FRISCO

City of Frisco

FY 2004

Annual Budget

FRISCO
1902 - 2002

CITY OF FRISCO, TEXAS
ANNUAL PROGRAM OF SERVICE
FISCAL YEAR 2003-04

CITY COUNCIL

Mike Simpson
Mayor

Maher Maso
Mayor Pro-Tem
Place 4

Matt Lafata
Deputy Mayor Pro-Tem
Place 6

Tony Felker
Place 1

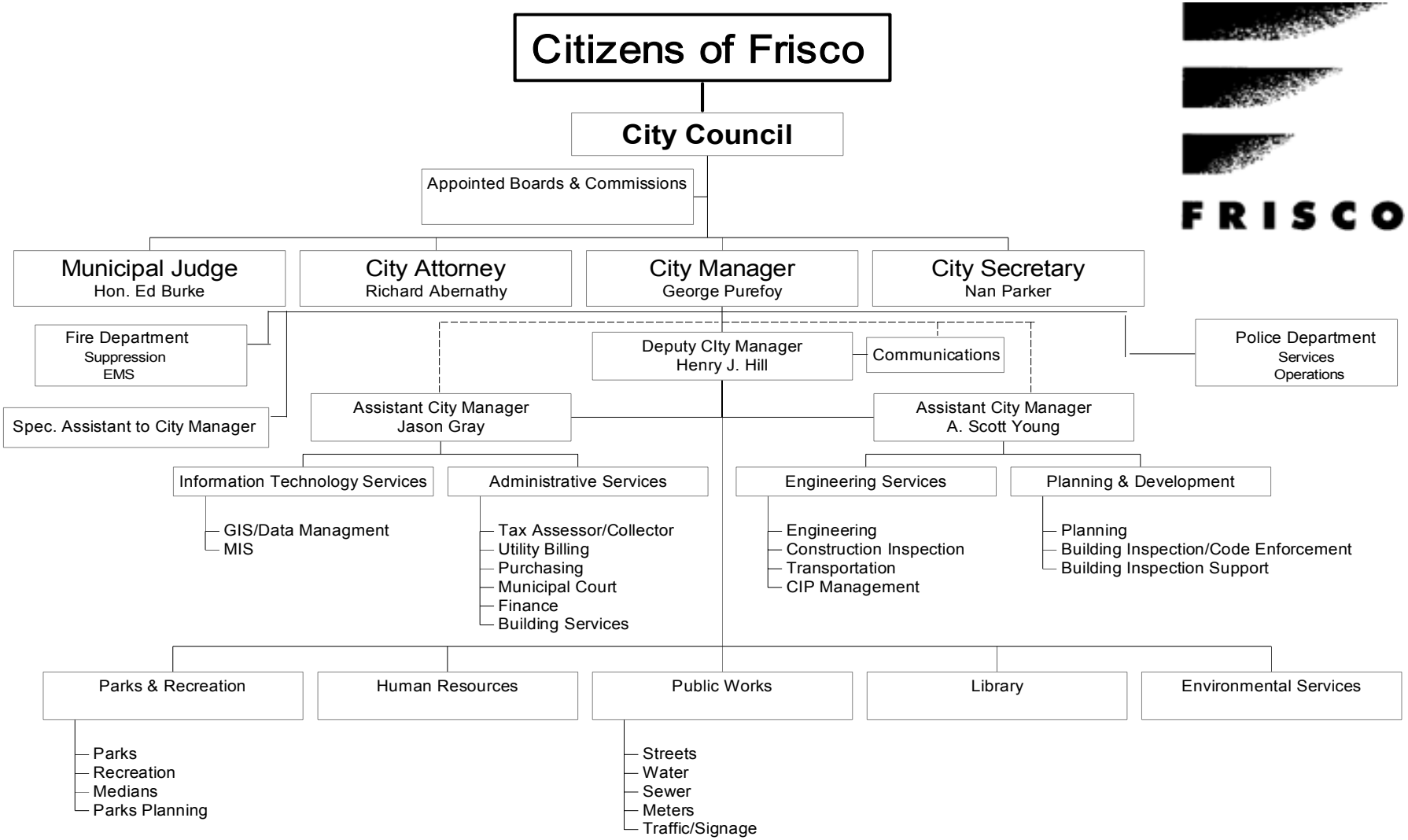
Bob Allen
Place 2

Joy West
Place 3

Dr. Jim Joyner
Place 5

AS PREPARED BY THE
ADMINISTRATIVE STAFF

FRISCO



FRISCO

Revised 08/2003

CITY OF FRISCO, TEXAS
EXECUTIVE TEAM

George Purefoy	City Manager
Henry J. Hill	Deputy City Manager
A. Scott Young	Assistant City Manager
Jason Gray	Assistant City Manager
Curt Balogh	Special Assistant to the City Manager
Nan Parker	City Secretary
Mack Borchardt	Fire Chief
Todd Renshaw	Police Chief
Nell Lange	Director of Administrative Services
Dana Baird	Director of Communications and Public Relations
Cissy Sylo	Director of Engineering Services
Lauren Safranek	Director of Human Resources
Richard Bentley	Director of Information Technology
Dr. Ron Heezen	Director of Library
Rick Wieland	Director of Parks & Recreation
John Lettelleir	Director of Planning & Development
Gary Hartwell	Director of Public Works
James Gandy	Economic Devel. Corp. Executive Director

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September 16, 2003

Honorable Mayor Simpson and
Members of the City Council
City of Frisco, Texas

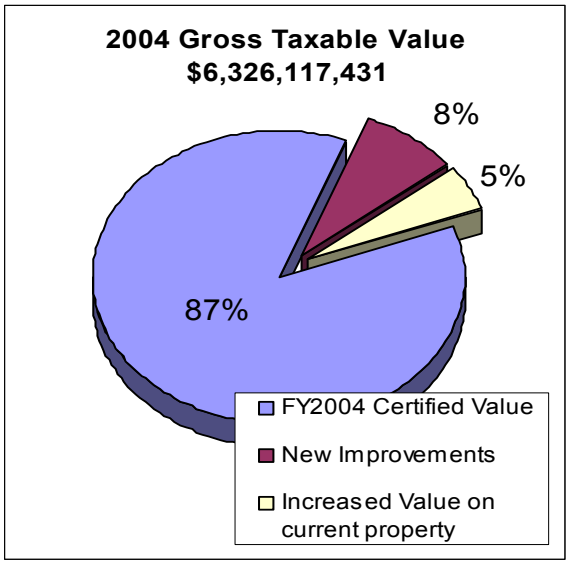
Dear Mayor Simpson and Council Members:

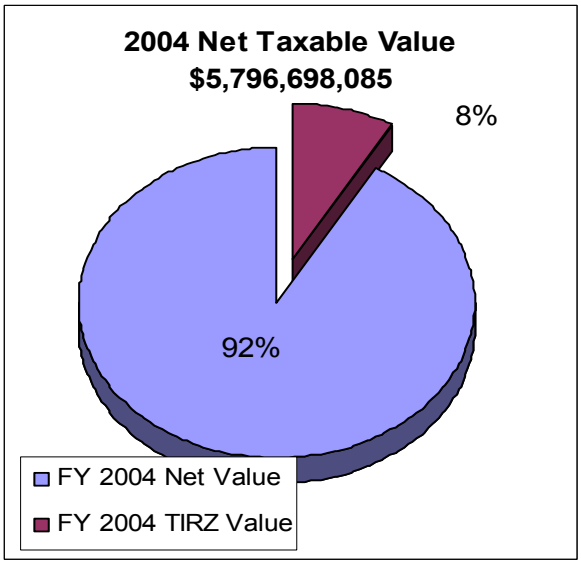
The City of Frisco staff is pleased to present the recommended Fiscal Year 2003-2004 Annual Program of Services, which includes the general fund, utility fund, environmental services fund, debt service fund, Tax Increment Reinvestment Zone #1 fund, hotel-motel occupancy tax fund, and capital projects budgets. As always, efforts have been made to hold expenses down as low as possible while continuing to deliver an excellent level of service to our citizens.

The various budgets proposals are summarized:

GENERAL FUND REVENUES:

The certified tax values for FY 2004 have been set at $6,326,117,431 (of this amount the Tax Increment Reinvestment Zone #1 has a captured value of $529,419,346, resulting in a current net taxable value of $5,796,698,085), which represents a 19.6% increase on the present net taxable value of $4,845,025,741. The gross taxable value increase of $991,947,665 is comprised of two factors – increased value in existing property ($373,773,681) and value of new improvements and annexations ($618,173,984).





The proposed tax rate for FY 2004 is $.43200 per $100 valuation, which is approximately $.095 higher than the current tax rate. According to the effective tax rate worksheet as mandated by the State Property Tax Board, the proposed $.43200 tax rate is $.00884 less than the rollback rate (the effective operating rate multiplied by 1.08 percent plus the debt service rate). The tax rate is to be divided so that $.225954 goes toward funding the general fund operations and the remaining $.206046 goes into the debt service fund.

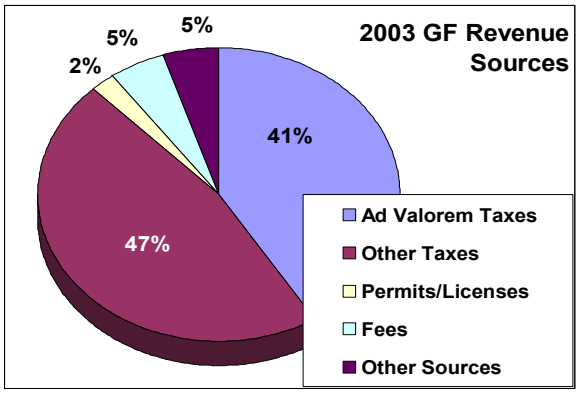
The approximate $1.4 million in additional property tax revenue for maintenance and operation generated by the increase in taxable value is being more than offset by 26.5 new FTE positions, increasing the salary and benefits cost to departments funded by the general fund by $1.3 million and an additional $2.4 million in increased salary and benefit costs for our existing employee base.

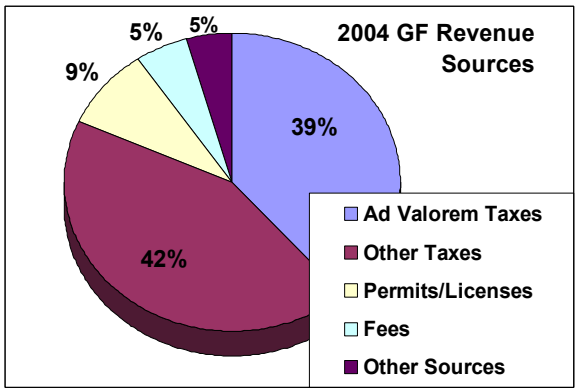
We are proposing for the actual maintenance and operation tax rate to decrease from $.241559 in FY2003 to $.225954 proposed in this year's budget. Our debt service rate increased from $.095491 to $.206046 due to the $96,500,000 in voter-authorized debt sold to fund the construction of an expanded Central Fire Station and a new Fire Substation; road construction and improvement projects; a new Police Headquarters; a new Central Library; a new City Hall; new and expanded neighborhood parks and hike and bike trails; a new Recreation Center; and phase I of a Heritage Village. We plan to begin each of these projects within the 2004 fiscal year.

If you will recall, in the Bond Report published by the City prior to the election, we noted that we expected the tax rate to climb to $0.4592 for FY 2004 if we sold $87 million in debt. While we recognize that the proposed $0.095 increase is significant, we were actually able to sell more bonds allowing for more projects than initially anticipated for a lower total rate due to the continued growth in the tax base and lower than expected interest rates.

Sales tax has been budgeted at $11,750,000 in the proposed budget, which is an increase of $1.5 million compared to this year's projected collection of $10,250,000. Although this is more aggressive than in previous years, we feel that this is still a reasonably conservative estimate based on the new retail establishments and permits that we are seeing. The grants to be paid to the mall developer and power center developer are projected to be roughly $3.05 million during the fiscal year.

Franchise taxes are projected to be $2,935,000, which represents approximatley a $409,000 decrease from the current year due to the City receiving the FY 2002 CoServ Electric payment in FY 2003. There are several other factors that have caused franchise fees to increase at a slower pace than population. These include the difficulties federal rulings have created by removing broadband cable access from the fees and continued difficulties with accurately collecting fees from the mulititude of deregulated telecommunications providers currently doing business in Frisco. We are forecasting next year's building permit revenue at $2.5 million as compared to this year's expected total of $6 million due to an effort to maintain a conservative estimating approach to this volatile revenue source and to take account of the still unstable economy.



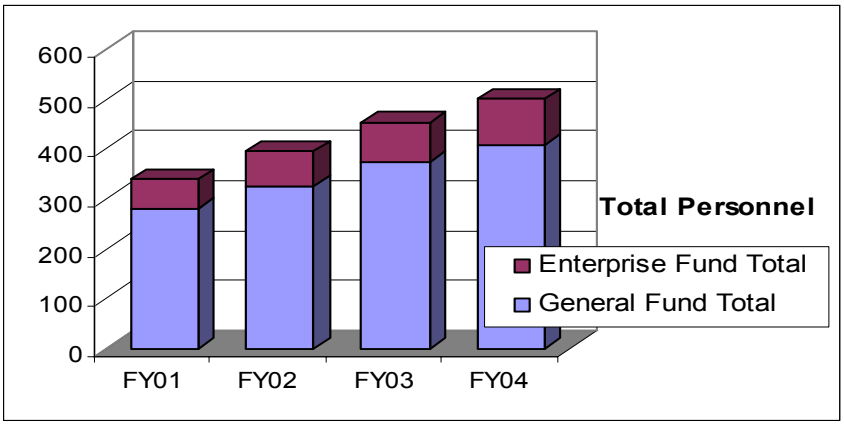


Total general fund revenues for the FY 2004 budget year are projected to be $34,261,709 as compared to projected revenues this year of $35,964,942. The projected amount in Building Permit fees largely accounts for the projected decrease although the ad valorem and sales tax revenues are increasing. Total proposed general fund operating expenditures (excluding transfers) for the coming year are $34,258,193. Compared to the projected year-end total for the current year of $30,311,922, the proposed general fund expenditures are proposed to increase a total of $3,946,271 or 13%.

PERSONNEL:

Funds have been set aside in the budget for merit-based increases averaging 5% across the organization. A total of 36 new positions are included in the proposed budget. We currently have 480 positions authorized, with the addition of the 36 proposed positions, the new total will be 516, or an increase of 7%. The general fund has 28 new positions and the enterprise fund has 8 new positions.

Annually, Human Resources undertakes a study to determine how much salaries may need to be adjusted in order to equal the market-based increases for our area. Based upon preliminary findings, we have allocated 1.5% of total salaries for the market-based adjustment.



GENERAL FUND EXPENDITURES:

The offices under General Government and their respective funding amounts include: City Manager's Office - $1,308,827; Communications and Media Relations - $442,246; City Secretary's Office - $327,844; and City Council - $132,120. The FY 04 General Government budget for these total $2,211,037, which represents a 7.7% increase from the FY 03 budgeted total of $2,052,160. There is one new position proposed for the General Government budget.

The Police Department budget includes funding for 8 additional personnel, which will bring the total personnel in the department to 108. The department continues to do an excellent job in obtaining grants, but the federal funding sources for grants are diminishing. The city has processed two applications for additional grant funds and is waiting to hear the outcome of those applications. The revenue in this year's budget of $315,000 is the payment from Frisco Independent School District for their share of the salary and benefits for the school resource officers. The total FY 2004 Police Department budget is proposed to be $8,155,831, which is an increase of $1,244,170, or 18% over this year's original budget.

The Fire and EMS Department budget provides for the hiring of 9 additional staff, which brings the total personnel in this department to 92. The use of the additional fire personnel will be to begin staffing fire sub-station #5 scheduled to go in service at some point during the year, and to increase staffing levels at the existing stations. The proposed Fire Department budget is $7,487,196, which represents an increase of $978,328, or 15% above the FY 2003 original budget.

The General Fund Public Works Department Budget is comprised of the Street Division, Fleet Services Division, and Traffic Division. The Traffic Division has been broken out this year in order to better capture the maintenance costs of the signalized intersections, school zones, pavement markings and signage. Their combined proposed budget is at $3,025,562, compared to this year's budget of $2,796,319, an increase of $229,243, or a 8.2%. There are no new positions proposed for the Department.

The Human Resource Department budget is proposed to be $477,694, up $16,480 from this year's original budget, or 3.57%. While no new positions are being proposed for the Department, we have included $40,000 in contract and professional services for employee development and training services.

The divisions grouped under Administrative Services include Administration, Finance, Purchasing, Tax, Municipal Court, Support Services, Building Services, Section 380 Sales Tax Grants and Utility Billing (the budget for utility billing is included in the enterprise fund). The Administration Division's budget is proposed to increase to $239,332, a 31.9% increase over the current year budget of $181,492. Most of this proposed increase is going to fund a Budget Analyst position to aid the Administrative Services Director and City Manager's Office in the administration and preparation of the budget.

The Finance Division has a recommended budget of $693,388, a 14.2% increase over the current year budget with no new personnel proposed for the division.

The Purchasing Division is currently in its first full-year of operation. The proposed budget for this division is $124,215, a 13.6% increase over the current year revised budget. There are no new personnel proposed for the division.

We are proposing a budget of $329,011, for a 4.9% increase in the Tax Division due largely to increased costs associated with the Collin County Appraisal District. No new positions will be added to the Tax Division in the coming budget year.

The Court Division budget is proposed to increase 26.45% to $467,062. The proposed increase reflects the upgrade of one position within the division in the current fiscal year and includes an additional $30,000 in services to add two additional court dates per month.

The Support Services Division does not include any personnel, but accounts for costs of the telephone system, electrical and gas utilities (excluding the facilities which can clearly be linked to a specific operating department or are accounted for in the enterprise fund), and liability and property insurance. These total $634,600, a 3.13% decrease from the current year budget due largely to a decrease in the liability and property insurance costs.

Our Building Services Division accounts for the personnel and operations of the maintenance staff. We are proposing a $165,301 budget, for a 1.85% increase over the current year.

In all, the Administrative Services Department is proposed to see a 12.7% increase to $5,707,910, which includes a $3,055,000 line item for our current Section 380 Sales Tax Grants.

This year's Library Services Department operations budget is proposed to be $775,144, as compared to the revised current year's budget of $824,769, which is a decrease of $49,625, or 6%. This is principally due to grant funds that were expended in FY 2003 that will not be repeated. In addition to the operations budget, we have included $188,041 in the capital projects budget for new book purchases, roughly a $74,622 increase over the current year funding. There are no new positions being proposed.

The Planning and Development Department includes the Planning Administration and Building Inspections Divisions. The budget for the Planning Administration Division is proposed to increase to $1,195,941 as compared to this year's revised budget of $1,202,255, or a 0.53% decrease. Funding for an update to the Inpact Fee Study is provided in the Utility Capital Projects Fund in fiscal year 2004.

The total proposed budget for the Building Inspection Division is $1,903,685. The division budget provides for adding two Building Inspectors and a Health Inspector based upon the demand brought about by building permit activity and increase in the number of restaurants and public pools. The division's budget increased by $169,788, or 9.79%, as compared to this year's revised budget of $1,733,897.

The proposed Parks and Recreation Departmental budget adds 5.5 full-time equivalent employees. There are five divisions within the Department. The proposed Administrative Division budget is $317,643, the Parks Maintenance Division is $1,462,097, the Recreation Division is $952,188, the Median Development Division is $225,415, and the Planning and CIP division (a newly created division) is $98,638, for a departmental total of $3,055,982, a 19.5% increase over the departmental total in the current year. The proposed personnel additions include 2.5 FTE increase in Senior Center staff in anticipation of its opening, and an additional 3-person crew in the Parks Division for maintenance of the existing and new parks and medians.

A new department created during the current year is the Information Technology Services Department, and it is comprised of three Divisions - Administration, MIS, and GIS (although GIS is funded from the Enterprise Fund). The IT Services Department is responsible for the administration and management of our hardware, networking, and software applications as well as the implementation of the portions of the IT Master Plan that the City Council has identified as priorities. FY2004 will be its first full year of operation, and we have proposed a budget of $132,773 for the Administrative Division and $204,438 for the MIS Division. We are currently proposing no new general fund positions for the Department.

It should be noted that capital costs associated with the growth of the City are not reflected in the operational budgets of the individual departments and divisions as listed above. We are proposing to fund just over $2.07 million in capital expenditures from our current year fund balance. A list of all funded capital can be found in the Capital Projects section of the budget. Due to the strong performance of several revenue sources, we are able to again make this transfer without adversely affecting the Fund Balance carrying forward from the previous year.

ENTERPRISE FUND REVENUES AND EXPENDITURES

Total water revenues are budgeted to increase next year to $17,215,740 compared to current year's revised projections of $15,219,511. This reflects our best estimate. Water sales, as you know, can easily vary up to 25% due to rainfall totals. We plan on completing a rate study in the next few months in order to evaluate our current rates. As a result, any identified rate adjustments would be recommended for a January, 2004 implementation.

The Sewer Division calls for total estimated revenues of $5,338,420 as compared to the current year's revised revenues of $4,574,000. This total reflects an increase due to the anticipated growth in the customer base.

Total budgeted revenues in the enterprise fund are $23,510,060 as compared to total projected revenues for this year of $21,265,411, a 10.5% increase. It should be noted that in addition to the operational funding outlined below, we pay approximately $3.8 million to service the debt of the fund.

Expenditures in the Water Division budget are proposed at $7,267,707 as compared to this year's revised budget of $6,450,590. Much of the increase in expenditures within the Division are directly related to an increase in the water rates that we pay North Texas Municipal Water District for water. The rate that the City pays for water is increasing 5.7%, from $0.87 per 1000 gallons today to $0.92 per 1000 gallons next year. We are proposing to fund 3.5 FTE positions, including half the salary of an Education Coordinator for water conservation programs to be shared with the Environmental Services Division, a Water Quality Technician to centralize our water quality and testing activities, a Line Locater position in order to maintain responsiveness and protect the infrastructure, and an additional Maintenance Worker to complete an existing crew.

The proposed budget for the Sewer Division is $3,545,255. Of this amount nearly $2.1 million is for contract services to NTMWD related to the operation and maintenance of the wastewater treatment plants serving the city. We have proposed adding one sewer camera crew and associated equipment in order to increase our ability to review our existing sewer system in addition to all of the new service lines that we are currently reviewing.

The Meter Division's budget is proposed at $2,195,778. The major expense in the department is $1,527,729 for new meters, which in addition to providing for new customers, we are continuing to retro-fit old meters to remote-read meters for accuracy and to lessen the dependence upon adding future meter readers as the city continues to grow. At the current pace, the switch over to remote-read meters will take about two more years to complete. We are proposing to add one Maintenance Worker in order to keep up with the growing number of accounts and to better manage our meter inventory.

The Utility Billing Division budget is proposed at $492,358 which is a 4.5% increase from the current year budget. No new personnel are being proposed for the division for FY04.

The Engineering Services Department total proposed budget is $2,180,626, which includes: Engineering Services Administration at $245,031; Construction Inspection at $689,737; Engineering at $919,475; and Capital Improvements Projects at $326,383. The total revised budget for the current year is $1,828,396, making the proposed budget an increase of 19.26% over current year revised budget, due to a number of positions that were unfilled for a large portion of the year. Within the Department, we are not proposing any new positions, but we are proposing to reclassify the Engineering Co-op position to a Traffic Engineering position to better reflect our current workflow demands.

The Asset Management/GIS Division is also funded from the Enterprise Fund. This division has a total proposed budget of $642,607, down 4.5% from last year. The decrease is related to the services agreement that we completed this year which has no ongoing cost. The department currently has five employees, and this proposed budget would add an Applications Administrator to manage and integrate our existing legacy applications, and to lead the administration of our Customer Relationship Management System.

ENVIRONMENTAL SERVICES FUND REVENUES AND EXPENDITURES

The personnel in the Environmental Services Fund are responsible for superintending the Solid Waste and Recycling collection contractors, our Household Hazardous Waste Center, and several other educational and community activity functions.

The Sanitation revenues are projected at $4,995,732. We have contemplated rate increases for the past seven years but new rates have never been put into effect; however, due to increasing landfill and transportation costs, we will be reviewing the rates again this year to ensure their adequacy to fund the necessary operations. We expect that we may have to increase rates this year.

The Environmental Services Fund budget is proposed at $5,259,010 as compared to this year's projected expenses of $4,025,190. The major expenses for the department are related to the contracts for collection of refuse ($2.5 million) and recyclables ($402,375), along with the cost of disposal ($1,899,580). In FY2004, the collection and disposal costs alone are projected to increase by nearly $1.1 million. Additionally, we are proposing to fund half of the salary of an Education Coordinator from the Fund.

CAPITAL PROJECTS BUDGET

The capital projects budget is used to track the large infrastructure and building projects, which are funded with general operating transfers, intergovernmental revenue, bond funds and other special funding methods. This year we are projecting a total capital projects budget of $244,614,221, with a revised FY03 estimate of $87,191,181. In June of 2003, the City sold approximately $115 million in Certificates of Obligation bonds for the MLS Soccer Complex project, convention center, Panther Creek Public Improvement District, Frisco Square MMD, and various water and sewer projects. In July, the City sold $96.5 million in General Obligation bonds to fund the first phase of the voter-approved building and road projects. Building and infrastructure projects of this magnitude typically span two to three years. The following list contains many of the projects that are under construction, or we plan to have under construction within FY 2004.

The following is a summarized list of the major projects proposed to be funded in the next year in the capital projects budget:

1. Road and Street Projects - $61,327,174, major projects include:
   a. *Main Street* - $15,271,500 for three phases of construction between the Dallas North Tollway and Preston Road, and for design between Preston Road and Custer Road.

   b. *Coit Road* between Main Street (FM 3537) and College Parkway - $2.8 million.
   c. *Eldorado Parkway* grade separation - $3.9 million.
   d. *Eldorado Parkway* between Frisco Heights and Hillcrest Road - $3.0 million.
   e. *Various Downtown Streets* , including Azalea, Maple, Mimosa, Third, Fourth, Sixth, Pecan, Hickory, First, Seventh, Dogwood, Meadow, Preston Trace, and Sunset - $5.8 million.
   f. *Legacy Drive* from the underpass to Platinum Park - $4.35 million.
   g. *Preston Road Overlay District* Implementation - $2.5 million.
   h. *Ohio Drive* from Lebanon Road to Wade Blvd - $2.86 million.
   i. *Frisco Street* from Main to Sinacola Business Park - $3.49 million.
   j. *Teel Parkway* from Timber Ridge to High Shoals - $4.2 million.

2. Central Fire Station Expansion and Substation - $7.0 million;
3. Police Headquarters - $15.2 million;

4. Central Library - $12.4 million;
5. City Hall - $18.0 million;
6. Parks and Hike and Bike Trails - $6.8 million;
7. Recreation Center - $10.1 million;
8. Public Works complex - $10 million;
9. Two elevated water storage tanks and supply lines - $4.5 million;
10. Eldorado water pump station and ground storage tank - $6.0 million

The figures listed are the amounts that we expect to spend or obligate within FY 2004. It is clear that the proposed FY 2004 capital program is the largest in the history of Frisco, and is likely to be the largest for some time.

DEBT SERVICE FUND:

Current tax revenues estimated to go into the debt service fund are projected to be $11,943,865. We are showing supporting revenues from the TIF (TIRZ #1) at $8,198,481. The water and sewer utilities will contribute $3,254,458 and $551,904, respectively, for their share of debt service for certificates of obligation. The Frisco Community Development Corporation (FCDC) will contribute $2,412,789 for certificates of obligation sold by the city to fund FCDC land purchases and projects. The Frisco Economic Development Corporation (FEDC) will fund $1,464,130 for the debt service for certificates of obligation sold by the city for FEDC projects. Total revenues going into the fund are budgeted at $25,262,007.

Obligations to be paid out of the debt service fund total $25,476,154 (including fees) leaving a fund balance of $165,208.

CITY COUNCIL STRATEGIC FOCUS AREAS

The budget is the plan of action detailing how the City's overall goals will be achieved. Approved budgets provide funds for the cost of people, supplies, and capital improvements. These items are investments in the quality of life for our citizens.

As Council has discussed, the implementation of the Balance Scorecard effort for the City of Frisco will take place over the next several years. Key to that effort is the development of Strategic Focus Areas which will allow the alignment of the City's operations with the City Council's long term view.

At its most recent annual workshop, Council developed seven Strategic Focus Areas for the City of Frisco. These Focus areas include:

1. Long Term Financial Health
2. Public Health & Safety
3. Community Infrastructure
4. Unique Sustainable City

5. Excellence in City Government
6. Leisure and Culture
7. Civic Excellence

Each budget unit includes, as a part of its description of responsibilities, details of that department's mission, strategies, objectives, and measures. The operating departments of Frisco are beginning to implement the Balanced Scorecard approach. The programmatic details included with the budget units describe the first steps they are taking in incorporating that approach with their budgets and aligning with Council's Strategic Focus Areas.

CONCLUSION:

Frisco is known for providing excellent public service. That tradition is founded on the dedication, skills, and talents of the elected officials, volunteer board members, and employees of the City. Facing the rapid growth of our community, innovation and determined effort are necessary for the City of Frisco to continue effectively and efficiently providing the highest quality services for our citizens.

If we can provide any additional information to you, please don't hesitate to contact us. Thank you for giving us the opportunity to serve the citizens of Frisco.

Respectfully submitted,

George Purefoy
City Manager

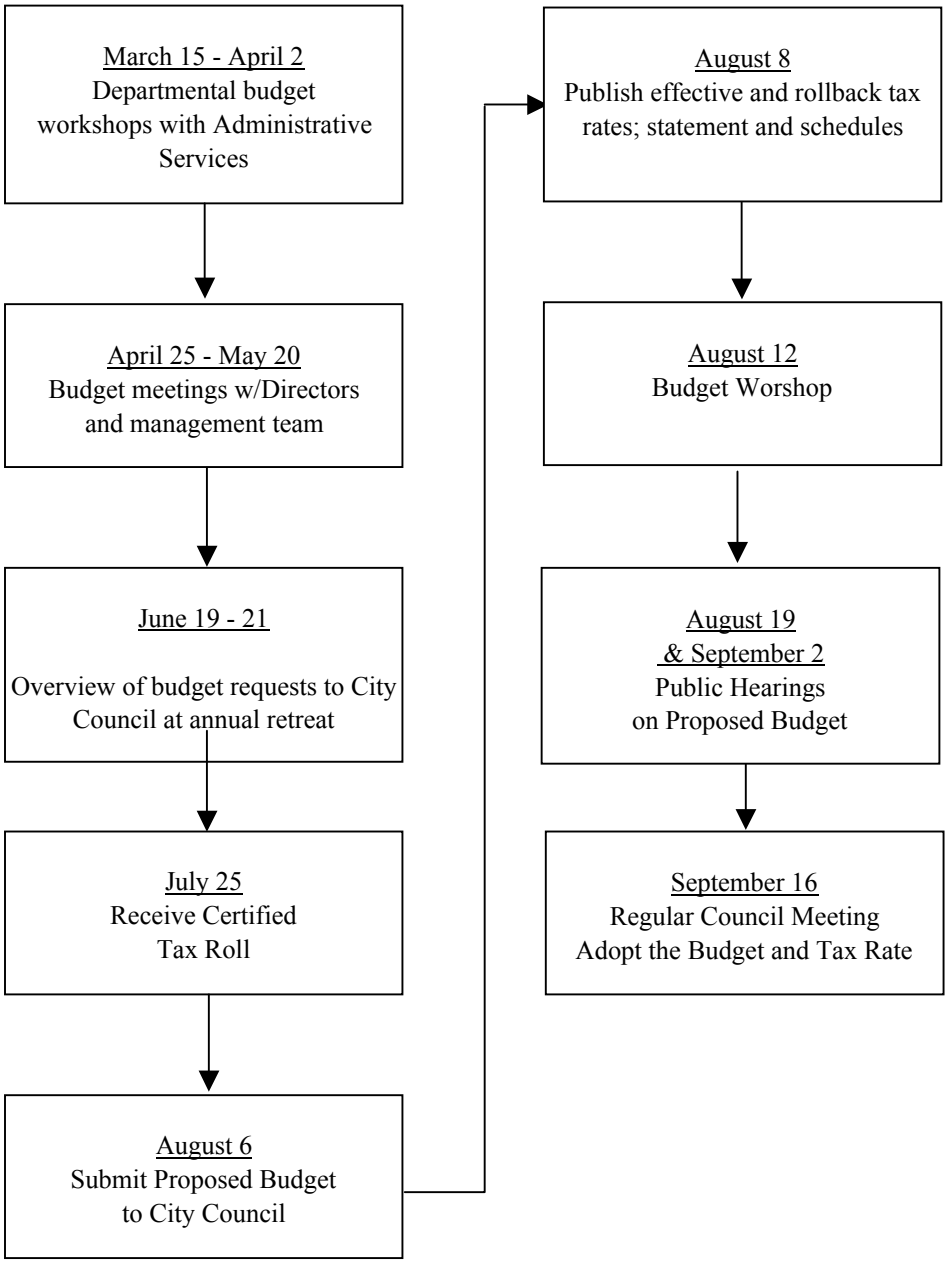
FRISCO

BUDGET IN BRIEF

The following pages give a short and concise summary of the total budget picture. The budget process is defined along with a history of the city.

FRISCO

BUDGET PROCESS FLOWCHART



HISTORY

History of Frisco Tells of Growth From Rich Soil and Good Farm Land

By Bob Warren, Former Mayor of Frisco
and updated by Staff

In February 1902, a town we now know as Frisco, was formed from the fertile black soil of west Collin County's beautiful rolling prairie land. However, to get a true picture of the history of our City, we need to look much further back in time, perhaps to the early 1800's.

At least three vital ingredients were present in the birth of Frisco. An abundance of rich soil made excellent farmland, but two other things were needed, transportation and water. Lets see how these three ingredients worked together to grow the Frisco we know today.

Transportation

As with any successful city, transportation has been key to the development of Frisco. Settlers first came to this area while traveling the Shawnee Trail.

In 1838 the Congress of the Republic of Texas appropriated money for the construction of a north – south road, there by opening northern Texas to trade. The Shawnee Trail from Austin to the Red River was followed for this route. This road, for which our Shawnee Trail Sports complex is named, ran through the heart of what later became the City of Frisco.

A military post near the Red River was named for Captain William C. Preston, a veteran of the Texas Revolution. The Shawnee Trail, which would ultimately become Preston Trail, then Preston Road, was used by wagon trains moving south bringing immigrants to Texas and by cattle drives going north from Austin. The town, Lebanon, then a thriving cattle town and now a part of Frisco served as an assembly point for the cattle drives. South of this area in 1841, John Neely Bryan began the settlement of Dallas.

