Services Fund. Fees and expenditures are directly related to the services provided.

Sources - All revenues and other receipts derived by the City including transfers from other funds, appropriation of prior years' earnings, proceeds from the sale of bonds, lease agreements, or other obligations.

Special Revenue Fund - Funds used to account for certain property taxes, grant funds and other special revenue legally restricted for specific purposes.

Subsidiary Fund - A fund that acts as a supplement to or supports a primary fund. For example, the Special Events Fund is a subsidiary fund to the General Fund.

— T —

Tax Rate - The amount to multiply by the tax levy to determine the revenue to be collected.

— U —

Unassigned Fund Balance - The difference between total fund balance and non-spendable, restricted, committed and assigned components.

Utility Fund - An Enterprise Fund established to account for resources and expenditures of operating and capital costs of City water and sewer distribution, storage and pumping facilities.

— W —

Working Capital - Current assets less current liabilities or that part of capital that is liquid and readily available to meet requirements.

CITY OF FRISCO, TEXAS
STATISTICS

Date of Incorporation	March 3, 1908
Form of Government	Council/Manager
Number of employees:	1,635
Full Time	1,336
Part Time	299
Area in square miles	70

Principal Taxpayers

Taxpayer		2019 Taxable Assessed Valuation	% of Total Assessed Valuation
Stonebriar Mall LLC	$	330,831,345	1.05%
Blue Star HQ Inc		210,342,421	0.66%
BPR Shopping Center LP		152,414,448	0.48%
PPF Amli Parkwood Boulevard LLC		117,697,158	0.37%
DD PCR III LLC		96,104,579	0.30%
Hall Office Portfolio DB LLC		93,354,333	0.29%
Blue Star Frisco Health Complex LP		92,757,613	0.29%
Specified Properties LLP		90,600,000	0.29%
Hall 3201 Dallas Inc		85,831,608	0.27%
Blue Star Frisco Retail LP		79,727,733	0.25%
	$	1,349,661,238	4.26%

CITY OF FRISCO, TEXAS
STATISTICS

Demographic and Economic Statistics

Fiscal Year	(1) Population	Personal Income (,000)	(2) Per Capita Income	(2) Median Age	(3) School Enrollment	(4) Unemployment Rate
2010	116,989	5,961,993	40,185	32.8	37,269	8.1%
2011	122,822	4,673,131	38,048	33.9	40,122	8.0%
2012	128,281	5,180,628	40,385	34.0	42,650	5.4%
2013	135,920	5,757,299	42,358	34.0	45,479	4.3%
2014	142,990	6,155,291	43,047	34.3	49,632	3.2%
2015	151,030	6,584,153	43,595	36.1	53,323	3.5%
2016	158,180	7,555,626	47,766	37.0	55,924	3.9%
2017	169,320	8,926,212	52,718	37.4	58,461	3.7%
2018	180,000	9,428,040	52,378	37.4	60,205	3.2%
2019	190,093	10,131,006	53,295	37.7	62,730	3.1%

Data Sources
(1) City of Frisco (Population) as of October 1, 2019
(2) City of Frisco Development Services Annual Report, January 2020
(3) Frisco Independent School District (School Enrollment), October 2019
(4) City of Frisco Development Services Annual Report January 2020

Principal Employers

Employer	Employees	Rank	Percentage of Total City Employment
Frisco ISD (4,071 certified teachers)	7,048	1	10.51%
City of Frisco	1,635	2	2.44%
Conifer	903	3	1.35%
T-Mobile USA	900	4	1.34%
Baylor Medical Center	663	5	0.99%
Mario Sinacola & Sons Excavating	603	6	0.90%
Oracle	500	7	0.75%
IKEA Frisco	423	8	0.63%
Baylor Scott White/Centennial Hospital	400	9	0.60%
UT Southwestern/Texas Health Hospital	300	10	0.45%
Total	13,375		19.95%

Source: FEDC, Frisco ISD Communications

CITY OF FRISCO, TEXAS
STATISTICS

Operating Indicators by Function

Function	2015	2016	2017	2018	2019
General government					
Building permits issued					
Residential	2,386	2,187	1,936	2,248	2,083
Commercial	432	549	644	600	477
Planning and development cases processed	590	600	609	622	582
Police					
Physical arrests	3,138	3,197	3,137	3,676	3,562
Traffic violations	19,708	21,008	19,062	21,394	15,701
Parking violations	387	294	265	623	3,339
Fire protection					
Number of calls answered	10,666	11,747	12,660	14,172	14,783
Inspections	5,437	6,386	4,151	2,275	3,201
Inspections - SAFER Program	2,555	1,532	1,059	2,058	2,272
Highways and streets					
Street resurfacing (square yards)	25,827	19,391	18,238	24,697	24,419
Street curb miles swept	7,896	10,417	10,417	10,672	10,672
Environmental services					
Solid waste collected (tons)	110,962	105,050	108,002	113,504	113,709
Recycled materials collected (tons)	16,382	17,457	18,868	23,506	19,352
Culture and recreation					
Library transactions	2,921,874	3,613,178	3,560,913	4,790,505	5,059,673
Library visits	587,313	620,115	632,168	651,002	702,979
Parks acreage	1,449	1,432	1,621	2,535	2,535
Athletic facilities and pavilion rental (visits)	711,661	853,265	814,748	753,000	794,281
Water					
New connections	2,541	2,889	2,262	2,457	2,114
Average daily consumption (million gallons/day)	24.2	25.6	25.9	31.1	28.7
Sewer					
Average daily wastewater flow (million gallon/day)	12.1	13.2	12.7	13.4	13.4

Sources: Various government departments

CITY OF FRISCO, TEXAS
STATISTICS

Capital Asset Statistics by Function

Function	2015	2016	2017	2018	2019
General government					
Sports Complexes Supported	7	7	7	7	7
Museums, Art Gallery Supported	3	3	3	3	3
Public Safety					
Police					
Stations	1	1	1	1	1
Patrol and Traffic Dedicated Vehicles	45	60	65	70	72
Fire Stations	8	8	8	8	9
Highways and streets					
Streets (miles)	1,771	2,011	2,313	2,401	2,458
Streetlights/Street Poles	8,973	9,360	10,032	10,421	11,636
Traffic signals	102	111	129	138	148
Culture and recreation					
Parks acreage					
Parks developed	921	921	900	921	1,545
Parks undeveloped	528	511	700	700	990
Swimming pools	1	1	1	1	1
Recreation centers	1	1	1	1	1
Community centers	1	1	1	1	1
Tennis courts	8	8	6	6	6
Soccer fields	35	35	35	35	35
Baseball fields	24	24	24	24	24
Water					
Customers/Accounts	49,740	52,182	54,261	57,661	59,172
Water lines (miles)	899	914	993	1,030	1,059
Fire hydrants	9,712	9,886	10,801	11,215	11,624
Maximum daily capacity (millions of gallons)	127.0	127.0	127.0	127.0	127.0
Sewer					
Customers/Accounts	46,763	48,281	50,212	53,547	55,842
Sanitary sewers (miles)	693	705	742	789	798
Storm sewers (miles)	642	375	417	438	448

CITY OF FRISCO
FINANCIAL POLICIES
SEPTEMBER 30, 2020

INTRODUCTION

The City of Frisco, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Texas Local Government Code and the City of Frisco City Charter. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions.

BASIS OF ACCOUNTING AND BUDGETING

The City's finances are accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB).

Accounts are organized and operated on the basis of funds and account groups. Funds are established according to their intended purpose and aid management in demonstrating compliance with legal and contractual provisions.

Encumbrance accounting is utilized for the Governmental Funds types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

The budget format is based on the modified accrual basis of accounting for Governmental Fund types, meaning budgeted expenditures are recorded when the services or goods are received and the liabilities are incurred, but revenues are recognized only when they are measurable and available. For Proprietary Fund types the budget format is based on the accrual basis of accounting, meaning that expenses are recognized as encumbered, but revenues are recognized as obligated.

The budget is prepared in accordance with GAAP, with the exception of depreciation and compensated absences (accrued but unused vacation and sick leave). These are accrued in the financial statements of the Proprietary Fund types, but are not shown as expenses in the budget.

The City's operating budget is adopted on an annual basis with all appropriations lapsing at fiscal year-end. Capital projects and grant funds have multi-year budgets. Outstanding encumbrances at fiscal year-end are re-appropriated and honored the subsequent fiscal year.

BUDGET

The City is committed to a balanced budget and provides full disclosure when a deviation from a balanced budget is planned, or when one occurs. The City defines a balanced budget as one in which total appropriated expenditures are equal to or less than total projected revenues plus beginning fund balances.

1. On or before the fifteenth day of August of each year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message**.**

   August 4, 2020 City Council Delivery

2. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three percent (3%) of the total general fund expenditures, to be used in case of unforeseen items of expenditures. This contingent appropriation shall apply to current operating expenditures and shall not include any reserve funds of the City. Such contingent appropriation shall be under the control of the City Manager and distributed by him only after prior approval by the City Council. The proceeds of the contingent appropriation shall be disbursed only by transfer to other Departmental appropriation, the spending of which shall be charged to the Department or activities for which the appropriations are made.

   FY 2021 Projection: 1.5%

3. No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable.

4. The City Manager shall submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

REVENUES

The City is aware of the fact that a diversity of revenue sources is important in order to handle fluctuations in individual sources. The City continues to search for new revenue sources and monitor economic and legislative challenges to current revenue streams.

5. The City will strive toward the percentage of the tax rate allocated to the general fund at a minimum of 65% level. Conversely, the allocation of the tax rate for debt purposes should be no more than 35%.

   FY 2021 Projection: M&O = 66.94% and I&S = 33.06%
   The City is in a very fast paced growth period. During this period, the City has sold substantial debt to accommodate the growth for facilities, roads, parks and public safety improvements. The I&S ratio increased from the previous fiscal year's ratio of 34.31%.

6. The City will continue an aggressive program to reduce the level of delinquent taxes. The minimum collection rate objective is 98.5%.

   FY 2021 Projection: 100%

7. The City will strive to maintain total delinquent taxes outstanding at an aggregate level not to exceed 10% of the current tax levy.

   FY 2021 Projection: 1%

8. The City of Frisco will strive to maintain a diversified tax base with at least 30% commercial.

   FY 2021 Projection 28.8%

9. The City will strive to maintain an Over 65 Tax Exemption ($80,000) and a Homestead Tax Exemption (10%) of not greater than 33% of the Over 65 exemption median assessed home value.

FY 2021 Proposed:	**Median Home Value $413,028**	**$ 80,000**
FY 2021 Proposed:	**Homestead Exemption 10% of $413,028**	**$ 41,302**
FY 2021 Proposed:	**33% of $413,028**	**$ 136,299**

USER FEES AND CHARGES

The City shall consider applicable laws and statutes before establishing specific fees and charges. The following factors will be identified when setting fees: affordability, pricing history, inflation, service delivery alternatives and available efficiencies. Under certain circumstances the City will use a cost recovery method that will set user fees and charges by considering direct and indirect costs of providing service. Other considerations will be if there is a need to regulate demand, the desire to subsidize a certain product or service, benchmark with neighboring jurisdictions, competition with the private sector and economic development. Periodically, City staff will review and update our fee structure based upon economic indicators and long-range forecasts.

DEBT MANAGEMENT

Debt financing for the City, which includes general obligation bonds, certificates of obligation bonds, revenue bonds and other obligations permitted under the Law of the State of Texas, shall only be used to purchase capital assets that cannot be acquired from either available current revenues or fund balances.

10. City staff will evaluate each proposed bond issue considering current debt levels, economic conditions, availability of outside funding sources and key debt indicators. The City's goal is to stay within the amount discussed and presented during the citizen bond committee.

11. The City will strive to maintain base bond ratings of Aaa (Moody's Investors Service) and AA (Standard & Poor's) on the general obligation debt.

    The City's current ratings are as follows: Moody's is Aaa and Standard & Poor's is AAA. Staff continues discussions with the agencies to monitor and improve those items that will ensure sustainability of some ratings and continued improvement of other ratings.
    The EDC's current ratings are as follows: Moody's is Aa2 and Standard & Poor's is AA.
    The CDC's current ratings are as following: Moody's is Aa2 and Standard & Poor's is AA.

12. The City will use debt financing in the following circumstances: when the project involves acquisition of equipment that can't be purchased outright without causing unacceptable spike in the property tax rate; or when the project is the result of growth-related or development activities within the City that require unanticipated and unplanned infrastructure or capital improvements by the City; or when the project's useful life, or the projected service life of the equipment, will be equal to or exceed the term of the financing; or when there are designated revenues sufficient to service a debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.

13. The City will manage the length of maturity of its long-term debt in order to lower net interest cost and to maintain future flexibility by paying off debt earlier. The target shall be 20 years.

14. Use of short-term borrowing such as temporary or emergency notes will be undertaken only if available cash or reserves are insufficient to meet both project needs and current obligations.

