



City of Frisco
 11300 Research Road
 Frisco, Texas 75033
 Tel 972.292.5800 FAX 972.292.5890
 Permit Status: [Etrakit.FriscoTexas.gov](http://etrakit.frisco.texas.gov)
 Email: ROWtech@friscotexas.gov

CONTRACTOR REGISTRATION APPLICATION

REGISTRATION NUMBER: R _____ - _____

Contractor Registration Application must be presented with applicant's original signature. Application submittals will be accepted online, USPS mail or in person. All applications sent by USPS mail or delivered by courier should be presented to the attention of ROW Public Works 11300 Research Rd. Frisco, TX 75033 Incomplete submittals will delay the review process and/or may cause denial of the Contractor Registration Application.

Please select one (1) of the following:

- General Contractor
 Mechanical Contractor
 Electrical Contractor
 Plumbing Contractor
 Irrigation Contractor
 Sign Contractor

Applicants are required to provide the following with a Contractor Registration Application submittal:

- Copy of each valid Master's License, Journeyman License, Wireman or certificates of applicable trade, along with a Copy of each license holder's valid Texas Driver's License or Photo Identification (ID)
- Proof of Liability Insurance with The City of Frisco as the Certificate holder
- HERS Providers (3rd Party Rater) must provide a copy of the signed RESNET Letter, EPA Agreement, and a list of all Raters employed by the Provider, Engineer of Record (Structural Engineer) must provide \$1 million professional liability insurance
- No fees required

COMPANY NAME:	NAME:	EMAIL ADDRESS:
	ADDRESS:	TELEPHONE:
RESPONSIBLE INDIVIDUAL:	NAME:	EMAIL ADDRESS:
	ADDRESS:	TELEPHONE:
WILL YOU REQUEST INSPECTION(S) ONLINE?		FOUR DIGIT PIN NUMBER SELECTED FOR ONLINE PERMIT SUBMITTAL
<input type="checkbox"/> YES or <input type="checkbox"/> NO		

1. CONTRACTOR REGISTRATION **MUST** BE RENEWED ANNUALLY WITHIN THIRTY (30) DAYS OF ITS EXPIRATION DATE. PERMITS **WILL NOT** BE ISSUED TO ANY INDIVIDUAL OR BUSINESS THAT DOES NOT HAVE A CURRENT CONTRACTOR REGISTRATION WITH THE CITY OF FRISCO.

2. I ALSO ACKNOWLEDGE THAT ANY TRASH REMOVED FROM THE CITY OF FRISCO WILL BE PROPERLY TRANSPORTED TO A NORTH TEXAS MUNICIPAL WATER DISTRICT LAND FILL FOR DISPOSAL.

3. I HEREBY ACKNOWLEDGE I HAVE READ AND EXAMINED THIS CONTRACTOR REGISTRATION APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT.

ACKNOWLEDGEMENT:

Applicants Signature _____ Date _____

Applicant Name (Please Print Legibly) _____

CONTRACTOR REGISTRATION APPLICATION (Continued)

All Contractors required by State Law and local ordinance(s) to be licensed must register with the City of Frisco before applying for permits or performing any work within this jurisdiction. A Master License in a specific trade is required to register as a Contractor. All Licensed Journeyman who work for a registered contractor will be listed on the Contractor Registration Application. All work shall be supervised by a Licensed Journeyman who must be within five (5) minutes of any job under his/her supervision. A licensed residential Electrician may supervise one (1) helper or apprentice; however, a contractor with 2 or more residential electrical crews operating in a subdivision must have a Licensed Journeyman in the subdivision within five (5) minutes of each job.

Any work discovered that is performed without a required Licensed Contractor will be identified to prevent reuse and shall be removed. Multiple violations by a registered Contractor will result in suspension of the Contractor's Registration, the right to obtain permits to work in the City, and/or may include the issuance of citations and reporting to the State. A Contractor is defined as a General Contractor, Electrical Contractor, Plumbing Contractor, Irrigation Contractor, Mechanical Contractor, Sign Contractor, Backflow Tester, or 3rd Party Rater.

Type	Valid Texas Driver's License or Photo ID	Liability Insurance	Master License Required	All Journeymen and Master must be listed	Annual Registration Fee
General	YES	YES	NO	NO	YES
Electrical	YES	YES	YES	YES	YES
Plumbing	YES	YES	YES	YES	NO
Mechanical	YES	YES	YES	YES	YES
Irrigation	YES	YES	YES	YES	YES
Sign	YES	YES	YES	YES	YES
Backflow	YES	YES	YES	NO	NO
3 rd Party Rater	YES	YES	NO	NO	NO
Engineer of Record	YES	YES	NO	NO	NO

Note: Commercial Construction Trash Removers and/or Trash Haulers must register through the City of Frisco Environmental Services as provided in Amendment 02-01-04R to Resolution 9990616R. Contact Environmental Services at (972) 292-5900 or you can set up an account with the City of Frisco Utility Billing at (972) 292-5575.

For additional details or requirements, please see Contractor Registration Ordinance# 15-10-75. Located at <http://tx-frisco.civicplus.com/481/Most-Requested-Ordinances>.