Next came another mode of transportation, the railroad, which gave birth to Frisco. The origin of railroads in this area began in 1849 in the state of Missouri. The Pacific Railroad Company was granted a charter to build a line from St. Louis to the western boundary of Missouri. Fifty- three years later the line had become a part of the St. Louis, San Francisco Railroad. Men at depot stations along the line soon shortened the name of the line to "Frisco".

Water

By 1869 the laying of track, which would become part of the Frisco line, was being completed in Texas. In 1902 one such line was completed from Denison to Carrollton through the center of what is now Frisco. The thirst of the steam locomotive brought the need of watering holes about every twenty to thirty miles. Since water was not as available on the higher ground along Preston Ridge, the Frisco Railroad looked four miles west to lower ground. There they dug a lake called Frisco Lake, on Stewart Creek to provide water, (the second ingredient in our growth story) for the engines.

Soil or Land

In 1902, what would eventually become Frisco was a piece of land owned by the Blackland Town Site Company, a subsidiary of the Frisco Railroad. The property was subdivided into lots and sold to potential settlers. The auction, which was held on February 13 and 14, 1902, was advertised up and down the rail lines as far away as Chicago, St. Louis, and Kansas City. The sale also attracted residents and merchants from surrounding communities that had no rail access. Businesses and residents began moving here from Little Elm to the west and from Lebanon, which was seeing fewer and fewer cattle drives.

With the decline of Lebanon, some of the houses were physically moved from Preston Road to what is now downtown Frisco. One was the T.J. Campbell home which was rolled on logs and pulled into Frisco where it now stands, a historical monument, at the corner of Main and Fifth Streets. It has become the home of Randy's Steak House.

The settlement was first called Emerson, named for Francis Emerson, owner of the farm where the town site was located. However, when application was made for a post office under the name "Emerson" the application was refused. There was a town called Emberson in Lamar County, and authorities ruled that the names were too similar.

An existing post office called Eurida was transferred to the new town site from a community only two miles to the northwest. The postmaster, Tom Duncan, came along in the move. For some time the office continued to operate under the name Eurida.

Later, in 1904, the people selected the name "Frisco City" for their town in honor of the railroad that founded the young city. It was soon shortened to Frisco, and the Post Office Department approved the new name.

Frisco became a thriving town, serving as a trade center for the surrounding farming community. It was not until 1908, however, that the residents elected to make their community an incorporated City. On March 27, 1908 the citizens elected their first municipal government which included four alderman, an alderman at large, a town marshal and Dr. I.S. Rogers, the town's first physician and mayor. Dr. Rogers, for which Rogers Elementary is named, served as mayor the first three years of the City's incorporated life.

The census of 1910, Frisco's first, showed a population of 332 pioneers. By the next census in 1920, the count was 733, and the town's population remained near that level through the 1950 census (736).

Quadruple digits were recorded in 1960 when the count showed 1184. Slow but steady growth continued, bringing the total to 3499 in 1980 and 6141 on 1990. The nineties ushered in a "population explosion" bringing an estimated 21,400 people as of January 1, 1997. Today's estimate is closer to 60,000.

Today our three ingredients are still working to build Frisco. With 70 square miles of land (soil) within its boundaries the City is seeing a diversified crop produced. Where wheat, cotton, corn and feed once grew, we see people, houses, businesses, churches, schools, offices, and parks.

Frisco Lake served its purpose as a railroad lake (and a swimming hole), then went the way of the steam locomotive. But water continues to be a key factor in our growth. Once served by water wells, today we have a contract with North Texas Municipal Water District to furnish up to 4.2 billion gallons of water in 2002. In 2001, we consumed as much as 26 million gallons in one day, so the contract provides ample water for the future growth.

Though rail continues to be very important, automobiles and trucks, and how to keep them moving now claim our attention. Frisco is blessed with a toll road and major State and Federal highways, but they all need to be completed or widened, new streets and thoroughfares are being built as fast as practical. Within the next 3 to 5 years an estimated $150 - 200 million is to be spent on highway, toll road, street and thoroughfare improvements within the City of Frisco.

The once small village of Frisco has reached perhaps adolescence. Its mother, the railroad, hardly recognizes her child. But, what of the future? The City's Master Plan says when the City Develops fully into its 70 square miles, it may house as many as 300,000 people.

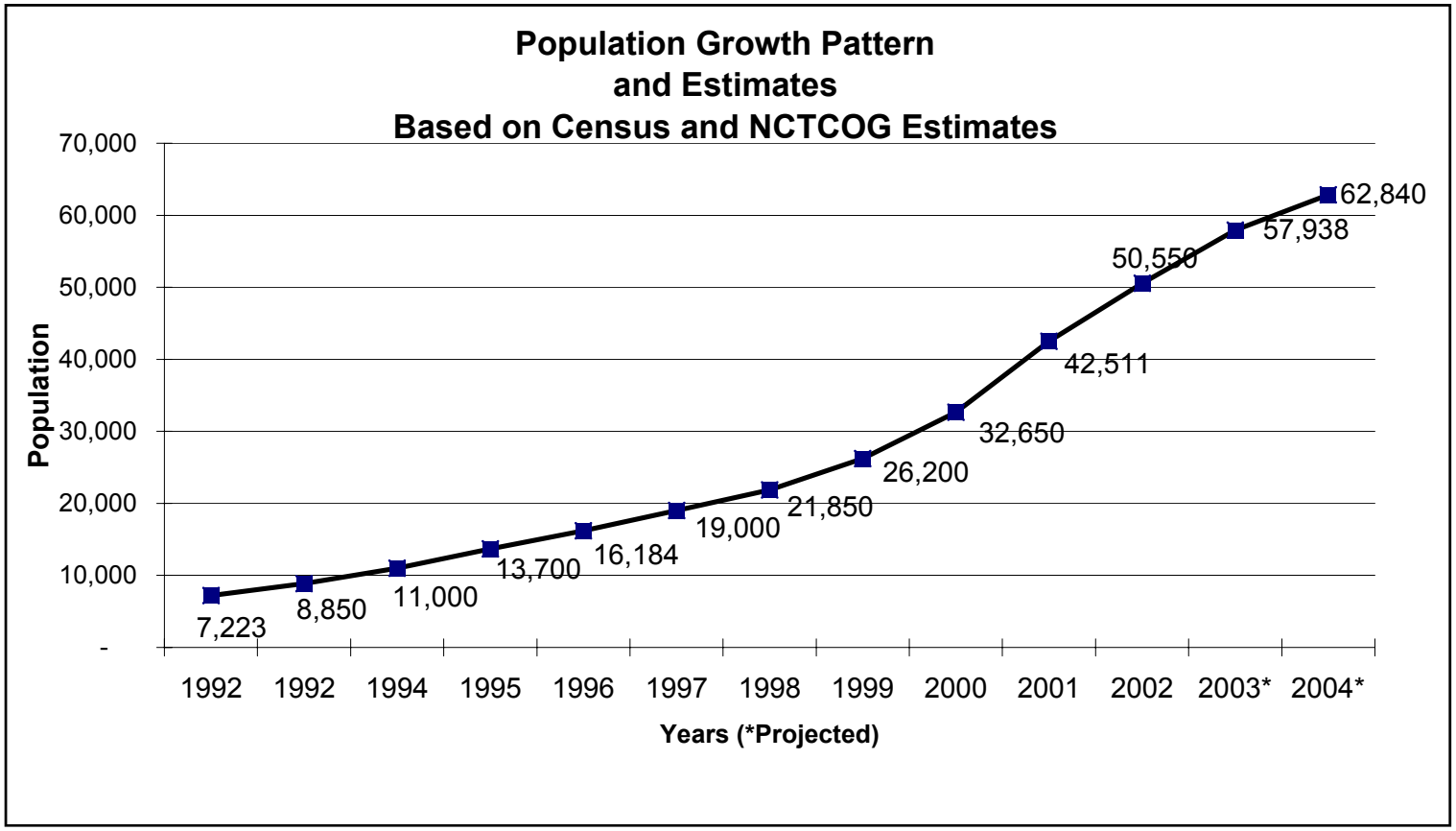
We will be challenged to keep our ingredients in order!

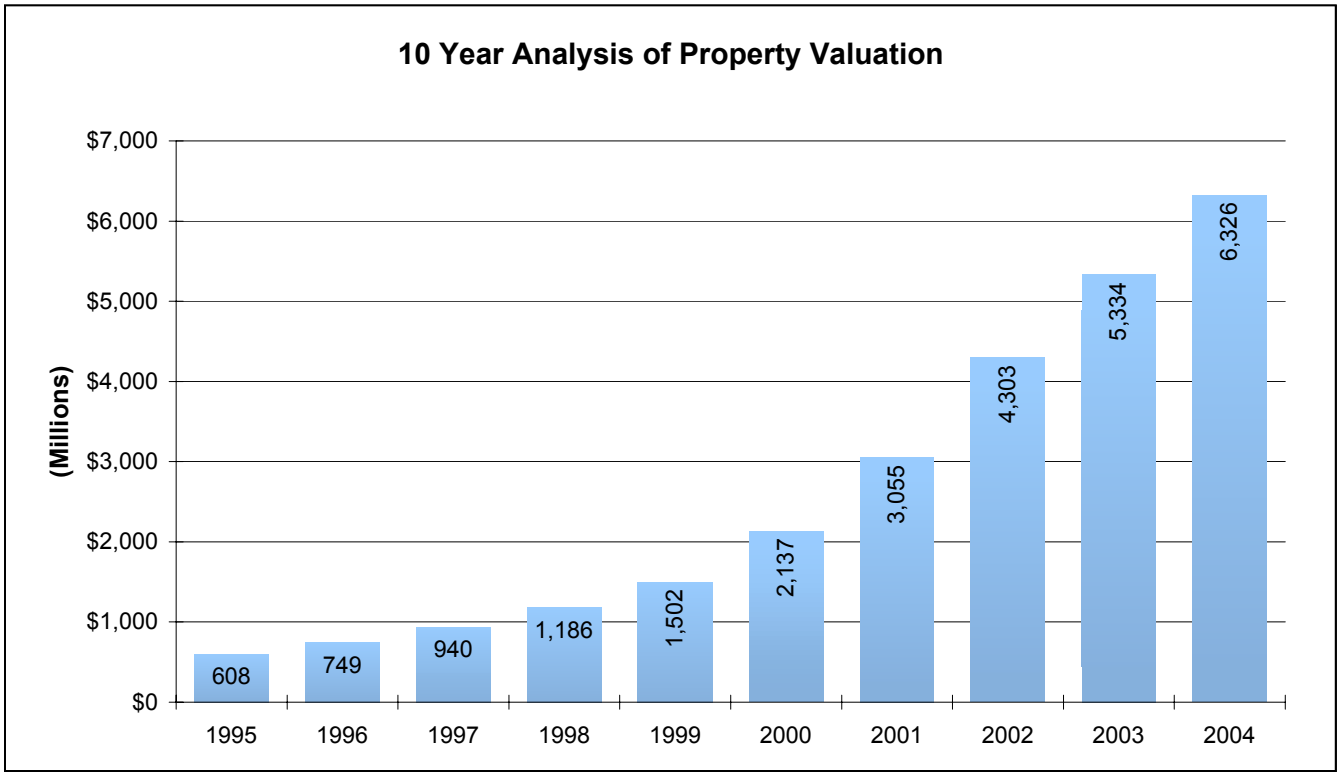
CITY OF FRISCO
COMBINED BUDGET SUMMARY
2003-2004

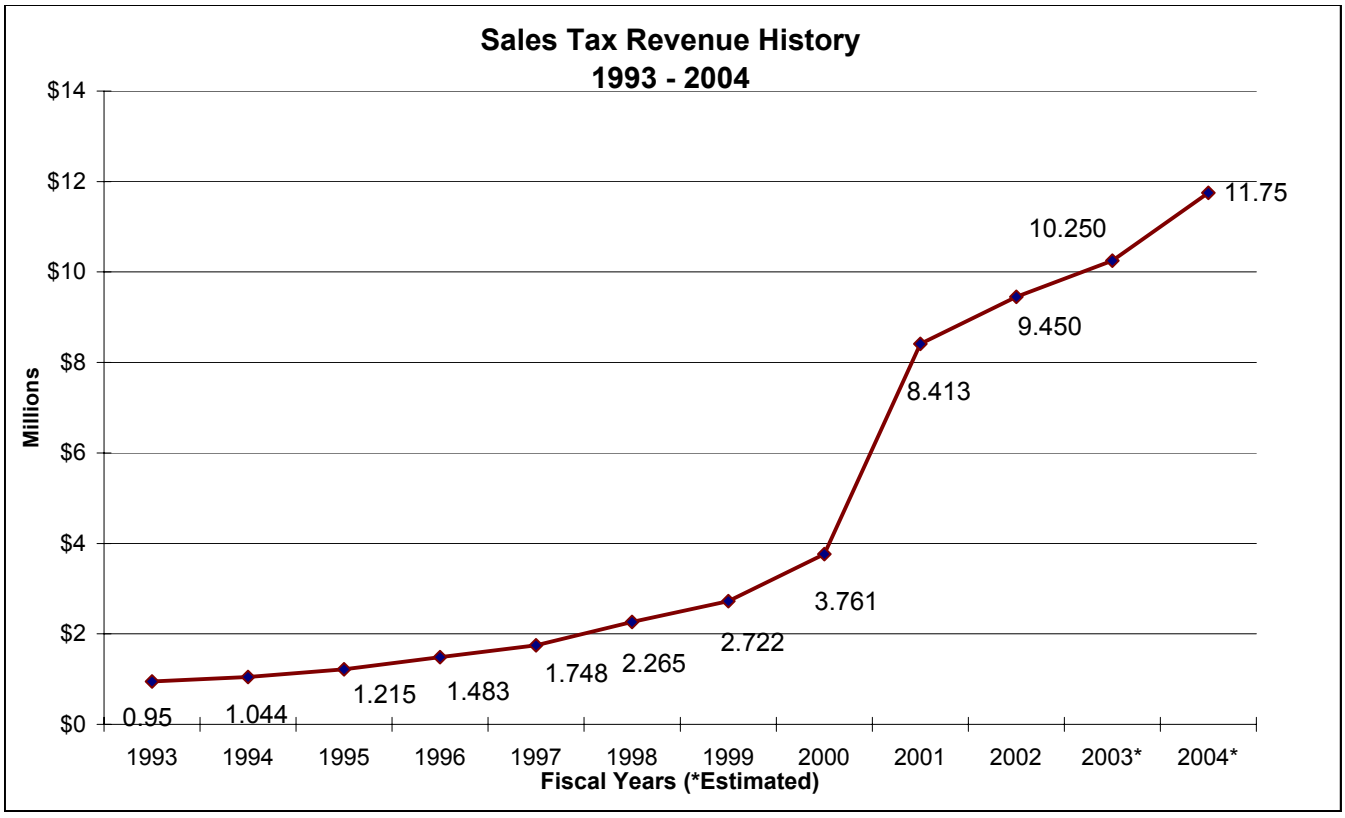
Fund	Fund Title	Estimated Beginning Balance	Revenues	Interfund Transfers In	Operating Expenses	Capital Outlay	Interfund Transfers Out	Estimated Ending Balance
100	General Fund	$12,714,176	$ 33,596,709	$ 665,000	$ 34,258,193	$ -	$ 2,096,000	$ 10,621,692
225	TIRZ #1	1,508,008	13,761,269	209,272	6,121,237	-	8,198,481	1,158,832
250	Hotel/Motel Tax Fund	1,259,841	1,015,000	-	364,286	-	1,671,620	238,936
255	Special Events Fund	10,494	116,510	30,000	156,526	-	-	478
260	Frisco Square MMD Fund	-	525,411	-	-	-	525,411	-
265	Panther Creek PID Fund	6,000	209,410	-	-	-	193,214	22,196
275	Workforce Housing Fund	603,097	100,000	-	225,278	-	-	477,819
300	Capital Projects Fund	190,933,214	17,883,844	12,841,817	-	221,060,545	336,147	262,183
325	Thoroughfare Impact Fee Fund	3,015,509	-	-	-	-	2,670,000	345,509
350	Park Dedication Fees Fund	2,843,646	1,000,000	-	-	-	3,835,817	7,829
400	Debt Service Fund	379,356	11,950,865	13,311,142	25,476,154	-	-	165,208
600	Water & Sewer Fund	15,234,179	23,510,060	-	18,407,257	1,889,342	650,000	17,797,641
625	Utility Projects Fund	24,471,384	50,000	85,000	-	23,217,529	-	1,388,855
626	Impact Fee Fund	1,863,719	25,000	-	-	-	85,000	1,803,719
650	Superdrome Fund	1,698,792	17,000	-	17,000	-	-	1,698,792
660	Environmental Services Fund	264,661	4,995,732	-	5,205,210	38,800	15,000	1,383
700	Community Development	8,875,810	5,895,000	-	1,878,000	5,515,400	4,520,800	2,856,610
800	Economic Development	7,537,353	5,994,743	-	4,904,308	2,150,000	2,344,741	4,133,047
	Totals	$ 273,219,240	$ 120,646,552	$ 27,142,231	$ 97,013,448	$ 253,871,616	$ 27,142,231	$ 42,980,729

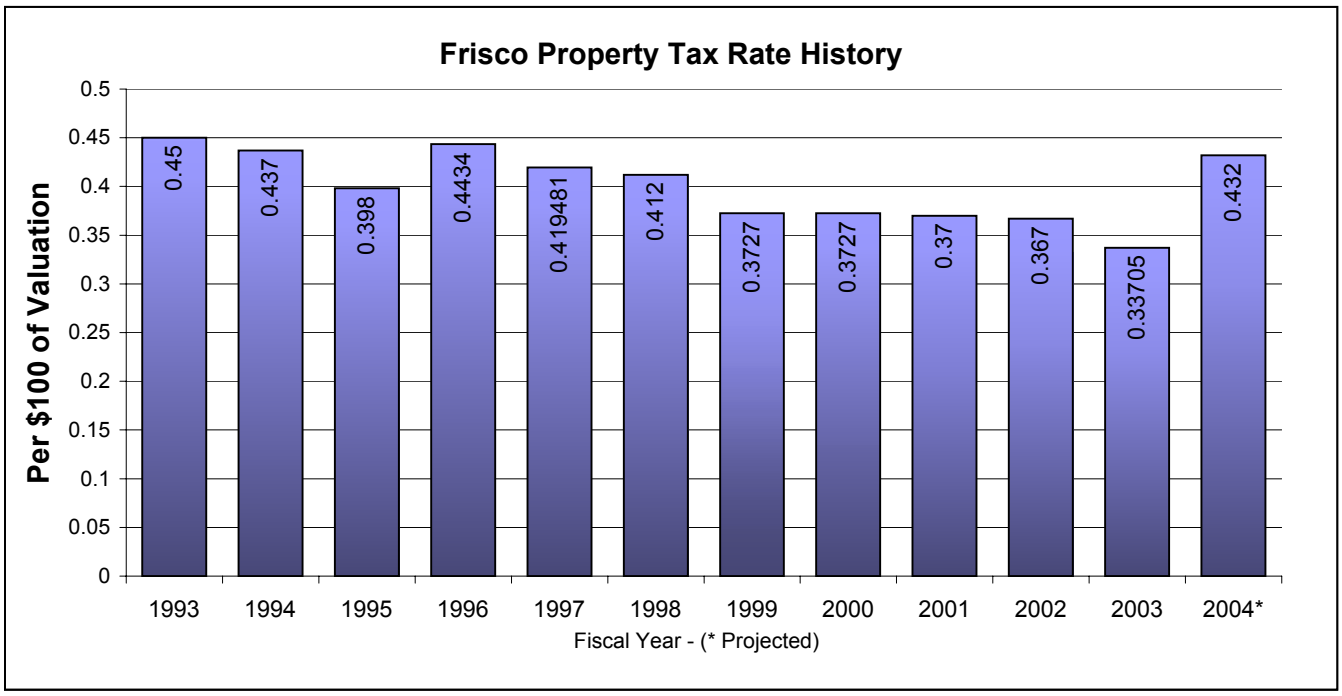
PERSONNEL

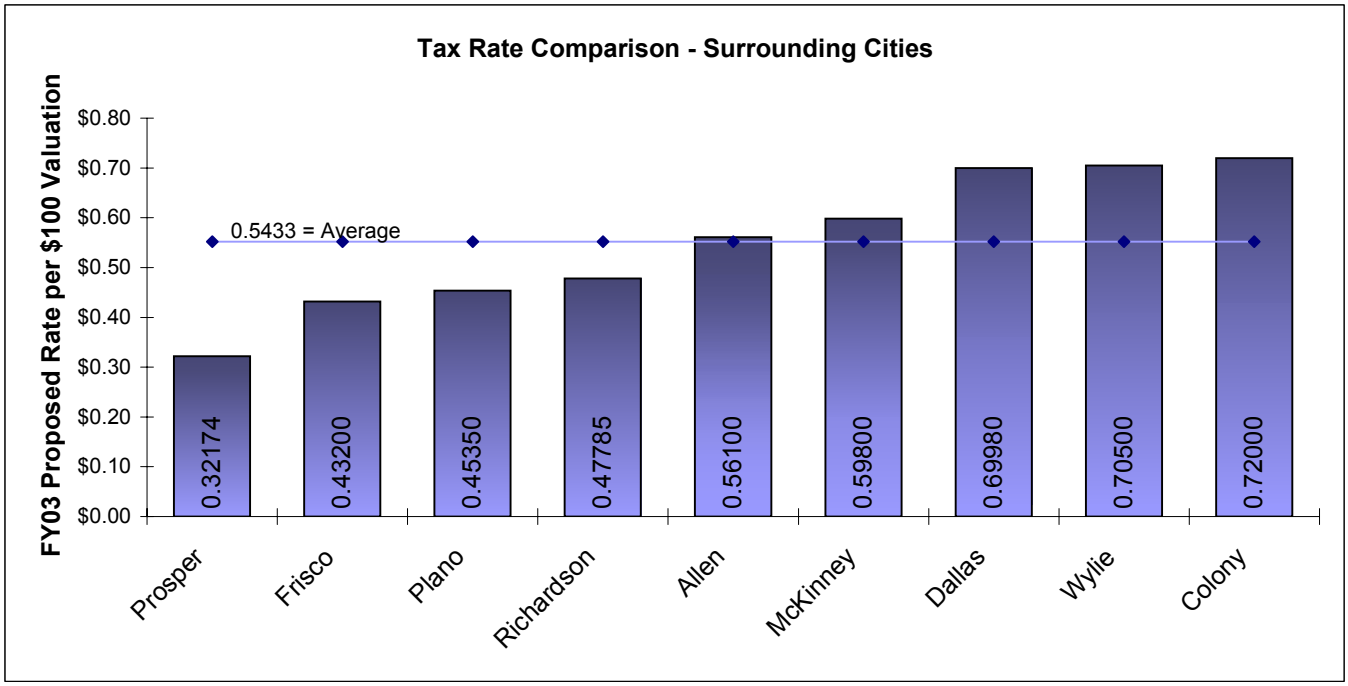
		FY00	FY01	FY02	FY03	FY04	FTE
General Fund							
10-General Government	10-City Manager's Office	10	13	8	9.5	8.5	8.5
	11-Public Information Office	0	0	5	6	6	5.5
	12-City Secretary's Office	0	0	2	3	4	4
20-Administrative Services	10-Administration	0	0	1	2	3	3
	20-Purchasing	0	0	1	2	2	2
	21-Finance	4	6	7	8	8	7.5
	22-Tax	2	2	3	3	3	3
	23-Municipal Court	4	5	5	6	6	6
	25-Building Services	3	3	4	4	4	3.25
30-Police Department	10-Administration	67	76	3	3	4	4
	31-Services	0	0	25	30	31	31
	32-Operations	0	0	61	67	73	73
35-Fire Department	10-Administration	0	0	3	4	6	5.25
	36-Suppression	48	57	69	78	85	85
	37-EMS	0	0	1	1	1	1
40-Public Works	41-Streets	23	30	27	32	31	31
	46-Fleet Operations	0	0	5	5	5	5
	47-Traffic Control	0	0	0	0	1	1
50-Human Resources	10-Human Resources	2	4	5	5	5	4.25
60-Information Technology	10-Administration	0	0	0	1	1	1
	13-Management Information Systems	0	0	2	2	2	2
70-Library	10-Library	7	8	9	13	13	12
75-Parks and Recreation	10-Administration	0	0	2	3	3	3
	75-Parks	17	25	21	26	29	26.75
	76-Recreation	20	23	17	23	26	15
	78-CIP Planning	0	0	0	0	1	1
	79-Median Maintenance	0	0	6	6	5	5
90-Planning-Development Services	10-Planning	8	10	13	14	15	15
	96-Building Inspections	17	20	25	27	29	29
	General Fund Total	232	282	329	383.5	410.5	393
Water & Sewer							
60-Information Technology	14-Geographic Information Systems	0	0	3	5	6	6
20-Administrative Services	26-Utility Billing	14	18	8	8	8	8
40-Public Works	42-Water	17	19	19	21	24.5	24.5
	43-Sewer	6	8	11	11	13	13
	44-Meters	0	0	12	12	13	13
80-Engineering	10-Administration	0	0	5.5	2.5	2.5	2.5
	87-Construction Inspection	8	9	9	10	10	10
	88-Engineering	9	12	6	10	10	10
	89-CIP	0	0	2	4	4	4
90-Planning-Development Services	96-Bldg Inspection Support	0	0	0	3	3	3
	Water & Sewer Fund Total	54	66	75.5	86.5	94	94
Superdrome Fund							
75-Parks and Recreation	79-Superdrome Operations	2	2	2	0	0	0
	Superdrome Fund Total	2	2	2	0	0	0
Environmental Services Fund							
40 - Public Works	45-Environmental Services	3	3	4	5	5.5	5.5
	Environmental Services Fund Total	3	3	4	5	5.5	5.5
Economic Development Fund							
10-General Government	15-Economic Development	4	4	5	5	5	5
	Economic Development Fund Total	4	4	5	5	5	5
Capital Projects Fund							
10-General Government	18-Construction Administration	0	0	0	1	1	1
	Capital Projects Fund Total	0	0	0	1	1	1
	GRAND TOTAL	295	357	415.5	481	516	498.5


Population Growth Pattern
and Estimates
Based on Census and NCTCOG Estimates
Population
70,000
60,000
50,000
40,000
30,000
20,000
10,000
-
7,223
8,850
11,000
13,700
16,184
19,000
21,850
26,200
32,650
42,511
50,550
57,938
62,840
1992
1992
1994
1995
1996
1997
1998
1999
2000
2001
2002
2003*
2004*
Years (*Projected)


10 Year Analysis of Property Valuation
(Millions)
$7,000
$6,000
$5,000
$4,000
$3,000
$2,000
$1,000
$0
608
749
940
1,186
1,502
2,137
3,055
4,303
5,334
6,326
1995
1996
1997
1998
1999
2000
2001
2002
2003
2004


Sales Tax Revenue History
1993 - 2004
Millions
$14
$12
$10
$8
$6
$4
$2
$0
0.95
1.044
1.215
1.483
1.748
2.265
2.722
3.761
8.413
9.450
10.250
11.75
1993
1994
1995
1996
1997
1998
1999
2000
2001
2002
2003*
2004*
Fiscal Years (*Estimated)





* Dallas - Rate is FY2003

FRISCO

BUDGET OVERVIEW

This overview will provide a general synopsis of the City fiscal position. It is designed to appeal to the general public and consists of sections that give brief and clear one page summaries of each of the city's funds and departments. This overview has been separated into sections by fund types.

To aid in the analysis of this information, a brief explanation of our fund structure and the various fund types is available on the next page.

FUND SUMMARIES

The following information provides an analysis of each separate fund including Revenues, Expenditures and Fund Balance. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as current-year budget, revised current-year and projected budget for the impending fiscal year.

DEPARTMENTAL SUMMARIES

The pages following the "Fund Summaries" provide analysis of the various departments and divisions of the City. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as revised current-year and projected budget for the impending fiscal year.

FUND ACCOUNTING

The accounts of the City of Frisco are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are summarized as follows:

GOVERNMENTAL FUND TYPES:

General Fund - The General Fund is the operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. The General Fund records the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds. Activities operating in the General Fund include: Administration, Council, Finance, Fire, Police, Human Resources, Information Technology, Library, Parks and Recreation, Planning, Streets and Building Inspections.

Debt Service Fund - The Debt Service Fund is used to account for accumulation of financial resources for the payment of principal and interest, and related costs on general long-term liabilities paid from taxes levied by the City.

Capital Project Funds - The Capital Project Funds are used to account for the acquisition or construction of capital facilities being financed from General Obligation or Certificate of Obligation Bond proceeds, grants, or transfers from other funds, other than those recorded in Proprietary Funds. The City's General Capital Project funds consist of the following: Facilities Improvements, Fire Improvements, Parks, Public Safety Improvements, Library, and Streets.

Special Revenue Funds - The Tax Increment Reinvestment Zone (TIRZ#1), Hotel/Motel Tax Fund, Special Events Fund, Workforce Housing Fund, Frisco Square Municipal Management District Fund, and the Panther Creek PID Fund are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

PROPRIETARY FUND TYPES:

Enterprise Funds - The Water and Sewer, Environmental Services, and Superdrome Funds account for the operations of the water and sewer system, the collection and disposal of solid waste, and the joint operation of the veledrome. These services to the general public are funded primarily on a user-charge basis.

GENERAL FUND
BUDGET SUMMARY

SUPPORTING REVENUE & EXPENDITURE DETAIL

DEPARTMENT DETAIL

FRISCO

CITY OF FRISCO
GENERAL FUND
BUDGET SUMMARY
FISCAL YEAR 2003-2004

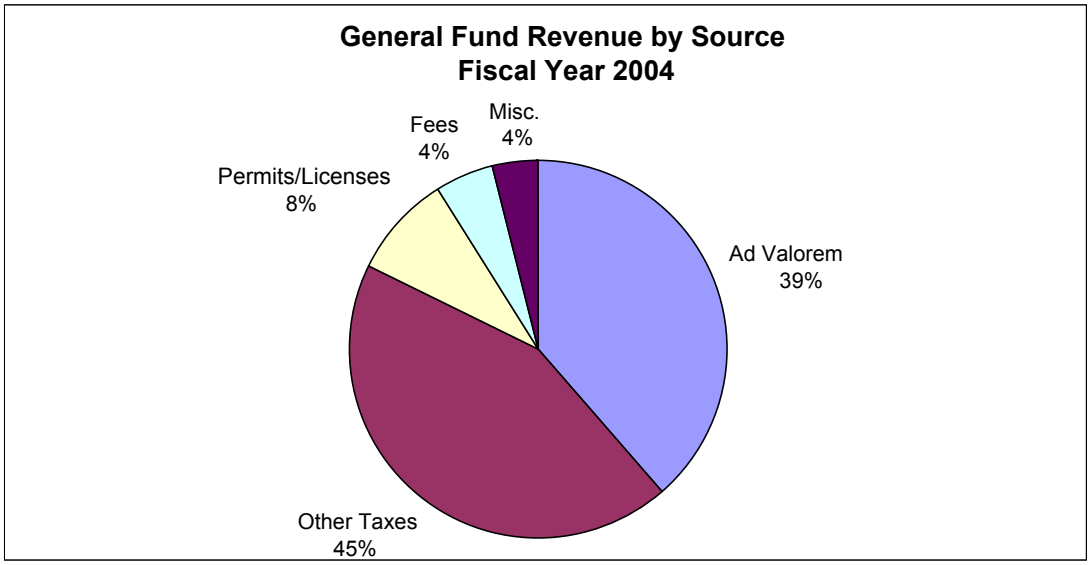
	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 17,765,308	$ 13,927,898	$ 16,395,167	$12,714,176
Receipts:				
Revenues	32,218,675	29,705,253	35,549,942	33,596,709
Interfund Transfers	-	415,000	415,000	665,000
Total Revenue	32,218,675	30,120,253	35,964,942	34,261,709
Funds Available	49,983,983	44,048,151	52,360,109	46,975,885
Deductions:				
Expenditures	22,121,253	27,290,312	27,646,922	31,203,193
Capital Outlay	661,847	-	-	
Section 380 Sales Tax Grant	2,020,604	2,700,000	2,665,000	3,055,000
Interfund Transfers-Capital Project	8,432,856	4,100,797	9,334,011	2,096,000
Total Deductions	33,236,560	34,091,109	39,645,933	36,354,193
Fund Balance, Ending	16,747,423	9,957,042	12,714,176	10,621,692
Designated Reserves **	352,256	5,952,083	-	936,096
Undesignated Fund Balance, Ending	$ 16,395,167	$ 4,004,959	$ 12,714,176	$ 9,685,596

The City of Frisco adheres to an informal policy of maintaining a fund balance equal to three to six months of operating expenditures or somewhere in the range of 25 to 50%. The Council also recognizes that many commitments have been made for future infrastructure projects. The Designated Reserves is set aside for future needs that have been identified. At this time the only commitment here is the 3% contingency ($929,736). Fund Balance will be at 50% of operating expenses and the undesignated fund balance at 47% of operating expenses.

The capital equipment needs for fiscal year 2004 have been funded with excess revenues in fiscal year 2003. The increased transfer out in fiscal year 2003 includes transfers for capital projects and funding for vehicles, machinery and equipment and additional funds needed for infrastructure projects.