15. The City shall seek to issue its general or revenue bond obligations in a competitive sale unless it is determined by City staff and the Audit Committee that such a sale method will not produce the best results for the City.

16. Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to the operations and management of the City.

17. The investment maturity of bond proceeds (excluding reserve and debt service funds) shall generally be limited to the anticipated cash flow requirements or the "temporary period" (generally three years for capital projects) as defined by Federal tax law. These proceeds may be invested at an unrestricted yield during the temporary period. After the expiration of the temporary period, bond proceeds are subject to yield restriction and shall be invested considering the anticipated cash flow requirements of the funds and market conditions to achieve compliance with applicable regulations.

18. The City's maximum maturity for all bond proceeds shall not exceed the anticipated project spending dates. Interest in excess of the allowable arbitrage earnings will be segregated and made available for necessary payments to the US Treasury.

19. The City shall insure that it fully complies with all state and federal regulatory requirements, including post-issuance compliance related to continuing disclosure, private use and arbitrage rebate.

INVESTMENT MANAGEMENT

The City, giving due regard to the safety and risk of investment, will invest funds in conformance with State and Federal Regulations, applicable Bond Ordinance requirements, formal Investment Policy and informal investment strategy. The City will seek to ensure that each investment transaction meets the investment objectives; of safety of principal through the safest types of securities with required collateralization and portfolio diversification, adequate liquidity to meet reasonable anticipated cash flow requirements and a return on investments that return a competitive market rate while providing necessary principal protection.

20. The City will annually adopt a formal written Investment Policy as required by Chapter 2256, Texas Government Code, Public Funds Investment Act and authorized by the City Council.

Adopted January 2020

21. Authorized investment officers must submit a signed investment report to the City Council that summarizes investment activity for each City pooled fund group. The report must contain information required by the Public Funds Investment Act.

    Signed investment report submitted to City Council quarterly

FUND BALANCES

The City maintains a prudent level of financial resources in each fund to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Fund balances are monitored and managed according to the needs of the individual funds.

22. The City should set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital from current funds for projects that would have been funded by debt financing.

    The City will transfer funds each year the prior year ending results have a net increase to Fund Balance. Until such time the annual budget can adequately cover the yearly cost of replacement equipment this method will be utilized to increase the Capital Reserve Fund. At some point in the future, the recommendation would be to annually budget an amount to transfer (increasing the total each year until the amount equals at least the depreciation on vehicles and equipment).

23. The City will maintain a minimum fund balance reserve equal to three months (25%) of the total operating expenditures of the General Fund. While 25% is the minimum desired, historically the City has maintained a balance of approximately 30% to 33%.

    FY 2020: 44.37% **FY 2021 Projection: 40.41%**

24. The City will maintain a reserve of cash and investments in the Water and Wastewater Fund equal to seven months (210 days) of the total operating revenues.

    FY 2020: 216 days **FY 2021 Projection: 202 days**

25. The City will maintain a reserve of cash and investment in the Debt Fund equal to 1/12th of the P&I from the fund payments for the current year or 8.3%.

    FY 2020: 6.9% **FY 2021 Projection: 5.1%**

26. The City should design utility rates sufficient for funding a depreciation reserve which will accumulate resources to replace or rehabilitate aging infrastructure which no longer can be serviced by regular maintenance. Attempts should be made to fund the reserve at a level approximate to annual depreciation of assets as reported in the City's Comprehensive Annual Financial Report.

27. The CVB Board of Directors approved a policy to establish a reserve for future needs. The current City Policy is to maintain 25% of annual expenditures in fund balance. The 25% reserve was achieved in FY14 but due to COVID-19 and the shutdown of this industry during FY20, the fund reserves have been depleted. The debt service commitment for the Convention Center and Omni represent approximately 22.4% and 14.1% respectively of the total expenditures annually. The FY21 projected ending fund balance is approximately .5% of the total expenditures.

28. The Frisco Community Development Corporation (FCDC) has established a Board policy that 25% of the annual sales tax revenue and interest income is to be set aside for future needs.

    FY 2020: $5,696,485 **FY 2021 Projection: $5,751,525**

29. The Frisco Economic Development Corporation (FEDC) has established a Board policy that 25% of the annual sales tax revenue and interest income is to be set aside for future needs.

    FY 2020: $5,666,485 **FY 2021 Projection: $5,721,525**

FINANCIAL REPORTING

The City's accounting records are audited by an independent public accounting firm following the conclusion of each fiscal year. The Finance Department prepares a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles (GAAP) as applicable to state and local governments established by the Governmental Accounting Standards Board (GASB) for governmental accounting and financial reporting principles. The CAFR shows the status of the City's finances on the basis of GAAP. The CAFR shows fund revenues and expenditures on both a GAAP basis and budget basis for comparison purposes.

30. The document will satisfy all criteria of the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

    Certificate of Achievement for Excellence in Financial Reporting received for fiscal year ending 9/30/2019

31. The results of the annual audit prepared by independent certified public accountants designated by the City Council is included as part of the CAFR.

    Unmodified ("clean") opinion received for fiscal year ending 9/30/2019

32. Departments have real time access to actual expenditures and budget to allow individuals to review and compare as needed. The Finance Department reviews operating revenues and expenditures and recommends adjustments as needed. The Finance Department submits status reports to the City Council.

    Finance Department status report submitted to City Council monthly & posted on City website.

PROCUREMENT PLANNING

33. All City purchases of goods or services are made in accordance with the Texas Local Government Code, Uniform Commercial Code, City Charter and other relevant federal, state and local statutes. The City's purchasing policy requires purchases less than $3,000 be made on the basis of at least one written quotation by the using Department. Purchases of greater than $3,000 and less than $50,000 must be made on the basis of at least three written quotations by the using Department and an attempt to contact two Historically Underutilized Businesses and the issuance of a purchase order. Purchases of $50,000 or greater must be advertised in accordance with the competitive bid process and awarded by the City Council.

ECONOMIC OUTLOOK

34. The City shall establish a fiscal policy to guide the City Manager's corrective actions if at any time during the adopted fiscal year, revenue actuals are such that an operating deficit is projected to the revised budget. Corrective actions are implemented by the City Manager with notice given to the City Council. These corrective actions may include: adjusting revenue projections, increasing fees, managing vacant positions and the timing of merit/market increases, deferring capital purchases, reducing expenditures and/or using fund balance.

CAPITAL ASSETS

35. The City's capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in proprietary fund financial statements. All purchased capital assets are valued at cost where historical records are available or at an estimated cost where no historical records exist.

    The City defines capital assets as assets with an initial individual cost of $5,000 or more and an estimated useful life greater than one year.

Capital assets of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

- Buildings 20-25 years
- Improvements other than Buildings 15-30 years
- Vehicles 3-15 years
- Machinery & Equipment 3-20 years

The costs of normal maintenance and repairs that do not materially add to the value of the asset or significantly extend asset lives are not capitalized.

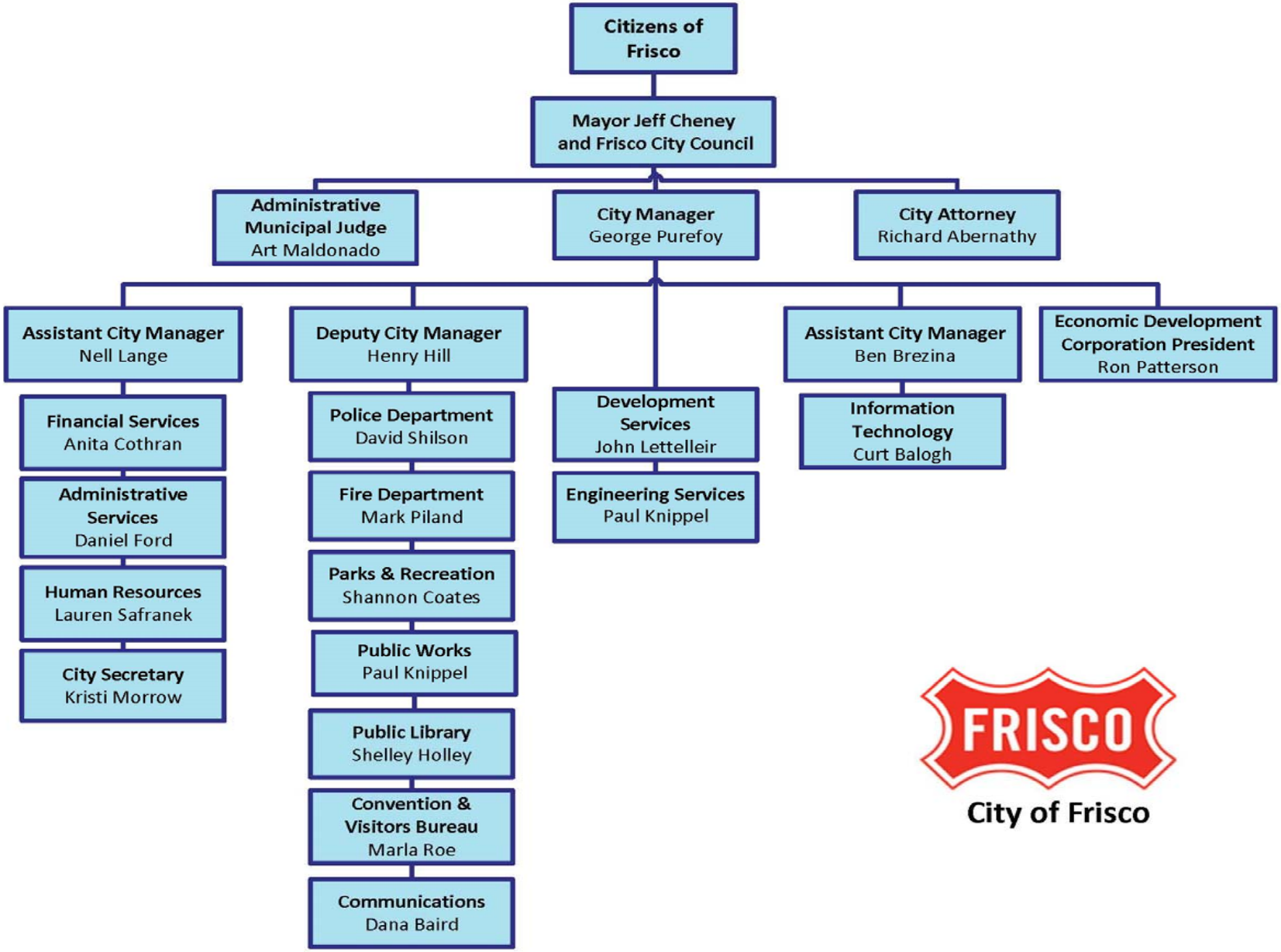
In the case of the initial capitalization of infrastructure assets (i.e., those reported by governmental activities), the City chose to include all such items regardless of their acquisition date or amount.

Donated capital assets, donated works of art and similar items and capital assets received in a service concession arrangement are reported at acquisition value rather than fair value. The City considers the asset as received when all requirements have been met by the developer including providing the City with affidavits of value.

