



CITY OF FRISCO
PROGRESS IN MOTION

Travel Voucher

Date: 15-Aug-17

Account No.

Name: Will Sowell

Travel/Meals
Lodging
Seminars
Schools

GL	FUND	DEPT/DIV
69500		1016
69550		
12180		

Destination: Charlotte NC

Advance

Purpose: Condor Project

Hotel Name: Westin

Departure Time & Date: 8/11/2017

Return Time & Date: 13-Aug

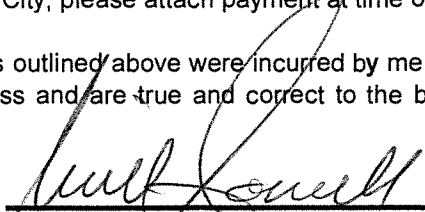
Expenses*	1st Day	2nd Day	3rd Day	4th Day	5th Day	Total Expenses	Prepaid or Billed
Mileage* (\$0.485/mile2007)						0.00	
Air Fare						0.00	826.89
Airport Parking						0.00	
Limousine						0.00	
Taxi, bus, etc.						0.00	
Car Rental						0.00	
Parking Fees						0.00	
Registration Fee						0.00	
Meals						0.00	
Lodging	527.84					636.38	
Phone						0.00	
Literature						0.00	
Gratuities						0.00	
Other (please explain)						-108.54	
						0.00	
TOTAL	\$ 527.84	\$ -	\$ -	\$ -	\$ -		826.89

Expenses incurred by employee: \$ 527.84
 Less travel advance:
 Amount due (TO) or FROM the CITY: \$ 527.84

*Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of travel voucher.

**Enter number of miles driven each day.

I certify that the expenses outlined above were incurred by me in the conducting of city business and are true and correct to the best of my knowledge.


 Employee Signature

Director's Signature

Approved for Payment