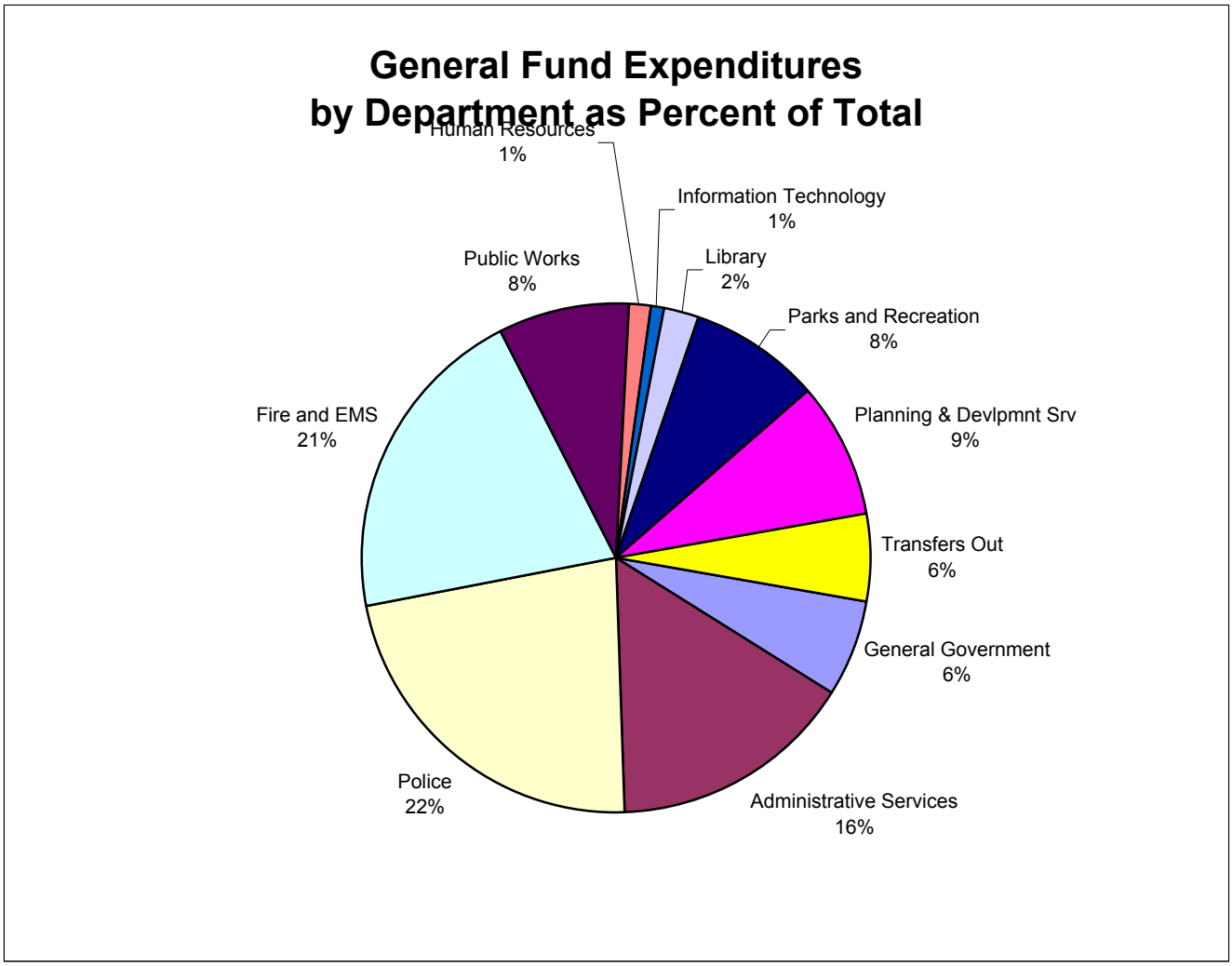
General Fund Schedule of Revenues

Revenues	Actuals FY99	Actuals FY00	Actuals FY01	Actuals FY02	Revised FY03	Proposed FY04
Ad Valorem Tax						
Current	4,295,465	5,682,393	8,185,737	9,841,458	11,703,596	13,097,858
Delinquent	34,199	30,666	34,047	58,160	107,128	50,000
Tax Penalty	52,613	80,653	102,057	111,010	121,490	50,000
Rollback	208,070	384,035	576,234	330,993	281,687	-
Rollback Penalty	35,884	63,965	87,865	48,473	43,010	-
Ad Valorem Sub-Total	**4,626,231**	**6,241,712**	**8,985,940**	**10,390,094**	**12,256,911**	**13,197,858**
Other Taxes						
Sales	2,722,408	3,762,000	8,413,550	9,393,201	10,250,000	11,750,000
Beverage	30,599	31,733	140,707	216,910	231,000	265,000
Franchise	1,149,130	1,360,977	2,287,545	2,346,814	3,344,000	2,935,000
Other Taxes Sub-Total	**3,902,137**	**5,154,710**	**10,841,802**	**11,956,925**	**13,825,000**	**14,950,000**
Permits/Licenses						
Building Permits	3,850,499	4,573,753	5,142,075	6,553,603	6,216,000	2,500,000
Pool Permits	13,394	49,128	84,799	78,870	100,000	100,000
P&Z Fees	259,077	343,046	341,358	262,774	250,000	250,000
Health Permits	5,150	24,060	50,630	53,495	55,000	60,000
Solicitor Licenses	1,125	1,000	2,684	1,025	-	-
Fire Permits	16,928	36,042	61,476	63,047	63,000	61,000
Alarm Permits	74,478	72,607	80,588	65,387	127,500	127,500
Misc Permits	-	-	4,516	12,850	4,000	2,000
Permits/Licenses Sub-Total	**4,220,651**	**5,099,637**	**5,768,126**	**7,091,051**	**6,815,500**	**3,100,500**
Fees						
Ambulance	117,729	216,821	422,854	392,592	400,000	460,000
Fire	17,405	20,866	19,555	13,321	9,000	16,500
Intergovernmental - Dispatch/Amb.	-	-	-	165,850	22,500	22,500
Fines	556,650	798,160	541,046	590,184	700,000	765,000
Tax Certificates	3,312	3,763	3,540	3,157	2,500	2,500
Pool	10,358	8,736	9,282	11,549	8,000	9,000
Library	-	191	546	866	3,700	1,500
Rec. Center	47,834	22,931	926	699	100,000	50,000
Rec. Fees	-	-	174,306	212,396	275,000	290,750
Park Field Usage	-	-	-	-	7,500	9,000
Court Security	1,675	1,266	366	-	33,500	33,500
Fees Sub-Total	**754,963**	**1,072,734**	**1,172,421**	**1,390,614**	**1,561,700**	**1,660,250**
Other						
Exp. Reimbursement	304,072	415,212	461,675	532,871	464,815	314,359
Tax Attorney Fees	21,422	30,442	23,018	35,771	60,000	37,000
Sale of Tax Data	2,700	2,700	4,050	4,928	3,200	3,600
Interest	331,366	580,136	641,055	309,804	286,000	170,000
Miscellaneous	78,134	119,848	124,806	471,051	102,882	10,000
County Library Support	34,116	42,199	28,792	35,567	33,000	10,000
Tower Leases	-	-	-	-	140,934	143,142
Transfers - Other Funds	-	-	-	-	415,000	665,000
Misc. Sub-Total	**771,810**	**1,190,537**	**1,283,396**	**1,389,992**	**1,505,831**	**1,353,101**
Total	**14,275,792**	**18,759,330**	**28,051,685**	**32,218,676**	**35,964,942**	**34,261,709**



GENERAL FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

EXPENDITURES		Actuals FY00	Actual FY01	Actual FY02	Revised FY03	Proposed FY04
10	General Government	870,276	1,504,670	2,115,990	2,075,767	2,211,037
20	Administrative Services	1,109,207	2,114,953	3,888,710	5,135,861	5,707,910
30	Police	2,557,997	4,465,944	5,249,073	6,460,518	8,155,831
35	Fire and EMS	2,216,982	4,337,058	5,233,874	6,665,189	7,487,196
40	Public Works	1,416,328	2,128,788	2,613,350	2,807,191	3,025,562
50	Human Resources	157,942	264,272	444,009	481,788	477,694
60	Information Technology	-	-	246,383	253,595	337,211
70	Library	233,571	350,097	434,208	824,769	775,144
75	Parks and Recreation	763,824	1,688,060	2,145,986	2,671,092	3,055,982
90	Planning & Devlpmnt Srv	504,419	2,084,408	2,432,122	2,936,152	3,099,627
	SUB-TOTAL	9,830,546	18,938,250	24,803,705	30,311,922	34,333,193
99	Transfers Out	463,745	2,074,546	8,432,856	9,334,011	2,021,000
	GRAND TOTAL	10,294,291	21,012,796	33,236,561	39,645,933	36,354,193



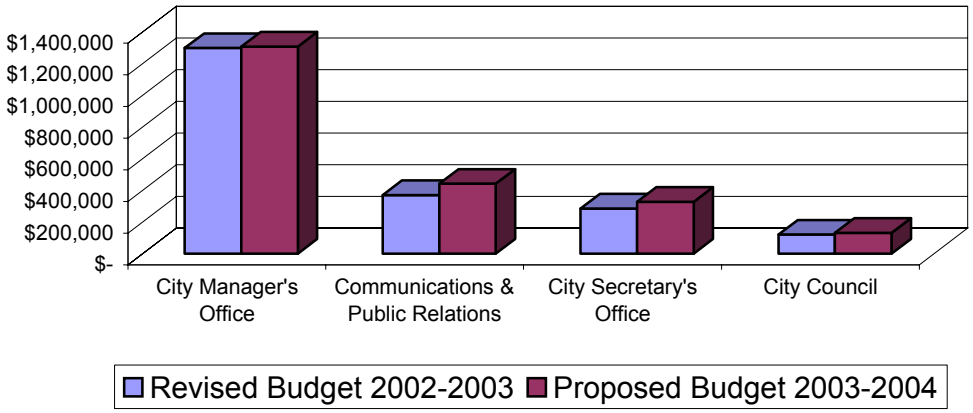
FRISCO

Department Summaries

FRISCO

GENERAL GOVERNMENT DEPARTMENT SUMMARY
2003 - 2004

TWO YEAR COMPARISON
REVISED TO PROPOSED



The total budgeted appropriation for fiscal year 2004 of $2,211,037, represents a 6.5% increase over the revised FY 2003 total. There is one new position proposed for this department, an Administrative Secretary in the City Secretary's Office. There has been one position eliminated (position was vacant), the duties to be disbursed to other staff members. The majority of the increase is in personnel costs, a result of increased benefit costs and positions being filled for only a partial year in FY 03. There are no capital items funded for this department for fiscal year 2004.

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
City Manager's Office	$ 1,394,246	$ 1,299,059	$ 1,308,827
Communications & Public Relations	243,708	370,663	442,246
City Secretary's Office	273,173	285,095	327,844
City Council	204,863	120,950	132,120
Totals	$ 2,115,990	$ 2,075,767	$ 2,211,037

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	CITY MANAGER'S OFFICE	100.10.10

MISSION/PURPOSE STATEMENT:

Continually improve the quality of life for Frisco's residents. Administration of all municipal business of the City through execution of the decisions of the City Council.

STRATEGIES:

- **Supervise City Operations**
- **Continually improve quality and efficiency of service provided to citizens**
- **Provide effective support for City Council**
- **Promote economic development**
- **Plan for continued growth and expansion of city.**
- **Insure that service is provided equally to all areas of the city**
- **Plan for long-term financial security**

OBJECTIVES:

- **Maintain City budget and finances**
- **Provide effective, efficient, and motivated workforce**
- **Quick and satisfactory resolution of citizens concerns**
- **Work with City Council in articulation of City goals.**
- **Prepare agendas for Council meetings**
- **Implement policies and ordinances in a timely, fair, and consistent basis**
- **Expand and improve quality commercial and residential development**

MEASURES:

- **City growth and development**
- **Citizen satisfaction**
- **Financial stability**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	CITY MANAGER'S OFFICE	100.10.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	699,265	855,399	959,102
OPERATIONS	684,364	443,660	349,725
CAPITAL	10,617	-	-
TOTAL	1,394,246	1,299,059	1,308,827

PERSONNEL:	FY 2002	FY 2003	FY 2004
City Manager	1	1	1
Deputy City Manager	-	1	1
Assistant City Manager	2	2	2
Special Assistant to City Manager - (50% funded)	0.5	0.5	0.5
Sr. Administrative Assistant	1	1	1
Administrative Assistant	1	1	1
Grants Writer	-	1	-
Fellow	2	2	2
TOTAL	8	9.5	8.5

KEY POINTS OF PROPOSED BUDGETS:

- The position of Grants writer was eliminated this year as a cost saving. These duties will be assumed by the Fellows.
- No additional positions are being proposed for fiscal year 2004.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	PUBLIC INFORMATION OFFICE	100.10.11

MISSION/PURPOSE STATEMENT:

We empower the public by providing information to improve quality of life, promote civic pride and project a progressive image.

STRATEGIES:

- **Provide informative, interesting, educational, accurate and timely information about city programs, services and special events to citizens, the public and the press using media including website, cable TV, newsletter and press releases.**
- **Brand "Frisco" as a progressive, innovative, family oriented community.**
- **Design special events and/or projects that encourage community participation and partnerships while promoting pride and community spirit.**
- **Foster "Department Development" with the hiring, training of staff -- who will work to improve communication between the City, its citizens, the public and the media by developing policies, procedures to improve overall program.**

OBJECTIVES:

- **Website: Facilitate redesign; explore video "streaming"; utilize list serve; compliment efforts to expand e-services**
- **Cable TV: Produce and/or acquire additional programming; research "user fee" feasibility; install equipment to improve broadcast quality; expand service area; improve "emergency management" broadcast procedures.**
- **Newsletter: Produce monthly newsletter, Focal Point; Utilize e-list serve; utilize internal communications team to generate stories, photos and information.**
- **Media Relations: Distribute releases regularly; expand "contact" list; respond to daily media inquiries; organize press "kits", "conferences", as needed; establish emergency "go kit".**
- **Special Projects/PR: Establish volunteer program; organize July 4; organize special events (VIP, ground breakings, as requested); Create, establish, develop cross marketing campaign, i.e. video, brochures, website consistent look.**
- **Department Development: continuing ed. for employees; establish dept. policies, procedures and equip. manuals; encourage membership in "networking" organizations**

MEASURES:

- **Number of broadcast media stories**
- **Number of print media stories**
- **Press releases issued to media outlets**
- **Attendance at City events**
- **Website hit count**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	PUBLIC INFORMATION OFFICE	100.10.11

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	167,666	279,206	366,001
OPERATIONS	76,042	91,457	76,245
CAPITAL	-	-	-
TOTAL	243,708	370,663	442,246

PERSONNEL:	FY 2002	FY 2003	FY 2004
Director of Communications & Media	1	1	1
Audio Video Manager	1	1	1
Production Assistant	1	1	1
Special Projects Coordinator	1	1	1
Communications Specialist	-	1	1
Intern (1,300 hours)	1	1	1
TOTAL	5	6	6

KEY POINTS OF PROPOSED BUDGETS:

- The position of Communications Specialist was added during fiscal year 2003. No new staff have been added for fiscal year 2004.
- Staff of this division assist in planning the July 4th Celebration. Budget for this event is in a special revenue fund.
- Funding for web site maintenance is included in this division. The City still contracts this service out at this time.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	CITY SECRETARY	100.10.12

MISSION/PURPOSE STATEMENT:

To make municipal government information and records more accessible to the public and other departments as is legally allowed.

STRATEGIES:

- **Improve records management throughout the City.**
- **Insure complete document package for all actions approved by City Council.**
- **Provide outstanding citizen responsiveness**
- **Provide appropriate, timely information to Mayor, City Council, and City Manager**

OBJECTIVES:

- **Update Records Management Policy for the City.**
- **Implement and manage a City-Wide Records Management Program, including a Disaster Recovery Plan**
- **Conduct training on the Records Management Policy of the City, providing education on how to store records by series, to complete transport forms, and to realize the importance of retention schedules.**
- **Audit records from other departments and those records stored off-site**
- **Prompt response to public information requests from citizens and intradepartmental requests.**
- **Ensure that individuals calling the Office of the City Secretary receive an answer to the call rather than voice mail, thus improving communication and customer service.**

MEASURES:

- **Compliance with retention schedules for records**
- **Percentage of meeting minutes completed within 3 business days**
- **Update records management policy for city by end of 2nd Qtr.**
- **Complete training of all departments on Records Management policy by end of fiscal year**
- **Implementation of revisions to Records Management and Public Information Policy by end of fiscal year**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	CITY SECRETARY'S OFFICE	100.10.12

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	137,436	173,410	226,364
OPERATIONS	135,737	111,685	101,480
CAPITAL	-	-	-
TOTAL	273,173	285,095	327,844

PERSONNEL:	FY 2002	FY 2003	FY 2004
City Secretary	1	1	1
Assistant City Secretary	1	-	-
Sr. Administrative Assistant	-	1	1
Administrative Assistant	-	1	1
Administrative Secretary	-	-	1
TOTAL	2	3	4

KEY POINTS OF PROPOSED BUDGETS:

- Funding for one new position, an administrative secretary to assist the council.
- Funding to continue the codification of ordinances is included.
- Funding for Off-site records management is budgeted in this division.
- Funding for contracts with Collin County for election services.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	CITY COUNCIL	100.10.16

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	-	-
OPERATIONS	204,863	120,950	132,120
CAPITAL	-	-	-
TOTAL	204,863	120,950	132,120

PERSONNEL:	FY 2001	FY 2002	FY 2003
Mayor	1	1	1
Councilmembers	6	6	6
TOTAL	7	7	7

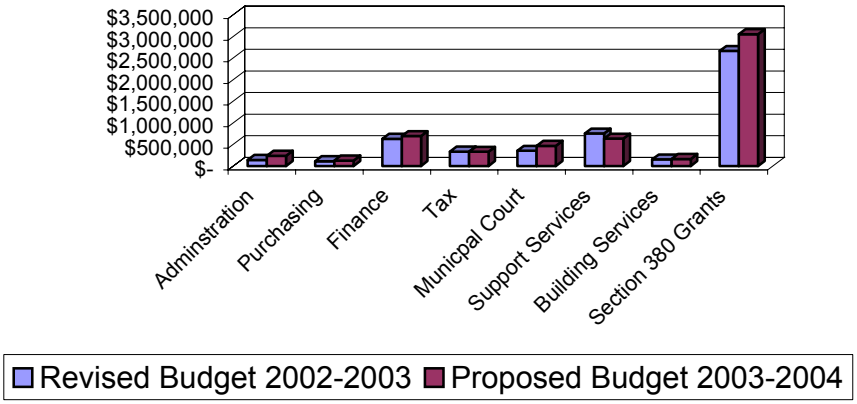
NOTE: Council members are not counted in employee totals.

KEY POINTS OF PROPOSED BUDGETS:

- **Funding for Council travel and reimbursement of expenses related to City business is included.**
- **Funding for Council compensation has been approved for fiscal year 2004. Mayor will receive $450 per month and councilmembers will receive $300.**

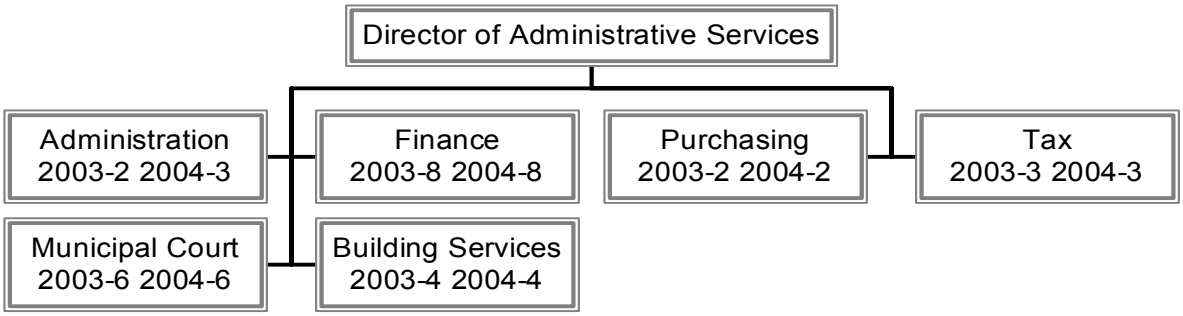
ADMINISTRATIVE SERVICES SUMMARY
2003 - 2004

TWO YEAR COMPARISON
REVISED TO PROPOSED



Total expenditures increased 11.1% over revised, largely due to the sales tax grants and the increase costs of benefits. There is one new position in this department. The 15.7% decrease in Support Services is due to a change in general liability insurance providers. The 32.6% increase in Municipal Court is due to increased cost of contract labor for judges and prosecutors. The increase of 69% in the Administration division is the new budget analyst and a vacancy in fiscal year 2003.

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Adminstration	$ 155,002	$ 141,266	$ 239,332
Purchasing	2,640	109,368	124,215
Finance	468,501	630,674	693,388
Tax	249,580	332,785	329,011
Municpal Court	276,540	352,137	467,062
Support Services	566,958	752,385	634,600
Building Services	148,885	152,247	165,301
Section 380 Grants	2,020,604	2,665,000	3,055,000
Totals	$ 3,888,710	$ 5,135,861	$ 5,707,910



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	ADMINISTRATION	100.20.10

MISSION/PURPOSE STATEMENT:

Administrative Services will strive to optimally manage the City's finances through financial management (in accordance with generally accepted accounting principles), budgetary control, purchasing, revenue collections, building maintenance, and municipal court functions and and will provide accurate and timely financial services for the citizenry and staff.

STRATEGIES:

- **Provide council and management with accurate, objective and timely information.**
- **Improve the administrative computer software systems.**
- **Improve communications with city departments and the citizenry.**
- **Provide staff members with training necessary to perform their duties and tasks.**

OBJECTIVES:

- **Prepare a cost of service study to review program costs to revenue collections.**
- **Prepare a multi-year financial plan.**
- **Prepare a utility rate study to use as a model to determine water, sewer & sanitation rates.**
- **Define software system needs and formulate a plan to implement new systems.**
- **Complete policies and procedures manual and conduct workshops to train city staff.**
- **Develop division specific training plans.**

MEASURES:

- **Engage consultants to complete a cost of services study by May, 2004.**
- **Preparation of a multi-year financial plan prior to budget cycle 2005.**
- **Complete a rate study by December, 2003.**
- **Begin Phase I of software procurement and implementation by April, 2004.**
- **Complete the policies and procedures manual by November, 2003.**
- **Implement training for new department personnel by December, 2003.**
- **Develop monthly financial indicators for quick reference to be shown on the website by January, 2004.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	ADMINISTRATION	100.20.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	143,162	132,806	231,901
OPERATIONS	11,840	8,460	7,431
CAPITAL	-	-	-
TOTAL	155,002	141,266	239,332

PERSONNEL:	FY 2002	FY 2003	FY 2004
Director of Administrative Services	1	1	1
Budget Analyst	-	-	1
Administrative Assistant	-	1	1
TOTAL	1	2	3

KEY POINTS OF PROPOSED BUDGETS:

- The decrease in fiscal year 2003 is due to a vacancy in the Administrative Assistant position.
- Addition of a Budget Analyst is proposed for fiscal year 2004 to assist in the preparation of the annual budget and monthly analysis of expenditures and revenues. This person will provide assistance to the departments in closely monitoring monthly expenditures and will be a valuable member of the team in monitoring the CIP projects.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	PURCHASING	100.20.20

MISSION/PURPOSE STATEMENT:

Purchasing Services provides timely acquisition of supplies, equipment and services for all departments at the optimal balance of cost, quantity, and quality, within all applicable legal constraints.

STRATEGIES:

- **Provide all customers (internal and external) with quality service delivery.**
- **Continue to bring many of the decentralized processes into the purchasing office to streamline purchases, consolidate purchases and eliminate duplication of efforts.**
- **Provide city departments with on-line purchasing policies and procedures.**
- **Provide departmental staff members with training.**
- **Provide council and management with accurate and timely information.**
- **Ensure that city assets are disposed of properly as required by law.**

OBJECTIVES:

- **Improve turn around time for issuance of Purchase Orders.**
- **Develop a training plan and provide funding for training for Purchasing staff.**
- **Conduct more formal training for departmental staff to educate on procurement policies, procedures, and legal requirements.**
- **Contract with company to provide on-line auctions for disposal of salvage and surplus assets.**

MEASURES:

- **Strive to maintain a three day turn-around on standard orders and a seven day turn-around on those orders requiring quotes.**
- **Continue schedule of training city staff on proper purchasing procedures.**
- **Provide purchasing policies on-line through the datawarehouse by November, 2003.**
- **Complete a city auction by February, 2004, either participating with another local government or through on-line efforts with a local vendor.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	PURCHASING	100.20.20

EXPENDITURES:	2000-2001 Actual	2001-2002 Revised	2002-2003 Proposed
PERSONNEL	-	61,605	111,094
OPERATIONS	2,640	47,763	13,121
CAPITAL	-	-	-
TOTAL	2,640	109,368	124,215

PERSONNEL:	FY 2002	FY 2003	FY 2004
Purchasing Agent	1	1	1
Buyer	-	1	1
TOTAL	1	2	2

KEY POINTS OF PROPOSED BUDGETS:

- Division created in fiscal year 2003 to assist staff in obtaining the best and lowest price for the material and equipment needed for the operations of the city
- The position of buyer was added in fiscal year 2003 to assist in streamlining the purchasing function.
- This division will be responsible for coordinating the auction of surplus property. The City has not conducted an auction in several years.
- The purchasing agent currently has vendor registration on the web site. Additionally, on-line requestioning is being considered in conjunction with the procurement of the financial software.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	FINANCE	100.20.21

MISSION/PURPOSE STATEMENT:

To prudently manage and monitor the city's finances and to provide timely and accurate financial information in a courteous manner to the citizens, council, and staff.

STRATEGIES:

- **Provide all customers with quality service.**
- **Provide real-time detail financial information through data warehousing.**
- **Provide city departments with on-line financial policies and procedures.**
- **Provide finance staff members with training necessary to perform their duties and tasks.**
- **Provide council and management with accurate, objective and timely information.**

OBJECTIVES:

- **Ensure prompt payments to city vendors & employees as required by state & federal laws.**
- **Download financial information daily to data warehouse.**
- **Complete physical inventory audits, implement monthly reconciliation, & provide on-line lookup.**
- **Complete policies and procedures manual, conduct workshops and provide on-line lookup.**
- **Implement a regularly scheduled meeting with departments for monthly analysis of financial information.**
- **Prepare the FY 03 CAFR in compliance with GASB 34 reporting requirements.**

MEASURES:

- **Maintain a 99% ratio of vendors paid within the thirty day state required prompt payment mandate.**
- **Complete a citywide physical inventory audit annually.**
- **Implement on-line access, through data warehouse, to department asset listing by March, 2004.**
- **Assist in finalizing procedures manual and providing departmental access through the data warehouse by November, 2003.**
- **Complete the Fiscal Year 2003 CAFR by February 2004, in compliance with the GASB 34 reporting model requirements.**
- **Implement scheduled monthly meetings with departmental personnel for financial analysis by January, 2004.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	FINANCE	100.20.21

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	317,976	430,971	494,847
OPERATIONS	150,525	199,703	198,541
CAPITAL	-	-	-
TOTAL	468,501	630,674	693,388

PERSONNEL:	FY 2002	FY 2003	FY 2004
Assistant Finance Director	1	1	1
Senior Accountant	2	2	2
Accountant	-	1	1
Payroll Specialist	1	1	1
Senior Accounting Assistant	1	1	1
Accounting Assistant	1	1	1
Summer Intern	1	1	1
TOTAL	7	8	8

KEY POINTS OF PROPOSED BUDGETS:

- Fiscal year 2003 funded an accounting assistant; this position was upgraded to an accountant in the revised budget.
- Coordinate Phase I of procuring and implementation of new financial software; funds are set aside in the capital projects fund.
- Funding for increased audit fees to assist in implementing GASB 34 financial reporting is proposed.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	TAX	100.20.22

MISSION/PURPOSE STATEMENT:

The Tax Division is responsible for assessing, billing, and collecting ad valorem taxes on real and business personal property for the City of Frisco. This division also serves as the central cashier for all city departments.

STRATEGIES:

1. **Provide customers with quality service.**
2. **Cash management refinements and enhancements.**
3. **Provide staff members with training necessary to perform their duties and tasks.**

OBJECTIVES:

Research and recommend credit card acceptance options.
Prepare a cash manual to distribute to city employees who handle cash and provide training.
Investigate the possibility of contracting tax collections to a third party, and review the options available including lock box collections.
Ensure the City's collection rate is maintained at 99.5% or higher.

MEASURES:

Recommendation and implementation of credit card program by January, 2004.
Begin training of city employees in cash handling procedures by March, 2004.
Maintain a 99.5% collection rate.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	TAX	100.20.22

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	117,868	160,438	172,131
OPERATIONS	131,712	172,347	156,880
CAPITAL	-	-	-
TOTAL	249,580	332,785	329,011

PERSONNEL:	FY 2002	FY 2003	FY 2004
Tax Assessor/Collector	1	1	1
Assistant Tax Assessor/Collector	1	1	1
Tax Clerk	1	1	-
Customer Service Representative	-	-	1
TOTAL	3	3	3

KEY POINTS OF PROPOSED BUDGETS:

- There are no new personnel being requested in this division.
- Fiscal year 2004 includes funding for implementation of on-line payment options.
- A significant amount of the increase in this budget is due to the contract with the Collin County Appraisal District (15%).
- This division will be responsible for general revenue collections; they will process the annual statements for the new Panther Creek Estates Public Improvement District.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	MUNICIPAL COURT	100.20.23

MISSION/PURPOSE STATEMENT:

Municipal court provides the public with prompt, courteous assistance in resolving and processing all complaints, citations, and arrest reports involving violations of city ordinances and/or state laws within the City Frisco.

STRATEGIES:

- **Provide customers with quality service.**
- **Review operational issues to improve response times to customers.**
- **Define administrative system requirements to eliminate duplicate work processes.**
- **Provide staff members with training necessary to perform their duties and tasks.**

OBJECTIVES:

- **Increase number of day courts.**
- **Analyze needs for a full-time judge.**
- **Review credit card acceptance to improve cash management.**
- **Review data sharing capabilities with the police department to eliminate duplicate data entry.**
- **Provide accurate and up to date information.**

MEASURES:

- **Increase day courts to eight per month by January, 2004.**
- **Prepare needs assessment for a full time judge for 2005 budget cycle.**
- **Research and recommend program for credit card acceptance by March, 2004.**
- **Recommend upgrade to court system or need for new software by December, 2004.**
- **Maintain court schedule to ensure defendants receive a court date within 45 days of ticket date.**
- **Ensure tickets are entered in computer system within 48 hours.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	MUNICIPAL COURT	100.20.23

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	198,339	194,074	298,212
OPERATIONS	78,201	158,063	168,850
CAPITAL	-	-	-
TOTAL	276,540	352,137	467,062

PERSONNEL:	FY 2002	FY 2003	FY 2004
Municipal Court Administrator	-	1	1
Municipal Court Coordinator	1	1	1
Court Clerk	3	3	3
Warrant Clerk	1	1	1
TOTAL	5	6	6

KEY POINTS OF PROPOSED BUDGETS:

- A reorganization of staff in fiscal year 2003 upgraded a position to Municipal Court Administrator. The Municipal Court Coordinator will be responsible for processing of warrants and decreasing the backlog
- Implement credit card acceptance and on-line payment of fines
- A significant amount of the proposed increase was to contract with an additional judge (accomplished late in fiscal year 2003) to address the backlog of cases.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	BUILDING SERVICES	100.20.25

MISSION/PURPOSE STATEMENT:

Building Services ensures that City buildings are maintained and cleaned in a timely and efficient manner in order to provide employees and citizens with a safe and productive environment in which to visit or work.

STRATEGIES:

- **Provide customers with quality service.**
- **Ensure city assets are maintained properly.**
- **Prolong life of assets by maintaining preventive maintenance schedule.**
- **Ensure a clean and safe working environment for city staff.**

OBJECTIVES:

- **Maintain a consistent mail delivery schedule.**
- **Prepare maintenance schedules for daily, weekly, and monthly recurring duties.**

MEASURES:

- **Maintain routine preventive maintenance schedule.**
- **Schedule quarterly inspections of air ducts and HVAC equipment.**
- **Ensure that windows are cleaned and carpets are shampooed on a quarterly basis.**
- **Ensure mail is delivered promptly by 10:30 am daily.**
- **Schedule annual air duct cleaning.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	BUILDING SERVICES	100.20.25

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	107,219	113,122	125,161
OPERATIONS	41,666	39,125	40,140
CAPITAL	-	-	-
TOTAL	148,885	152,247	165,301

PERSONNEL:	FY 2002	FY 2003	FY 2004
Building Maintenance Coordinator	1	1	1
Custodian (Part Time)	3	2	2
Custodian (Full Time)	-	1	1
Maintenance Worker	-	-	-
TOTAL	4	4	4

KEY POINTS OF PROPOSED BUDGETS:

- Funding for maintenance of city hall is included in this budget. There are additional funds in the departments of police, fire, parks and recreation and public works.
- One custodian was upgraded to full time during fiscal year 2003.
- Additional space, coming on line next year, includes the Senior Center and some additional rent space.

- The following buildings are maintained by this division:

City Hall	6,931
Planning & Development Services	9,000
Finance	2,700
HR & GIS building	1,900
Municipal Facilities Complex	23,000
Police Annex	3,000
Public Works	8,280
Superdrome	7,200
Community Center	2,250
Senior Center	1,500
Total Square Footage	65,761

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	SUPPORT SERVICES	100.20.24

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	-	-
OPERATIONS	566,958	752,385	634,600
CAPITAL	-	-	-
TOTAL	566,958	752,385	634,600

PERSONNEL:	FY 2002	FY 2003	FY 2004

**** Note: No positions funded in this division.***

KEY POINTS OF PROPOSED BUDGETS:

- **This division funds those services that support the whole city including:**

  telephone system cost, utility costs for the operation of the buildings, supplies for the breakrooms and office services, and insurance coverage

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	SECTION 380 GRANTS	100.20.28

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	-	-
OPERATIONS	2,020,604	2,665,000	3,055,000
CAPITAL	-	-	-
TOTAL	2,020,604	2,665,000	3,055,000

PERSONNEL:	FY 2002	FY 2003	FY 2004

***** Note: No positions funded in this division.***

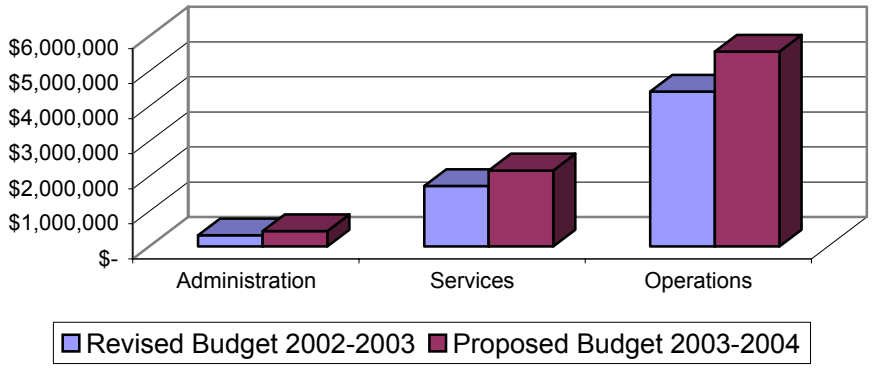
KEY POINTS OF PROPOSED BUDGETS:

- **This division tracks the costs of the sales tax grants; the agreement with the mall developer to rebate a percentage of the increased sales tax dollars back to the mall stores as incentive to locate in Frisco.**

FRISCO

POLICE DEPARTMENT SUMMARY
2003 - 2004

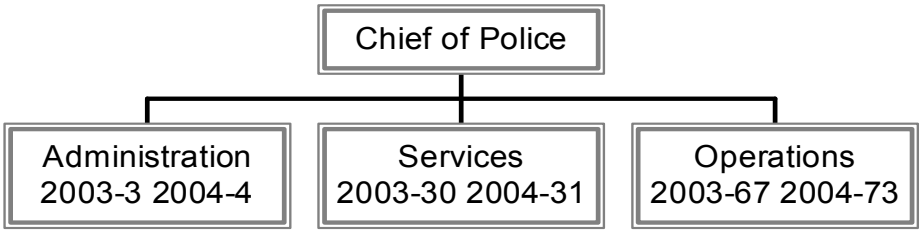
TWO YEAR COMPARISON
REVISED TO PROPOSED



Total expenditures increased 18% over original budget. Staffing levels increased by 8% while total staff funding increased by 15% over the original FY 2003 budget. Funding for capital equipment was transferred to the Capital Projects Fund and includes vehicles and dispatch consoles, scales, and recording system equipment. In addition, upgrades will be done to the mobile data computers to enhance field reporting in the revised fiscal year 2003 budget.