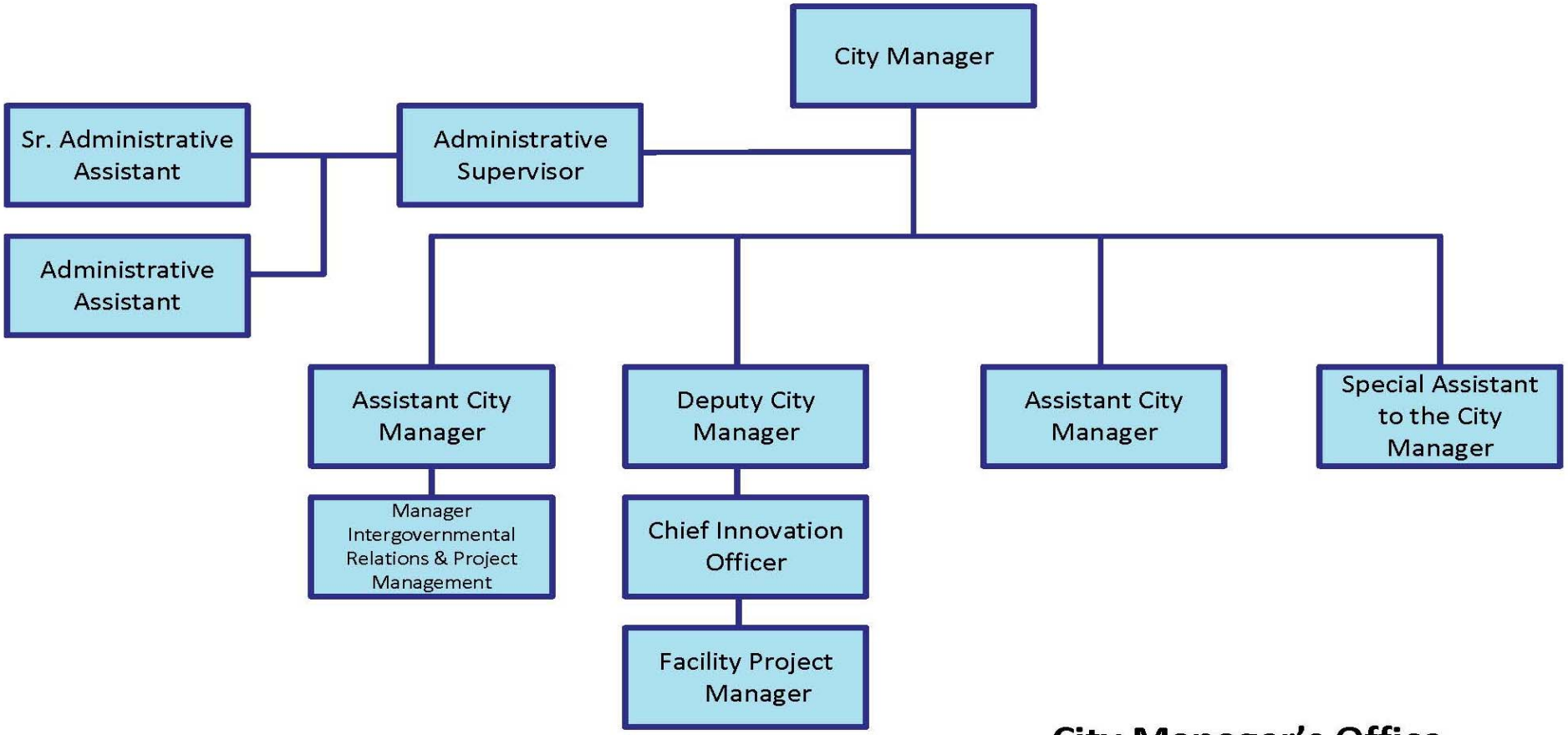
Public domain (infrastructure) assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems have been recorded at estimated historical cost.

CAPITAL IMPROVEMENT PLANNING

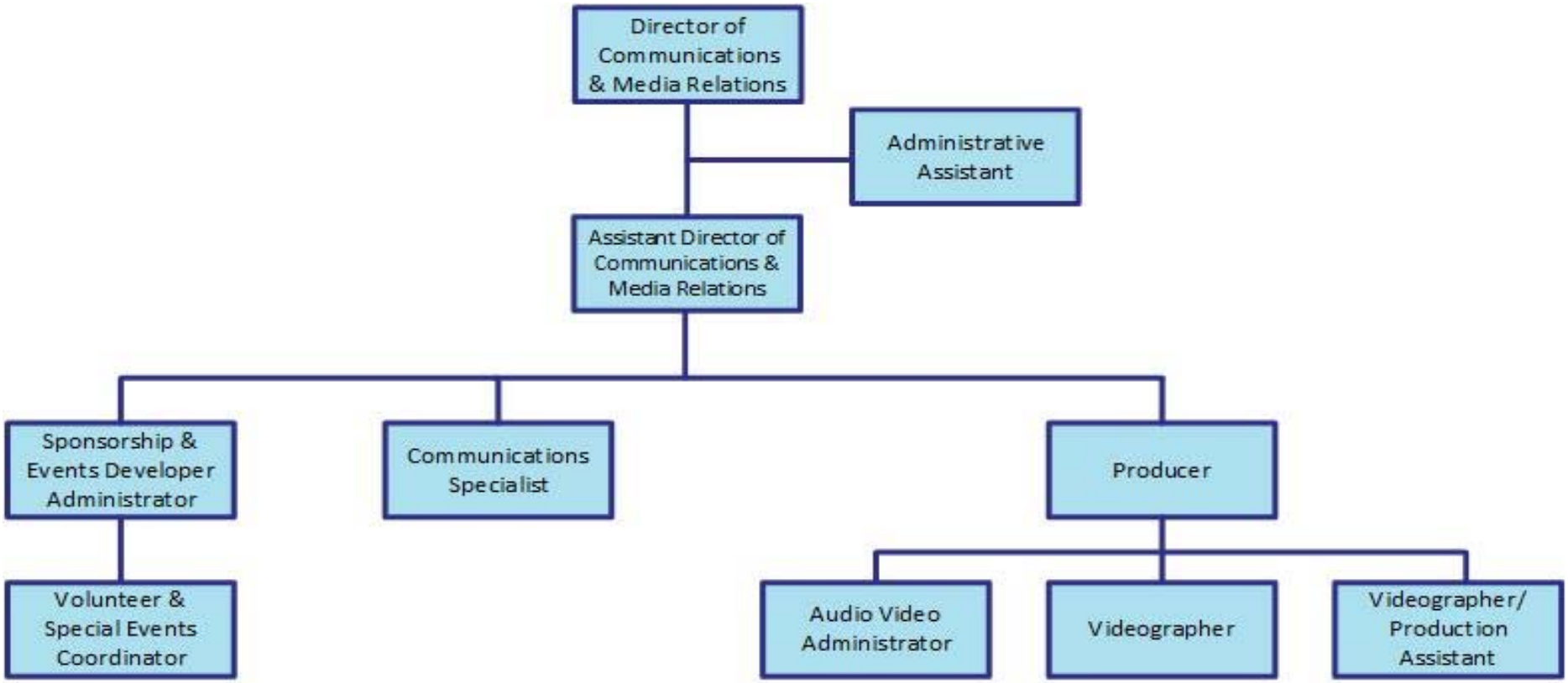
36. The City distinguishes between capital assets and capital projects for the purposes of CIP. Outlays for capital assets and improvements are capitalized as the projects are constructed. The City's Finance and Engineering Departments meet quarterly with the CMO to discuss the Long-Range Capital Plan based on the needs for capital improvements, potential new projects and the effect on the operating budget.



