



Pre-Submittal Meeting Schedule

In order to efficiently manage the high volume of applications for new development and redevelopment, applicants are encouraged to confer with the City’s development review team to discuss proposed development projects prior to making a formal submittal.

The purpose of the pre-submittal meeting is to allow the applicant to become more familiar with the City's development codes and procedures and to ensure that applications will contain the required information. Pre-submittal meetings are not intended to provide every detail associated with the development process; it is a tool to exchange information between City staff and the applicant. We want the applicant to obtain an understanding of the next steps of the process, be made aware of any major issues, and understand which ordinances apply.

Appointments can be made by contacting Anthony Satarino at asatarino@friscotexas.gov. **Please note that the pre-submittal schedule books up 4 – 6 weeks in advance.**

A PDF of the proposed plan must be emailed to the Planning Manager prior to making the meeting request. Appointments are limited to one hour beginning at 9:00 A.M. and are scheduled for the following dates on a first come basis:

Pre-Submittal Meeting Date (Wednesday)
January 8, 2020
January 22, 2020
February 12, 2020
February 26, 2020
March 11, 2020
March 25, 2020
April 8, 2020
April 22, 2020
May 13, 2020
May 27, 2020
June 10, 2020
June 24, 2020
July 22, 2020
August 12, 2020
August 26, 2020
September 9, 2020
September 23, 2020
October 14, 2020
October 28, 2020
November 11, 2020
December 9, 2020



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A PDF of the proposed plan must be emailed to the Planning Manager prior to making the meeting request. Meetings are conducted using Microsoft Teams and can be attended via web browser or phone. Appointments are limited to one hour beginning at 9:00 A.M. and are scheduled for the following dates on a first come basis:

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Dates and processes are subject to change with the implementation of Electronic Plan Review. Visit the [Planning Division page](#) for updates.