Expenditure Summary

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Administration	$ 247,592	$ 318,496	$ 435,547
Services	1,512,546	1,723,902	2,165,060
Operations	3,488,935	4,418,120	5,555,224
Totals	$ 5,249,073	$ 6,460,518	$ 8,155,831



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
POLICE	POLICE ADMINISTRATION	100.30.10

MISSION/PURPOSE STATEMENT:

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

STRATEGIES:

- **Provide the highest level of quality of service, integrity, and professionalism.**
- **Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.**
- **Utilizing a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City of Frisco.**
- **Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications, and delivering programs that promote involvement in problem solving and crime prevention.**
- **Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.**

OBJECTIVES:

- **Enhance customer training skills.**
- **Enhance department's capabilities to address any significant events we may confront.**
- **Develop and implement a physical fitness/wellness program.**
- **Ensure adequate staffing levels to meet service expectations.**
- **Seek additional alternative funding sources.**

MEASURES:

- **Customer feedback**
- **Progress toward accreditation**
- **Amount of alternate funding**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
POLICE	POLICE ADMINISTRATION	100.30.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	202,520	248,686	358,954
OPERATIONS	45,072	69,810	76,593
CAPITAL	-	-	-
TOTAL	247,592	318,496	435,547

PERSONNEL:	FY 2002	FY 2003	FY 2004
Police Chief	1	1	1
Assistant Chief	-	-	1
Accreditation Manager	1	1	1
Senior Administrative Assistant	1	1	1
TOTAL	3	3	4

KEY POINTS OF PROPOSED BUDGETS:

- Funding for one new position is included, an assistant chief.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
POLICE	POLICE SERVICES	100.30.31

MISSION/PURPOSE STATEMENT:

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

STRATEGIES:

- **Provide the highest level of quality of service, integrity, and professionalism.**
- **Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.**
- **Utilizing a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City of Frisco.**
- **Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications, and delivering programs that promote involvement in problem solving and crime prevention.**
- **Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.**

OBJECTIVES:

- **Enhance customer training skills for front line employees.**
- **Enhance department's capabilities to address any issue we may confront.**
- **Enhance crime prevention efforts by expanding programming.**
- **Reduce youth crime by implementing youth mentoring programs.**
- **Seek additional alternative funding sources.**

MEASURES:

- **Customer feedback**
- **Implementation of Corporate Citizen police academy by fourth quarter FY04.**
- **Implement elementary school visitation program during Fall 2003.**
- **Amount of alternate funding.**
- **Youth crime rate analysis program established by 3rd Qtr**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
POLICE	POLICE SERVICES	100.30.31

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	1,302,325	1,564,092	1,948,776
OPERATIONS	184,137	159,810	216,284
CAPITAL	26,084	-	-
TOTAL	1,512,546	1,723,902	2,165,060

PERSONNEL:	FY 2002	FY 2003	FY 2004
CID- Sergeant	1	1	1
CID- Police Officer/Detective	6	6	7
CID- Secretary	1	1	1
Police Captain	1	1	1
CS0 -Sergeant	1	1	1
CSO - Police Officers	7	3	3
Public Service Officer	3	3	3
Victim Advocate	1	1	1
Records Supervisor	1	1	1
Records Clerk	3	3	3
School Resource Officer Sergeant	-	1	1
School Resource Officer	-	8	8
Personnel/Training Officer	-	-	-
Crime Scene Technician	-	-	-
TOTAL	25	30	31

KEY POINTS OF PROPOSED BUDGETS:

- This division records the operations of the criminal investigation division, school resource officers and the records maintenance personnel
- Addition of one school resource officer for the Centennial Middle School opening in August 2005 will be addressed with a transfer of a patrol officer to those duties later during the year.
- Funding for the addition of one detective is included in this division.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
POLICE	POLICE OPERATIONS	100.30.32

MISSION/PURPOSE STATEMENT:

The mission of the Frisco Police Department is to maintain and improve community livability by working with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility and community commitment.

STRATEGIES:

- **Provide the highest level of quality of service, integrity, and professionalism.**
- **Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types.**
- **Utilizing a combination of motor vehicle accident analysis, community input, and enforcement, to work proactively to prevent injury or death and to facilitate the mobility of citizens in order to enhance the safety and livability of the City of Frisco.**
- **Create a more involved, responsible community by building stronger community partnerships, providing more open and responsive communications, and delivering programs that promote involvement in problem solving and crime prevention.**
- **Develop all personnel by implementing training, management, organizational approaches, and personnel policies and practices that are consistent with the mission and values of community policing. Ensure work environments are supportive of innovation, personal accountability, and team contributions.**

OBJECTIVES:

- **Enhance customer training skills for communications officers.**
- **Enhance departments capabilities to address any significant events we may confront.**
- **Expand traffic enforcement and education.**
- **Enhance crime control through the use of technology and analysis.**
- **Seek additional alternative funding sources.**

MEASURES:

- **Crime rate compared to other Collin County communities**
- **Maintenance of response times**
- **Customer feedback**
- **Citizen involvement in crime prevention efforts**
- **Crime analysis training received and analysis tools developed.**
- **Amount of alternate funding**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
POLICE	POLICE OPERATIONS	100.30.32

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	3,074,154	3,730,567	4,780,669
OPERATIONS	373,587	623,853	774,555
CAPITAL	41,194	63,700	-
TOTAL	3,488,935	4,418,120	5,555,224

PERSONNEL:	FY 2002	FY 2003	FY 2004
Police Captain	1	1	1
Police Lieutenant	1	1	1
Police Sergeant	4	8	9
Police Officers	44	44	49
Communications Supervisor	1	1	1
Dispatcher	10	12	12
TOTAL	61	67	73

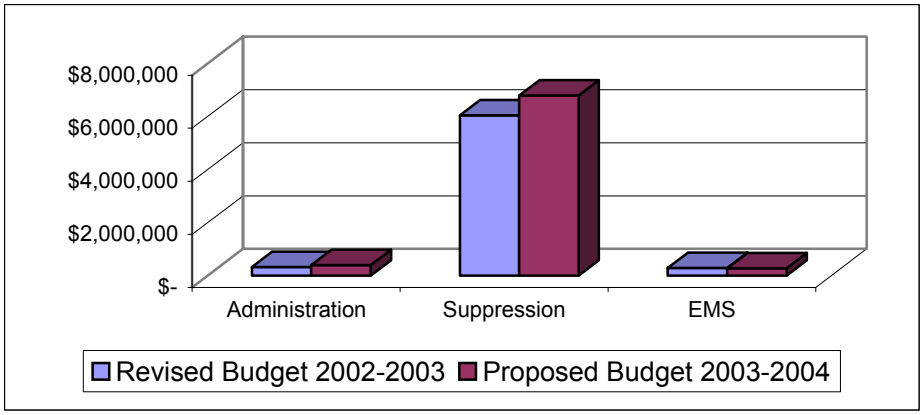
KEY POINTS OF PROPOSED BUDGETS:

- This division records the operations of the patrol units and the dispatching functions.
- Funding for five new police officers and a traffic sergeant is included in this division.
- Funding for capital purchases has been transferred to the Capital Projects Fund and includes six replacement patrol units, three new squad cars and dispatch consoles.
- Funding for the joint agreement with Plano for the radio system is included as well as the SPCA contract.

FRISCO

FIRE DEPARTMENT SUMMARY
2003 - 2004

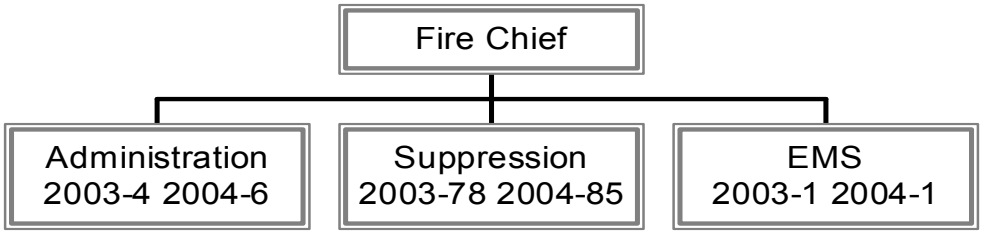
TWO YEAR COMPARISON
REVISED TO PROPOSED



Overall expenditures increased 12.3% over revised fiscal year 2003 budget. Staffing levels increased 10.8% while total staff funding increased 15.67%. Funding for capital equipment was transferred to the Capital Projects Fund and includes vehicles, specialized response equipment and an ambulance.

Expenditure Summary

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Administration	$ 488,094	$ 326,334	$ 402,282
Suppression	4,482,627	6,046,493	6,805,561
EMS	263,153	292,362	279,352
Totals	$ 5,233,874	$ 6,665,189	$ 7,487,196



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
FIRE AND EMS	FIRE ADMINISTRATION	100.35.10

MISSION/PURPOSE STATEMENT:

To protect lives, property, and the environment from the adverse effects of fires, illness, accidents, natural disasters, and other hazards by promoting public safety education and maintaining a well equipped, highly trained and motivated workforce of professional firefighters and rescue personnel.

STRATEGIES:

- **Strengthen and prepare the community.**
- **Respond to emergencies efficiently and effectively.**
- **Maximize benefit/cost.**
- **Establish programs to fully develop staff for responding to the needs of our citizens.**

OBJECTIVES:

- **Prepare the community to be self-sufficient during major disasters.**
- **Prepare citizens in the community to respond to everyday emergencies.**
- **Focus fire and life safety education efforts on the children in our community.**
- **Provide timely response to emergency calls.**
- **Improve quality of customer service in fire prevention permit department.**
- **Expand existing facilities to meet the current and future needs of the community.**
- **Develop innovative fire and life safety education programs and facilities for children in Frisco.**

MEASURES:

- **Maintain Insurance Services Office (ISO) Property Protection Classification rating of '1'.**
- **Architectural plans for Central Fire Station and Safety Town completed by end of 2Q.**
- **Architectural plans for Fire Station #5 complete and construction underway by end of 2Q.**
- **Fire Education Specialist selected by end of 2Q.**
- **Complete three CERT programs during the fiscal year in addition to other Fire Prevention activities.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
FIRE AND EMS	FIRE ADMINISTRATION	100.30.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	266,125	301,581	371,579
OPERATIONS	209,035	24,753	30,703
CAPITAL	12,934	-	-
TOTAL	488,094	326,334	402,282

PERSONNEL:	FY 2002	FY 2003	FY 2004
Fire Chief	1	1	1
Administrative Secretary	1	1	1
Assistant Fire Chief - Administration	-	-	1
Emergency Management Specialist	-	1	1
Fire Education Specialist	-	-	1
Intern (Part-time)	1	1	1
TOTAL	3	4	6

KEY POINTS OF PROPOSED BUDGETS:

- Funding of an Administrative Fire Chief to assist with training and other special projects
- Funding for a Fire Education Specialist will begin to develop Children's Safety Town Concept for education in the schools.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
FIRE AND EMS	FIRE SUPPRESSION	100.35.36

MISSION/PURPOSE STATEMENT:

To protect lives, property, and the environment from the adverse effects of fires, illness, accidents, natural disasters, and other hazards by promoting public safety education and maintaining a well equipped, highly trained and motivated workforce of professional firefighters and rescue personnel.

STRATEGIES:

- **Strengthen and prepare the community.**
- **Respond to emergencies efficiently and effectively.**
- **Maintain and enhance fire protection services.**
- **Establish programs to fully develop staff for responding to the needs of our Citizens.**

OBJECTIVES:

- **Prepare Citizens in the community to respond to everyday emergencies.**
- **Focus fire and life safety education efforts on the children in our community.**
- **Decrease the need for fire suppression through aggressive fire code enforcement.**
- **Comply with NFPA 1710 staffing recommendations.**
- **Utilize volunteers to augments career firefighters.**
- **Continue HAZMAT and High Angle Rescue Team development.**
- **Facilitate training opportunities for advanced certification courses.**

MEASURES:

- **Response time to fire related calls**
- **Staff fifth Paramedic Engine Company by end of 2Q.**
- **50% of Frisco Firefighters complete training for HAZMAT Technician, Vertical Rescue Technician and/or specialized Hi-Rise Firefighting certification during fiscal year.**
- **Estimated property loss**
- **Community education participants**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
FIRE AND EMS	FIRE SUPPRESSION	100.30.36

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	3,992,262	5,358,514	6,162,276
OPERATIONS	431,193	687,979	643,285
CAPITAL	59,172	-	-
TOTAL	4,482,627	6,046,493	6,805,561

PERSONNEL:	FY 2002	FY 2003	FY 2004
Assistant Fire Chief/Fire Marshal	1	1	1
Assistant Fire Marshal	1	1	1
Battalion Chief	2	2	2
Captain/Paramedic	7	7	7
Lieutenant/Paramedic	11	11	14
Lieutenant/EMT	1	1	1
Firefighter/Paramedic	30	30	34
Firefighter/EMT	14	23	23
Fire Protection Engineer	1	1	1
Fleet Services Manager	1	1	1
TOTAL	69	78	85

KEY POINTS OF PROPOSED BUDGETS:

- New positions funded for fiscal 2004 include four firefighters and three Lieutenants
- Station # 4 opened in fiscal year 2003; these additional firefightres will increase staffing at various locations and begin to bring on board personnel for future Station #5.
- Design of station #5 began in fiscal year 2003 and will carry into 2004.
- Funding for an additional fire truck is set aside in the Capital Projects Fund.
- Increase training to improve specialized rescue capabilities (high angle and trench rescue)
- Improve hazaradous materials response

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
FIRE AND EMS	EMS	100.35.37

MISSION/PURPOSE STATEMENT:

To protect lives, property, and the environment from the adverse effects of fires, illness, accidents, natural disasters, and other hazards by promoting public safety education and maintaining a well equipped, highly trained and motivated workforce of professional firefighters and rescue personnel.

STRATEGIES:

- **Strengthen and prepare the community.**
- **Respond to emergencies efficiently and effectively**
- **Maximize benefit/cost.**
- **Establish programs to fully develop staff for responding to the needs of our Citizens.**

OBJECTIVES:

- **Prepare Citizens in the community to respond to everyday emergencies.**
- **Support focus fire and life safety education efforts on the children in our community.**
- **Provide timely response to emergency calls.**
- **Implement changes in ambulance billing process to improve collections.**
- **Support development of innovative fire and life safety education programs and facility for children in Frisco.**

MEASURES:

- **EMS response time**
- **Mobile Intensive Care Unit ambulance ordered by end of 1Q.**
- **EMS billing collection rate improved from 50% to 60%.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
FIRE AND EMS	EMERGENCY MEDICAL SERVICES	100.35.37

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	67,344	84,322	65,090
OPERATIONS	195,809	208,040	214,262
CAPITAL	-	-	-
TOTAL	263,153	292,362	279,352

PERSONNEL:	FY 2002	FY 2003	FY 2004
EMS Coordinator	1	1	1
TOTAL	1	1	1

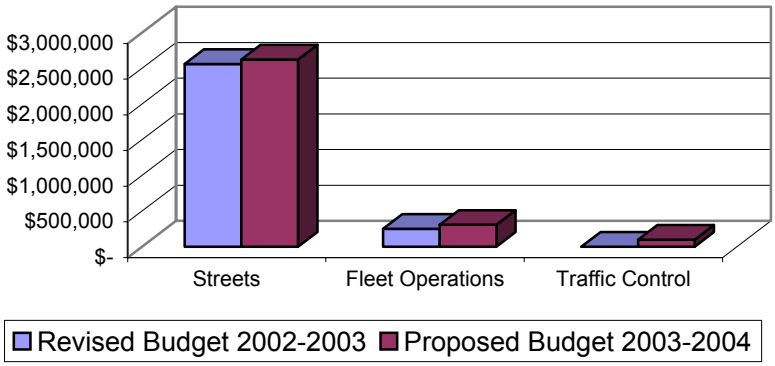
KEY POINTS OF PROPOSED BUDGETS:

- This division tracks the operational costs of the ambulance service
- Funding for the purchase of one ambulance is set aside in the Capital Projects Fund.
- Contracts with two rural cities were terminated in fiscal year 2003. Mutal aid agreements are in place to assist those local governments.
- Increase EMS response capabilities with the addition of another ambulance.

FRISCO

PUBLIC WORKS DEPARTMENT SUMMARY
2003 - 2004

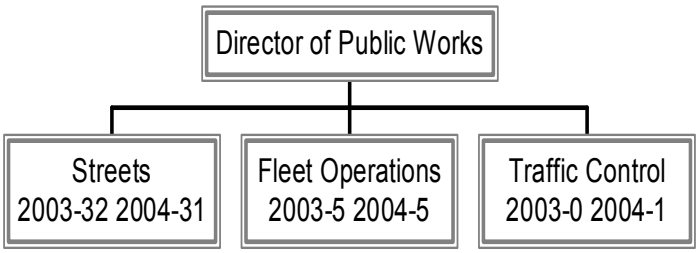
TWO YEAR COMPARISON
REVISED TO PROPOSED



Overall expenditures increased 7.8% over the fiscal year 2003 revised budget. There were no new positions added for the department. Due to the increase in the number of traffic signals throughout the City, a Traffic Control Division was established to monitor and facilitate a timely response to traffic issues. Funding for capital equipment was transferred to the Capital Projects Fund and includes school zone flashers, LED signals, enhancements to current street signs and markings, including radar speed boards and illuminated street signs.

Expenditure Summary

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Streets	$ 2,339,788	$ 2,556,867	$ 2,621,833
Fleet Operations	273,562	250,324	305,916
Traffic Control	-	-	97,814
Totals	$ 2,613,350	$ 2,807,191	$ 3,025,562



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	STREETS	100.40.41

MISSION/PURPOSE STATEMENT:

The Street Division maintains street and traffic safety through the Street Improvement Program, continuous sign and signal maintenance, drainage work, sidewalk and curb repair, and pothole repair.

STRATEGIES:

- **Provide Quality Customer Service**
- **Start an Asset Management Plan for Sign Inventory**
- **Improve Street sign appearance (street sign update program)**
- **Employee Awards/Recognition Program**

OBJECTIVES:

- **Implement CityWorks software program to improve and enhance customer service**
- **Work with GIS department to improve sign management**
- **Continue to replace/change out old "red" street signs to green for compliance and legibility**
- **Explore other employee rewards/recognition programs and results**

MEASURES:

- **Complete inventory of traffic control devices by 4th qtr fiscal year.**
- **Change out of 250 street signs/yr.**
- **Inventory amount of remaining old signs by July 2004**
- **Commence award/recognition program by April 2004.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	STREETS	100.40.41

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	1,046,905	1,252,257	1,476,081
OPERATIONS	1,132,650	1,289,610	1,145,752
CAPITAL	160,233	15,000	-
TOTAL	2,339,788	2,556,867	2,621,833

PERSONNEL:	FY 2002	FY 2003	FY 2004
Operations Superintendent	1	1	1
Street Supervisor	3	3	3
Crew Leader	5	6	6
Equipment Operator I/II	9	10	10
Maintenance Worker	5	7	11
Senior Signal Technician	1	1	-
Traffic Control I	3	3	-
Customer Service Representative		1	
TOTAL	27	32	31

KEY POINTS OF PROPOSED BUDGETS:

- There are no new positions funded for this division in fiscal year 2004.
- Increased funding for traffic signal and sign maintenance

- Upgrade main intersections with lighted street name signs.
- Provide for remote control operation of school zone flashers.
- Funding for capital equipment is in the Capital Projects Fund and includes a one ton utility truck, a Badger excavating machine and two backhoes totaling $300,000.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	FLEET SERVICES	100.40.46

MISSION/PURPOSE:

The Fleet Maintenance Division maintains motorized vehicles, equipment and heavy equipment for City use.

STRATEGIES:

- **Improved service through employee training and education**
- **Upgrade mechanic testing and diagnosis capabilities**
- **Upgrade and/or replace fleet software**

OBJECTIVES:

- **Enroll mechanics in training opportunities to ultimately complete various ASE certifications**
- **Obtain diagnostic equipment**
- **Improve fleet management maintenance records software**

MEASURES:

- **Total number of ASE certifications**
- **Turnaround time on a vehicle repairs**
- **Turnaround time on preventive maintenance**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	FLEET SERVICES	100.40.46

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	195,337	214,966	275,466
OPERATIONS	61,304	35,358	30,450
CAPITAL	16,921	-	-
TOTAL	273,562	250,324	305,916

PERSONNEL:	FY 2002	FY 2003	FY 2004
Fleet Services Supervisor	1	1	1
Mechanic	3	3	3
Mechanic Apprentice	1	1	1
TOTAL	5	5	5

KEY POINTS OF PROPOSED BUDGETS:

- Increase number of ASE certifications by providing incentive for employees
- Purchase equipment to help diagnose automotive problems.
- Steps will be taken to integrate information and provide history on maintenance cost and down time per vehicle.
- A five year replacement schedule will be prepared in conjunction with the multi-year financial plan.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	TRAFFIC	100.40.47

MISSION/PURPOSE STATEMENT:
Ensure and enhance the safety of all pedestrians and motorists through compliance with Texas Manual of Uniform Traffic Control Devices (MUTCD).

STRATEGIES:

- **Upgrade existing street signs by subdivision for appearance.**
- **Upgrade signal bulbs with LED type for visibility and safety.**
- **Increase knowledge of signal technicians through training.**
- **Upgrade signalized intersections from loop to camera detection.**
- **Maintain/improve response time to traffic control related issues.**
- **Maintain all school zone signs and markings.**

OBJECTIVES:

- **Change out older existing street name blades to conform to MUTCD guidelines and to increase legibility as well as appearance.**
- **Increase signal head visibility, save money, and decrease maintenance hours related to bulb burn out and replacement.**
- **Increase operational excellence of traffic signals at the same time minimizing delays and down time due to traditional loop detection systems.**
- **Meet all uniform traffic control device standards while performing routine and emergency maintenance.**
- **Ensure all traffic control devices are properly installed and maintained within school zones and crosswalks.**

MEASURES:

- **Replace approximately 250 street name signs per fiscal year depending on budgeted monies.**
- **Replace approximately 50 incandescent bulbs to LEDs in the fiscal year of 2003-2004.**
- **Enroll senior signal technician in advanced signal cabinet troubleshooting course in Feb. 2004 with goals of attaining higher certification.**
- **Respond to traffic signal problems within 30 minutes.**
    - **Install temporary stop signs within 2 hours of request**
    - **Replacement of permanent stop signs and other regulatory signs within 24 hours**
- **Install all school zone flashers and markings prior to the beginning and or opening of any new school or school related facilities.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	TRAFFIC CONTROL	100.40.47

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL			59,064
OPERATIONS			38,750
CAPITAL			-
TOTAL	-	-	97,814

PERSONNEL:	FY 2002	FY 2003	FY 2004
Senior Signal Technician	-	-	1
TOTAL	-	-	1

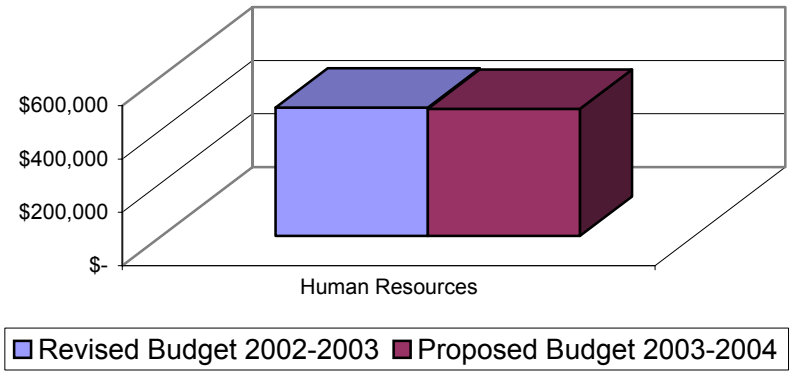
KEY POINTS OF PROPOSED BUDGETS:

- A newly created division to address the increased number of traffic signals we will be maintaining in the future.
- Bond funds in excess of $1,000,000 are set aside to install signalization at critical locations throught the City.

FRISCO

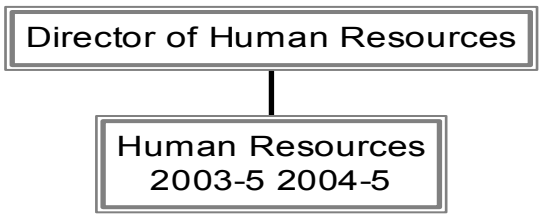
HUMAN RESOURCES
2003 - 2004

TWO YEAR COMPARISON
REVISED TO PROPOSED



Overall expenditures decreased 0.85% over revised fiscal year 2003 budget. Expenses are down slightly due to the contract with consultants for insurance analysis being completed in FY 2003.

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Human Resources	$ 444,009	$ 481,788	$ 477,694
Totals	$ 444,009	$ 481,788	$ 477,694



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
HUMAN RESOURCES	HUMAN RESOURCES	100.50.10

MISSION/PURPOSE STATEMENT:

To set the standard among public sector employers in which every worker is a valued and respected team member. Human Resources will work to maintain the City's competitiveness in the market by establishing policies, benefits, and an environment that will attract, develop, and retain the best-qualified employees.

STRATEGIES:

- **Provide Human Resource services and advice to city departments and applicants.**
- **Recruit and retain skilled and efficient workforce**
- **Work to maintain Frisco's competitiveness as an employer in the marketplace through salary, benefits, training and development.**

OBJECTIVES:

- **Enhance Communication with Managers and Employees**
- **Improve Recruitment Process**
- **Serve as a resource for assistance for employees and managers**
- **Implement orientation and training for all City employees**
- **Develop and maintain City-wide policies and procedures**
- **Provide training, resources and support to managers performing HR functions within departments such as selection and discipline**
- **Develop tracking and measuring processes that illustrate cost of on-the-job injuries**
- **Work with departments to develop safety policies**

MEASURES:

- **Training hours per employee**
- **New employee orientation implemented by 2nd qtr of fiscal year**
- **Turnover rate**
- **Total cost of on-the-job injuries**
- **Policy Handbook published by 1st Qtr**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
HUMAN RESOURCES	HUMAN RESOURCES	100.50.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	243,747	278,408	304,054
OPERATIONS	200,262	203,380	173,640
CAPITAL	-	-	-
TOTAL	444,009	481,788	477,694

PERSONNEL:	FY 2002	FY 2003	FY 2004
Human Resources Director	1	1	1
Employment Specialist	-	-	1
Human Resources Assistant	1	1	-
Human Resources Analyst	2	2	2
Intern (480 hours)	1	1	1
TOTAL	5	5	5

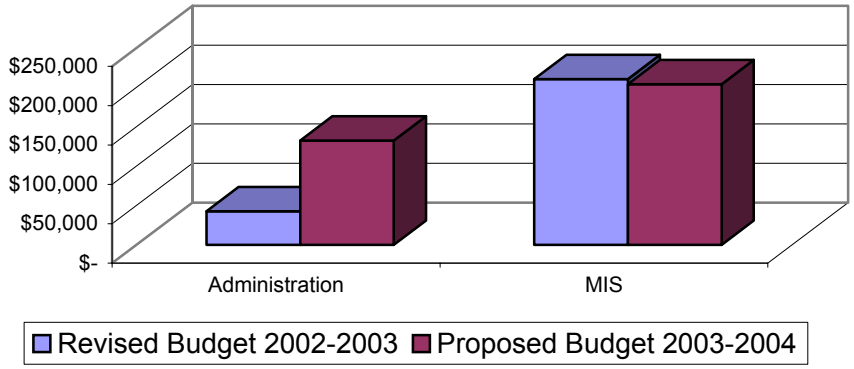
KEY POINTS OF PROPOSED BUDGETS:

- Funding for citywide employee development training to include customer service, diversity, and supervisor issues.
- Continue evaluation of health, workers compensation and other insurance and benefit options for improvements and savings.
- Department overseas all recruitment, hiring, movement, and evaluation of employees.
- There are no new personal in this department.

FRISCO

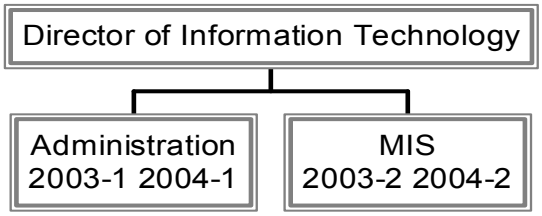
INFORMATION TECHNOLOGY
2003-2004

TWO YEAR COMPARISON
REVISED TO PROPOSED



Overall expenditures increased 33% over revised fiscal year 2003 budget. This increase is due to funding the personnel costs for the Director for a full year as compared to a partial year in fiscal year 2003.

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Administration	$ -	$ 42,909	$ 132,773
MIS	$ 246,383	$ 210,687	$ 204,438
Totals	$ 246,383	$ 253,595	$ 337,211



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
INFORMATION TECHNOLOGY	ADMINISTRATION	100.60.10

MISSION/PURPOSE STATEMENT:

This Division is responsible for the administration and management of our hardware, networking, and software applications as well as the implementation of the portions of the IT Master Plan that the City Council has identified as priorities.

STRATEGIES:

As FY2004 will be the first year of operations for this new Department, strategies, objectives and measurements will be developed during the next budget cycle.

OBJECTIVES:

MEASURES:

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
INFORMATION TECHNOLOGY	ADMINISTRATION	100.60.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	33,469	127,773
OPERATIONS	-	9,440	5,000
CAPITAL	-	-	-
TOTAL	-	42,909	132,773

PERSONNEL:	FY 2002	FY 2003	FY 2004
IT Director	-	1	1
	-	-	-
TOTAL	-	1	1

KEY POINTS OF PROPOSED BUDGETS:

- First full year of funding
- Superintend the operations of the MIS Division and Asset Management/GIS Division
- Administers Data Integration projects

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
INFORMATION TECHNOLOGY	MGMT INFORMATION SERVICES	100.60.13

MISSION/PURPOSE STATEMENT:

The mission of the Management Information Systems (MIS) Division is to enhance the ability of all City departments to accomplish their respective goals by keeping systems running with minimal downtime anticipating and deploying technology to meet future needs.

STRATEGIES:

- **Evaluate current management systems**
- **Deploy systems that create interoperability and enhance current functionality**
- **Plan and deploy technologies for new city buildings**
- **Identify and partner with an IT liaison in each department**

OBJECTIVES:

- **Deploy senior center telecommunications infrastructure**
- **Fully implement IT liaison intranet program**
- **Deploy and support new server operating system throughout city government**
- **Implement in-house security expertise**

MEASURES:

- **Fully functioning telecommunications systems throughout senior center at official opening**
- **Percentage of security track completed**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
INFORMATION TECHNOLOGY	MGMT INFORMATION SERVICES	100.60.13

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	142,045	158,289	171,500
OPERATIONS	31,874	52,398	32,938
CAPITAL	72,464	-	-
TOTAL	246,383	210,687	204,438

PERSONNEL:	FY 2002	FY 2003	FY 2004
Management Information Coordinator	1	1	1
Technical Support Specialist	1	1	1
TOTAL	2	2	2

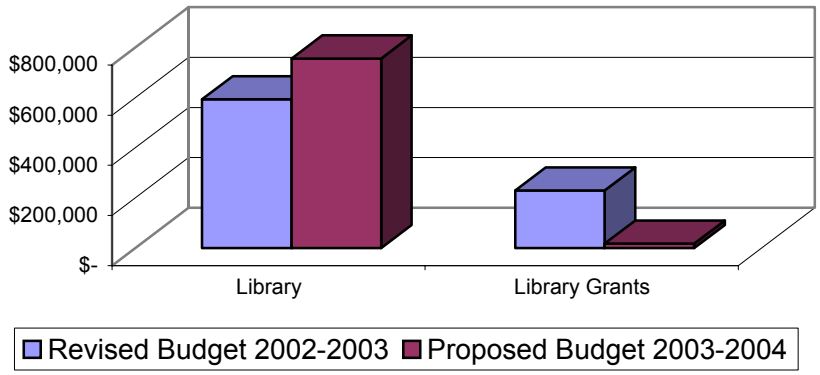
KEY POINTS OF PROPOSED BUDGETS:

- Support of over 275 desktops, and 10 servers, and a fully switched network.
- Technical administration of the various websites housed on internal servers.
- Management of fiber optic network in conjunction with FISD and CCCCD.

FRISCO

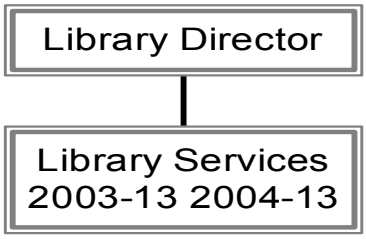
LIBRARY
2003 - 2004

TWO YEAR COMPARISON
REVISED TO PROPOSED



The total overall departmental budget is down approximately 6%, due to the Technology Infrastructure Fund (TIF) grant being included in the fiscal year 2003 revised budget. The Library Operations division is increased by approximately 27.3%. The increase in personnel costs is largely due to three new positions funded in fiscal year 2003 for only three months. The full effect of those positions is being seen in fiscal year 2004. Funding for capital purchases has been transferred to the Capital Projects Fund and includes $188,041 for books and $35,000 for the second year of a software lease purchase.

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Library	$ 434,208	$ 594,397	$ 757,054
Library Grants	$ -	$ 230,372	$ 18,090
Totals	$ 434,208	$ 824,769	$ 775,144



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
LIBRARY	LIBRARY	100.70.10

MISSION/PURPOSE STATEMENT:

Inspire intellect, imagination, and curiosity.