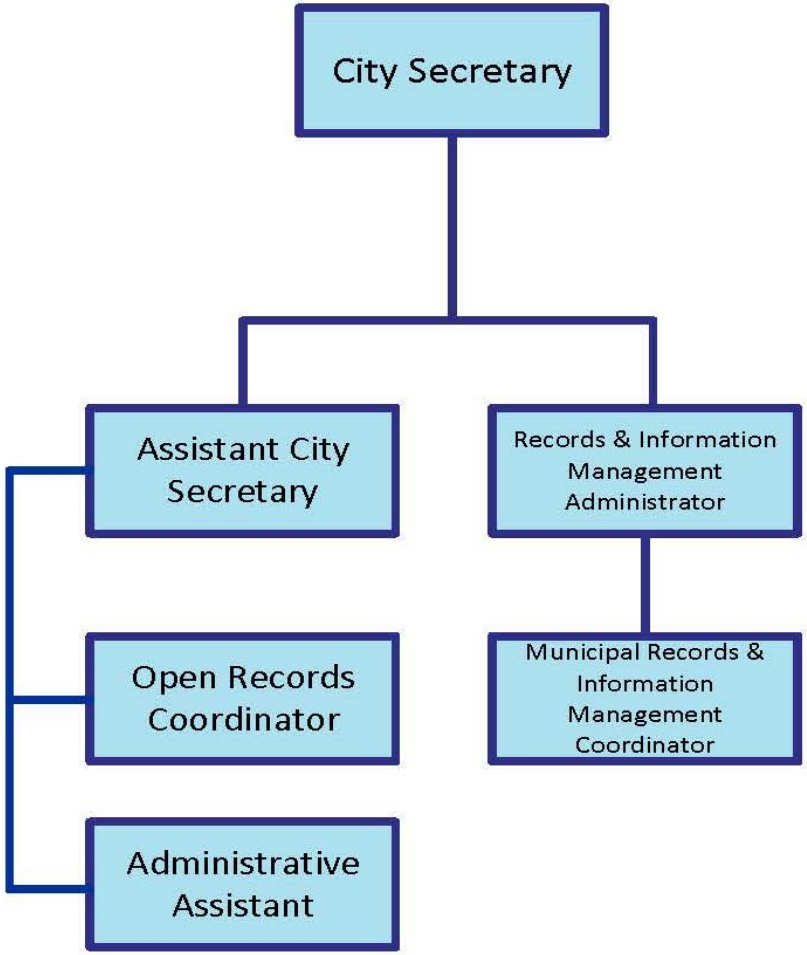
FRISCO
City of Frisco



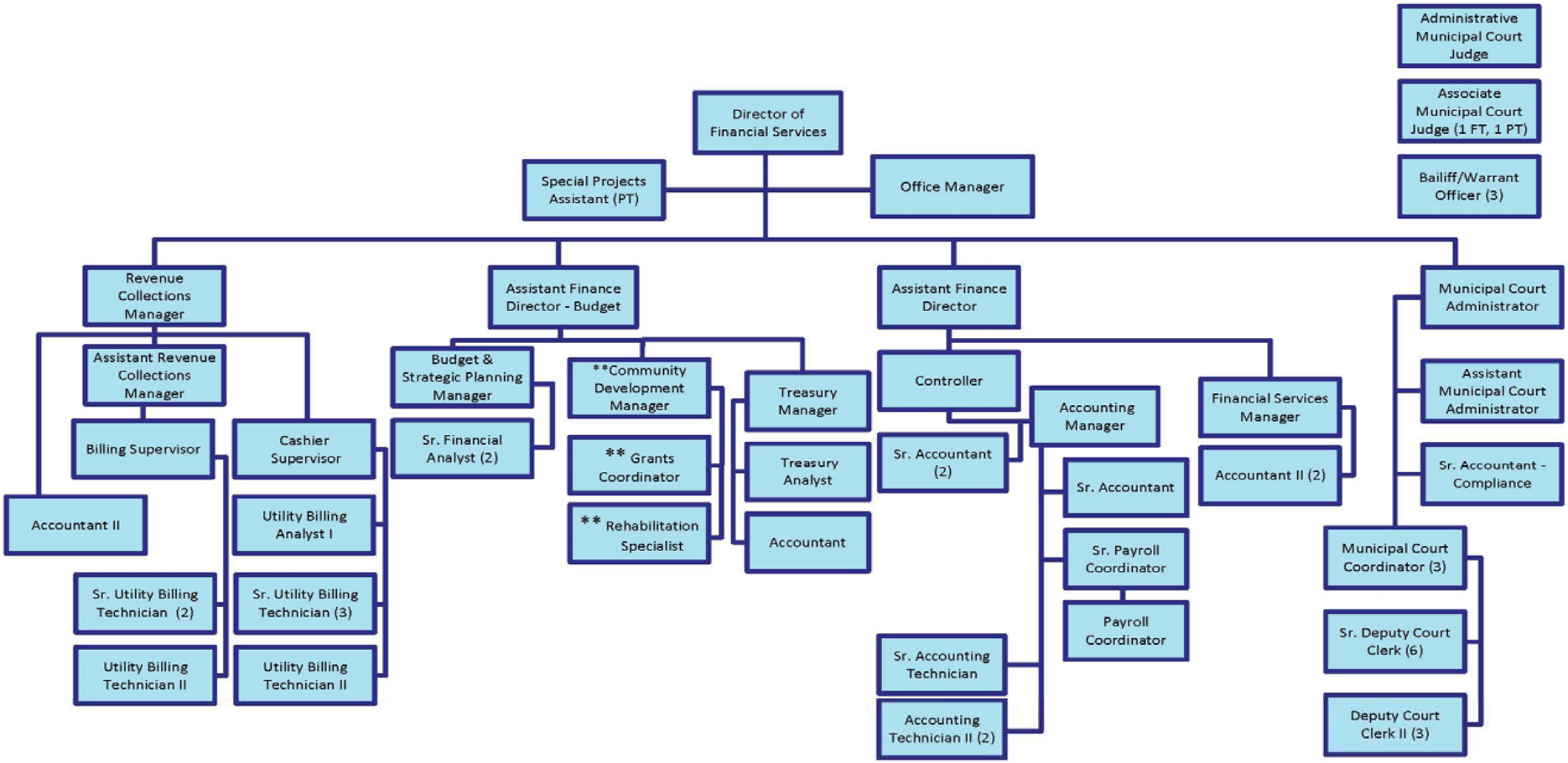
City Manager's Office



Communications

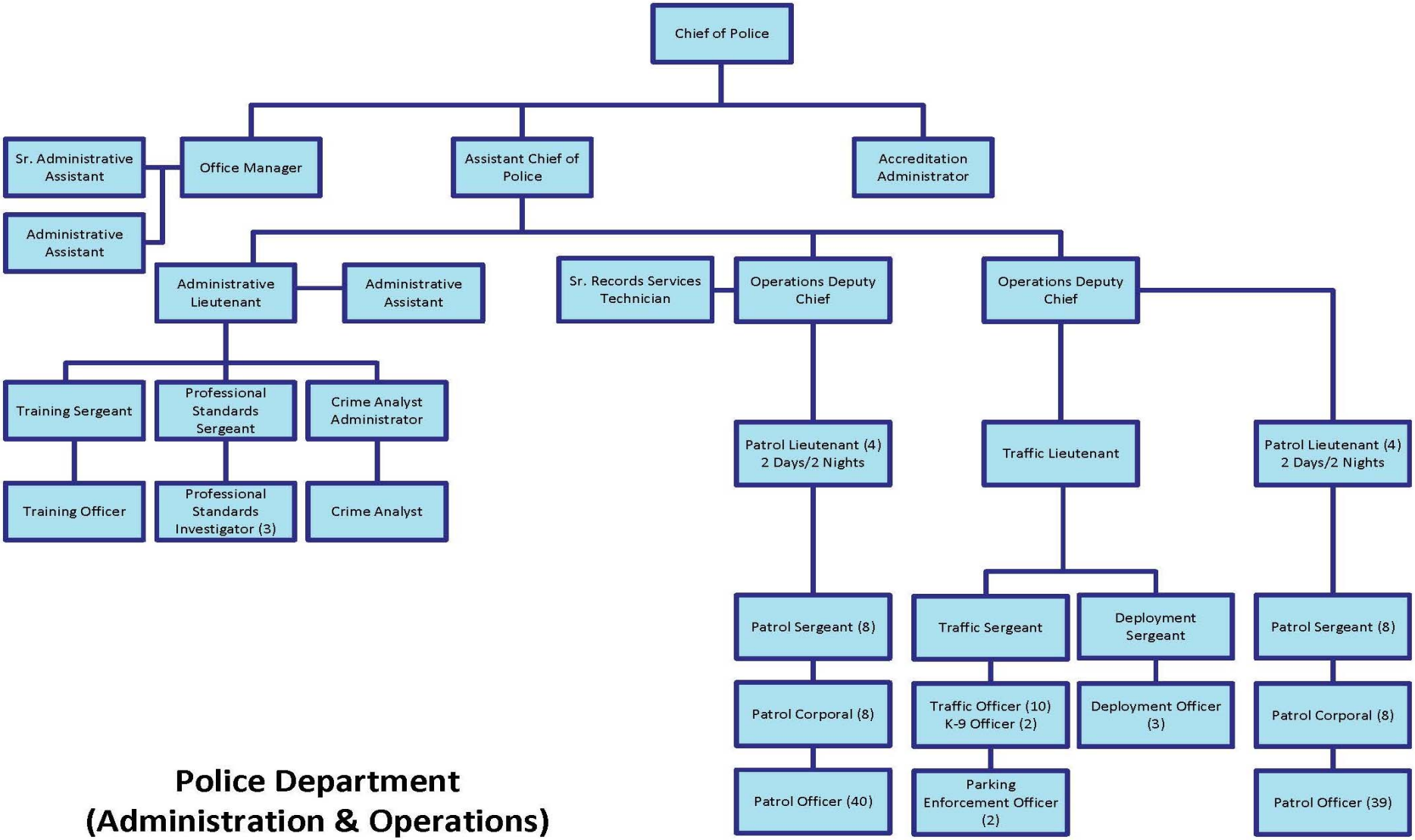


City Secretary's Office

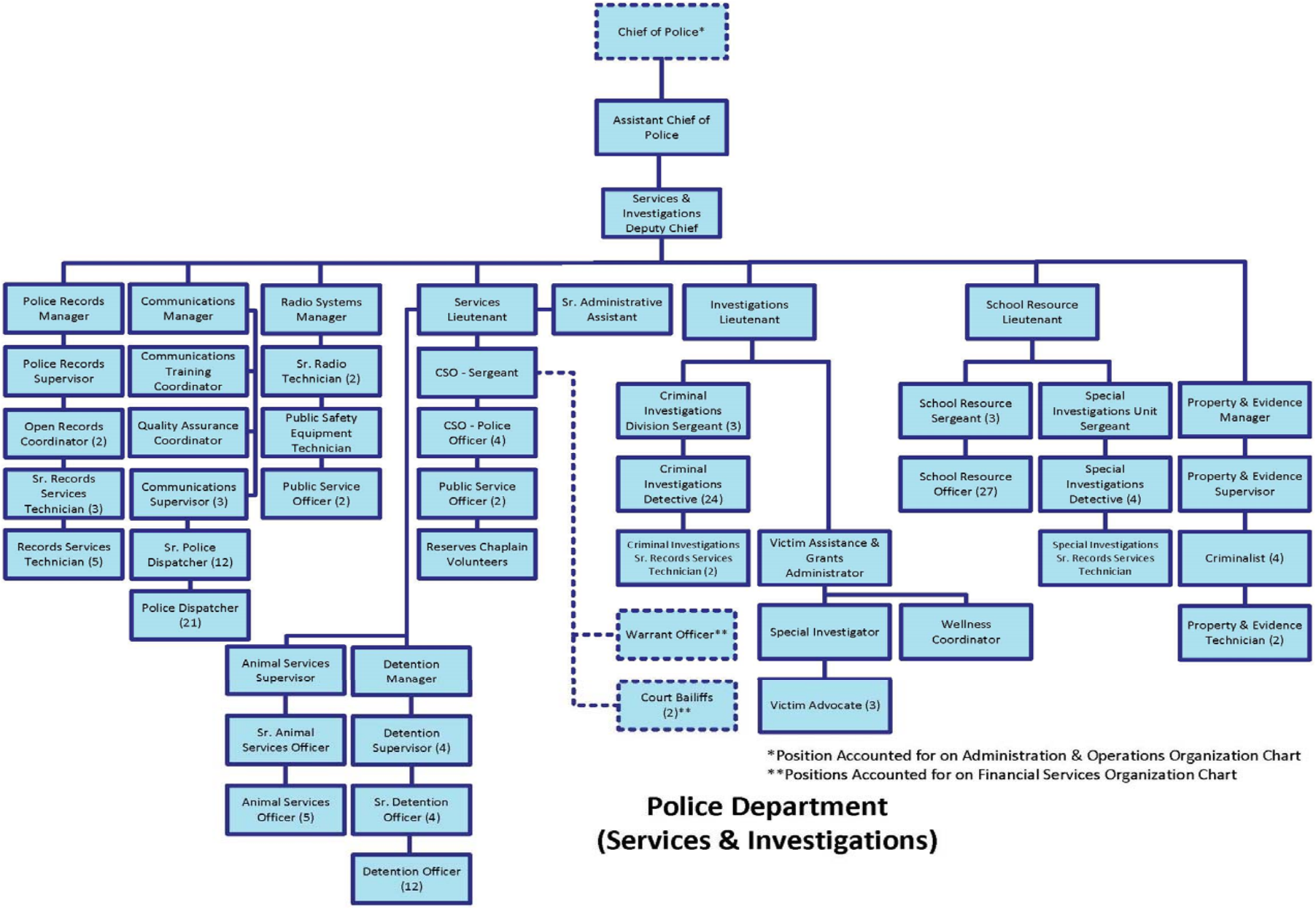


Financial Services

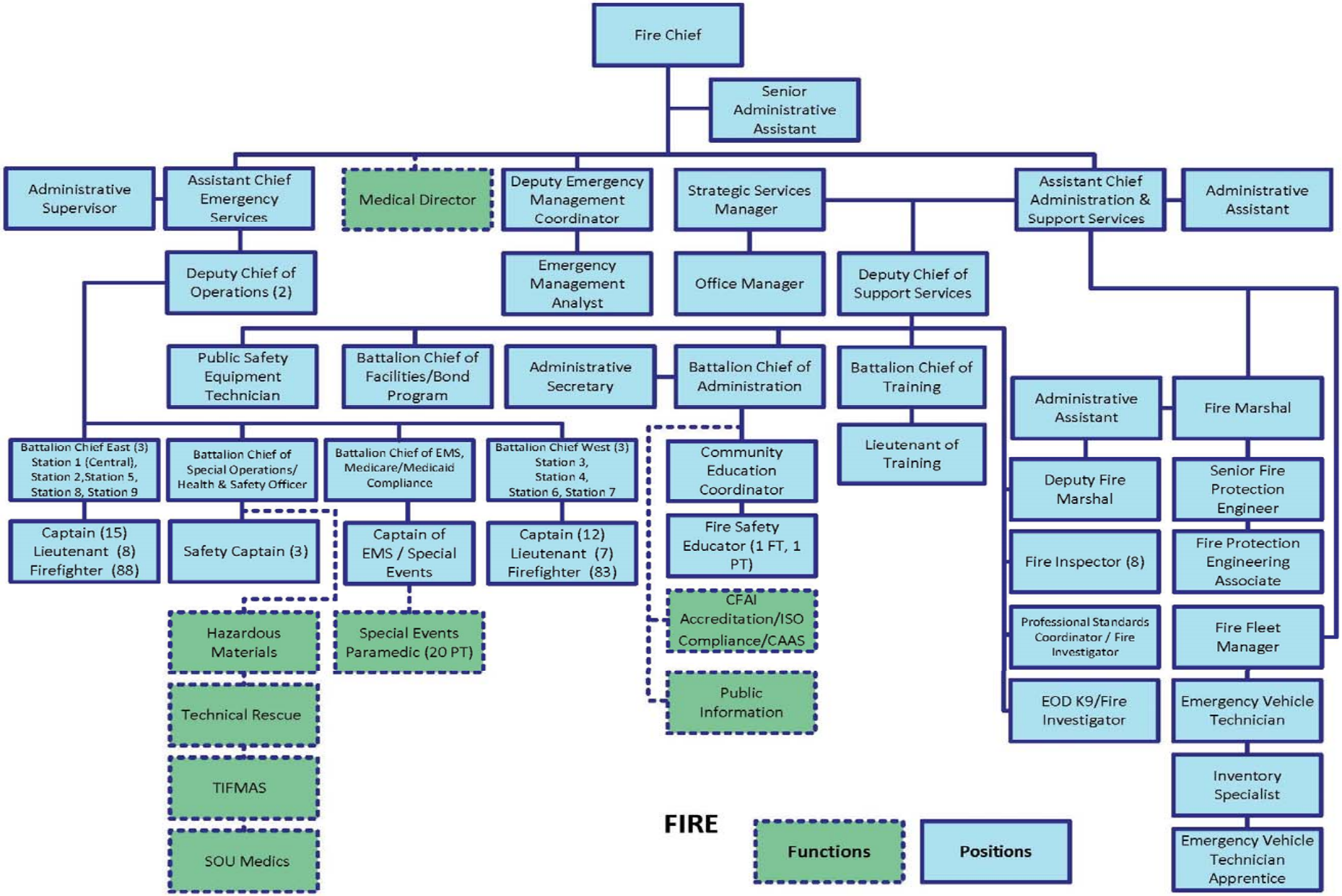
**Funded Partially by CDBG/Development Services

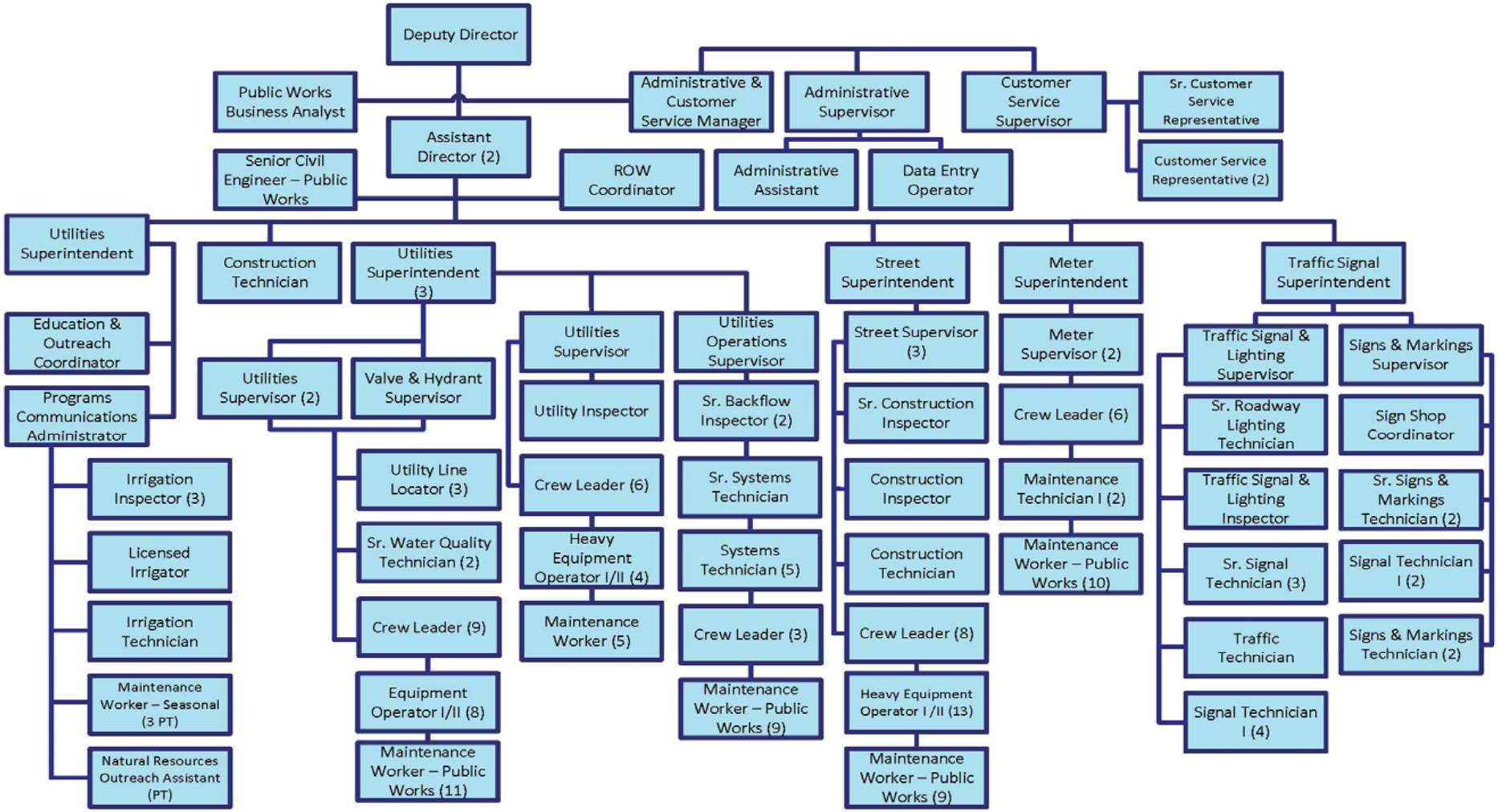


Police Department (Administration & Operations)

