



Department of Administrative Services
City of Frisco, Texas

Memorandum

To: Honorable Mayor Cheney and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager
Tom Johnston, Director of Administrative Services

From: Daniel Ford, Purchasing Manager

Date: August 28, 2017

Subject: Consider and Act Upon Award of RFQ #1707-095 Public Art Master Plan Update to Designing Local and Approval Authorizing the City Manager to Execute an Agreement for these Services

Action Requested: City Council award of RFQ #1707-095 Public Art Master Plan Update to Designing Local and approval authorizing the City Manager to execute an agreement for these services in the amount of \$50,000.

Background Information: Purchasing solicited Request for Qualifications (“RFQ”) #1707-095 Public Art Master Plan Update and received qualification statements on August 17, 2017. Responses were received from Artemis, Designing Local, Go Collaborative, LeBasse and Via Partnership. After review of responses and scoring based on criteria established in the RFQ, staff recommends award to Designing Local as the highest ranked vendor. This agreement will provide for an update of the 2004 Public Art Master Plan. The Consultant will assess the City’s public art program since its founding in 2002 and provide a 5-year plan in accordance with current municipal public art program best practices. Total cost for this agreement is \$50,000.

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to award at this time.

Financial Considerations: Funding is appropriated through the Parks and Recreation/Public Arts operating budget.

Legal Review: Ryan Pittman of Abernathy, Roeder, Boyd & Hullett has reviewed the agreement and approved as to form.

Supporting Documents: Department memo, scoring matrix and agreement.