STRATEGIES:

- **Achieve innovation and excellence in information, reference, referral and knowledge navigation.**
- **Improve customer convenience by targeting and addressing their desires/needs**
- **Focus on and cultivate library usage by the youth of Frisco.**
- **Strive for effective and efficient processes.**
- **Identify and pursue revenue savings while enhancing service.**
- **Identify and pursue revenue streams.**
- **Help the Council achieve its goal of making the city a premier destination location.**
- **Improve staffing development**

OBJECTIVES:

- **Integrate the library's move to its Interim location and its use of a new automation product.**
- **Activate Teen Advisory Board to help plan for future services to teens in Frisco**
- **Sustain our focus on children age 7-12**
- **Sustain our focus on young children 6 and under.**
- **Extend the library's web presence.**
- **Provide timely and meaningful resources**
- **Complete the move to Radio Frequency Identification to minimize future staff costs.**
- **Enable the Library Foundation to be successful in fund raising.**
- **Restore the library's accreditation with the State of Texas**
- **Continue to explore partnerships with businesses and other departments**

MEASURES:

- **Compared to FY '03, in FY '04:**
  - **Twice as many citizens will visit the library.**
  - **Three times as many citizens will visit the library's Web page for current information.**
  - **Twice as many citizens will be trained to use the power of computing and the Internet**
- **Citizens will rank library resources as among the most important in the region.**
- **The library will sustain its 600% growth in the Summer Reading Program.**
- **Library will add two programs to serve adults by end of 3rd Qtr.**
- **The library foundation will announce two major gifts this year.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
LIBRARY	LIBRARY	100.70.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	308,283	408,348	620,489
OPERATIONS	52,585	186,049	132,595
CAPITAL	73,340	-	3,970
TOTAL	434,208	594,397	757,054

PERSONNEL:	FY 2002	FY 2003	FY 2004
Library Director	1	1	1
Public Services Librarian	1	1	1
Technical Services Librarian	1	1	1
Childrens Services Librarian	1	1	1
Circulation Clerk (four full time, one part time)	2	4	4
Circulation Clerk (Summer Intern)	1	1	1
Page (part time)	-	1	1
Processing Clerk	1	1	1
Assistant Librarian (one part time, one full time)	1	2	2
Adult Services Librarian	-	1	1
TOTAL	9	13	13

KEY POINTS OF PROPOSED BUDGETS:

- No new budgeted positions.
- The increase in personnel cost is due to funding three new positions in fiscal year 2003 for only three months; the full impact of those positions is represented by the 30% increase in personnel costs..
- Funding for new library management software was purchased through the grant and will be implemented in FY 2004.
- Projected budget utilized technology to reduce the need for increase in staffing while improving service. Improves the capability of the automation system to serve citizens at their homes or places of business.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
LIBRARY	LIBRARY GRANTS	100.70.72

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	-	-
OPERATIONS	-	169,716	18,090
CAPITAL	-	60,656	-
TOTAL	-	230,372	18,090

PERSONNEL:	FY 2002	FY 2003	FY 2004

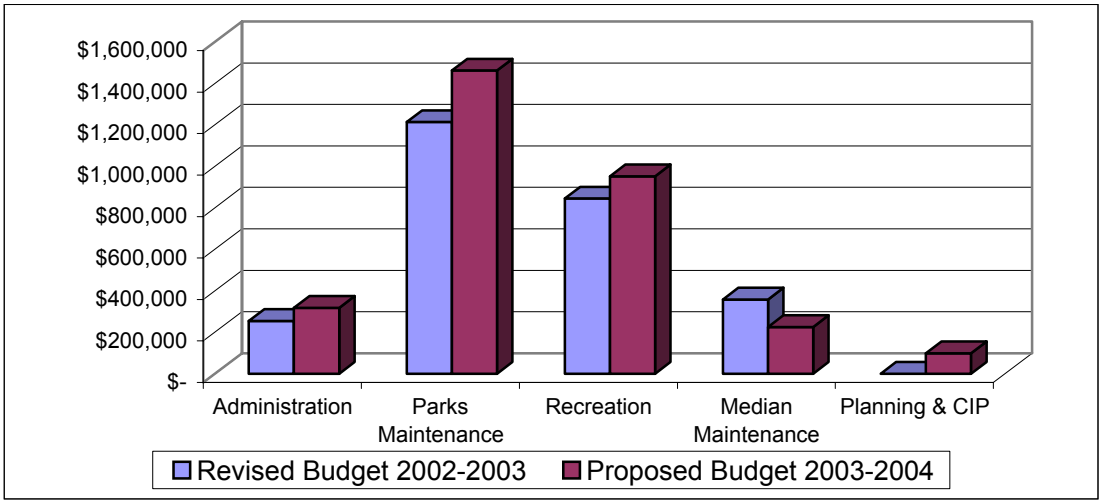
Note: No personnel are funded in this division.

KEY POINTS OF PROPOSED BUDGETS:

- **This TIF grant was a joint effort between the City of Frisco and the Melissa Independent School District to update the Technology available to the citizens. The grant expired in September 2003. Those costs in 2004 are wrapping up the project.**

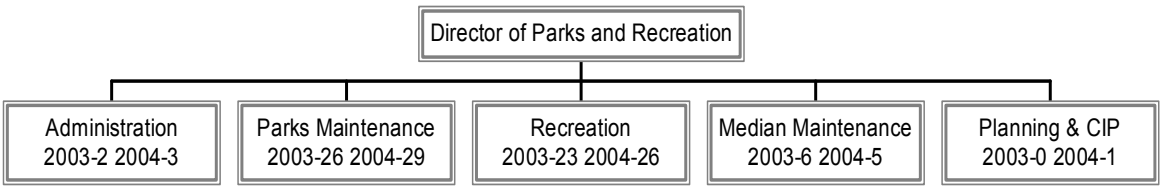
PARKS AND RECREATION DEPARTMENT SUMMARY
2003 - 2004

TWO YEAR COMPARISON
REVISED TO PROPOSED



Overall expenditures increased 14.4% over the revised fiscal year 2003 budget. Staffing levels increased by 12% while total staff funding increased by 28.23%, due in most part to an increase in benefits costs. A Planning and Capital Projects Division was established to continue long range planning for the Parks and Recreation Department. Funding for capital equipment was transferred to the Capital Projects Fund and includes vehicles, mowers, and field equipment and additional funding for continuation of the median development program.

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Administration	$ 144,808	$ 254,764	$ 317,643
Parks Maintenance	1,099,419	1,213,796	1,462,097
Recreation	663,821	844,891	952,188
Median Maintenance	237,938	357,641	225,415
Planning & CIP	-	-	98,638
Totals	$ 2,145,986	$ 2,671,092	$ 3,055,982



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	ADMINISTRATION	100.75.10

MISSION/PURPOSE STATEMENT:

Enriching lives through recreational opportunities and aesthetically pleasing environments Administration strives to ensure an outstanding system of parks and leisure services for the citizens and visitors to Frisco. Supports the activities of park maintenance, recreation and median development and maintenance.

STRATEGIES:

- **Listen to our participants**
- **Budget and plan for future operations**
- **Plan for the future**
- **Promote community involvement**
- **Provide award winning programs**

OBJECTIVES:

- **Distribute and collect customer satisfaction surveys at all facilities, programs and events**
- **Implement an electronic "feedback" option on the website**
- **Offer on-line registration with credit card payment and bank draft system of payment options for all programs, memberships and events**
- **Follow long-range capital improvements plan with cash flow analysis and critical path for project completion**
- **Conduct internal budget review meetings**
- **Utilization of the Parks, Recreation and Open Space Master Plan as guide for future development and financial ramifications**
- **Build and continue positive relationships with youth and adult organizations that utilize municipal facilities**
- **Examine and seek potential local, state and national awards related to the excellence of existing programs**

MEASURES:

- **Administer customer satisfaction surveys at the completion of each session of classes and at each special event.**
- **CIP progress report submitted to City Council on quarterly basis beginning 1st Qtr FY 04**
- **Website updated with electronic feedback option by January 2004**
- **Provide applications to no less than two (2) programs for award consideration by September 2004**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	ADMINISTRATION	100.75.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	133,328	224,699	238,758
OPERATIONS	11,480	30,065	78,885
CAPITAL	-	-	-
TOTAL	144,808	254,764	317,643

PERSONNEL:	FY 2002	FY 2003	FY 2004
Director of Parks and Recreation	1	1	1
Administrative Secretary	1	1	1
Project Manager	-	-	1
TOTAL	2	2	3

KEY POINTS OF PROPOSED BUDGETS:

- The general manager from the Superdrome has been transferred to this division as of April, 2003; the beginning of the lease agreement with the Frisco Cycling club. The position is currently responsible for project management of several CIP projects within the Parks & Recreation department.
- Funding for the printing of "Frisco Fun" brochure has been transferred to this division.
- There are no new personnel funded in this division.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	PARKS	100.75.75

MISSION/PURPOSE STATEMENT:

"Enriching lives through recreational opportunities and aesthetically pleasing environments". The Parks Division is responsible for all park maintenance, athletic field maintenance and game field preparation, irrigation maintenance at parks, athletic fields, municipal properties, medians, and right of way maintenance, and assistance with special events

STRATEGIES:

- **Ensure the safety and aesthetically pleasing appearance of city parks, open spaces and athletic facilities**
- **Forecast for the Division's future growth and operations**
- **Increase environmentally friendly operations**
- **Provide support for the city's special events and support the operations and growth of the youth sports organizations**
- **Implement comprehensive asset management and inventory control tracking procedures.**

OBJECTIVES:

- **Ensure frequency of parks and facility inspections, cleaning, maintenance, and replacement of equipment Development of a capital equipment and vehicle procurement and replenishment schedule**
- **Replacement of vehicles and equipment with lower emission engines**
- **Installation and maintenance of trees in city parks, facilities and open spaces**
- **Assist the youth sports organizations in attracting and hosting tournaments and special events at our city parks and athletic facilities**
- **Administer on-going inventory control.**

MEASURES:

- **Monthly inspection of all city parks, open spaces and athletic facilities.**
- **Capital equipment and vehicle procurement and replenishment schedule completed by January 1, 2004.**
- **Administer and update the asset management and inventory control procedures on a semi-annual basis beginning January 2004.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	PARKS	100.75.75

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	812,193	887,527	1,156,656
OPERATIONS	230,261	311,529	305,441
CAPITAL	56,965	14,740	-
TOTAL	1,099,419	1,213,796	1,462,097

PERSONNEL:	FY 2002	FY 2003	FY 2004
Parks Superintendent	1	1	1
Parks Supervisor	1	1	2
Crew Leader	4	4	4
Equipment Operator I	2	3	5
Irrigation Technician	1	1	1
Irrigation Specialist	1	1	1
Maintenance Worker	9	11	11
Mechanic - Small Engines	-	1	1
Maintenance Worker (Seasonal - 520 hrs)	2	3	3
TOTAL	21	26	29

KEY POINTS OF PROPOSED BUDGETS:

- Three full time positions, including a Parks Supervisor and two equipment operators are being funded for FY04.
- Funding for capital equipment totaling $176,500 is set aside in the Capital Projects Fund for replacement and new equipment and vehicles.
- Increased personnel for maintenance of newly developed McKinney Road Park and The Trails of West Frisco Park
- Increased personnel for increased athletic field maintenance and game preparation due to the continued enrollment increases in youth soccer, baseball, and football
- Increased personnel for the additional maintenance requirements associated with the median development projects

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	RECREATION	100.75.76

MISSION/PURPOSE STATEMENT:

The Frisco Recreation Department is committed to improving the quality of life among all residents of Frisco and their guests. This is accomplished by providing a wide variety of recreational and educational activities in a safe and fun environment for all ages.

STRATEGIES:

- **Provide Excellent Customer Service**
- **Become more effective and efficient with our marketing and communications.**
- **Forecast the Department's future programs and operations.**
- **Set financial policies for programs, facilities, events, etc.**

OBJECTIVES:

- **Respond to all citizen/customer inquiries within 48 hours.**
- **Complete a customer service plan to serve each market segment.**
- **Provide customer service training for appropriate personnel.**
- **Develop a parks and recreation website.**
- **Increase the distribution of the "Frisco Fun Brochure"**
- **Implement a monthly E-newsletter with the department's offerings, etc.**
- **Capitalize on all avenues of communication available.**
- **Implement and update an on-going 3 to 5 year business plan.**
- **Identify appropriate staffing levels to execute the department's goals, etc.**
- **Establish field reservation policies for tournaments and rentals.**
- **Review and revise handling procedures.**
- **Review and modify existing financial policies and parameters**

MEASURES:

- **Customer service plan complete by January 2004.**
- **Initiate customer responsiveness measurement by 2nd qtr FY 2004**
- **Increase production of the 'Frisco Fun' magazine by an additional 5,000 copies bringing a total of 17,500 printed by the Spring 2004 edition.**
- **Creating an e-Newsletter available by January 2004.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	RECREATION	100.75.76

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	302,297	368,867	550,162
OPERATIONS	327,157	476,024	402,026
CAPITAL	34,367	-	-
TOTAL	663,821	844,891	952,188

PERSONNEL:	FY 2002	FY 2003	FY 2004
Recreation Superintendent	1	1	1
Recreation Programmer	1	1	1
Senior Adult Programmer	1	1	1
Athletic/Aquatic Coordinator	1	1	1
Recreation Center Supervisor	1	1	2
Recreation Leader	-	2	3
Recreation Leader (Part time-1090 hours)	2	1	1
Recreation Aide (Part time-727 hours)	3	3	3
Recreation Aide (Part time-500 hours)	-	-	1
Van Driver (Part time - 1040 hours)	-	1	1
Cashiers (Part time-720 hours)	-	2	2
Intern (Part time-600 hours)	-	1	1
Lifeguard (Seasonal- 560 hours)	5	5	5
Pool Manager (Part time-640 hours)	1	1	1
Asst. Pool Manager (Part time-560 hours)	1	1	1
Learn to Swim Coordinator (Part time-1040 hours)	-	1	1
Swim Coach (Part time)	-	-	-
TOTAL	17	23	26

KEY POINTS OF PROPOSED BUDGETS:

- **Funding for three new positions includes a Seniour Adult Center Supervisor, a Recreation Leader, and a part time recreation aide.**
- **The planning and construction of a new senior adult center**
- **Expansion of the recreation programs and special events**
- **Funding for a full time recreation leader to assist with program registration during the CCCCD shift at Alumni Hall Fitness Center**
- **Increase in operations budget is due to projected opening of Senior Center.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	MEDIAN DEVELOPMENT	100.75.77

MISSION/PURPOSE STATEMENT:

"Enriching lives through recreational opportunities and aesthetically pleasing environments."
The Median Division provides for the design, construction and maintenance of public medians, rights-of-ways and parkways in the City.

STRATEGIES:

- **Continue to provide aesthetically pleasing medians and parkways throughout the city**

OBJECTIVES:

- **Install automated irrigation and trees to newly developed medians and parkways**
- **Install conduit for future street lighting.**

MEASURES:

- **Provide for the improvement of 3 miles of medians as prioritized by Council by September 2004.**
  - **Establishment of turf**
  - **Installation of irrigation**
  - **Planting of 300 trees**
  - **Preparation of future street lighting**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	MEDIAN MAINTENANCE	100.75.77

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	71,494	264,236	208,730
OPERATIONS	85,648	80,650	16,685
CAPITAL	80,796	12,755	-
TOTAL	237,938	357,641	225,415

PERSONNEL:	FY 2002	FY 2003	FY 2004
Planning and CIP Superintendent	1	1	-
Crew Leader	1	1	1
Irrigation Technician	1	1	1
Equipment Operator I	1	1	1
Maintenance Worker	2	2	2
TOTAL	6	6	5

KEY POINTS OF PROPOSED BUDGETS:

- Funding for the median improvements is set aside in the Capital Projects Funds.
- The Planning and CIP Superintendent position has been set into its own division with the Parks Department budgets.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	PLANNING AND CAPITAL PROJECTS	100.75.78

MISSION/PURPOSE STATEMENT:

"Enriching lives through recreational opportunities and aesthetically pleasing environments." The Planning and Capital Projects Division provides for the long range planning for the Parks and Recreation system, including the acquisition and development of parks, open spaces and trail systems within the community.

STRATEGIES:

- **Forecast for Division's future growth**
- **Create alternative funding opportunities**
- **Increase Environmentally Friendly Programs and Operations**
- **Promote Community Involvement**

OBJECTIVES:

- **Implement Sustainable Design to reduce operating expenditures**
- **Follow Long Range Capital Improvement Plan with cash flow analysis and Critical Path for Project Completion**
- **Create additional revenue generation opportunities with Public/Public; Public/Private; and Public/Non-Profit organizations**
- **Seek Grant Opportunities**
- **Continue involvement in the "Tree City USA" program**
- **Develop partnership opportunities with volunteer groups**

MEASURES:

- **Implement sustainable design criteria by June 2004.**
- **Submit Long Range Capital Improvement Plan to the Parks and Recreation Board and the FCDC semi-annually**
- **Revenue generated through development of partnerships by and between Public/Public; Public/Non-Profit; and Public/Private organizations.**
- **Prepare at least three different grant applications by September 2004**
- **Develop two volunteer projects by September 2004**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	PLANNING & CIP	100.75.78

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	-	89,533
OPERATIONS	-	-	9,105
CAPITAL	-	-	-
TOTAL	-	-	98,638

PERSONNEL:	FY 2002	FY 2003	FY 2004
Planning and CIP Superintendent	-	-	1
Sr. Landscape Architect	-	-	-
Sr. Administrative Assistant	-	-	-
TOTAL	-	-	1

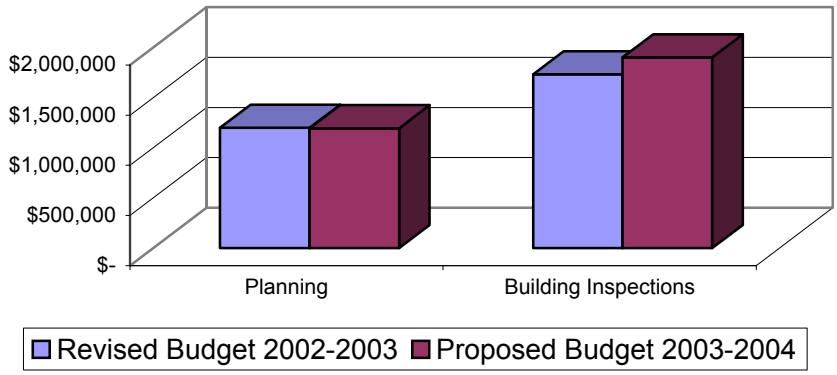
KEY POINTS OF PROPOSED BUDGETS:

- This new division is responsible for planning for Parks and Hike/Bike Trails and design of landscaping and irrigation improvements to medians.
- Funding for the median improvements is set aside in the Capital Projects Funds.

FRISCO

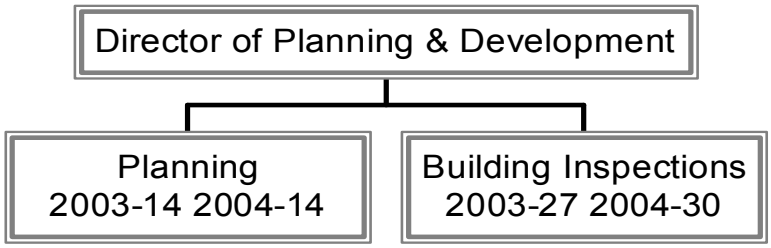
PLANNING & DEVELOPMENT SERVICES DEPARTMENT SUMMARY
2003 - 2004

TWO YEAR COMPARISON
REVISED TO PROPOSED



Overall department total appropriation increased 5.57%. There are three new positions, an increase of 7.3%. The total increase in personnel cost is $319,853, a total of 12.95% over the revised fiscal year 2003 personnel funding. Funding for capital purchases has been transferred to the Capital Projects Fund in fiscal year 2003.

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Planning	$ 1,112,240	$ 1,202,255	$ 1,195,941
Building Inspections	1,319,882	1,733,897	1,903,685
Totals	$ 2,432,122	$ 2,936,152	$ 3,099,627



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PLANNING & DEVELOPMENT SERVICES	PLANNING	100.90.10

MISSION/PURPOSE STATEMENT:

The Department is committed to creating a high quality sustainable community for citizens and businesses.

STRATEGIES:

- **Have a development process that is efficient and predictable for the customer.**
- **Pursuit of excellence in meeting the needs of our customers.**
- **Cultivate employee development and empowerment.**
- **Pursuit of excellence in development of the City.**

OBJECTIVES:

- **Document development process.**
- **Review the development process for efficiency**
- **Improve customer service delivery.**
- **Encourage the professional development of employees.**
- **Foster the empowerment of employees.**
- **Improve the quality of the physical environment within the City while promoting sustainable developments.**

MEASURES:

- **Survey data from customer groups.**
- **Adherence to developed customer service standards.**
- **Manager's report card.**
- **Performance standards for projects.**
- **Provide for specific needs of our "walk-in, call-in and internet" customers.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PLANNING & DEVELOPMENT SERVICES	PLANNING	100.90.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	740,770	915,470	992,871
OPERATIONS	371,470	286,785	203,070
CAPITAL	-	-	-
TOTAL	1,112,240	1,202,255	1,195,941

PERSONNEL:	FY 2002	FY 2003	FY 2004
Director of Planning	1	1	1
Senior Planner	1	1	1
Planner I/II	3	4	4
Planning Technician	3	3	3
Senior Landscape Architect	1	1	1
Zoning & Subdivision Administrator	1	1	1
Comp & Enviornmental Administrator	1	1	1
Landscape Architect	1	1	1
Administrative Assistant	-	1	-
Administrative Secretary	1	-	-
Senior Administrative Assistant	-	-	1
Secretary	-	-	1
TOTAL	13	14	15

KEY POINTS OF PROPOSED BUDGETS:

- No new personnel are funded in this division. The secretary was transferred from the Building Inspections Division.
- Funding for an update to the Comprehensive Zoning and Subdivision Master Plan has been transferred to the Capital Projects Fund.
- Funding for updating the Impact Fee Study is also appropriated in the Capital Projects Fund.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PLANNING & DEVELOPMENT SERVICES	BUILDING INSPECTIONS	100.90.96

MISSION/PURPOSE STATEMENT:

Provide services to ensure the public's health, safety, and general welfare of the citizens and businesses by administering codes and regulations regarding the built environment.

STRATEGIES:

- **Have a development process that is efficient and predictable for the customer.**
- **Pursuit of excellence in meeting the needs of our customers.**
- **Cultivate employee development and empowerment.**
- **Pursuit in excellence in development of the City.**

OBJECTIVES:

- **Promote creditability, consistency and fairness with the citizens, builders and businesses.**
- **Continue to automate permitting and inspection process, online payments, credit card payments.**
- **Provide adequate staffing to comply with I.S.O. standard.**
- **Increase personnel with plan review capabilities.**
- **Provide information station in lobby.**
- **Increase communication between different components of the building community and City staff.**
- **Creation of work emphasis areas regarding Health and Code Enforcement.**
- **Creation of inspection emphasis areas regarding Electrical, Framing, Mechanical and Plumbing.**
- **Improve the quality of the built environment in the City while fostering sustainable design.**

MEASURES:

- **Survey data from customer groups.**
- **Adherence to customer service standards.**
- **Manager’s report card.**
- **Performance standards for projects.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PLANNING & DEVELOPMENT SERVICES	BUILDING INSPECTIONS	100.90.96

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	1,220,613	1,553,086	1,795,537
OPERATIONS	82,507	119,950	108,148
CAPITAL	16,762	60,861	-
TOTAL	1,319,882	1,733,897	1,903,685

PERSONNEL:	FY 2002	FY 2003	FY 2004
Chief Building Official	1	1	1
Assistant Chief Building Official	1	1	1
Senior Plans Examiner	1	1	1
Plans Examiner	3	3	3
Senior Building Inspector	2	2	2
Building Inspector	11	11	13
Building Permit Technician	2	3	3
Code Enforcement Officer	3	3	3
Sanitarian	1	1	1
Health Inspector	-	-	1
Customer Service Representative	-	1	-
TOTAL	25	27	29

KEY POINTS OF PROPOSED BUDGETS:

- Funding for three new positions: two Building Inspectors, and a Health Inspector. The position of Customer Service Representative was transferred to the Planning Division as a Secretary.
- Upgrading to new voice response system for inspector requests
- Evaluating mobile printing of inspection reports on the inspection site.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
NON DEPARTMENTAL	NON DEPARTMENTAL	100.99.99

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	-	-
OPERATIONS	654,939	9,334,011	2,021,000
CAPITAL	-	-	-
TOTAL	654,939	9,334,011	2,021,000

PERSONNEL:	FY 2002	FY 2003	FY 2004

***** Note: No personnel funded in this division.***

KEY POINTS OF PROPOSED BUDGETS:

- **Operations funding is funding set aside for capital projects as transfers out.**
- **Projects included in the revised fiscal year 2003 total of $9,628,011 include the following:**

City Hall Expansion	$ 130,000
Employee Assistance Program	100,797
Workforce Housing	500,000
City Hall Architectural Fees	500,000
Police Facility Land Purchase	1,000,000
Preston Rd Overlay	1,000,000
Misc Roadway Improvements	910,000
Traffic Signal	35,000
Senior Center	2,100,000
Hunters Creek Developers Agreement	775,715
Various ROW purchases	11,000
Spur 33	200,000
FY 2004 capital transfer (See page 195)	2,365,499
	$ 9,628,011

- **Projects included in the fiscal year 2004 total of $2,096,000 include the following:**

Custer and Main Intersection	$ 300,000
Signal & Communication Imprvmnts	55,000
Coit Rd - Ph 2	411,000
Addnl Downtown Parking	80,000
TxDOT commitment for Hwy 121	1,000,000
Custer Creek Drainage Study	250,000
	$ 2,096,000

ENTERPRISE FUNDS
BUDGET SUMMARIES

Utility Fund
Superdrome Fund
Environmental Services Fund

SUPPORTING REVENUE &
EXPENSE DETAIL

DEPARTMENT DETAIL

FRISCO

CITY OF FRISCO
WATER & SEWER FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

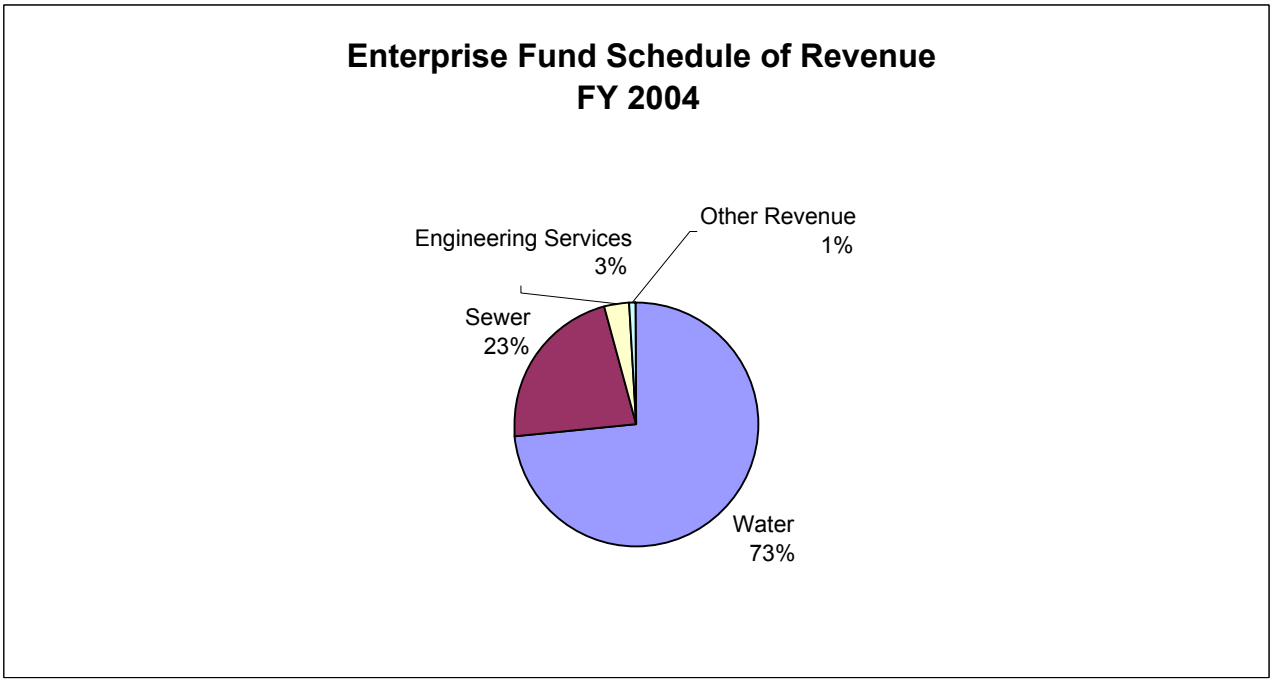
	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Working Capital, Beginning	$ 9,221,752	$ 13,634,861	$ 13,014,218	$ 15,234,179
Receipts:				
Water Sales	12,700,624	13,168,800	15,219,511	17,215,740
Sewer Charges	3,889,590	4,312,307	4,574,000	5,338,420
Inspection Fees	1,559,442	750,000	1,242,900	752,900
Interest Income	135,310	200,000	188,000	188,000
Miscellaneous	392,612	12,000	41,000	15,000
Transfers In	3,640,666	0	0	0
Total Revenue	22,318,244	18,443,107	21,265,411	23,510,060
Funds Available	31,539,996	32,077,968	34,279,629	38,744,239
Deductions:				
Operating Expenses	11,868,732	13,701,278	12,831,747	14,600,894
Capital Outlay	4,201,845	2,186,562	1,350,381	1,889,342
Transfers Out - Other Funds	300,303	650,000	2,883,021	650,000
Bond Principal	948,079	908,300	908,300	1,472,500
Bond Interest/Fiscal Charges	1,206,819	1,074,501	1,072,001	2,333,862
Total Deductions	18,525,778	18,520,641	19,045,450	20,946,599
Working Capital, Ending	$ 13,014,218	$ 13,557,327	$ 15,234,179	$ 17,797,641

The Utility Fund includes the following services; GIS, utility billing, water distribution, wastewater collection, construction inspection and engineering. The growth experienced by the City is seen in the 17% increase in operating expenses. Additionally, $25,000,000 in debt was sold in fiscal year 2003, thereby increasing the principal and interest amount for fiscal year 2004.

The City adheres to an informal policy of maintaining a 3 to 6 month working capital reserve. The projected ending balance for FY 2004 exceeds our goal. The City has been able to maintain the working capital reserve and fund a substantial portion of the infrastructure improvements from working capital. A consulting firm has been engaged to perform a rate analysis. This study should be complete in the fall of 2003. A decision about any needed rate adjustments will be made at that time. Additionally, there are capital projects, which are unfunded at this time that could be moved up in the construction timeline and funded from working capital.

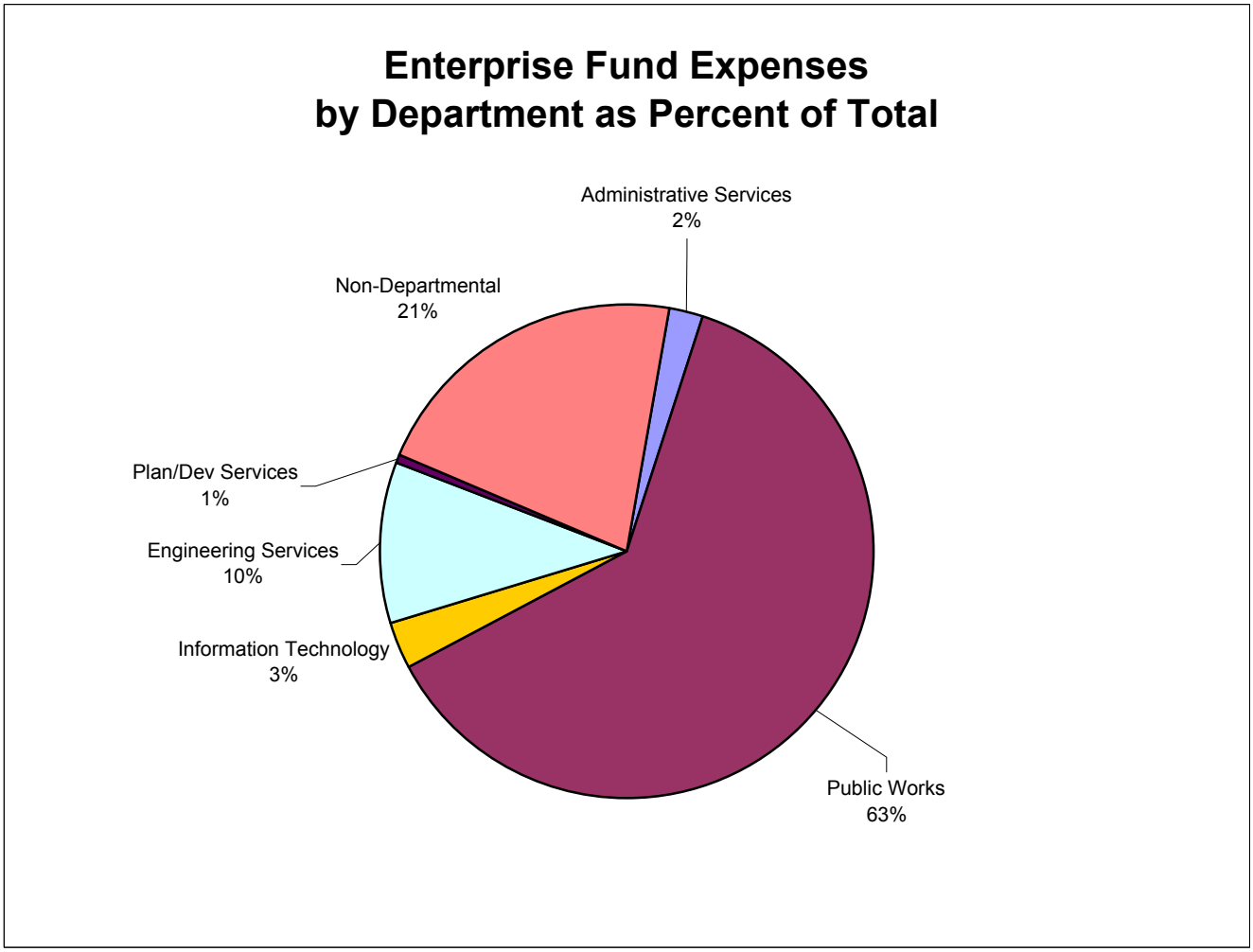
Enterprise Fund Schedule of Revenue

Revenues	Actuals FY00	Actuals FY01	Actuals FY02	Revised FY03	Proposed FY04
Water					
Water Sales	8,228,253	10,115,640	12,681,476	14,451,811	16,380,000
Tapping Fees	411,544	511,310	6,480	450,000	495,000
Reconnect Fee	1,901	2,700	10,327	17,700	18,240
Service Charge	158,495	19,242	219,873	225,000	247,500
Reuse Water Sales	-	-	112,500	75,000	75,000
Water	**8,800,193**	**10,648,892**	**13,030,656**	**15,219,511**	**17,215,740**
Sewer					
Sewer Service Charges	2,560,217	3,362,960	3,777,090	4,574,000	5,338,420
Tapping Fee	18,065	4,100	2,340	-	-
Sewer	**2,578,282**	**3,367,060**	**3,779,430**	**4,574,000**	**5,338,420**
Engineering Services					
Inspection Fee	997,619	1,439,932	1,559,442	1,240,000	750,000
Miscellaneous	-	-	700	2,900	2,900
Engineering Fees	**997,619**	**1,439,932**	**1,560,142**	**1,242,900**	**752,900**
Other Revenue					
Interest	275,625	712,223	135,310	188,000	188,000
Damage/Repairs	12,752	8,415	31,771	8,000	8,000
Miscellaneous	106,582	19,072	140,268	33,000	7,000
Grant Reimbursement	5,652	32,408	-	-	-
Miscellaneous	**400,611**	**772,118**	**307,349**	**229,000**	**203,000**
Grand Total	**12,776,705**	**16,228,002**	**18,677,577**	**21,265,411**	**23,510,060**



ENTERPRISE FUND SUMMARY EXPENSE REPORT BY DEPARTMENT

DEPARTMENTS		Actuals FY00	Actual FY01	Actual FY02	Revised FY03	Proposed FY04
20	Administrative Services	483,918	263,122	341,437	446,358	493,621
40	Public Works	6,422,441	7,164,243	10,244,154	11,105,930	13,007,476
60	Information Technology	0	0	187,841	672,587	642,607
80	Engineering Services	526,047	1,576,965	1,656,479	1,828,396	2,180,626
90	Plan/Dev Services	-	-	-	123,465	162,405
99	Non-Departmental	-	1,413,865	2,562,857	4,868,714	4,459,862
	TOTAL	7,432,406	10,418,195	14,992,768	19,045,450	20,946,598



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
INFORMATION TECHNOLOGY	GEOGRAPHIC INFO SYSTEMS	600.60.14

MISSION/PURPOSE STATEMENT:

The Geographic Information Systems (GIS) division is committed to providing a system of tools, processes, and support for asset management and work flow programs employing a team of people dedicated to professional excellence in GIS, data management, integration and implementation. We strive to facilitate information integration among departments and plan efficient infrastructure maintenance management strategies.