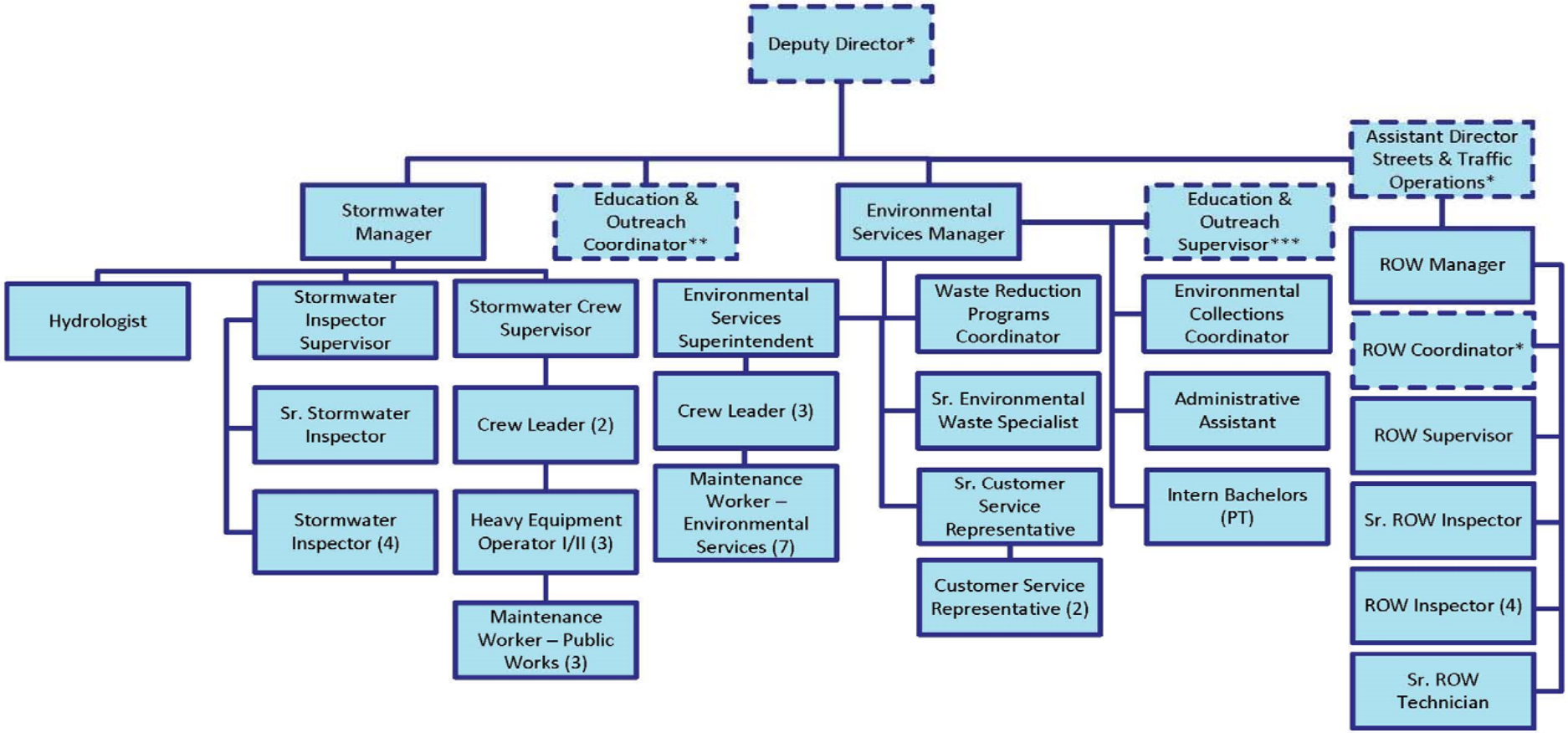


Police Department
(Services & Investigations)


Fire Chief
Senior Administrative Assistant
Administrative Supervisor
Assistant Chief Emergency Services
Medical Director
Deputy Emergency Management Coordinator
Strategic Services Manager
Assistant Chief Administration & Support Services
Administrative Assistant
Deputy Chief of Operations (2)
Emergency Management Analyst
Office Manager
Deputy Chief of Support Services
Public Safety Equipment Technician
Battalion Chief of Facilities/Bond Program
Administrative Secretary
Battalion Chief of Administration
Battalion Chief of Training
Administrative Assistant
Fire Marshal
Battalion Chief East (3) Station 1 (Central), Station 2, Station 5, Station 8, Station 9
Battalion Chief of Special Operations/ Health & Safety Officer
Battalion Chief of EMS, Medicare/Medicaid Compliance
Battalion Chief West (3) Station 3, Station 4, Station 6, Station 7
Community Education Coordinator
Lieutenant of Training
Deputy Fire Marshal
Senior Fire Protection Engineer
Captain (15) Lieutenant (8) Firefighter (88)
Safety Captain (3)
Captain of EMS / Special Events
Captain (12) Lieutenant (7) Firefighter (83)
Fire Safety Educator (1 FT, 1 PT)
Fire Inspector (8)
Fire Protection Engineering Associate
Hazardous Materials
Special Events Paramedic (20 PT)
CFAI Accreditation/ISO Compliance/CAAS
Professional Standards Coordinator / Fire Investigator
Fire Fleet Manager
Technical Rescue
Public Information
EOD K9/Fire Investigator
Emergency Vehicle Technician
TIFMAS
Inventory Specialist
SOU Medics
Emergency Vehicle Technician Apprentice
FIRE
Functions
Positions

