



Pre-Submittal Meeting Schedule

In order to efficiently manage the high volume of applications for new development and redevelopment, applicants are encouraged to confer with the City’s development review team to discuss proposed development projects prior to making a formal submittal.

The purpose of the pre-submittal meeting is to allow the applicant to become more familiar with the City's development codes and procedures and to ensure that applications will contain the required information. Pre-submittal meetings are not intended to provide every detail associated with the development process; it is a tool to exchange information between City staff and the applicant. We want the applicant to obtain an understanding of the next steps of the process, be made aware of any major issues, and understand which ordinances apply.

Appointments can be made by contacting Anthony Satarino at asatarino@friscotexas.gov. **Please note that the pre-submittal schedule books up 4 – 6 weeks in advance.**

A PDF of the proposed plan must be emailed to the Planning Manager prior to making the meeting request. Meetings are conducted using Microsoft Teams and can be attended via web browser or phone. Appointments are limited to one hour beginning at 9:00 A.M. and are scheduled for the following dates on a first come basis:

Pre-Submittal Meeting Date (Wednesday)
January 13, 2021
January 27, 2021
February 10, 2021
February 24, 2021
March 10, 2021
March 24, 2021
April 14, 2021
April 28, 2021
May 12, 2021
May 26, 2021
June 9, 2021
June 23, 2021
July 14, 2021
July 28, 2021
August 11, 2021
August 25, 2021
September 8, 2021
September 22, 2021
October 13, 2021
October 27, 2021
November 10, 2021
December 8, 2021

Dates and processes are subject to change with the implementation of Electronic Plan Review. Visit the [Planning Division page](#) for updates.