STRATEGIES:

- **Provide current and accurate GIS data to city departments.**
- **Enable greater efficiency in managing citizen queries and the city's assets.**
- **Ensure the public, employees, and especially public safety have accurate and current street addresses.**
- **Provide support for database applications used through out the city.**

OBJECTIVES:

- **New information for plats shall be added to the GIS as development occurs and the data is field verified.**
- **As a result of the implementation, the system is to be set up specifically for the efficient operation for our city's operations and staff is trained to utilize it.**
- **Maintain reliable street address database and distribute the data appropriately.**
- **Convert all GIS to SQL Server database and design the data structure for maximum efficiency.**
- **Provide modeling tools to the respective departments for day-to-day operations, planning, and asset management in accordance with the intent of GASB-34.**
- **Monitor the functionality of the system; ensure availability to the users, answer questions, trouble shoot and assist in continued development of the applications.**
- **Develop a GIS user application to view SQL Server GIS data.**
- **Implement and support Call Center and CityWorks.**
- **Implement a GIS user application to view SQL Server GIS data.**

MEASURES:

- **Update the GIS data and field verification of new developments within one month of acceptance.**
- **Prior to issuing building permits, new plats are to receive street addresses and that information is to be distributed.**
- **All GIS data should be modeled into a geodatabase in SDE/SQL Server by the end of FY 04.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
INFORMATION TECHNOLOGY	GEOGRAPHIC INFO SYSTEMS	600.10.14

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	119,366	335,370	444,729
OPERATIONS	52,060	276,008	157,878
CAPITAL	16,415	61,209	40,000
TOTAL	187,841	672,587	642,607

PERSONNEL:	FY 2002	FY 2003	FY 2004
Asset Mgmt System Administrator	1	1	1
Geospatial Info. Tech. Administrator	1	1	1
Geographic Info. Systems Technician	1	2	1
Database Administrator	-	1	1
GIS Analyst	-	-	1
Applications Administrator	-	-	1
TOTAL	3	5	6

KEY POINTS OF PROPOSED BUDGETS:

- Funds are identified for an Applications Administrator to superintend and support existing legacy systems and to manage data integration projects.
- Capital funds are identified for a Planimetrics system; the City will participate with NCTCOG to upgrade the capabilities of the GIS system to include the footprints of buildings.
- Additionally, funds are provided for the semi-annual update of the Orthography.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	UTILITY BILLING	600.20.26

MISSION/PURPOSE STATEMENT:

The Utility Billing division strives to ensure accuracy and efficiency in the collection and assessment of user charges, maintain professional and responsive service, answer inquiries from customers and provide accurate and timely billing through progressive and innovative systems, while ensuring a positive attitude toward City Hall by newcomers, visitors and residents through a pleasant experience whether it be by phone or in person.

STRATEGIES:

- **Provide customers with quality service.**
- **Refine and Enhance cash management alternatives.**
- **Provide staff members with training necessary to perform their duties and tasks.**

OBJECTIVES:

- **Review credit card acceptance and on-line payment options for customers.**
- **Provide for off-site drop boxes for citizens to pay utility bills.**
- **Implement a training schedule for CSR's to learn the computer system functions.**
- **Ensure regular analysis of aged accounts receivable and aggressive collection of past due accounts.**
- **Strive to reduce lost water ratio.**

MEASURES:

- **Implement credit card program and on-line payment option by February, 2004.**
- **Provide alternative options for Citizens to pay utility bill by March, 2004.**
- **Implement cross training to ensure complete coverage of all functions by December, 2003.**
- **Maintain bad debt ratio of 1% or less.**
- **Continue analysis of monthly water usage to reduce lost water to 15% or less.**
- **Maintain 99% accuracy in monthly billings.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ADMINISTRATIVE SERVICES	UTILITY BILLING	600.20.26

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	258,255	343,477	378,661
OPERATIONS	83,182	102,881	114,960
CAPITAL	0	0	0
TOTAL	341,437	446,358	493,621

PERSONNEL:	FY 2002	FY 2003	FY 2004
Utility Billing Supervisor	1	1	1
Customer Service Representative	6	6	6
Receptionist	1	1	1
TOTAL	8	8	8

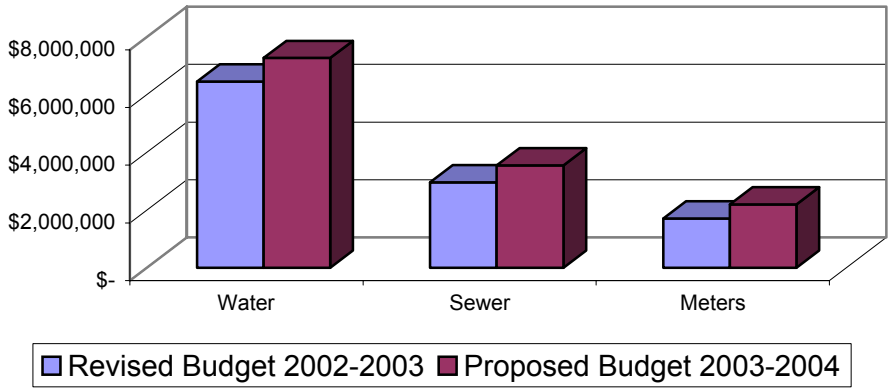
KEY POINTS OF PROPOSED BUDGETS:

- No new personnel are budgeted in fiscal year 2004.
- Implement acceptance of credit card payments with an outside vendor.
- Implement on-line payment option and application process; some funding has been provided in operations to begin this process.

FRISCO

PUBLIC WORKS DEPARTMENT SUMMARY
2003 - 2004

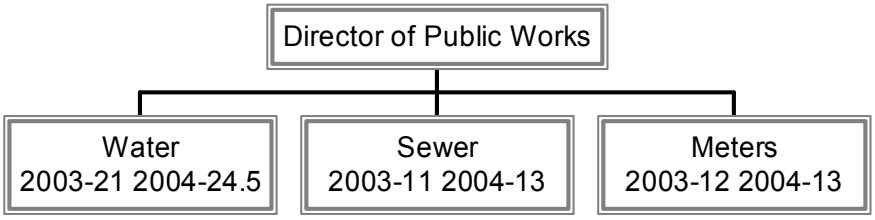
TWO YEAR COMPARISON
REVISED TO PROPOSED



The overall expenses for FY 2004 represent a 17% increase over the revised FY 2003 budget, the majority of that increase coming from the increased water purchases and capital costs for meter infrastructure. There are a total of seven new positions which represents a 16% increase in personnel. Capital purchases which represent 14% of the total appropriation, are 51% higher than the revised amount for FY 2003. This increase is funding for increased meter installation and heavy equipment

Expenditure Summary

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Water	$ 5,376,242	$ 6,450,590	$ 7,266,444
Sewer	$ 3,107,337	$ 2,955,570	$ 3,545,255
Meters	$ 1,760,575	$ 1,699,770	$ 2,195,778
Totals	$ 10,244,154	$ 11,105,930	$ 13,007,476



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	WATER	600.40.42

MISSION/PURPOSE STATEMENT:

The purpose of the Water Division is the delivery of safe drinking water to our consumers at adequate pressure, in ample quantities, and with proper disinfections. ROW inspection exists to protect city-owned infrastructure and manage the location of franchise utilities.

STRATEGIES:

- **Update water system files and data retrieval capability.**
- **Provide additional water capacity and improved distribution**
- **Provide a more pressure balanced water system to West Frisco**
- **Implement program for citizen awareness**
- **Better water system control**
- **Maximize available employee resources**
- **Improve internal and external communications with development services**

OBJECTIVES:

- **Incorporate GIS program for Water and Sewer line identification purposes**
- **Develop plans for an additional ground storage tank/pump station**
- **Install three pressure-reducing valves along Toll Road**
- **Raise customer awareness to water conservation**
- **Develop plans for an additional elevated storage for west Frisco**
- **Complete the EPA vulnerability assessment report**
- **Monitor bi-weekly Overtime expense**
- **Improved coordination with other City departments in development process**

MEASURES:

- **Maintain water system pressure between 50-100 PSI**
- **Progress enabling West side water system being operational by July '05**
- **Implement initial water conservation program by 4th Qtr.**
- **EPA vulnerability assessment report complete by June '04**
- **Overtime cost**
- **Percentage of water leaks repaired within 48 hrs.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	WATER	600.40.42

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	947,810	1,209,576	1,333,002
OPERATIONS	4,273,708	5,185,014	5,898,442
CAPITAL	154,724	56,000	35,000
TOTAL	5,376,242	6,450,590	7,266,444

PERSONNEL:	FY 2002	FY 2003	FY 2004
Director of Public Works	1	1	1
Utilities Superintendent	1	1	1
Utilities Supervisor	1	1	1
Utilities Facilities Supervisor	1	1	1
Crew Leader	4	5	5
Equipment Operator II	2	2	2
Systems Technician	1	1	1
Maintenance Worker	6	6	7
ROW Inspector	1	1	1
Administrative Secretary	1	1	1
Construction Inspector	-	1	1
Education Outreach Coordinator	-	-	0.5
Water Quality Technician	-	-	1
Utility Line Locator	-	-	1
TOTAL	19	21	24.5

KEY POINTS OF PROPOSED BUDGETS:

- The North Texas Municipal Water District is increasing the cost of water. A total of $ 0.30 is expected to be passed through over the next three to five years to the member cities. Current cost of water is $ 0.87 per thousand. The rate for Fiscal Year 2004 is $0.92.
- Funding for four new positions is included for fiscal year 2004; Education Coordinator to be shared with the Environmental Services Division, a water quality technician, a water line locator, and a maintenance worker.
- Capital funding is appropriated for two vehicles for the new positions.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	SEWER	600.40.43

MISSION/PURPOSE STATEMENT:

This division strives to maintain the city sewer collection system in accordance with regulatory guidelines.

STRATEGIES:

- **Update wastewater system files and data retrieval capability**
- **Implement inflow/infiltration program**
- **Implement a main line and manhole maintenance program**
- **Maximize available employee resources**

OBJECTIVES:

- **Incorporate GIS program for wastewater line identification purposes**
- **Implement additional camera van and crew**
- **Implement additional vac-truck and crew**
- **Monitor bi-weekly overtime expense**

MEASURES:

- **Footage of sewer line inspected**
- **Number of manholes repaired/rehabbed**
- **Overtime cost**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	SEWER	600.40.43

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	368,166	399,084	625,452
OPERATIONS	2,431,800	2,500,486	2,676,690
CAPITAL	307,371	56,000	243,113
TOTAL	3,107,337	2,955,570	3,545,255

PERSONNEL:	FY 2002	FY 2003	FY 2004
Civil Engineer	1	1	1
Maintenance Supervisor	1	1	1
Crew Leader	2	2	3
Equipment Operator I/ II	3	3	3
Maintenance Worker	4	4	4
Camera Technician	-	-	1
TOTAL	11	11	13

KEY POINTS OF PROPOSED BUDGETS:

- Capital funding is for Waste Water Modeling Software in fiscal year 2003.
- Additionally, fiscal year 2004 has capital funds provided for machinery and equipment, including a second camera van.
- Continue measures to reduce inflow/infiltration
- Uncover manholes and cleanouts
- Funding for two new positions include camera crew leader and a camera technician.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	METERS	600.40.44

MISSION/PURPOSE STATEMENT:

The Meter Division strives to ensure the proper operation and accuracy of all water meters.

STRATEGIES:

- **Update and streamline the city meter reading capability**
- **Improve customer service**
- **Recoup costs associated with damage to city property**
- **Improve internal and external communications**

OBJECTIVES:

- **Improve the accuracy and efficiency of meter reading and meter reading personnel**
- **Continue installation of radio read meters**
- **Recover and/or minimize the cost of replacing or repairing meters and meter boxes damaged**

MEASURES:

- **Install 500 radio transmitters per month**
- **Number of monthly water meter complaints**
- **Quantify and track the amount of uncollectible cost pertaining to damaged meters**
- **Percentage of new meters set within 48 hours of notice**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	METERS	600.40.44

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	496,891	532,952	570,768
OPERATIONS	47,386	58,346	53,781
CAPITAL	1,216,298	1,108,472	1,571,229
TOTAL	1,760,575	1,699,770	2,195,778

PERSONNEL:	FY 2002	FY 2003	FY 2004
Meter Supervisor	1	1	1
Crew Leader	2	2	2
Equipment Operator I	1	1	1
Maintenance Worker	4	4	5
Meter Reader	3	3	3
Customer Service Representative	1	1	1
TOTAL	12	12	13

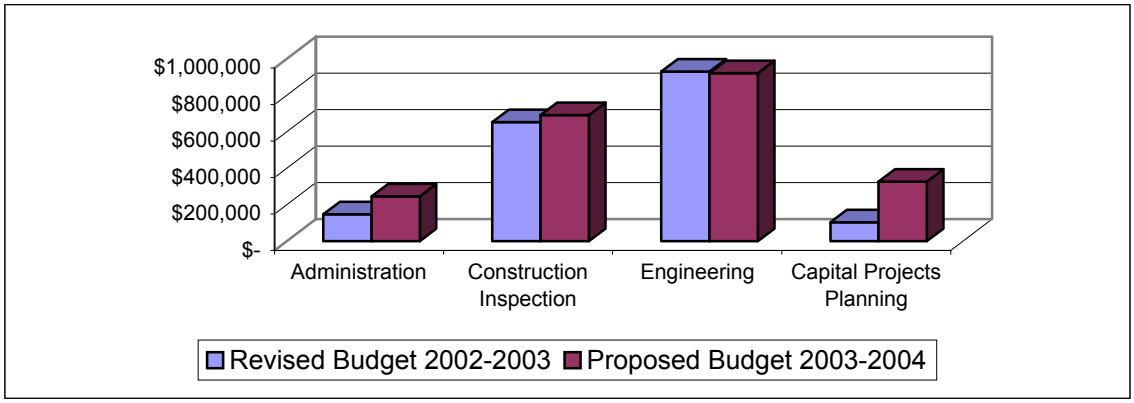
KEY POINTS OF PROPOSED BUDGETS:

- The continuation of an annual program to retrofit existing water meters with radio transmitters. Approximately 250 meters per month are being converted.
- Capital funding for two additional radio receiver units to be installed in meter-reading vehicles is included in the FY 2004 budget
- Funding for one new maintenance worker is provided for fiscal year 2004 to ensure the continued schedule of retrofitting the older meters.

FRISCO

ENGINEERING SERVICES DEPARTMENT SUMMARY
2003-2004

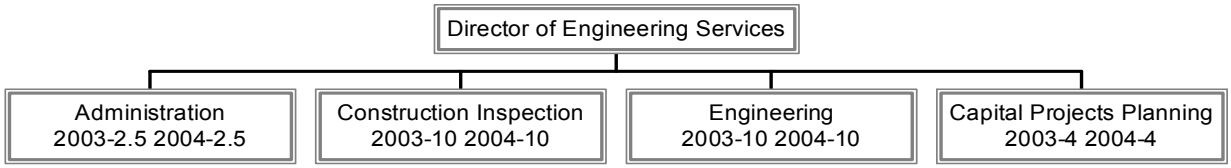
TWO YEAR COMPARISON
REVISED TO PROPOSED



The overall increase for this department is 19.26% over the revised FY 2003 appropriation. The only change in personnel was the upgrade of a student intern position to an engineer position. The majority of the increase for fiscal year 2004 is due to the increased cost of benefits for personnel and the length of vacancies in fiscal year 2003.

Expenditure Summary

Activity	Actual 2001-2002	Revised Budget 2002-2003	Proposed Budget 2003-2004
Administration	$ 327,392	$ 146,581	$ 245,031
Construction Inspection	606,928	651,569	689,737
Engineering	722,159	928,027	919,475
Capital Projects Planning	-	102,218	326,383
Totals	$ 1,656,479	$ 1,828,396	$ 2,180,626



DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	ADMINISTRATION	600.80.10

MISSION/PURPOSE STATEMENT:

The Engineering Services Department provides for the health, safety and welfare of the citizens through professionally overseeing the planning, design, and construction of public improvements that will be safe, efficient and economical to maintain.

STRATEGIES:

- **Develop, maintain, and implement engineering standards, specifications, and details.**
- **Continue to develop safe and efficient transportation facilities.**
- **Effectively manage Capital Improvement Projects from conception to construction.**
- **Continue to improve internal processes, communications and functions.**

OBJECTIVES:

- **Communicate requirements, policies, practices and standards to the development community.**
- **Ensure efficient and accurate plan review.**
- **Promote school safety.**
- **Collect and maintain current and accurate traffic data.**
- **Develop Transcadd modeling for the City's traffic flow.**
- **Be receptive and responsive to the citizens of Frisco.**
- **Develop protocols for project management including scope of services, design review, bid process and prepare quality bid documents and construction management.**
- **Further research and prepare storm water utility.**
- **Develop Erosion control manual.**
- **Ensure that erosion control plan is followed and maintained during construction.**
- **Expand the internal knowledge base of department.**
- **Expand the external knowledge of department's polices, procedures, and projects.**
- **Increase efficiency and accuracy of the department.**
- **Obtain external funding for capital improvements**

MEASURES:

- **Produce CIP consolidated project book by end of 1st Qtr.**
- **Standardized CIP project communication to citizens by 3rd Qtr.**
- **Plan review turnaround time.**
- **Traffic counts and travel time studies.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	ADMINISTRATION	600.80.10

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	223,457	123,234	222,981
OPERATIONS	103,935	23,347	22,050
CAPITAL	-	-	-
TOTAL	327,392	146,581	245,031

PERSONNEL:	FY 2002	FY 2003	FY 2004
Director of Engineering Services	1	1	1
Special Asst to the City Manager (50% funded)	0.5	0.5	0.5
Administrative Assistant	1	1	1
Customer Service Representatives	3	-	-
TOTAL	6	2.5	2.5

KEY POINTS OF PROPOSED BUDGETS:

- Newly created division in FY 02: these expenses were recorded in the engineering division previously.
- The Customer Service Representatives have been transferred to a new division due to reorganization of departments.
- The variance in revised to continuation is due to the vacany in the Director position during fiscal year 2003.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	CONSTRUCTION INSPECTION	600.80.87

MISSION/PURPOSE STATEMENT:

The Construction Inspection Division is responsible for the daily inspection of construction activities for all public improvement projects, whether funded by developers or the City of Frisco.

STRATEGIES:

- **Develop, maintain, and enforce engineering standards, specifications, and details.**
- **Increase effectiveness by improving communications and processes with citizens and the development community.**

OBJECTIVES:

- **Efficiently assist contractors/developers in completion of high-quality projects.**
- **Promptly respond to citizen concerns directly related to inspection of projects.**
- **Improve on communication, both internally and externally.**
- **Use database software as a tool to track projects both in house and on online.**
- **Bring soil sulfate awareness to the development community.**
- **Conduct Partnership Program workshops with developers, utility, and paving contractors to maintain good relations and focus on common goals.**

MEASURES:

- **Inspection entries in Trak-it within 2 business days**
- **Obtain as-builts on all completed projects**
- **Complete Construction Inspection questionnaire on all projects**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	CONSTRUCTION INSPECTION	600.80.87

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	553,175	544,669	610,137
OPERATIONS	35,915	59,200	79,600
CAPITAL	17,838	47,700	0
TOTAL	606,928	651,569	689,737

PERSONNEL:	FY 2002	FY 2003	FY 2004
Chief Construction Inspector	1	1	1
Senior Construction Inspector	1	1	1
Construction Engineer	1	1	1
Construction Inspector	5	6	6
Construction Technician	1	1	1
TOTAL	9	10	10

KEY POINTS OF PROPOSED BUDGETS:

- No new personnel are funded in this division.
- Funding for a Sulfate study is included in the operations budget for FY2004.
- Improve efficiency and availability by increasing laptops available in the field

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	ENGINEERING	600.80.88

MISSION/PURPOSE STATEMENT:

The mission of the Engineering division is to provide assistance and guidance for the development of the City of Frisco. These responsibilities include management of capital improvement projects (CIP) and engineering review of all developments in the City of Frisco.

STRATEGIES:

- **Develop, maintain, and implement engineering standards, specifications, and details.**
- **Continue to develop safe and efficient transportation facilities.**
- **Effectively manage Capital Improvement Projects from conception to construction.**
- **Monitor and assure adherence to EPA Phase II storm water requirements.**
- **Continue to improve internal processes, communications and functions.**

OBJECTIVES:

- **Communicate requirements, policies, practices and standards to the development community.**
- **Ensure efficient and accurate plan review.**
- **Be receptive and responsive to the citizens of Frisco.**
- **Develop protocols for project management including scope of services, design review, bid process and prepare quality bid documents and construction management.**
- **Further research and prepare storm water utility.**
- **Develop Erosion control manual.**
- **Ensure that erosion control plan is followed and maintained during construction.**
- **Expand the internal knowledge base of department.**
- **Expand the external knowledge of department's polices, procedures, and projects.**
- **Publish guideline for the procedures for engineering submissions.**

MEASURES:

- **Provide annual update of design manual.**
- **Publish procedures for engineering submissions by end of year.**
- **Publish drainage guidelines by end of 2nd Qtr.**
- **Present storm water utility to Council for consideration by end of 2nd Qtr.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	ENGINEERING	600.80.88

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	506,874	582,412	789,361
OPERATIONS	209,035	324,615	130,114
CAPITAL	6,250	21,000	0
TOTAL	722,159	928,027	919,475

PERSONNEL:	FY 2002	FY 2003	FY 2004
City Engineer	1	1	1
Civil Engineer	1	2	2
Senior Engineer	1	1	1
Traffic Engineer	1	2	2
Engineer-in-Training	1	1	2
Intern (Part Time)	1	1	-
Administrative Assistant	-	1	1
Storm Water Coordinator	-	1	1
TOTAL	6	10	10

KEY POINTS OF PROPOSED BUDGETS:

- Funding for the upgrade of the part time position to a full time Traffic Engineer is provided in this budget.
- Storm Water Management becomes increasingly more difficult as the city continues to develop; staff will proceed with the development of a plan to ensure the safety of our citizens

Projects proposed for Fiscal Year 2004:

- Creation of a Citizen's Advisory Board
- Implementation of a Partnership program with the Developer's Council.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	CAPITAL	600.80.88

MISSION/PURPOSE STATEMENT:

The mission of the Capital Improvement division is to provide assistance and guidance for the development of the City of Frisco.

STRATEGIES:

- **Effectively manage Capital Improvement Projects from conception to construction.**
- **Continue to improve internal processes, communications and functions.**
- **Expand the internal knowledge base of department.**
- **Expand the external knowledge of department's polices, procedures, and projects.**

OBJECTIVES:

- **Develop protocols for project management including scope of services, design review, bid process and prepare quality bid documents and construction management.**
- **Establish a training objective for each employee.**
- **Develop communication means for Capital Improvement Projects.**
- **Increase efficiency and accuracy of the department.**
- **Increase communications with other agencies within region.**

MEASURES:

- **Complete CIP tracking book by end of 1st Qtr.**
- **Establish standing review meetings by end of 1st Qtr.**
- **Acquire Right-of-Way for projects to meet established project schedule**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
ENGINEERING SERVICES	CIP PLANNING	600.80.89

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	95,818	303,833
OPERATIONS	-	6,400	22,550
CAPITAL	-	-	-
TOTAL	-	102,218	326,383

PERSONNEL:	FY 2002	FY 2003	FY 2004
CIP Coordinator	1	1	1
ROW Agent	1	1	1
CIP Engineer	-	1	1
Construction Technician	-	1	1
TOTAL	2	4	4

KEY POINTS OF PROPOSED BUDGETS:

- No new positions are funded for this division.
- The variance in revised to continuation is due to vacancies in fiscal year 2003.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PLANNING & DEVELOPMENT SERVICES	BUILDING INSP. SUPPORT	600.90.95

MISSION/PURPOSE STATEMENT:

This division provides support to building inspectors and health and code personnel. Staff is responsible for revenue collection and assisting customers with filing applications, responding to phone inquiries, and ensuring overall prompt and courteous service to it's customers.

STRATEGIES:

- **Pursuit of excellence in meeting the needs of our customers by: 1) identifying the needs of customers, and 2) improving customer service delivery.**
- **Cultivate employee development and empowerment.**

OBJECTIVES:

- **Create voice mailbox and email address so that customers can send comments.**
- **Provide customer suggestion box in the foyer of the department.**
- **Set departmental standards for responding to customer needs.**
- **Provide adequate and appropriate education/training opportunities for all staff members.**
- **Provide professional training opportunities and access to professional publications.**
- **Improve lines of communication by having regularly scheduled team meetings.**

MEASURES:

- **Data from customer feedback (emails, voice messages, and suggestion box)**
- **Manager's report card.**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PLANNING & DEVELOPMENT SERVICES	BUILDING INSP SUPPORT	600.90.95

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	99,406	123,527
OPERATIONS	-	24,059	38,878
CAPITAL	-	-	-
TOTAL	-	123,465	162,405

PERSONNEL:	FY 2002	FY 2003	FY 2004
Customer Service Representative	-	3	3
TOTAL	-	3	3

KEY POINTS OF PROPOSED BUDGETS:

- No new personnel funded in this division.
- Continue updating Trakit to maintain and enhance customer service.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
NON DEPARTMENTAL	NON DEPARTMENTAL	600.99.99

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	-	-	-
OPERATIONS	2,562,857	4,868,714	4,459,862
CAPITAL	-	-	-
TOTAL	2,562,857	4,868,714	4,459,862

PERSONNEL:	FY 2002	FY 2003	FY 2004

***** Note: No personnel funded in this division.***

KEY POINTS OF PROPOSED BUDGETS:

- **This division provides funding appropriated for capital projects as transfers out, interfund transfers designed to recover General Fund expenditures conducted on behalf of the Utility Fund and debt service expenses.**

CITY OF FRISCO
SUPERDROME FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Working Capital, Beginning	$ 1,842,763	$ 1,708,010	$ 1,730,084	$ 1,698,792
Receipts:				
Sponsorships	1,749	-	-	-
Ticket Sales	-	-	-	-
Interest Income	37,863	30,000	22,930	17,000
Contributions	-	-	-	-
Miscellaneous	750	-	-	-
Total Revenue	40,362	30,000	22,930	17,000
Funds Available	1,883,125	1,738,010	1,753,014	1,715,792
Deductions:				
Operating Expenses	144,591	123,297	54,222	17,000
Capital Outlay	8,450	-	-	-
Total Deductions	153,041	123,297	54,222	17,000
Working Capital, Ending	$ 1,730,084	$ 1,614,713	$ 1,698,792	$ 1,698,792

The Superdrome is a partnership between the Collin County Community College District and the City of Frisco. The facility was built by the City on land owned by the College. Both entities share in funding of the operational cost. The facility, as of April 2003, is being leased to the Frisco Cycling Club. The only expense, in fiscal year 2004, is the payment to the Cycling Club for operating the facility.

The City issued debt for the construction of the facility in 1997. This debt is funded from the TIRZ #1 Fund. The debt schedules are provided in the debt service section of this budget.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PARKS AND RECREATION	SUPERDROME OPERATIONS	650.75.79

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	94,061	39,702	-
OPERATIONS	50,529	14,520	17,000
CAPITAL	8,450	-	-
TOTAL	153,040	54,222	17,000

PERSONNEL:	FY 2002	FY 2003	FY 2004
Superdrome Director	1	1	-
General Manager	1	-	-
TOTAL	2	1	-

KEY POINTS OF PROPOSED BUDGETS:

- Personnel in this division have been absorbed into the Parks and Recreation Department.

CITY OF FRISCO
ENVIRONMENTAL SERVICES FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Working Capital, Beginning	$ 81,431	$ 335,773	$ 265,404	$ 264,661
Receipts:				
Solid Waste Service Charges	3,128,778	3,746,174	3,994,312	4,990,732
Interest Income	214	-	7,800	5,000
Grant Income	10,089	-	19,735	-
Contributions	4,874	-	2,600	-
Transfers In	182,595	-	-	-
Total Revenue	3,326,550	3,746,174	4,024,447	4,995,732
Funds Available	3,407,981	4,081,947	4,289,851	5,260,392
Deductions:				
Operating Expenses	3,126,883	3,515,203	4,010,190	5,205,210
Capital Outlay	15,694	-	-	38,800
Transfer Out - General Fund	-	15,000	15,000	15,000
Total Deductions	3,142,577	3,530,203	4,025,190	5,259,010
Working Capital, Ending	$ 265,404	$ 551,744	$ 264,661	$ 1,383

services of the City. Revenues and expenses were accounted for in the water and sewer fund prior to FY 02. Working capital is projected at $264,661 for 9/30/03 and at $1,383 for the year ending 9/30/04. The City is currently in the process of preparing a rate study to ensure the recovery of all costs. A rate increase, if indicated, will be initiated in January, 2004. Any potential increase in revenues due to a rate adjustment have not been forcast for fiscal year 2004.

The Environmental Services staff provide education to the public on disposal of hazardous waste and other environmental issues. Staff actively seeks grants from the North Central Texas Council of Governments to enhance our service delivery to the public.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	ENVIRONMENTAL SERVICES	660.40.45

MISSION/PURPOSE:

To be dedicated, environmentally responsible stewards of our Community and the Earth. To sustain and improve the quality of life of all who call Frisco their home and to safeguard our natural resources for present and future generations.

STRATEGIES:

- **Provide solid waste management services for collection and disposable in an efficient and environmentally sound manner**
- **Develop and expand opportunities for diversion of material from landfill.**
- **Improve public information and awareness regarding environmental programs.**
- **Provide incentives to promote City's recycling/waste reduction efforts.**

OBJECTIVES:

- **Meet or exceed local/regional/state/national environmental requirements.**
- **Timely and complete pickup of recycling, trash and yard waste.**
- **Expand commercial recycling opportunities.**
- **Expand grant funding and partnerships.**
- **Research and evaluate revenue raising programs.**
- **Increase public participation and community involvement.**

MEASURES:

- **Residential recycling set-outs per month.**
- **Percentage of total tons recycled (yard waste, cardboard and curbside).**
- **Number of complaints.**
- **Establish volunteer program by end of year.**
- **Number of volunteer hours and resulting cost savings to city (litter control)**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
PUBLIC WORKS	ENVIRONMENTAL SERVICES	660.40.45

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	164,925	206,843	263,421
OPERATIONS	2,973,245	3,803,347	4,942,535
CAPITAL	15,697	-	38,800
TOTAL	3,153,867	4,010,190	5,244,756

PERSONNEL:	FY 2002	FY 2003	FY 2004
Solidwaste Coordinator	1	1	1
Hazardous Waste Coordinator	1	1	1
Administrative Secretary	-	1	1
Education Outreach Coordinator	-	-	0.5
Maintenance Worker	2	2	2
TOTAL	4	5	5.5

KEY POINTS OF PROPOSED BUDGETS:

- The operational cost includes contracts for collection, recycling and landfill disposal. The contract for collection will expire next year; the city anticipates going through a bid process to ensure the best price for providing this service.
- Funding provided for one half cost of Education Coordinator to assist in public information programs to encourage recycling.
- The City is a member city in the North Texas Municipal Water District, which provides the landfill for disposal of solidwaste. The City's percentage of the total landfill cost is expected to increase to 19%.
- Capital costs include the possible expansion of the current collection site for recycling materials.