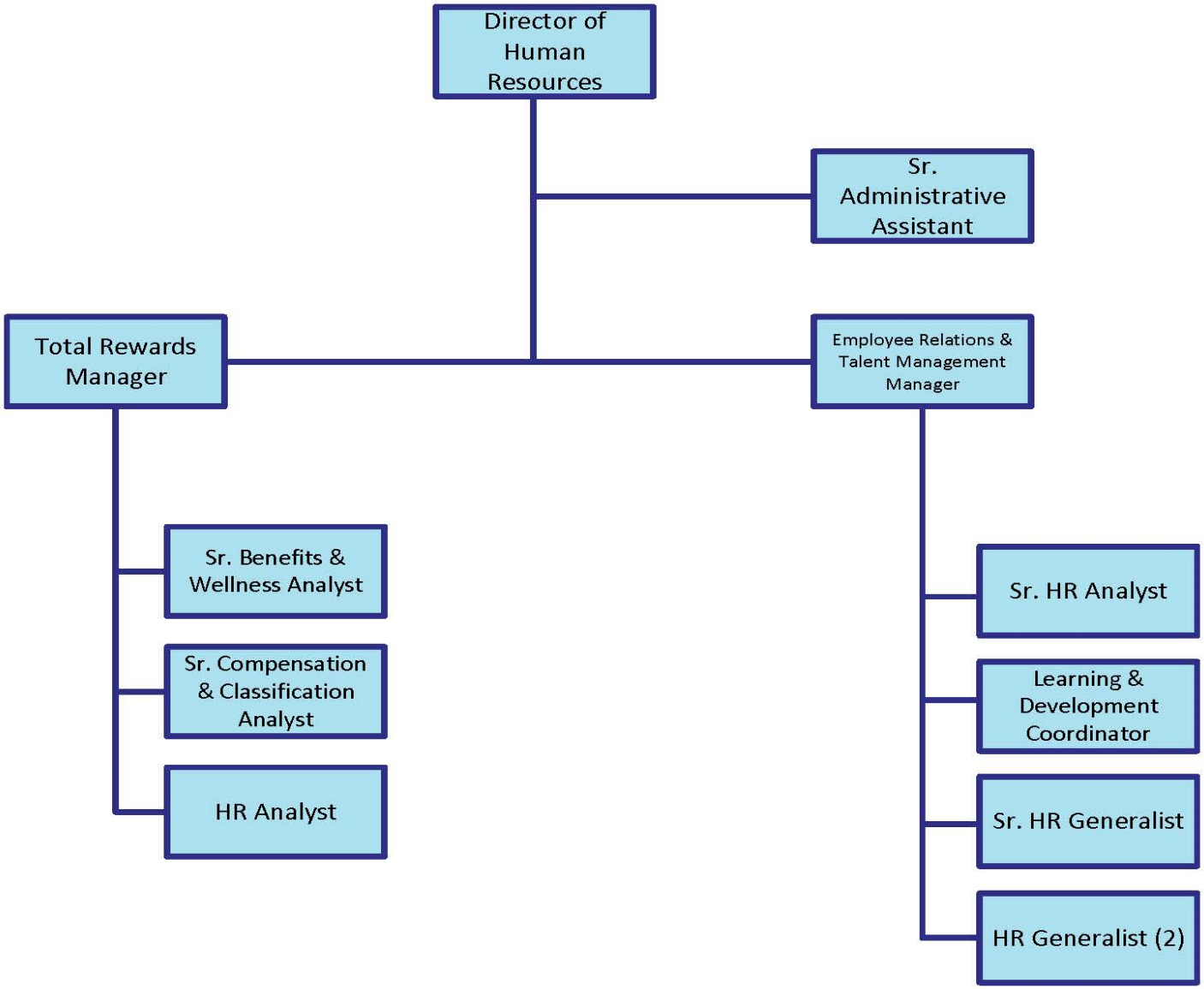


Public Works Operations

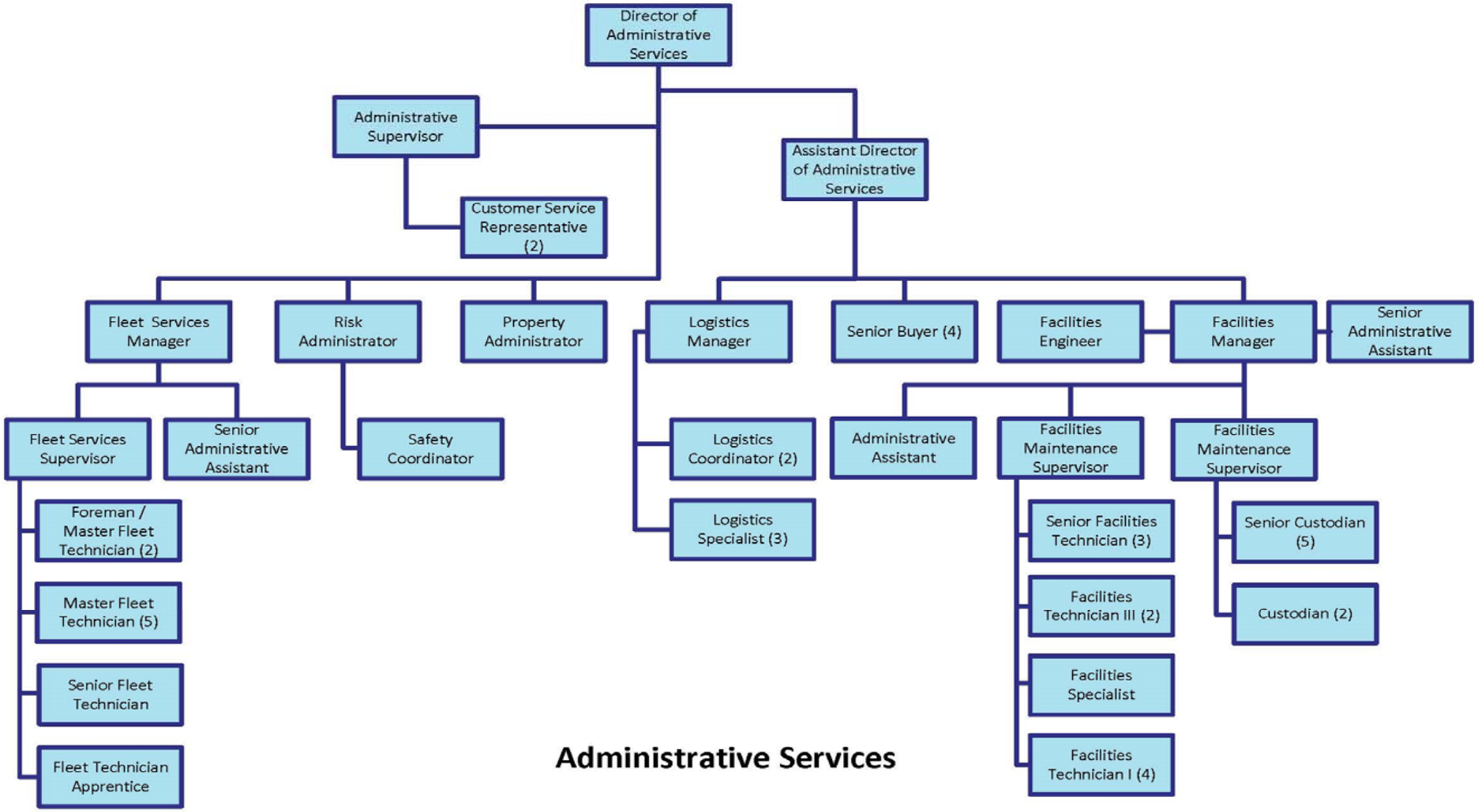


Public Works

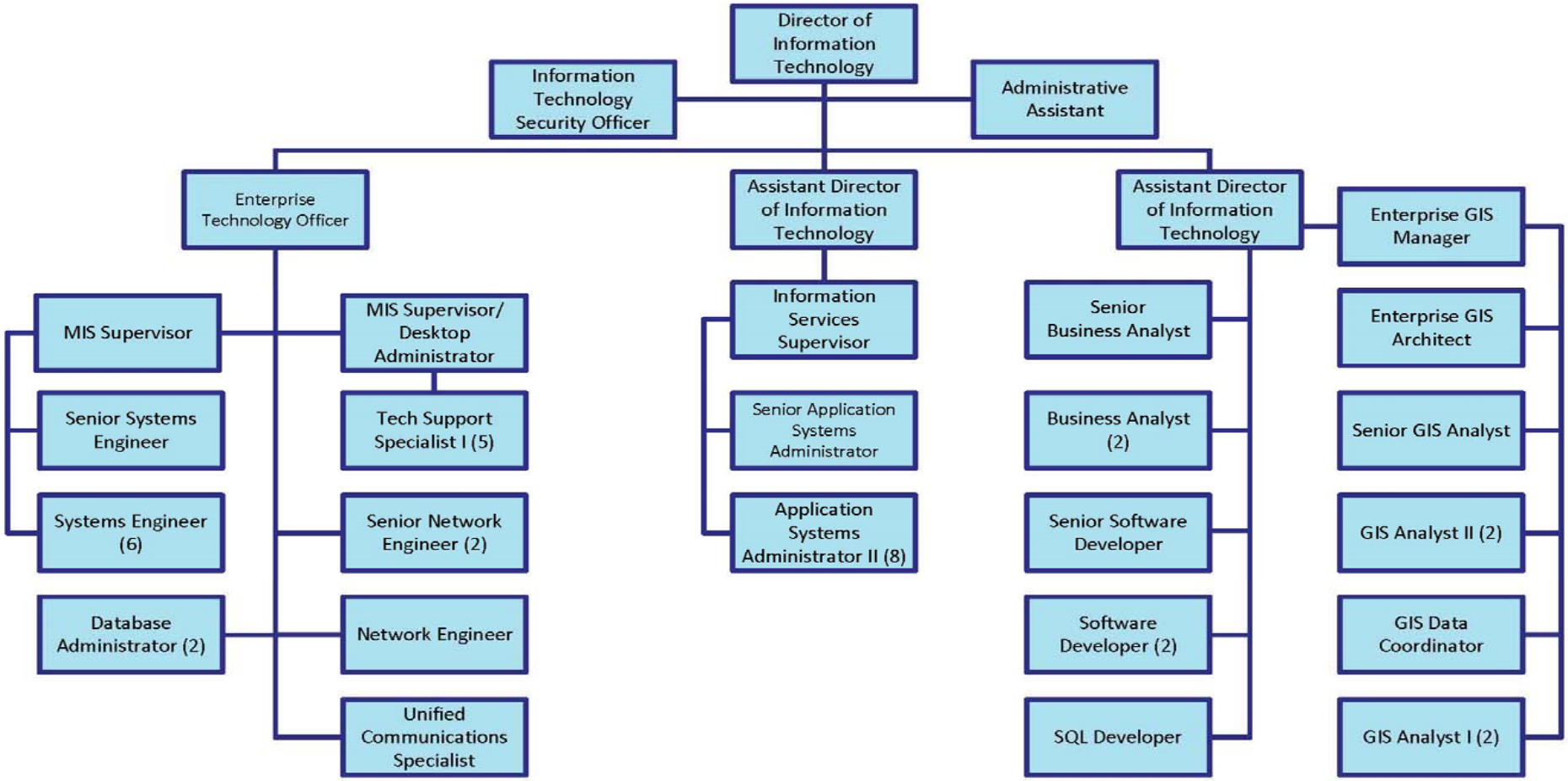
*Position Accounted for on Public Works – Utilities Organization Chart
**Position Funded from Stormwater, but accounted for on Parks & Recreation Organization Chart
***Position Funded from Environmental Services, but accounted for on Parks & Recreation Organization Chart



