



ONLINE ATHLETIC FIELD RESERVATION TUTORIAL

Athletic field reservations are handled on a week-by-week basis. Every Monday at 12:00 p.m., all rentable fields are made available for Tuesday through Sunday rentals. Fields are not rented on Mondays to allow for rest and recovery. Fields must be reserved at least one day in advance; for weekend rentals, fields must be reserved by Friday at 5:00 p.m.

To get started, go to the online registration webpage located at: <https://friscotexas.gov/631/Online-Registration>. Field rentals are located under the "Athletic Complexes" heading. To rent a baseball or softball field, select "Diamond Field Rentals." To rent a soccer, football, or lacrosse field, select "Rectangle Field Rentals."

The screenshot shows the 'Online Registration' page with a breadcrumb trail: Home > Government > Departments > Parks & Recreation > Recreation Programs > Online Registration. The main heading is 'Online Registration'. On the left, there are filters for 'Days of week' (Sunday through Saturday) and 'Date Range' (two calendar pickers). The main content area is titled 'Select an Activity' and features a search bar with '19 locations selected' and a search icon. The activities are organized into several categories, each in a light gray box: '50+ Adults' (Arts, Education & Enrichment, Fitness & Wellness, Games & Recreation, Special Events, Trips), 'Childcare' (Fun Club Reservations), 'Rentals' (Frisco Heritage Center, Park Pavilions, Senior Center at Frisco Square), 'Aquatics' (American Red Cross Certifications, Learn to Swim), 'Enrichment' (Art, Dance, Education, Preschool), 'Special Events' (Merry Main Street Vendor Application), 'Athletic Complexes' (Diamond Field Rentals, Rectangle Field Rentals), 'Fitness' (Adult & Youth Fitness Classes), 'Sports' (Adult Sports, Soccer Sparks, Tae Kwon Do, Tennis, Youth Sports), 'Camps' (Creative, Sports, STEM, Super Summer Fun Days & Super Friday Fun Nights, Tennis), and 'Racquetball' (Racquetball Reservations). The 'Athletic Complexes' category is highlighted with a red border.



After selecting the type of field to rent, a list of all fields in the city’s inventory will populate in alphabetical order. If you know which field you would like to rent, scroll through the list until you find that field. To proceed, click the blue “Choose” button that is highlighted in the screenshot below.

If you are unsure which field to rent, use the filtering options on the left side of the page. These are highlighted in the screenshot below. Availability can be sorted by a date range, timeframe, or day(s) of the week. After selecting the filters and clicking the blue “Check Availability” button, each field will show whether it is available at that time.

You Are Here: [Home](#) > [Government](#) > [Departments](#) > [Parks & Recreation](#) > [Recreation Programs](#) > Online Registration

Online Registration

Search Facilities

Date within: 2/7/2017 & 2/17/2017

Time within: 7:30 AM & 10:30 PM

Length: hrs : mins

Sun Mon Tue Wed Thu Fri Sat

Location

- B.F. Phillips Community Park
- Harold Bacchus Community Park
- Shawnee Trail Sports Complex
- Warren Sports Complex
- Youth Center Park

Diamond Field Rentals

[← Back](#)

23 Results Found



BFP - Diamond Field #1

Diamond Field

A lighted youth diamond field, designed primarily for 8U baseball teams and younger. This field has a grass infield. The pitching rubber can be set between 30 and 43 feet, with bases set at either 50 or 60 feet. [Read more](#)

Location: B.F. Phillips Community Park

Amenities: Baseball Field: 7U-8U, Grass Infield, Parking, Baseball Field: 5U-6U, Field Lighting, Restrooms



BFP - Diamond Field #2

Baseball Field

A lighted youth diamond field, designed primarily for 8U baseball teams and younger. This field has a grass infield. The pitching rubber can be set between 30 and 43 feet, with bases set at either 50 or 60 feet. [Read more](#)

Location: B.F. Phillips Community Park

Amenities: Scoreboards, Concession Stands, Game Field - Baseball, Covered Seating, Grass Infield, Parking, Field Lighting, Covered Dugouts, Restrooms



BFP - Diamond Field #3

Baseball Field

A lighted youth diamond field, designed primarily for 8U baseball teams



PARKS & RECREATION

After selecting the specific field to rent, the availability will be shown on the next screen. Any available timeslot will show up as a blue box that says "Click to Reserve." To reserve the desired time, click the blue "Click to Reserve" box. After clicking, the box will turn green with a check mark. Before proceeding, you must enter the number of attendees in the highlighted "Number of people to attend" box. To proceed, click the blue "Reserve" box located at the bottom of the page.

B.F. Phillips Community Park

A lighted youth diamond field, designed primarily for 8U baseball teams and younger.

1 Activity and duration

Diamond Field Practice Rental

1 h 30 mins

2 Number of people to attend

3 Select an available time to reserve

Jump To Date

	Thu Feb 7	Fri Feb 8	Sat Feb 9	Sun Feb 10	Mon Feb 11	Tue Feb 12	Wed Feb 13
12:00 PM			Click to Reserve	Click to Reserve			
1:30 PM			Click to Reserve	Click to Reserve			
3:00 PM							
4:30 PM			✓ Click to Reserve	Click to Reserve			
6:00 PM				Click to Reserve			
7:30 PM	Click to Reserve			Click to Reserve			
9:00 PM				Click to Reserve			

You're about to reserve:

- BFP - Diamond Field #1
- Diamond Field Practice Rental
- 2/09/19
- 04:30 PM-06:00 PM



PARKS & RECREATION

After clicking the reserve button, the system will prompt you to verify the booking attendee (user who is booking the reservation) and the item (the field, date, and time). Click the blue “Next” button in the bottom right corner to proceed to the next screen. See the screenshots below.

Steve Dowhan

My Info Courses Launch Website

Back to Event

BFP - Diamond Field #1
Diamond Field Practice Rental
2/09/19
4:30pm - 6:00pm
Attendees: 1

Restrictions
Gender: Co-ed

1 Attendees 2 Review 3 Payment

Who is making this reservation?

Steve Dowhan (You)

Next

My Info Courses Launch Website Booking Summary

Cart Summary

1 Attendees 2 Review 3 Payment

Item	Fee	Subtotal
D Diamond Field Practice Rental - BFP - Diamond Field #1 2/09/19 from 04:30 PM - 06:00 PM Steve Dowhan Modify Booking	\$30.00	\$30.00

Subtotal: \$30.00

[Add Another Reservation](#) [Checkout](#)



After clicking the blue “Checkout” button in the above screenshot, you will be taken to the payment screen to complete the transaction. For a quicker checkout experience, you can put a credit card on file.

Downan ▾, Steve

Credit Card ▾

VI.*****0000 ▾

Card Number *

CVC *

Cardholder's Name *

Expiry Month * ▾

Expiry Year * ▾

Billing Address *

City *

Country/Region * ▾

State/Province * ▾

ZIP/Postal *

Complete

Items	Qty	Price	Amount	Clear All
BFP - Diamond Field #1 (2/09/19)	1	\$30.00	\$30.00	
Pay Now			Total	\$30.00



Family Member Detail

[Edit](#) [Manage Login](#) [Add Family Member](#)

FAC Auto Draft - Adult
1 - FAC Membership

Ongoing

General Information	
Contact Information	
Schedules	
Attendance History	History ▾ 31
Transactions	Transaction - Mem... ▾ 5
Finance Info	Finance Info EFT fo... ▾ 0