



EXPEDITED PERMITTING PROCESS
POOLS/PUBLIC INTERACTIVE WATER FEATURES & FOUNTAINS
(Generally Located at Apartments, HOAs, Gyms, Swim Schools)

The City wants to assist you in reopening your operations to include your pools and Public Interactive Water Features & Fountains (PIWF) as quickly as possible. You may apply for your renewal now so you will be ready to go when the restrictions are lifted. ***If you have already renewed your Permit To Operate, you may reopen with no additional inspections or permitting once restrictions are lifted.***

All pool and PIWF Permits to Operate expire March 31st of each year. Several pools and PIWFs have already successfully passed the required pre-opening inspection and have renewed their Permit To Operate prior to the March 31st expiration date. Thank you in advance for monitoring your common areas to comply with all current safety orders.

Those who have not renewed will need to do so prior to reopening. The three-step, non-contact process is as follows:

1. Complete the Permit To Operate application at this link: <https://www.friscotexas.gov/DocumentCenter/View/102/License-to-Operate-Application-PDF?bidId=> and submit the application along with a copy of your Pool Operator certificate to us at health@friscotexas.gov.
NOTE: If you have changed access codes, keys or fob, please indicate the changes on the form. The updated code, key or fob may be mailed to us at the address on the application.
2. Within one business day an email will be sent with instructions on how to submit payment through our new online portal: <https://etrakit.friscotexas.gov/etrakit/>. Be sure to have your permit number ready. ***If payment cannot be made at this time, due to the extraordinary circumstances, late fees will not be assessed; however, all permit fees must be paid no later than December 31, 2020.***
3. An updated permit placard will be emailed to you.



972-292-5304



Health@friscotexas.gov

NOTICE:

Social Distancing – Please be aware that as businesses are reopened, there may be ongoing social distancing and other requirements for your business type published in the near future.

Landlord/Tenant – We understand some businesses are dealing with tenant/landlord issues during this time. It is recommended that tenants communicate on a regular basis with their landlord. The City will not intervene in a private lease contract.