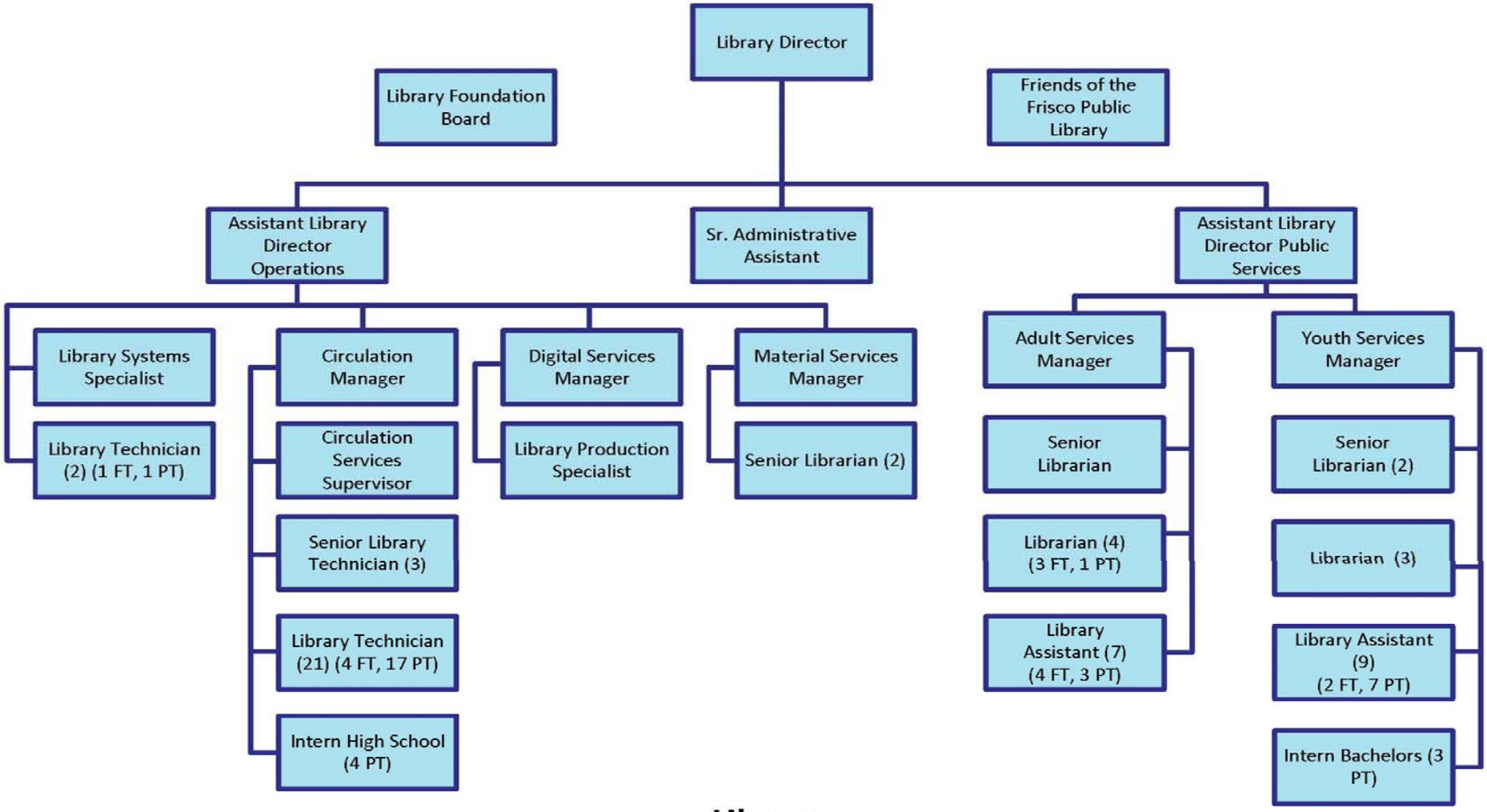
Human Resources



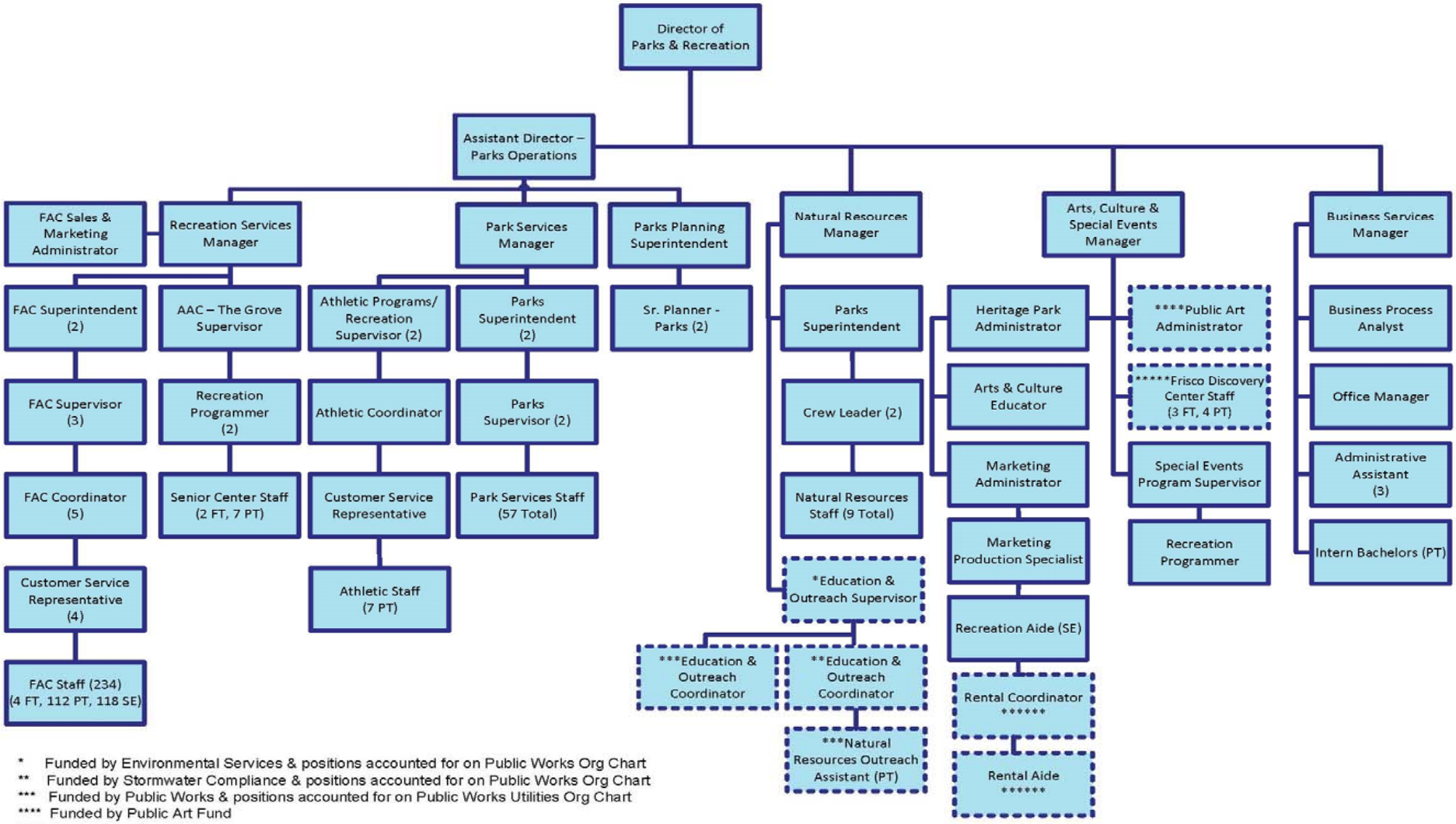
Administrative Services



Information Technology

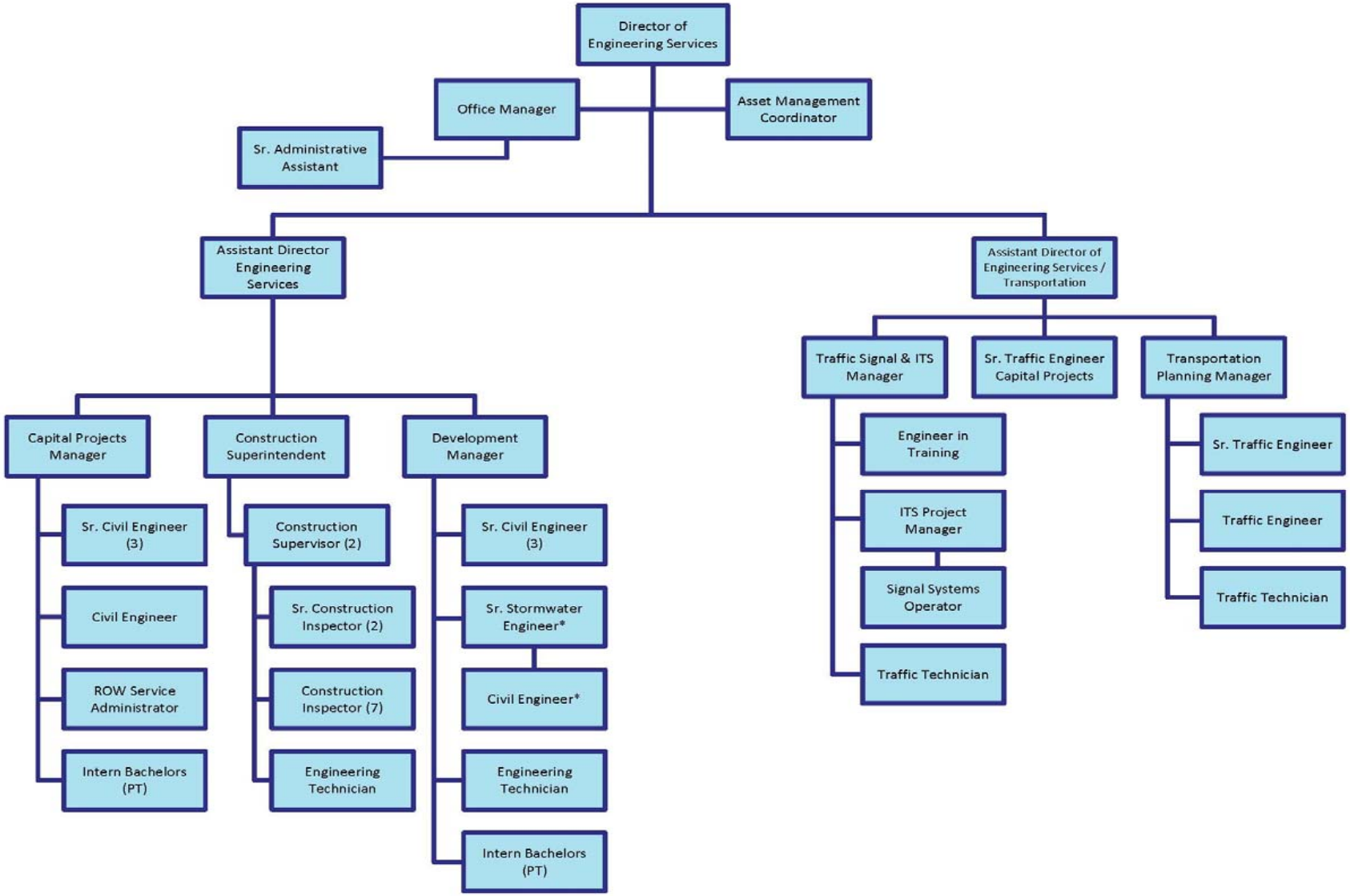

Library Director
Library Foundation Board
Friends of the Frisco Public Library
Assistant Library Director Operations
Sr. Administrative Assistant
Assistant Library Director Public Services
Library Systems Specialist
Library Technician (2) (1 FT, 1 PT)
Circulation Manager
Circulation Services Supervisor
Senior Library Technician (3)
Library Technician (21) (4 FT, 17 PT)
Intern High School (4 PT)
Digital Services Manager
Library Production Specialist
Material Services Manager
Senior Librarian (2)
Adult Services Manager
Senior Librarian
Librarian (4) (3 FT, 1 PT)
Library Assistant (7) (4 FT, 3 PT)
Youth Services Manager
Senior Librarian (2)
Librarian (3)
Library Assistant (9) (2 FT, 7 PT)
Intern Bachelors (3 PT)

Library



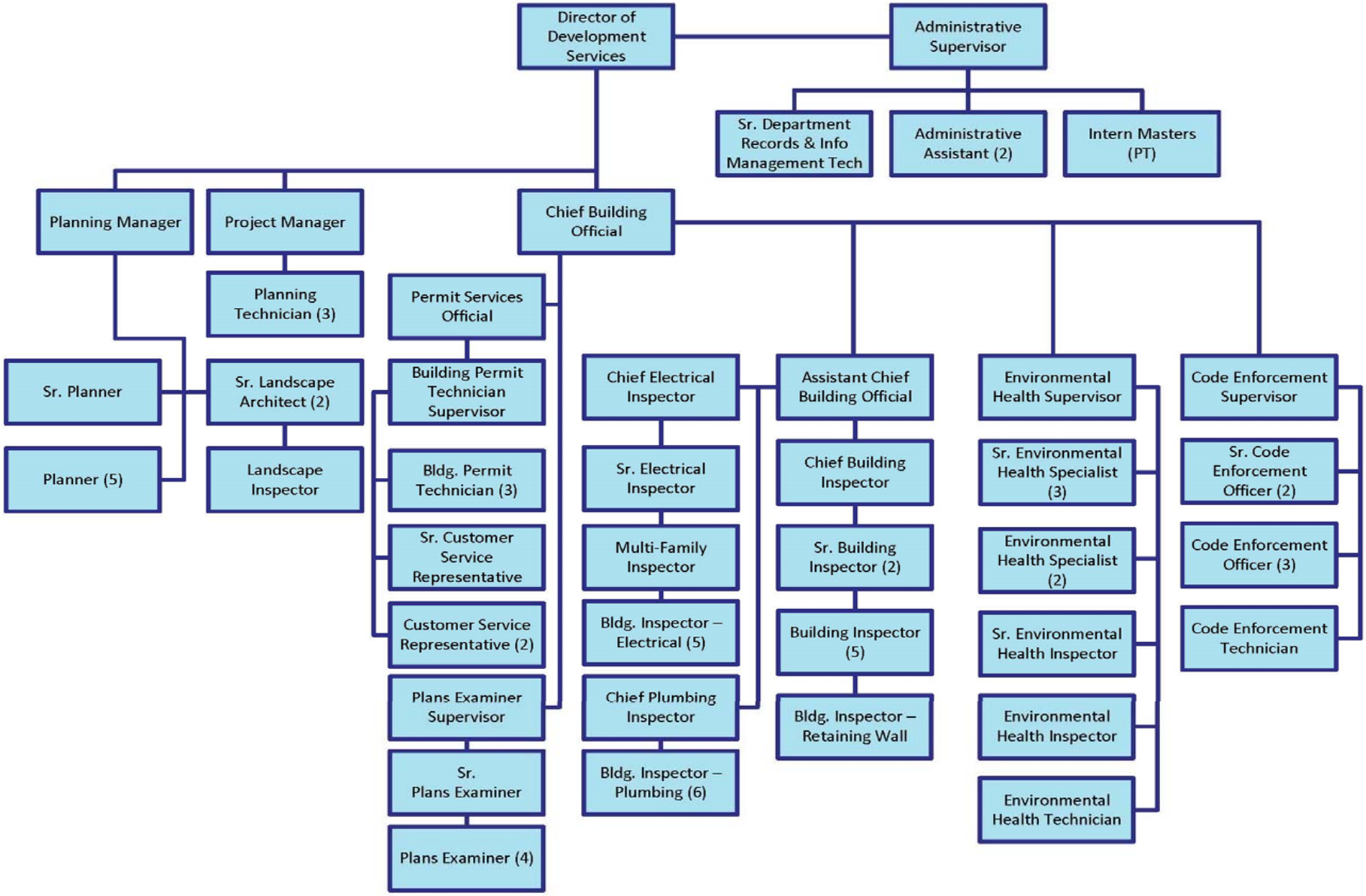
* Funded by Environmental Services & positions accounted for on Public Works Org Chart
** Funded by Stormwater Compliance & positions accounted for on Public Works Org Chart
*** Funded by Public Works & positions accounted for on Public Works Utilities Org Chart
**** Funded by Public Art Fund
***** Funded by Frisco CDC
****** Funded by Special Events – Heritage Village

