



Department of Administrative Services
City of Frisco, Texas

Memorandum

To: Honorable Mayor Cheney and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager
Tom Johnston, Director of Administrative Services

From: Daniel Ford, Purchasing Manager

Date: October 29, 2018

Subject: Consider and Act Upon Award of Request for Proposal #1806-089 Wellness Program to Asset Health and Approval Authorizing the City Manager to Execute an Agreement for these Services

Action Requested: City Council award of Request for Proposal #1806-089 Wellness Program to Asset Health and approval authorizing the City Manager to execute an agreement for these services in the estimated annual amount of \$75,055.

Background Information: Purchasing solicited Request for Proposal (“RFP”) #1806-089 and received proposals on July 10, 2018 from Arauco, Asset Health, CareATC, ComPsych, Healthstat, Mobile Health, Staywell, Sterling Wellness, Vitality Group and Wellness IQ. Through this RFP, the Human Resources Department is seeking a comprehensive health and wellness solution, including a technology platform for employees to access their benefit and wellness information.

Proposals were evaluated based on criteria stated in the RFP, and staff is recommending award to the highest ranked proposer, Asset Health. The cost for the wellness portal/set-up, administration, biometric screenings, incentive tracking, challenges and vendor file feeds is estimated at \$75,055. This amount includes a \$7,500 implementation fee for year one. Each year is an estimate only, as number of employees and participation will vary, along with optional components (such as health coaching and tobacco cessation).

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to award this RFP at this time.

Financial Considerations: Funding is available through the Human Resources Department FY 2019 operating budget.

Legal Review: Ray Murphy of Abernathy, Roeder, Boyd & Hullett has reviewed the agreement and approved as to form.

Supporting Documents: Department memo, agreement and scoring matrix.