FRISCO

SPECIAL REVENUE FUND

Tax Increment Reinvestment Zone
(TIRZ #1)

Hotel/Motel Tax Fund

Special Events Fund

Workforce Housing Fund

Frisco Square Management District

Panther Creek PID

FRISCO

CITY OF FRISCO
TAX INCREMENT REINVESTMENT ZONE #1
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 3,754,747	$ 972,002	$ 978,314	$ 1,508,008
Receipts:				
Property Taxes-Current	1,313,862	1,648,437	1,616,062	2,287,092
Intergovernmental - FISD	5,152,906	7,042,720	7,180,124	7,928,055
Intergovernmental - County	442,420	611,347	602,720	661,774
Intergovernmental - CCCCD	341,904	454,074	449,970	486,780
Interest Income	54,947	7,500	8,862	1,000
Transfers In	-	-	295,655	209,272
Miscellaneous	-	-	548,219	2,396,569
Total Revenue	7,306,039	9,764,078	10,701,612	13,970,541
Funds Available	11,060,786	10,736,080	11,679,926	15,478,550
Deductions:				
Operating Expenditures	156	-	-	-
Transfer Out-2001A&B Series	2,150,012	1,763,437	2,424,099	4,182,397
FISD Reimbursement	7,932,304	6,927,720	7,010,124	6,121,237
Transfer Out-1997 CO Series	-	737,696	737,695	743,795
Transfer Out-2003A&B Series	-	-	-	3,272,289
Total Deductions	10,082,472	9,428,853	10,171,918	14,319,718
Fund Balance, Ending	978,314	1,307,227	1,508,008	1,158,832
Designated Reserves**	653,480	1,005,054	-	1,005,054
Undesignated TIRZ #1 Balance	$ 324,834	$ 302,173	$ 1,508,008	$ 153,778

The Tax Increment Reinvestment Zone #1 (TIRZ) was created in 1997 to encourage development along the State Highway 121 corridor. Since it's creation, the captured value has increased to $505,203,897 for fiscal year 2003. Collin County, the Collin County Community College District and Frisco Independent School District (FISD), all participate with the City in the TIRZ. Taxes generated from the captured value are restricted to funding improvements in the TIRZ #1.

The designated reserves are Collin County and CCCCD project contributions. The designated appropriation in FY 2003 is the projected funding needed for the Sports Complex; $1,648,437 from the City and $170,000 from the FISD.

CITY OF FRISCO
HOTEL/MOTEL FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 736,734	$ 977,703	$ 949,877	$ 1,259,841
Receipts:				
Hotel/Motel Tax	735,539	800,000	800,000	1,010,000
Interest Income	18,318	10,000	14,000	5,000
Merchandise	48,757	50,000	-	-
Sponsorships	41,490	50,000	-	-
Total Revenue	844,104	910,000	814,000	1,015,000
Funds Available	1,580,838	1,887,703	1,763,877	2,274,841
Deductions:				
Expenditures	171,692	260,000	60,000	50,000
Designation for Arts Programs	-	-	-	50,000
Tourism-Designated Funds	-	-	64,286	264,286
Transfers Out	5,250	815,000	79,750	495,000
Appropriation for Sports Complex	400,000	400,000	300,000	300,000
Appropriation for Convention Center	-	-	-	876,620
Total Deductions	576,942	1,475,000	504,036	2,035,906
Designated Reserves (Tourism)	54,019			
Fund Balance, Ending	$ 949,877	$ 412,703	$ 1,259,841	$ 238,936

The Hotel/Motel Fund was established in FY 2000 as a Special Revenue Fund to account for the hotel-motel occupancy tax.

The occupancy tax is a 7% surcharge on hotel-motel room charges. State law appropriates 1% of the 7% for Tourism and the 6% for convention centers, art enhancements, and historical restoration and preservation. The City currently has three hotels; the Westin with 301 rooms, the Holiday Inn with 82 rooms and the Hampton Inn with 105 rooms available. The addition of an Embassy Suites is anticipated for early 2005 with an expected 350 rooms.

These funds are restricted by state law as to the type of appropriations that can be made. The major expenditures in FY 2004 are $300,000 for the Sports Complex and $876,620 for the Convention Center. $30,000 is allocated to the July 4th celebration out of the Tourism appropriation. Additionally, the tourism appropriation has funding allocated to the proposed Convention/Visitors Bureau operations. Fiscal year 2004 also includes a $50,000 contribution to the Frisco Arts Programs.

CITY OF FRISCO
SPECIAL EVENTS FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ -	$ -	$ -	$ 10,494
Receipts:				
Sponsorships	-	-	109,000	114,450
Merchandise	-	-	2,000	2,060
Transfers In	-	-	50,000	30,000
Total Revenue	-	-	161,000	146,510
Funds Available	-	-	161,000	157,004
Deductions:				
Expenditures	-	-	150,506	156,526
Transfers Out	-	-	-	-
Total Deductions	-	-	150,506	156,526
Fund Balance, Ending	$ -	$ -	$ 10,494	$ 478

The Special Events Fund was established in FY 2003 as a way to track and account for the contributions received for special events or other specifically designated purposes. The revenues and expenditures for the annual July 4th celebration are being funded here. There is a proposed transfer from the Hotel/Motel Fund to promote the 4th of July celebration. The City anticipates that support from the Hotel/Motel Fund for this event will decrease over the next few years.

CITY OF FRISCO
WORKFORCE HOUSING FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ -	$ -	$ -	$ 603,097
Receipts:				
Transfers - General Fund	-	-	600,797	-
Interest Income	-	-	2,500	-
Grant Income	-	-	-	100,000
Total Revenue	-	-	603,297	100,000
Funds Available	-	-	603,297	703,097
Deductions:				
Expenditures	-	-	200	225,278
Total Deductions	-	-	200	225,278
Fund Balance, Ending	$ -	$ -	$ 603,097	$ 477,819

The Workforce Housing Trust Fund was established in FY 2003 as a Special Revenue Fund to account for the Workforce Housing Program. The purpose is to improve the quality and quantity of housing opportunities for workforce families through housing and economic development programs designed and implemented by the Housing Trust Fund Board and approved by the Frisco City Council.

The initial funding for this program was a transfer from the General Fund. This money will now be used as matching funds to obtain grant dollars and other contributions. Any repayment of loans, etc. will be retained in this fund to ensure the continuation of the program.

CITY OF FRISCO
FRISCO SQUARE MUNICIPAL MANAGEMENT DISTRICT FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ -	$ -	$ -	$ -
Receipts:				
Property Taxes-Current	-	-	-	-
Interest Income	-	-	-	-
Miscellaneous Contributions	-	-	276,564	525,411
Total Revenue	-	-	276,564	525,411
Funds Available	-	-	276,564	525,411
Deductions:				
Expenditures			276,564	525,411
Transfers - Other	-	-	-	-
Total Deductions	-	-	276,564	525,411
Fund Balance, Ending	$ -	$ -	$ -	$ -

The Frisco Square Municipal Management District Fund was established in FY 2003 as a Special Revenue Fund to account for the transactions of the Management District. This entity, created in 1999, has the power to tax or assess property owners. It is goverened by a five person board, which consists of the developer and four city council members. The Frisco Square MMD does not currently assess property owners. Contributions in this fund are being made by the developer, Five Star.

CITY OF FRISCO
PANTHER CREEK PID FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ -	$ -	$ -	$ 6,000
Receipts:				
Bond Proceeds	-	-	2,667,670	-
Revenue - Assessments	-	-	-	204,410
Interest Income	-	-	6,000	5,000
Total Revenue	-	-	2,673,670	209,410
Funds Available	-	-	2,673,670	215,410
Deductions:				
Capital Expenditures	-	-	2,667,670	-
Transfer Out - Other Funds	-	-	-	193,214
Total Deductions	-	-	2,667,670	193,214
Fund Balance, Ending	$ -	$ -	$ 6,000	$ 22,196

The Panther Creek Estates Public Improvement District (PID) was established in FY 2003 as a Special Revenue Fund. In June 2003, $2,667,670 in Certificates of Obligation bonds were sold to fund park infrastructure within the PID. An ordinance levying an assessment on the property owners was passed in June 2003. The assessment is being calculated on a per lot basis. The assessment per lot is $2,497.82. If a property owner chooses to make payments as opposed to paying the assessment up front, the schedule for repayment of the debt is 20 years at approximately $191.40 per year.

DEBT SERVICE FUNDS
BUDGET SUMMARY

FRISCO

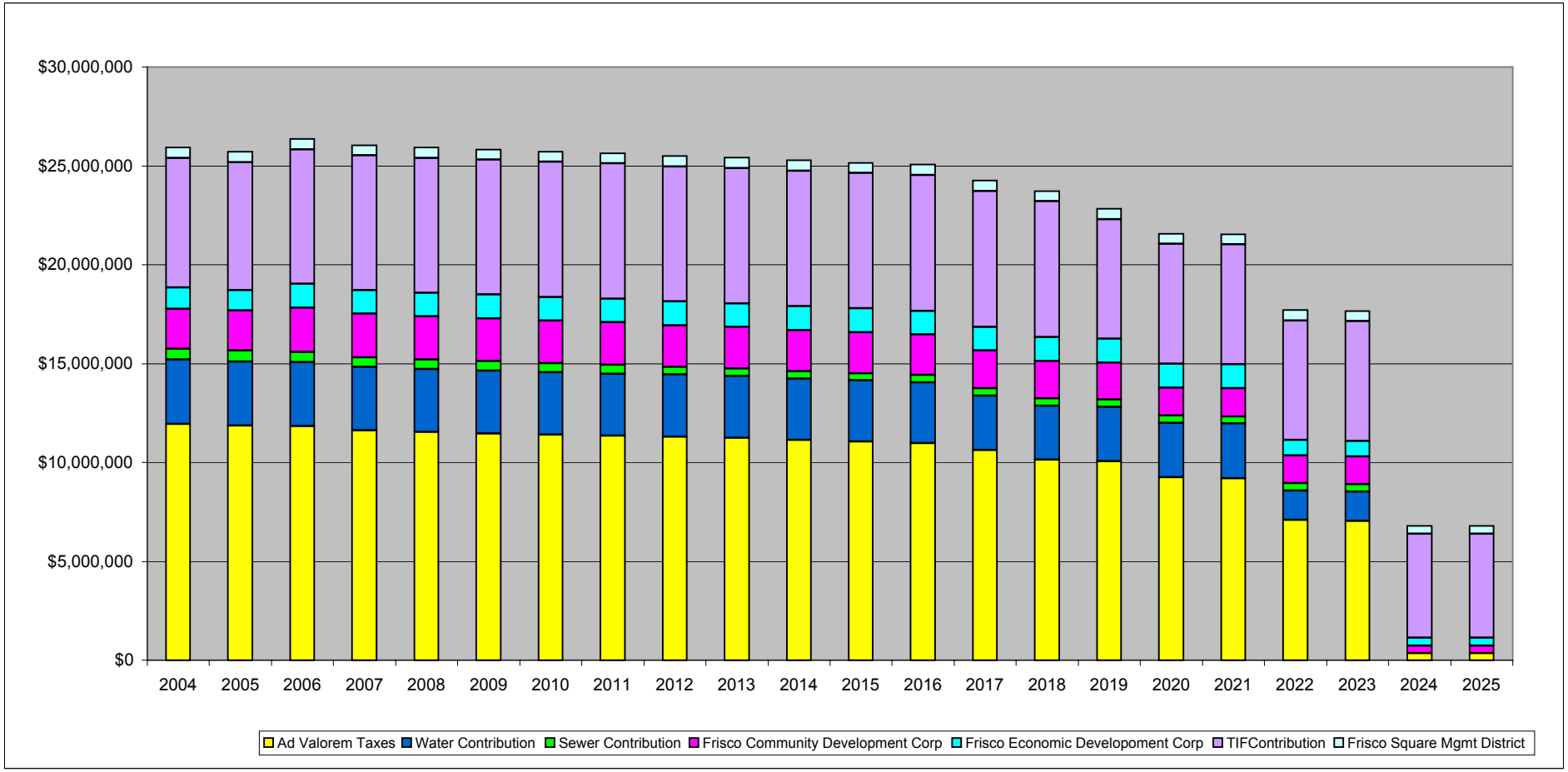
CITY OF FRISCO
DEBT SERVICE FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 158,329	$ 180,261	$ 188,903	$ 379,356
Receipts:				
Property Taxes-Current	4,397,967	4,626,564	4,550,268	11,943,865
Interest Income	31,354	11,000	15,000	7,000
CDC/EDC Contribution	-	1,473,942	2,553,330	3,090,541
Transfers In - TIRZ	3,688,547	4,483,508	3,161,794	8,198,481
Transfers In - Hotel/Motel	-		300,000	1,176,620
Transfers In - Other		2,061,911	276,564	845,500
Total Revenue	8,117,868	12,656,925	10,856,956	25,262,007
Funds Available	8,276,197	12,837,186	11,045,859	25,641,362
Deductions:				
Principal	2,410,900	3,840,000	3,959,067	8,660,849
Interest	5,671,927	8,806,127	6,696,760	16,806,805
Fiscal Charges	4,467	10,676	10,676	8,500
Total Deductions	8,087,294	12,656,803	10,666,503	25,476,154
Fund Balance, Ending	$ 188,903	$ 180,383	$ 379,356	$ 165,208

The Debt Service Fund is maintained to record the appropriate portion of the tax rate as levied for the interest and sinking reserve for related City debt. The tax rate ratio of Maintenance and Operations to Interest and Sinking is .523/.477 for F 2004. The tax rate of $0.432 is split $0.225954 for Maintenance and Operations and $0.206046 for the Debt Service Fund.

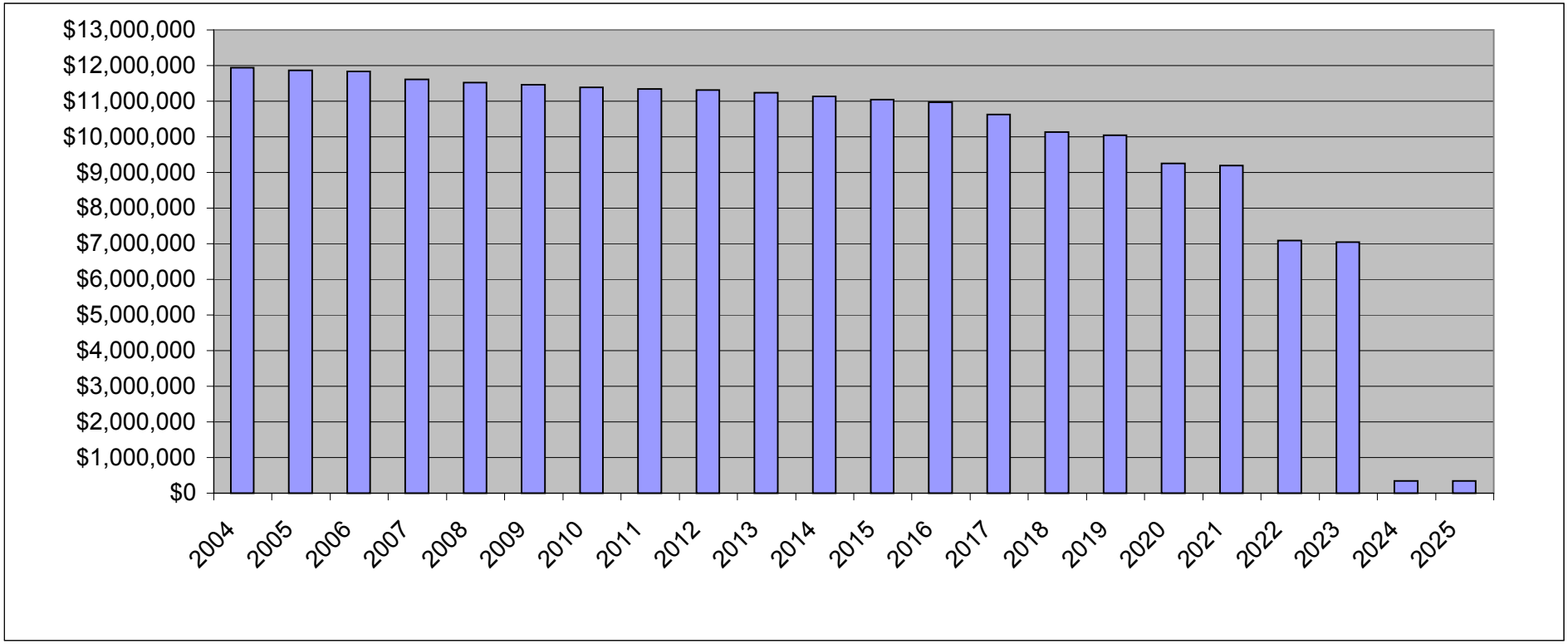
The Citiznes of Frisco approved a $197,500,000 bond package in September 2002. The City issued $96,500,000 in General Obligation bonds in June 2003. The remaining GO debt is planned for issuance in two phases, one sale in FY 2005 and one in FY 2007. In addition, the City issued $117,235,000 in Certificates of Obligation debt, which is all considered self-supporting for the Soccer Complex, the Convention Center and various other projects. Details can be found in the Capital Projects Schedule of Projects.

General Obligation and Certificates of Obligation
Composition of Debt Service
By Funding Source
2003-2004



This graph depicts the total debt obligations of the City, by funding source, as they are listed on their respective schedules and shows the level of debt requirements through the year 2025.

General Obligation and Certificates of Obligation
Debt Service
Supported by Ad Valorem Taxes
2003-2004



This graph depicts the debt obligations of the General Fund as they are listed on their respective schedules and shows the level of debt requirements through the year 2025.

Long Term Debt - Ad Valorem Taxes

Long Term Debt Serviced by Ad Valorem Taxes

Fiscal	1991 Certificates of Obligation		1993 Certificates of Obligation		1995 General Obligation Bonds		1996 General Obligation Refunding Bonds (84%)		1997 General Obligation Bonds	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2004	***7,500***	***3,516***	***20,000***	***11,210***	***255,000***	***169,958***	***210,000***	***24,801***	***190,000***	***208,086***
2005	7,500	3,047	20,000	10,080	255,000	156,825	205,800	15,343	205,000	196,533
2006	7,500	2,578	20,000	8,930	255,000	143,438	201,600	5,922	215,000	186,189
2007	7,500	2,109	20,000	7,765	255,000	129,795	25,200	617	230,000	175,118
2008	7,500	1,641	20,000	6,590	255,000	115,898			240,000	163,368
2009	7,500	1,172	20,000	5,400	255,000	101,873			255,000	150,865
2010	7,500	703	20,000	4,200	255,000	87,720			270,000	137,343
2011	7,500	234	20,000	3,000	255,000	73,440			290,000	122,710
2012			20,000	1,800	255,000	59,288			305,000	107,015
2013			20,000	600	255,000	45,263			320,000	90,373
2014					255,000	31,875			340,000	72,633
2015					255,000	19,125			360,000	53,553
2016					255,000	6,375			385,000	33,065
2017									405,000	11,239
2018										
2019										
2020										
2021										
Total	**60,000**	**15,000**	**200,000**	**59,575**	**3,315,000**	**1,140,870**	**642,600**	**46,683**	**4,010,000**	**1,708,086**

Long Term Debt Serviced by Ad Valorem Taxes (continued)

Fiscal	1999 General Obligation Bonds		2001 General Obligation Bonds		2001-A Certificates of Obligation		2003 General Obligation Bonds		Total	Total	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
2004	***740,000***	***535,036***	***855,000***	***1,144,950***	***123,349***	***216,160***	***2,520,000***	***4,709,312***	***4,920,849***	***7,023,029***	***11,943,878***
2005	740,000	498,036	900,000	1,109,850	128,673	211,120	3,095,000	4,108,075	5,556,973	6,308,908	11,865,881
2006	740,000	461,036	950,000	1,072,850	133,997	205,867	3,225,000	3,997,150	5,748,097	6,083,960	11,832,057
2007	740,000	424,036	995,000	1,033,950	139,322	200,400	3,365,000	3,865,350	5,777,022	5,839,140	11,616,162
2008	735,000	388,080	1,045,000	993,150	145,090	194,712	3,505,000	3,710,425	5,952,590	5,573,863	11,526,453
2009	735,000	355,005	1,100,000	950,250	150,858	188,793	3,655,000	3,531,425	6,178,358	5,284,783	11,463,141
2010	735,000	323,584	1,160,000	899,250	157,070	182,635	3,810,000	3,344,800	6,414,570	4,980,234	11,394,804
2011	735,000	291,611	1,215,000	839,875	163,725	176,219	3,970,000	3,180,075	6,656,225	4,687,164	11,343,389
2012	735,000	258,904	1,280,000	777,500	170,381	169,430	4,140,000	3,027,800	6,905,381	4,401,736	11,307,117
2013	735,000	225,461	1,345,000	711,875	178,367	161,234	4,315,000	2,837,125	7,168,367	4,071,930	11,240,297
2014	735,000	191,559	1,415,000	642,875	188,129	151,613	4,495,000	2,616,875	7,428,129	3,707,430	11,135,559
2015	735,000	157,106	1,485,000	570,375	198,334	141,469	4,685,000	2,387,375	7,718,334	3,329,003	11,047,337
2016	735,000	122,194	1,565,000	494,125	208,983	130,777	4,885,000	2,148,125	8,033,983	2,934,661	10,968,644
2017	735,000	87,281	1,645,000	413,875	220,075	119,514	5,095,000	1,898,625	8,100,075	2,530,534	10,630,609
2018	735,000	52,369	1,725,000	329,625	232,055	107,645	5,310,000	1,638,500	8,002,055	2,128,139	10,130,194
2019	735,000	17,456	1,815,000	241,125	244,479	95,136	5,535,000	1,367,375	8,329,479	1,721,092	10,050,571
2020			1,910,000	148,000	257,789	81,952	5,770,000	1,084,750	7,937,789	1,314,702	9,252,491
2021			2,005,000	50,125	271,544	68,396	6,010,000	790,250	8,286,544	908,771	9,195,315
2022					285,299	54,475	6,265,000	483,375	6,550,299	537,850	7,088,149
2023					299,941	39,844	6,535,000	163,375	6,834,941	203,219	7,038,160
2024					315,470	24,459	-	-	315,470	24,459	339,929
2025					331,444	8,286	-	-	331,444	8,286	339,730
Total	**11,780,000**	**4,388,756**	**24,410,000**	**12,423,625**	**4,544,374**	**2,930,136**	**90,185,000**	**50,890,162**	**139,146,974**	**73,602,893**	**212,749,867**

Long Term Debt - Water & Sewer

Long Term Debt Serviced by Water Department

Fiscal Year	1995 Certificates of Obligation		2000-A Certificates of Obligation		2003-A Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest			
2004	***350,000***	***233,625***	***450,000***	***737,364***	***432,500***	***1,050,969***	***1,232,500***	***2,021,958***	***3,254,458***
2005	350,000	215,600	480,000	714,114	625,000	856,701	1,455,000	1,786,415	3,241,415
2006	350,000	197,225	510,000	689,364	640,000	837,726	1,500,000	1,724,315	3,224,315
2007	350,000	178,500	540,000	661,089	660,657	814,913	1,550,657	1,654,502	3,205,159
2008	350,000	159,425	570,000	628,820	697,500	787,750	1,617,500	1,575,995	3,193,495
2009	350,000	140,000	610,000	594,158	720,000	759,400	1,680,000	1,493,558	3,173,558
2010	350,000	120,400	645,000	557,292	752,500	726,188	1,747,500	1,403,880	3,151,380
2011	350,000	100,800	685,000	521,648	787,500	687,688	1,822,500	1,310,136	3,132,636
2012	350,000	81,375	730,000	486,701	832,500	647,188	1,912,500	1,215,264	3,127,764
2013	350,000	62,125	775,000	449,076	877,500	604,438	2,002,500	1,115,639	3,118,139
2014	350,000	43,750	820,000	408,791	925,000	559,375	2,095,000	1,011,916	3,106,916
2015	350,000	26,250	870,000	365,588	972,500	511,938	2,192,500	903,776	3,096,276
2016	350,000	8,750	925,000	319,244	1,012,500	462,313	2,287,500	790,307	3,077,807
2017			985,000	269,338	1,072,500	410,188	2,057,500	679,526	2,737,026
2018			1,045,000	216,050	1,120,000	355,375	2,165,000	571,425	2,736,425
2019			1,110,000	159,481	1,185,000	297,750	2,295,000	457,231	2,752,231
2020			1,175,000	98,766	1,240,000	237,125	2,415,000	335,891	2,750,891
2021			1,250,000	33,594	1,305,000	173,500	2,555,000	207,094	2,762,094
2022					1,372,500	106,563	1,372,500	106,563	1,479,063
2023					1,445,000	36,125	1,445,000	36,125	1,481,125
2024									
Total	**4,550,000**	**1,567,825**	**14,175,000**	**7,910,478**	**18,675,657**	**10,923,209**	**37,400,657**	**20,401,512**	**57,802,169**

Long Term Debt Serviced by Sewer Department

Fiscal Year	1991 Certificates of Obligation		1993 Certificates of Obligation		1996 General Obligation Refunding Bonds (16%)		2003-A Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2004	***72,500***	***33,984***	***20,000***	***11,210***	***40,000***	***4,724***	***107,500***	***261,986***	***240,000***	***311,904***	***551,904***
2005	72,500	29,453	20,000	10,080	39,200	2,922	155,000	213,575	286,700	256,031	542,731
2006	72,500	24,922	20,000	8,930	38,400	1,128	160,000	208,850	290,900	243,830	534,730
2007	72,500	20,391	20,000	7,765	4,800	118	165,000	203,150	262,300	231,423	493,723
2008	72,500	15,859	20,000	6,590			172,500	196,400	265,000	218,849	483,849
2009	72,500	11,328	20,000	5,400			180,000	189,350	272,500	206,078	478,578
2010	72,500	6,797	20,000	4,200			187,500	181,063	280,000	192,059	472,059
2011	72,500	2,266	20,000	3,000			197,500	171,438	290,000	176,703	466,703
2012			20,000	1,800			207,500	161,313	227,500	163,113	390,613
2013			20,000	600			217,500	150,688	237,500	151,288	388,788
2014							230,000	139,500	230,000	139,500	369,500
2015							242,500	127,688	242,500	127,688	370,188
2016							252,500	115,313	252,500	115,313	367,813
2017							267,500	102,313	267,500	102,313	369,813
2018							280,000	88,625	280,000	88,625	368,625
2019							295,000	74,250	295,000	74,250	369,250
2020							310,000	59,125	310,000	59,125	369,125
2021							325,000	43,250	325,000	43,250	368,250
2022							342,500	26,563	342,500	26,563	369,063
2023							360,000	9,000	360,000	9,000	369,000
Total	**580,000**	**145,000**	**200,000**	**59,575**	**122,400**	**8,892**	**4,655,000**	**2,723,436**	**5,557,400**	**2,936,903**	**8,494,303**

Long Term Debt - FCDC & FEDC

Long Term Debt Serviced by FCDC

Fiscal Year	1996 Certificates of Obligation		1998 Certificates of Obligation		2001 Certificates of Obligation		2001-A Certificates of Obligation		2003-A Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2004	***50,000***	***49,785***	***325,000***	***307,350***	***235,000***	***390,256***	***142,851***	***250,338***	***0***	***269,020***	***752,851***	***1,266,749***	***2,019,600***
2005	55,000	46,790	400,000	289,225	250,000	379,094	149,445	245,202	0	223,150	854,445	1,183,461	2,037,906
2006	60,000	44,000	450,000	267,975	260,000	367,219	155,740	239,272	170,000	220,600	1,095,740	1,139,066	2,234,806
2007	60,000	41,030	450,000	245,475	275,000	354,869	161,697	232,586	175,000	214,550	1,121,697	1,088,510	2,210,207
2008	65,000	37,905	450,000	225,000	285,000	341,806	168,527	226,166	180,000	207,450	1,148,527	1,038,327	2,186,854
2009	70,000	34,495	450,000	206,775	300,000	328,269	174,961	218,957	190,000	200,050	1,184,961	988,546	2,173,507
2010	75,000	30,760	450,000	188,325	315,000	314,019	182,263	211,928	200,000	191,250	1,222,263	936,282	2,158,545
2011	80,000	26,690	450,000	169,313	330,000	299,056	190,445	204,977	210,000	181,000	1,260,445	881,036	2,141,481
2012	80,000	22,410	450,000	150,075	350,000	265,056	197,921	196,817	220,000	170,250	1,297,921	804,608	2,102,529
2013	85,000	17,955	450,000	130,725	365,000	265,056	206,761	186,901	230,000	159,000	1,336,761	759,637	2,096,398
2014	90,000	13,230	450,000	111,150	385,000	246,806	218,387	175,998	245,000	147,125	1,388,387	694,309	2,082,696
2015	95,000	8,235	450,000	91,125	405,000	227,556	230,373	164,322	255,000	134,625	1,435,373	625,863	2,061,236
2016	105,000	2,835	450,000	70,875	425,000	207,306	242,637	151,836	270,000	121,500	1,492,637	554,352	2,046,989
2017			450,000	50,625	445,000	185,525	255,077	138,522	280,000	107,750	1,430,077	482,422	1,912,499
2018			450,000	30,375	465,000	162,719	269,265	124,907	295,000	93,375	1,479,265	411,376	1,890,641
2019			450,000	10,125	490,000	138,888	283,436	110,297	310,000	78,250	1,533,436	337,560	1,870,996
2020					515,000	113,775	299,251	95,132	325,000	62,375	1,139,251	271,282	1,410,533
2021					540,000	87,381	315,849	79,556	345,000	45,625	1,200,849	212,562	1,413,411
2022					570,000	59,706	331,294	63,257	360,000	28,000	1,261,294	150,963	1,412,257
2023					595,000	30,494	348,335	46,273	380,000	9,500	1,323,335	86,267	1,409,602
							366,902	28,446	0	0	366,902	28,446	395,348
							384,705	9,618	0	0	384,705	9,618	394,323
Total	**970,000**	**376,120**	**7,025,000**	**2,544,513**	**7,800,000**	**4,764,856**	**5,276,122**	**3,401,308**	**4,640,000**	**2,864,445**	**25,711,122**	**13,951,242**	**39,662,364**

FEDC Debt Service

Fiscal Year	1994 Sales Tax Revenue Bonds		Total
	Principal	Interest	
2004	***110,000***	***104,568***	***214,568***
2005	120,000	97,953	217,953
2006	125,000	90,785	215,785
2007	135,000	83,048	218,048
2008	145,000	74,575	219,575
2009	155,000	65,348	220,348
2010	165,000	55,345	220,345
2011	175,000	44,591	219,591
2012	190,000	32,955	222,955
2013	200,000	20,425	220,425
2014	215,000	6,988	221,988
Total	**1,735,000**	**676,579**	**2,411,579**

Long Term Debt Serviced by the FEDC

Fiscal Year	2000 Certificates of Obligation		2001-A Certificates of Obligation		2003-A Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest			
2004	***155,000***	***253,732***	***142,851***	***250,338***	***0***	***269,020***	***297,851***	***773,090***	***1,070,941***
2005	160,000	244,626	149,445	245,202	0	223,150	309,445	712,978	1,022,423
2006	170,000	235,226	155,740	239,272	170,000	220,600	495,740	695,098	1,190,838
2007	180,000	225,239	161,697	232,586	175,000	214,550	516,697	672,375	1,189,072
2008	195,000	214,664	168,527	226,166	180,000	207,450	543,527	648,280	1,191,807
2009	205,000	203,208	174,961	218,957	190,000	200,050	569,961	622,215	1,192,176
2010	215,000	191,164	182,263	211,928	200,000	191,250	597,263	594,342	1,191,605
2011	230,000	180,683	190,445	204,977	210,000	181,000	630,445	566,660	1,197,105
2012	245,000	169,412	197,921	196,817	220,000	170,250	662,921	536,479	1,199,400
2013	260,000	157,163	206,761	186,901	230,000	159,000	696,761	503,064	1,199,825
2014	275,000	144,163	218,387	175,998	245,000	147,125	738,387	467,286	1,205,673
2015	290,000	130,138	230,373	164,322	255,000	134,625	775,373	429,085	1,204,458
2016	305,000	115,058	242,637	151,836	270,000	121,500	817,637	388,394	1,206,031
2017	325,000	99,198	255,077	138,522	280,000	107,750	860,077	345,470	1,205,547
2018	345,000	81,973	269,265	124,907	295,000	93,375	909,265	300,255	1,209,520
2019	365,000	63,515	283,436	110,297	310,000	78,250	958,436	252,062	1,210,498
2020	390,000	43,805	299,251	95,132	325,000	62,375	1,014,251	201,312	1,215,563
2021	410,000	22,550	315,849	79,556	345,000	45,625	1,070,849	147,731	1,218,580
2022			331,294	63,257	360,000	28,000	691,294	91,257	782,551
2023			348,335	46,273	380,000	9,500	728,335	55,773	784,108
2024			366,902	28,446			366,902	28,446	395,348
2025			384,705	9,618			384,705	9,618	394,323
Total	**4,720,000**	**2,775,517**	**5,276,122**	**3,401,308**	**4,640,000**	**2,864,445**	**14,636,122**	**9,041,270**	**23,677,392**

Long Term Debt - TIF & FSMD

Long Term Debt Serviced by TIF

Fiscal	1997 Certificates of Obligation		1997 Certificates of Obligation (Tax)		2001-A Certificates of Obligation		2001-B Certificates of Obligation (Tax)		2003-A Certificates of Obligation		
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
2004	***140,000***	***311,778***	***140,000***	***152,018***	***1,266,651***	***2,219,727***	***513,790***	***1,268,606***	***-***	***537,979***	***6,550,548***
2005	170,000	300,928	140,000	140,643	1,321,327	2,167,967	534,342	1,248,399	-	446,250	6,469,855
2006	200,000	287,978	140,000	127,868	1,376,003	2,114,021	559,004	1,224,594	340,000	441,150	6,810,617
2007	235,000	273,053	140,000	115,793	1,430,678	2,057,887	583,665	1,197,650	350,000	429,050	6,812,775
2008	265,000	257,836	140,000	105,118	1,489,910	1,999,475	612,438	1,167,653	365,000	414,750	6,817,180
2009	295,000	243,549	140,000	95,143	1,549,142	1,938,694	641,210	1,134,890	380,000	399,850	6,817,477
2010	325,000	227,421	140,000	85,168	1,612,930	1,875,453	682,313	1,099,476	395,000	382,375	6,825,136
2011	355,000	209,349	140,000	75,193	1,681,275	1,809,569	719,306	1,061,272	415,000	362,125	6,828,089
2012	390,000	189,328	140,000	65,218	1,749,619	1,739,857	760,409	1,020,200	440,000	340,750	6,835,380
2013	435,000	167,156	140,000	55,190	1,831,633	1,655,691	801,512	976,065	460,000	318,250	6,840,497
2014	475,000	142,640	140,000	44,988	1,931,871	1,556,899	850,836	928,548	485,000	294,625	6,850,407
2015	520,000	115,775	140,000	34,663	2,036,666	1,452,725	900,160	877,319	510,000	269,750	6,857,058
2016	565,000	86,480	140,000	24,338	2,146,017	1,342,930	957,705	822,033	535,000	243,625	6,863,128
2017	615,000	54,313	140,000	14,013	2,259,925	1,227,274	1,019,359	760,173	565,000	216,125	6,871,181
2018	680,000	18,700	120,000	4,425	2,382,945	1,105,398	1,085,125	691,777	590,000	187,250	6,865,620
2019					2,510,521	976,945	1,159,110	618,840	620,000	157,000	6,042,416
2020					2,647,211	841,554	1,241,317	540,826	655,000	125,125	6,051,033
2021					2,788,456	702,354	1,323,523	457,468	690,000	91,500	6,053,301
2022					2,929,701	559,400	1,413,950	367,617	725,000	56,125	6,051,793
2023					3,080,059	409,156	1,508,488	270,811	760,000	19,000	6,047,514
2024					3,239,530	251,166	1,611,246	167,470	-	-	5,269,412
2025					3,403,556	85,089	1,722,224	57,049	-	-	5,267,918
Total	**5,665,000**	**2,886,281**	**2,080,000**	**1,139,773**	**46,665,626**	**30,089,231**	**21,201,032**	**17,958,736**	**9,280,000**	**5,732,654**	**142,698,333**

Long Term Debt Serviced by FSMD

Fiscal	2001-B Certificates of Obligation (Tax)		2003-B Certificates of Obligation (Tax)		Total	Total	
Year	Principal	Interest	Principal	Interest	Principal	Interest	Total
2004	***111,210***	***274,590***	***50,000***	***89,611***	***161,210***	***364,201***	***525,411***
2005	115,658	270,216	65,000	73,432	180,658	343,648	524,306
2006	120,996	265,064	65,000	72,302	185,996	337,366	523,362
2007	126,335	259,232	65,000	70,945	191,335	330,177	521,512
2008	132,562	252,739	70,000	69,253	202,562	321,992	524,554
2009	138,790	245,647	70,000	67,205	208,790	312,852	521,642
2010	147,687	237,982	75,000	64,827	222,687	302,809	525,496
2011	155,694	229,713	75,000	62,146	230,694	291,859	522,553
2012	164,591	220,822	80,000	59,160	244,591	279,982	524,573
2013	173,488	211,270	85,000	55,795	258,488	267,065	525,553
2014	184,164	200,984	85,000	52,225	269,164	253,209	522,373
2015	194,840	189,896	90,000	48,280	284,840	238,176	523,016
2016	207,295	177,929	95,000	43,840	302,295	221,769	524,064
2017	220,641	164,540	100,000	39,160	320,641	203,700	524,341
2018	234,875	149,735	105,000	34,240	339,875	183,975	523,850
2019	250,890	133,948	110,000	28,860	360,890	162,808	523,698
2020	268,683	117,062	115,000	23,010	383,683	140,072	523,755
2021	286,477	99,019	120,000	16,900	406,477	115,919	522,396
2022	306,050	79,571	130,000	10,400	436,050	89,971	526,021
2023	326,512	58,617	135,000	3,510	461,512	62,127	523,639
2024	348,754	36,249	-	-	348,754	36,249	385,003
2025	372,776	12,348	-	-	372,776	12,348	385,124
Total	**4,588,968**	**3,887,173**	**1,785,000**	**985,101**	**6,373,968**	**4,872,274**	**11,246,242**

Note: These bonds will be supported from the General Funds of the City and from contributions until the tax levy is sufficient to support the debt payments.