Parks and Recreation

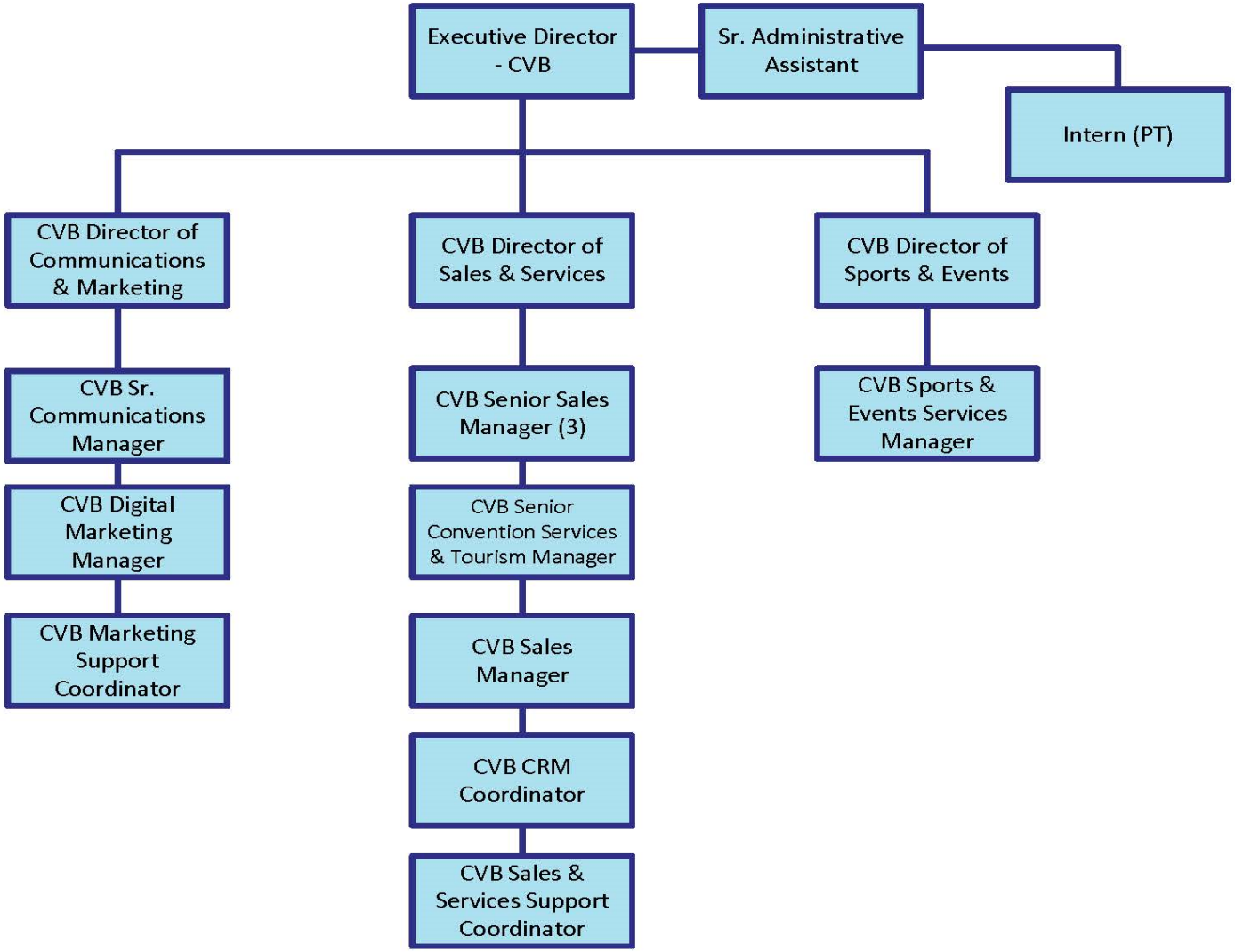


* Funded by Stormwater Fund

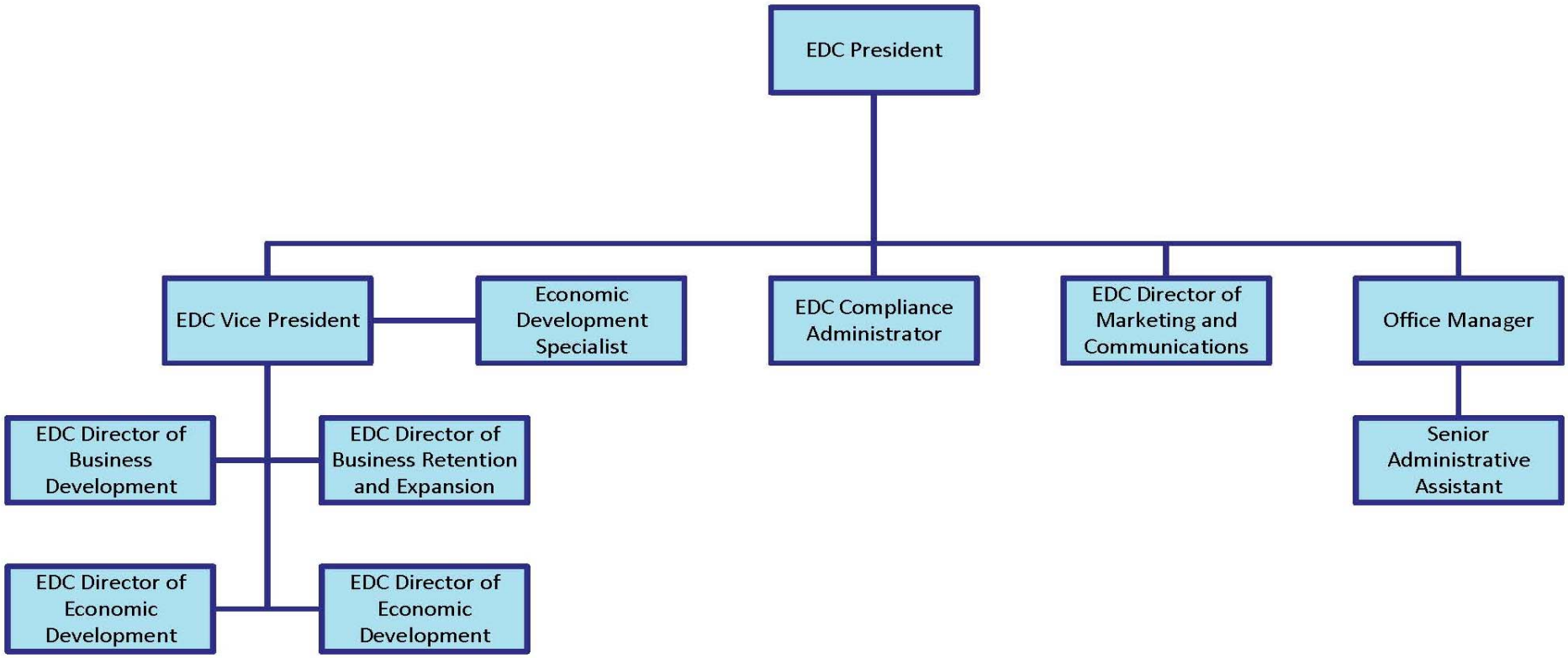
Engineering Services



Development Services



Convention & Visitors Bureau



Economic Development Corporation

Date: 08/04/2020 09:28 AM

2020 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

City of Frisco	**972-292-5000**
Taxing Unit Name	**Phone (area code and numbe**
6101 Frisco Square Blvd., Frisco, TX, 75034	**www.friscotexas.gov**
Taxing Unit Address, City, State, ZIP Code	**Taxing Unit's Website Address**

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity		Amount/Rate
1.	**2019 total taxable value.** Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]		$30,847,748,004
2.	**2019 tax ceilings.** Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]		$0
3.	**Preliminary 2019 adjusted taxable value.** Subtract Line 2 from Line 1.		$30,847,748,004
4.	**2019 total adopted tax rate.**		$.446600
5.	**2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.**		
	A. Original 2019 ARB values:	$939,865,562	
	B. 2019 values resulting from final court decisions:	$857,669,152	
	C. 2019 value loss. Subtract B from A.[3]		$82,196,410

Line	No-New-Revenue Rate Activity		Amount/Rate
6.	**2019 taxable value subject to an appeal under Chapter 42, as of July 25.**		
	A. 2019 ARB certified value:	1,252,859,864	
	B. 2019 disputed value:	191,179,404	
	C. 2019 undisputed value Subtract B from A.[4]		1,061,680,460
7.	**2019 Chapter 42-related adjusted values.** Add Line 5 and 6		1,143,876,870
8.	**2019 taxable value, adjusted for court-ordered reductions.** Add Line 3 and Line 7		$31,991,624,874
9.	**2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019.** Enter the 2019 value of property in deannexed territory.[5]		$0
10.	**2019 taxable value lost because property first qualified for an exemption in 2020.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.		
	A. Absolute exemptions. Use 2019 market value:	$139,303,051	
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	$146,983,764	
	C. Value loss. Add A and B.[6]		$286,286,815
11.	**2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1),timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020.** Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.		
	A. 2019 market value:	$0	
	B. 2020 productivity or special appraised value:	$0	
	C. Value loss. Subtract B from A.[7]		$0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.		$286,286,815
13.	**Adjusted 2019 taxable value.** Subtract Line 12 from Line 8		$31,705,338,059
14.	**Adjusted 2019 total levy.** Multiply Line 4 by Line 13 and divide by $100		$141,596,039
15.	**Taxes refunded for years preceding tax year 2019.** Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]		$540,481
16.	**Taxes in tax increment financing (TIF) for tax year 2019** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]		$8,665,932
17.	**Adjusted 2019 levy with refunds and TIF adjustment.** Add Lines 14, and 15, subtract Line 16.[10]		$133,470,588
18.	**Total 2020 taxable value on the 2020 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]		
	A. Certified values:	$21,337,733,500	
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	$0	
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	$0	
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the	$2,096,232,519	

Line	No-New-Revenue Rate Activity		Amount/Rate
	2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12]		
	E. Total 2020 value Add A and B, then subtract C and D		$19,241,500,981
19.	**Total value of properties under protest or not included on certified appraisal roll.[13]**		
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	$12,165,168,450	
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	$0	
	C. Total value under protest or not certified. Add A and B.		$12,165,168,450
20.	**2020 tax ceilings.** Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]		$0
21.	**2020 total taxable value.** Add Lines 18E and 19C. Subtract Line 20C.[17]		$31,406,669,431
22.	**Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019.** Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]		$32,664
23.	**Total 2020 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2020.[19]		$1,805,347,005
24.	**Total adjustments to the 2020 taxable value.** Add Lines 22 and 23.		$1,805,379,669
25.	**Adjusted 2020 taxable value.** Subtract Line 24 from Line 21.		$29,601,289,762
26.	**2020 NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100.[20]		$.450894 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]		

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

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[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit s debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity		Amount/Rate
28.	**2019 M&O tax rate.** Enter the 2019 M&O tax rate.		$.291520
29.	**2019 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet*.		31,991,624,874
30.	**Total 2019 M&O levy.** Multiply Line 28 by Line 29 and divide by 100.		93,261,984
31.	**Adjusted 2019 levy for calculating NNR M&O rate.**		
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	0	
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	353,572	
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	5,656,723	
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0	
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	-5,303,151	
	F. Add Line 30 to 31E.		87,958,833
32.	**Adjusted 2020 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*		29,601,289,762
33.	**2020 NNR M&O rate (unadjusted)** Divide Line 31F by Line 32 and multiply by $100.		0.297145
34.	**Rate adjustment for state criminal justice mandate.**[23]		
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0	
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0	

Line	Voter Approval Tax Rate Activity		Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Enter the rate calculated in C. If not applicable, enter 0.		0.000000
35.	**Rate adjustment for indigent health care expenditures**[24]		
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0	
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Enter the rate calculated in C. If not applicable, enter 0.		0.000000
36.	**Rate adjustment for county indigent defense compensation.**[25]		
	A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0	
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100.	0.000000	
	E. Enter the lessor of C and D. If not applicable, enter 0.		0.000000
37.	**Rate adjustment for county hospital expenditures.**		
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0	
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100	0.000000	
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.		0.000000
38.	**Adjusted 2020 NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E.		0.297145
39.	**2020 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit** If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 **-or-** **Other Taxing Unit** If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. **-or-** **Taxing unit affected by disaster declaration** If the taxing unit is located in an area declared as disater area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]		0.307545

Line	Voter Approval Tax Rate Activity		Amount/Rate
40.	**Total 2020 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses.		
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	50,995,239	
	B. Subtract **unencumbered fund amount** used to reduce total debt.	0	
	C. Subtract **certified amount spent from sales tax to reduce debt**(enter zero if none)	0	
	D. Subtract **amount paid** from other resources	0	
	E. Adjusted debt Subtract B, C and D from A		50,995,239
41.	**Certified 2019 excess debt collections** Enter the amount certified by the collector.		3,452,704
42.	**Adjusted 2020 debt** Subtract Line 41 from Line 40E		47,542,535
43.	**2020 anticipated collection rate.**		
	A. Enter the 2020 anticipated collection rate certified by the collector	102.54	
	B. Enter the 2019 actual collection rate	103.66	
	C. Enter the 2018 actual collection rate	102.54	
	D. Enter the 2017 actual collection rate	103.63	
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note thet the rate can be greater than 100%.		102.54
44.	**2020 debt adjusted for collections.** Divide Line 42 by Line 43E.		46,364,867
45.	**2020 total taxable value.** Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.		31,406,669,431
46.	**2020 debt rate** Divide Line 44 by Line 45 and multiply by $100.		0.147627
47.	**2020 voter-approval tax rate.** Add Line 39 and 46.		0.455172
48.	**COUNTIES ONLY.** Add together the voter-approval tax rate for each type of tax the county livies. The total is the 2020 county voter-approval tax rate.		

STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales tAx to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	**Taxable sales.** For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] **Taxing units that adopted the sales tax in November 2019 or in May 2020.** Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] **-or-** **Taxing units that adopted the sales tax before November 2019.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	0

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**2020 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*.	31,406,669,431
52.	**Sales tax adjustment rate.** Divide Line 50 by Line 51 and multiply by $100.	0.000000
53.	**2020 NNR tax rate, unadjusted for sales tax**[35]. Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet*.	$.450894
54.	**2020 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2019 or in May 2020.** Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	$.450894
55.	**2020 voter-approval tax rate, unadjusted for sales tax.**[36] Enter the rate from Line 47 or Line 48 as applicable, of the *Voter-Approval Tax Rate Worksheet*	0.455172
56.	**2020 voter-approval tax rate, adjusted for sales tax.** Subtract Line 52 from Line 55.	0.455172

[37]Tex. Tax Code Section **[38]Tex. Tax Code Section**

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only by completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	$0
58.	**2020 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$31,406,669,431
59.	**Additional rate for pollution control.** Divide Line 57 by Line 58 and multiply by $100.	0.000000
60.	**2020 voter-approval tax rate, adjusted for pollution control.** Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.455172

[37]Tex. Tax Code Section **[38]Tex. Tax Code Section**

STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	**2019 unused increment rate.** Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
62.	**2018 unused increment rate.** Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2028 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
63.	**2017 unused increment rate.** Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	**2020 unused increment rate.** Add Lines 61, 62 and 63.	0.000000
65.	**2020 voter-approval tax rate, adjusted for unused increment rate.** Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	**Adjusted 2020 NNR M&O tax rate.** Enter the rate from Line 38 of the *Voter-Approval Tax Rate Worksheet*	0.000000
67.	**2020 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet*	0
68.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 67 and multiply by $100.	0.000000
69.	**2020 debt rate** Enter the rate from Line 46 of the *Voter- Approval Tax Rate Worksheet*	0.000000
70.	**De minimis rate** Add Lines 66, 68 and 69.	0.000000

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate 0.450894

Voter-Approval Tax Rate 0.455172

De minimis rate 0.000000

STEP 8: Taxing Unit Representative Name and Signature

print here Karen Thier
Printed Name of Taxing Unit Representative

sign here Karen Thier
Taxing Unit Representative

8/04/2020
Date