Long Term Debt - Hotel/Motel & PID

Long Term Debt Serviced by Hotel/Motel Fund

Fiscal Year	2001-A Certificates of Obligation		2003-A Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest			
2004	***108,994***	***191,006***	***-***	***876,620***	***108,994***	***1,067,626***	***1,176,620***
2005	113,604	186,396	-	727,150	113,604	913,546	1,027,150
2006	118,280	181,720	550,000	718,900	668,280	900,620	1,568,900
2007	123,031	176,969	570,000	699,250	693,031	876,219	1,569,250
2008	128,095	171,905	595,000	675,950	723,095	847,855	1,570,950
2009	133,247	166,753	620,000	651,650	753,247	818,403	1,571,650
2010	138,712	161,288	645,000	623,125	783,712	784,413	1,568,125
2011	144,487	155,513	680,000	590,000	824,487	745,513	1,570,000
2012	150,420	149,580	715,000	555,125	865,420	704,705	1,570,125
2013	157,568	142,432	750,000	518,500	907,568	660,932	1,568,500
2014	166,122	133,878	790,000	480,000	956,122	613,878	1,570,000
2015	175,102	124,898	830,000	439,500	1,005,102	564,398	1,569,500
2016	184,527	115,473	875,000	396,875	1,059,527	512,348	1,571,875
2017	194,419	105,581	915,000	352,125	1,109,419	457,706	1,567,125
2018	204,935	95,065	965,000	305,125	1,169,935	400,190	1,570,125
2019	215,961	84,039	1,015,000	255,625	1,230,961	339,664	1,570,625
2020	227,634	72,366	1,065,000	203,625	1,292,634	275,991	1,568,625
2021	239,640	60,360	1,120,000	149,000	1,359,640	209,360	1,569,000
2022	251,902	48,098	1,180,000	91,500	1,431,902	139,598	1,571,500
2023	264,821	35,179	1,240,000	31,000	1,504,821	66,179	1,571,000
2024	278,414	21,586	-	-	278,414	21,586	300,000
2025	292,683	7,317	-	-	292,683	7,317	300,000
Total	**4,012,598**	**2,887,402**	**15,120,000**	**9,340,645**	**19,132,598**	**12,228,047**	**31,360,645**

Long Term Debt Serviced by the FPID1

Fiscal Year	2003-A Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest			
2004	***55,000***	***138,215***	***55,000***	***138,215***	***193,215***
2005	80,000	112,724	80,000	112,724	192,724
2006	85,000	110,249	85,000	110,249	195,249
2007	89,343	107,187	89,343	107,187	196,530
2008	90,000	103,600	90,000	103,600	193,600
2009	95,000	99,900	95,000	99,900	194,900
2010	100,000	95,500	100,000	95,500	195,500
2011	105,000	90,375	105,000	90,375	195,375
2012	110,000	85,000	110,000	85,000	195,000
2013	115,000	79,375	115,000	79,375	194,375
2014	120,000	73,500	120,000	73,500	193,500
2015	125,000	67,375	125,000	67,375	192,375
2016	135,000	60,875	135,000	60,875	195,875
2017	140,000	54,000	140,000	54,000	194,000
2018	150,000	46,750	150,000	46,750	196,750
2019	155,000	39,125	155,000	39,125	194,125
2020	165,000	31,125	165,000	31,125	196,125
2021	170,000	22,750	170,000	22,750	192,750
2022	180,000	14,000	180,000	14,000	194,000
2023	190,000	4,750	190,000	4,750	194,750
Total	2,454,343	1,436,374	2,454,343	1,436,374	3,890,717

OTHER FUNDS

CAPITAL PROJECTS FUNDS

IMPACT FEES FUND

FRISCO COMMUNITY DEVELOPMENT CORP.

FRISCO ECONOMIC DEVELOPMENT CORP.

FRISCO

CITY OF FRISCO
CAPITAL PROJECTS FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 22,693,457	$ 4,528,813	$ 65,569,690	$ 190,933,214
Receipts:				
Intergovernmental	-	1,690,000	2,500,000	3,859,000
Contributions	4,004,156	-	6,421,500	13,424,844
Interest Income	1,783,706	-	600,000	600,000
Transfers In - Other Funds	13,055,422	5,765,797	10,303,842	9,066,817
Transfers In - Component Units	50,000	-	1,078,693	3,775,000
Transfers In - Bond Funds	77,533,947	7,110,000	186,930,000	-
Miscellaneous	451,950	-	-	-
Total Revenue	96,879,181	14,565,797	207,834,035	30,725,661
Funds Available	119,572,638	19,094,610	273,403,725	221,658,875
Deductions:				
Capital Project Expenditures	52,294,587	17,837,297	82,283,415	221,396,692
Interest & Fiscal Charges	1,067,136	-	-	-
Transfer Out - Other Funds	641,225	-	187,096	-
Total Deductions	54,002,948	17,837,297	82,470,511	221,396,692
Fund Balance, Ending	$ 65,569,690	$ 1,257,313	$ 190,933,214	$ 262,183

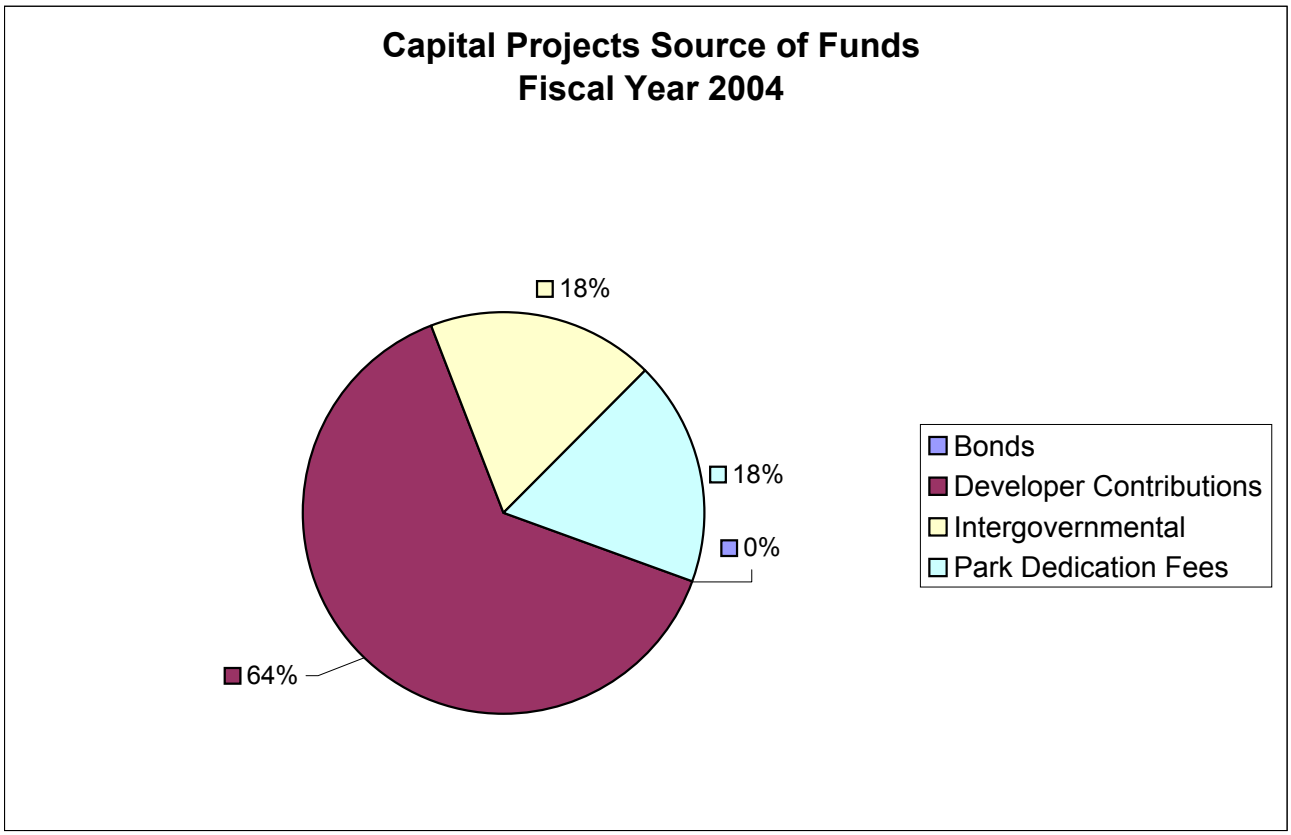
The City of Frisco sold $95,500,000 of General Obligation bonds in June 2003. This was the first sale from the voter authorized bonds in the September 2002 election. The City anticipates two more sales from this authorization in 2005 and 2007 respectively.

Reimbursements in FY 2004 include: $1,420,000 from North Central Texas Council of Governments, $250,000 from the FISD. The transfers-in include $2,096,000 from General Fund, $465,000 from the Hotel/Moel Fund, $3,835,817 from the Park Dedication Fees Fund, $2,670,000 from the Impact Fee Fund, $1,575,000 from the EDC, and $2,500,000 from the CDC.

A list of the proposed projects for fiscal year 2004 can be found on the pages following this summary.

FY 04 Capital Projects Source of Funds

Source	Original FY 03	Revised FY 03	Proposed FY 04
Impact Fees - Thoroughfare	-	16,491	2,670,000
Contribution/General Fund	4,100,797	9,334,011	2,096,000
Contribution/Enterprise Fund	-	-	-
Contribution/Collin County	-	-	1,889,000
Contribution/McKinney	-	-	300,000
Contribution/Denton County	-	2,500,000	-
Contribution/FISD	90,000	-	250,000
Contribution/COG	1,600,000	-	1,420,000
Contribution/CCCCD	-	-	-
Contribution/Developer(s)	-	6,421,500	13,424,844
Contribution/TxDot	-	-	-
2003 CO's	-	90,430,000	-
2003 GO's	7,110,000	96,500,000	
Frisco Economic Development Corp. (FEDC)	-	-	1,275,000
FCDC	-	1,078,693	2,500,000
Frisco Municipal Management District CO's	-	-	-
Parkland Dedication Fees	1,200,000	953,340	3,835,817
Hotel/Motel Occupancy Tax FundTax	465,000	-	465,000
Interest Income	-	600,000	600,000
TOTALS	**14,565,797**	**207,834,035**	**30,725,661**



Capital Fund Schedule of Projects
FY 2003-2004

Project Descriptions:	Original Budget FY 2003	Revised Budget FY 2003	Proposed Budget FY 2004
General Government			
City Hall Expansion		270,000	
City's Employee's Assitance Program	100,797	100,797	
Workforce Housing	500,000	500,000	
Frisco Sports Complex	-	34,457,855	
Downtown Imprvmnts-Phase 2, Parking Lots		256,094	
Depot	465,000		465,000
Heritage Park			1,500,000
City Hall	500,000	500,000	18,000,000
Collin County Arts District		70,000	90,000
Convention Center		991,489	28,308,511
Soccer Complex		7,700,000	57,300,000
Panther Creek PID Imprvmnts			2,667,670
Capital Equipment Transfers		1,846,499	
Capital Equipment Transfers		1,834,290	
Library			
Library		108,176	12,391,824
Police Department			
Emergency Communications/MDT		31,633	
Police Administration		1,789,304	15,210,696
Fire Department			
Central Fire Station Expansion		167,313	
Fire Station # 4		250,000	
Fire Station # 5	20,000		1,000,000
Vehicles (ambulances and fire engine)		489,450	
New Central Fire			6,000,000
Public Works			
N & S County Road, Ph 2 (Coon Lane to Main)		1,500,000	
Coit Road, Phase 2 - 720 to College / FM 3537		1,800,000	2,800,000
Spur 33 (Gary Burns Dr)	-	880,000	550,000
Eldorado Pkwy, Ph 1 (Preston-Hillcrest)	-	892,034	
Eldorado Pkwy, Ph 2 Ext to 2934 (overpass) (N. County to RR)		1,100,000	3,900,000
Eldorado Pkwy, Ph 3 Frisco Heights to W Hillcrest Park (ROW MISC)			3,000,000
Frisco Square Development	-	6,244,114	2,450,000
Downtown Street Various (DSV) (4th Street (FISD))		14,450	195,550
Azalea, Maple, and Mimosa (DSV)		103,200	1,090,679
3,4,6,Pecan & Hickory Street Reconstruction (DSV)		181,998	2,417,551
First Street (DSV)		70,000	430,000
Seventh Street (DSV)		60,000	365,000
Dogwood and Meadow (DSV)			595,644
Preston Trace and Sunset (DSV)		66,750	723,250
Main - DNT to John Elliot, Phase 3 (main street improvements, section 3)	-	-	5,000,000
Main - John Elliot to County, Phase 4 (main street improvements, section 4)	3,360,000	800,000	4,600,000
Main - (N County to Preston/289) including south county - main to hickory	5,501,500		5,501,500
Main (3537) - SH 289 to 2478 (Preston to Custer)	-		170,000
FM 423 Improvements		1,950,000	
Legacy Drive Ext, Phase 2, Underpass to Jet Port (frisco bus park)	-		4,350,000
Legacy - Stonebriar to Warren			400,000
Legacy - Main to Eldorado			800,000
SH 289 Overlay, Preston Rd Implementation (Median)	1,000,000	1,314,020	2,500,000
FM 2934 Plans (423 - Tollroad)	-	500,000	
Rolater Road - Phase 5 (sonoma Valley Dr to apts)		15,000	
Spring Creek Parkway	1,500,000		1,500,000

Various Locations		11,000	
Impact Fee		1,491	
Hillcrest Road		210	
Tollroad Inter Imp - DNT Texas U-Turns	1,600,000		1,490,000
DNT U-Turns - Signals		-	1,370,000
Wade Leaveouts	90,000	-	-
Hillcrest Road, Phase 2 - Lebanon to Jereme (portion of Misc Roadway Repairs 03111)		510,000	
Left Turn Lane, Hillcrest and Rolater Road (part of Misc Roadway Repairs 03111)		20,000	
Left Turn Lane, Hillcrest and Red Cedar (part of Misc Roadway Repairs 03111)		20,000	
Ohio - Lebanon to Wade		42,000	2,858,000
Miscellaneous Roadway Repairs-Balance of Contracts to be awarded		360,000	
Teel Parkway (2934 to Main)			1,400,000
Traffic Signal (Coit at Main Intersection and 289 at Eldorado Intersection)		20,000	200,000
Legacy Traffic Signal (Stonebriar, Warren,)			110,000
Arterial St Lighting-Main			500,000
Signal and Communications Improvements			275,000
Traffic Signals (FM 423 & Lebanon)		85,000	
Warren Parkway (DNT to Legacy)		20,000	1,680,000
Lebanon (Whitefish to Tenet) (Coit to Hillcrest)			600,000
Frisco Street (end to sinacola business park)		115,000	3,485,000
Teel Parkway (TimberRidge to High Sholes)			4,200,000
Ohio South - Prestmont to Lebanon			590,000
Hunters Creek Development LLC (Rolater Rd, bridge)		775,715	
FM 3537 and Custer Intersection Imp			900,000
Additional Parking			80,000
To TxDot for Hwy 121			1,000,000
Custer Creek Drainage			250,000
Projected Road Cost Savings			(2,800,000)
Parks and Recreation			
Park Development Projects		50,000	
Senior Center	2,000,000	2,681,946	
Comprehensive Plan		-	
Medians		225,000	
Median - Hillcrest Road		3,704	
Median - SH 720		38,158	
Median - Lowes Addition		35,475	
Rowlett Creek Linear Park		178,920	1,885,739
SE Community Park		450,000	
SW Community Park		1,500	
Trails of West Frisco		117,980	549,888
Park and Rec Master Plan		195,540	
McKinney Road Park		336,220	
Sheperd's Hill Plan		96,750	819,000
Chapel Creek Hike and Bike Trail		121,150	978,850
Heritage Green Neighborhood Park		101,000	819,000
Rec Center		750,000	10,100,000
Median - Teel Road		91	
Median - Lebanon Road		42,398	
Median - Rolater Road		8,713	
Median - Legacy		488	
Lone Star Ranch Neighborhood Park 1		92,000	728,000
First Street Neightborhood Park			17,000
Panther Creek Park #1			500,000
Panther Creek Park #2			500,000
College Parkway Hike and Bike Trail			38,340
Land Contribution (Frisco Bridges)		5,921,500	
TOTALS	**16,637,297**	**82,577,415**	**221,396,692**

CITY OF FRISCO
PARK DEDICATION FEE FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 2,559,033	$ 3,216,270	$ 3,104,986	$ 2,843,646
Receipts:				
Park Dedication Fees	2,158,687	-	652,000	1,000,000
Interest Income	60,338	-	40,000	-
Total Revenue	2,219,025	-	692,000	1,000,000
Funds Available	4,778,058	3,216,270	3,796,986	3,843,646
Deductions:				
Transfers Out - Other Funds	1,673,072	1,200,000	953,340	3,835,817
Total Deductions	1,673,072	1,200,000	953,340	3,835,817
Fund Balance, Ending	$ 3,104,986	$ 2,016,270	$ 2,843,646	$ 7,829

Park dedication fees were established to assure the availability of funds to purchase land and construct neighborhood parks. Developers are required to pay a fee based on the number of units or to contribute land. The funds are tracked separately and transfered to the Capital Projects Fund as needed for scheduled development.

Projects proposed for next year include several neighborhood parks and trails.

CITY OF FRISCO
THOROUGHFARE & FIRE IMPACT FEES FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 4,417,348	$ 2,067,416	$ 2,244,720	$ 3,015,509
Receipts:				
Impact Fees - Fire	1,223	-	-	-
Impact Fees - Parkwood	167,372	-	4,280	-
Impact Fees - Thoroughfare	1,021,970	-	753,000	-
Interest Income	59,383	-	30,000	-
Total Revenue	1,249,948	-	787,280	-
Funds Available	5,667,296	2,067,416	3,032,000	3,015,509
Deductions:				
Transfers Out - Other Funds	3,422,576	-	16,491	2,670,000
Total Deductions	3,422,576	-	16,491	2,670,000
Fund Balance, Ending	$ 2,244,720	$ 2,067,416	$ 3,015,509	$ 345,509

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of new development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a city must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated only after collected from the developer. Appropriations from this fund will be made later in the year as funds are received.

CITY OF FRISCO
UTILITY CAPITAL PROJECTS FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Working Capital, Beginning	$ 5,750,085	$ 1,418,785	$ 1,687,854	$ 24,471,384
Receipts:				
Transfers In - Bond Funds	-	15,000,000	25,000,000	-
Transfers In - Utility Fund	278,435	250,000	1,994,500	-
Transfers In - Impact Fee Fund	-	-	459,700	85,000
Interest Income	121,582	20,000	50,000	50,000
Total Revenue	400,017	15,270,000	27,504,200	135,000
Funds Available	6,150,102	16,688,785	29,192,054	24,606,384
Deductions:				
Capital Project Expenditures	4,462,248	15,250,000	4,720,670	23,217,529
Total Deductions	4,462,248	15,250,000	4,720,670	23,217,529
Working Capital, Ending	$ 1,687,854	$ 1,438,785	$ 24,471,384	$ 1,388,855

The City of Frisco sold Certificates of Obligation bonds in June 2003, which included a total of $25,000,000 for the Utility Fund Projects. $15,000,000 in funding is for improvements to the water distribution system and $10,000,000 is for construction of the Public Works facility. This debt is considered self-supporting debt as revenues from the utility fund will pay for these Certificates of Obligation.

Other funding sources for the utility projects include transfers from the Utility Fund working capital and funding from the Water & Sewer Impact Fee Fund. The Impact Fee Study is being updated and projects could be added as a result of that report.

Utility Capital Projects Detail
FY 2003-2004

Source of Funds	Actual FY2002	Budget FY 2003	Revised Budget FY 2003	Proposed Budget FY 2004
Impact Fees - Water\Sewer	913,972		459,700	85,000
Transfer In - Enterprise Fund	278,435	250,000	1,994,500	-
2003 Certificate of Obligation Bonds	-	15,000,000	25,000,000	-
Interest Income	121,582	20,000	50,000	50,000
TOTALS	**1,313,989**	**15,270,000**	**27,504,200**	**135,000**

Project Description	Actual FY 2002	Budget FY 2003	Revised Budget FY 2003	Proposed Budget FY 2004
Water				
Water System Improvements	876,026	-	215,000	
Water line-Custer Rd to Eldorado Pkwy/ 30"	88,094		540,000	-
Public Works Complex	20,625	9,000,000	51,000	9,978,375
Eldorado Pkwy NTMWD Pipeline	1,341	-	800	-
2.5 MG Elevated Water Tower-Eldorado @ Coit	921,515	-	665,000	241,785
NTMWD Pipeline - ROW	91,168	-	13,000	-
10 MG Water Tank/Eldorado @ BNSF Railroad	335,640	-	254,360	-
Lebanon/Legacy Pressure Reducing Valve	79,888	-	1,200	-
2.5 MG Elev Water Tank - NW	17,816	2,000,000	32,000	1,950,184
2.5 MG Elevated water Tank - SW	17,816	2,000,000	10,000	1,972,184
GIS Equipment	14,493	-	-	-
Onemap Desktop License	38,336	-	-	-
10 MG Ground Storage Tank		2,000,000	-	2,700,000
Eldorado Pump Station			1,400,000	3,300,000
Prosper-Preston Waterline Extension			-	900,000
Water supply line-Hillcrest to Independence			-	800,000
Hawkins Tank supply line			-	200,000
36" supply line-Eldorado to Stewart Creek			-	400,000
48" waterline-Eldorado @ RR			-	690,000
Sewer				
12" Graywater line	27,774		1,500	
Water Reuse System Construction	8,225	250,000	-	-
Panther Creek Sewer Treatment Plant	169,649	-	270,000	-
Rowlett SS Interceptor	248,435	-	35,000	-
Cotton Wood Branch Sewer Main	332,618	-	-	-
Eagan-Hickory sanitary sewer main	6,756		236,688	-
Bicentennial Park sanitary sewer main	245,737		271,167	-
Jetport Pkwy sanitary sewer main	86,634		101,750	-
Misc sanitary sewer improvements (Main)	12,080		44,795	-
Savannah Ridge Sanitary Sewer			17,000	-
Hillcrest Control Valve			53,500	-
Lebanon PRV - Sanitary Sewer main			52,500	-
Misc Sanitary sewer Improvements-Contingency			179,410	-
Impact Fee Study	-	-	275,000	85,000
TOTALS	**3,640,666**	**15,250,000**	**4,720,670**	**23,217,529**

CITY OF FRISCO
WATER & SEWER IMPACT FEES FUND
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 1,339,056	$ 1,888,419	$ 1,888,419	$ 1,863,719
Receipts:				
Impact Fees - Water/Sewer	822,595	-	410,000	-
Interest Income	44,345	-	25,000	25,000
Transfers In	596,395	-	-	-
Total Revenue	1,463,335	-	435,000	25,000
Funds Available	2,802,391	1,888,419	2,323,419	1,888,719
Deductions:				
Transfers Out - Other Funds	913,972	-	459,700	85,000
Transfers Out - Component Unit	-	-	-	-
Total Deductions	913,972	-	459,700	85,000
Fund Balance, Ending	$ 1,888,419	$ 1,888,419	$ 1,863,719	$ 1,803,719

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a city must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated only after collected from the developer. Appropriations from this fund will be made later in the year as funds are received.

CITY OF FRISCO
COMMUNITY DEVELOPMENT CORPORATION
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$6,533,950	$8,083,599	$8,067,268	$8,875,810
Receipts:				
Sales Tax Receipts	4,696,604	5,125,000	5,152,883	5,875,000
Interest Income	154,505	30,000	96,289	20,000
Miscellaneous	136,380	-	-	-
Total Revenue	4,987,489	5,155,000	5,249,172	5,895,000
Funds Available	11,521,439	13,238,599	13,316,440	14,770,810
Deductions:				
Operating Expenditures	52,162	325,000	176,584	350,500
Capital Outlay	601,836	5,807,640	1,040,973	5,515,400
Appropriation for Sports Complex	298,655	350,000	500,000	393,189
Section 380 Sales Tax Grant	1,314,984	1,350,000	1,332,500	1,527,500
Transfers Out - Other Funds	-	-	-	2,500,000
Principal	270,000	300,000	300,000	610,000
Interest/Fiscal Charges	916,534	766,141	1,090,573	1,017,611
Total Deductions	3,454,171	8,898,781	4,440,630	11,914,200
Change in Designated Reserve	176,806	190,250	195,834	218,375
Fund Balance, Ending	8,067,268	4,339,818	8,875,810	2,856,610
Designated General Reserve	176,806	367,056	372,640	591,015
Undesignated Fund Balance	$7,890,462	$3,972,762	$8,503,170	$2,265,595

The Frisco Community Development Corporation benefits the City and its citizens by developing recreational resources. It operates primarily within the geographic boundaries of the City. The capital expenditures are for purchase of park land and the development of community parks. Parks to be developed in FY 04 include the McKinney Road Park ($3,500,000), the Southeast Community Park ($1,750,000), and improvements to Warren Park ($265,400). FCDC is also contributing $2,500,000 towards the construction of a new city Library. The designated general reserves has been established as a board policy; 5% of the annual sales tax revenue and interest income is set aside for future needs. There are no budgeted personnel; City staff assist the board members.

CITY OF FRISCO
ECONOMIC DEVELOPMENT CORPORATION
BUDGET SUMMARY
FISCAL YEAR 2003 - 2004

	ACTUAL FY 2001-02	ORIGINAL BUDGET FY 2002-03	REVISED BUDGET FY 2002-03	PROPOSED BUDGET FY 2003-04
Fund Balance, Beginning	$ 8,432,995	$ 8,286,704	$ 8,910,050	$ 7,537,353
Receipts:				
Sales Tax Receipts	4,696,604	5,125,000	5,125,000	5,875,000
Interest Income	180,168	100,000	100,000	70,000
Contributions	36,320	26,000	26,000	26,000
Note/Bond Proceeds		-	-	-
Sale of Assets	31,520	-	-	-
Loan Income	-	1,622,432	51,309	22,543
Miscellaneous	158,632	2,500	2,500	1,200
Total Revenue	5,103,244	6,875,932	5,304,809	5,994,743
Funds Available	13,536,239	15,162,636	14,214,859	13,532,096
Deductions:				
Operating Expenditures	1,870,585	999,032	2,607,554	2,617,508
Capital Outlay	-	5,203,000	1,179,761	2,150,000
Appropriation for Sports Complex	248,655	500,000	324,344	393,189
Appropriation for Soccer Complex	-	-	-	269,020
Transfer to other funds	-	2,074,000	-	1,275,000
Section 380 Sales Tax Grant	1,314,984	1,300,000	1,332,500	1,527,500
Principal	355,880	266,479	439,793	493,331
Interest/Fiscal Charges	836,085	376,615	793,555	673,502
Total Deductions	4,626,189	10,719,126	6,677,506	9,399,049
Fund Balance, Ending	$ 8,910,050	$ 4,443,510	$ 7,537,353	$ 4,133,047

The Frisco Economic Development Corporation benefits the City and its citizens by developing economic resources. It operates primarily within the geographic boundaries of the City. Funding for this organization is derived from a half cent sales tax.

The FEDC has assisted the City in bringing many new businesses to Frisco, the first major achievement being the mall which opened in August 2000. The FEDC participated with the City in negotiations to bring a sports arena to Frisco which opened in the spring of 2003. Additionally, FEDC is participating in the Soccer Complex project which should open in 2005.

The FEDC has issued bonds and uses various other financing instruments in addition to the funds derived from the half cent sales tax. The debt service schedules for the bonds supported from the FEDC half cent sales tax can be found in the debt service section of the budget document.

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	ECONOMIC DEVELOPMENT CORP	800.10.15

PURPOSE:

The Frisco Economic Development Corporation in partnership with the City strives to bring new business ventures to the area that will provide a diverse market for employment and enhance the commercial and industrial tax base.

DESCRIPTION:

The Frisco Economic Development Corporation, established by the city, is governed by a seven member board. The City appoints the board and gives final approval to the unit's operating budget. The revenue source is a half cent sales tax, which can be used as relocation incentives or to build infrastructure to entice businesses to the area. The FEDC uses specific critieria to determine whether to offer assistance to a business; criteria similiar to the City's guidelines for abatement offers. The FEDC is required to monitor the company to ensure that all requirements are met before payment of incentives.

ACCOMPLISHMENTS:

- **Corporate Headquarters for Thousand Trails, Inc, a national, members-only campground company; projected occupancy in September 2002**
- **Corporate Headquarters for GE Capital Consumer Finance, a leading provider of financial services to retailers, manufacturers, and consumers; projected occupancy in October 2002**
- **Regional Headquarters for Fieldstone Mortgage Company, a nationwide direct mortgage lender; projected occupancy October 2002**
- **Corporate Headquarters for GE Capital Financial Assurance, a provider of financial services to businesses and consumers; projected occupancy December 2002**
- **Corporate Headquarters for QuickCare, Inc., a provider of integrated clinical and financial software; projected occupancy December 2002**
- **Corporate Headquarters for Fujitsu Transaction Solutions, a provider of software and hardware transaction equipment and services; projected occupancy January 2003**
- **Corporate Headquarters for EADS Telecom, a provider of telecommunications architecture; projected occupancy November 2003**
- **These agreements will bring approximately 1,000 jobs to the community and occupy approximately 316,000 square feet of office space**

DEPARTMENT	DIVISION/ACTIVITY	ACCOUNT
GENERAL GOVERNMENT	ECONOMIC DEVELOPMENT CORP	800.10.15

EXPENDITURES:	2001-2002 Actual	2002-2003 Revised	2003-2004 Proposed
PERSONNEL	389,477	421,171	486,558
OPERATIONS	4,236,712	6,256,335	6,762,492
CAPITAL			2,150,000
TOTAL	4,626,189	6,677,506	9,399,049

PERSONNEL:	FY 2002	FY 2003	FY 2004
Executive Director	1	1	1
Marketing Director	1	1	1
Business Development Manager	1	1	1
Secretary	1	1	1
Administrative Assistant	1	1	1
TOTAL	5	5	5

KEY POINTS OF PROPOSED BUDGETS:

- The operational cost includes a transfer to the Capital Projects Fund of $1,275,000 for the FEDC commitment for the construction of a portion of Legacy.
- The total capital funding includes $750,000 for Platinum Parkway and $1,400,000 for improvements to Platinum Park. This funding is the remainder of the 2001 Certificates of Obligation Bonds.

FRISCO

SUPPLEMENTAL INFORMATION

FRISCO

CITY OF FRISCO
Miscellaneous Statistics
September 30, 2002

Date of Incorporation	March 3, 1908
Form of Government	Council/Manager
Number of employees :	
Full Time	376
Part Time	8
Area in square miles	71.0
Name of government facilities and services:	
Culture and recreation:	
Recreation center	1
Community centers	1
Parks:	
Developed	13
Undeveloped	17
Park acreage:	
Developed	179.0
Undeveloped	620
Swimming pools	2
Tennis courts	20
Soccer fields	16
Baseball fields	10
Fire protection:	
Number of stations	4
Number of fire personnel and officers	68
Police protection:	
Number of stations	1
Number of police personnel and officers	81
Number of patrol units	34
Number of law violations:	
Physical arrests	1,079
Traffic violations	7,486
Parking violations	1,421
Water and sewage system:	
Number of utility customers	19,376
Number of sewer treatment plants	1
Facilities and services not included in the primary government:	
Cable Television System:	
Number of satellite receiving stations	2
Education:	
Number of elementary schools	9
Number of secondary schools	3
Number of school instructors	649