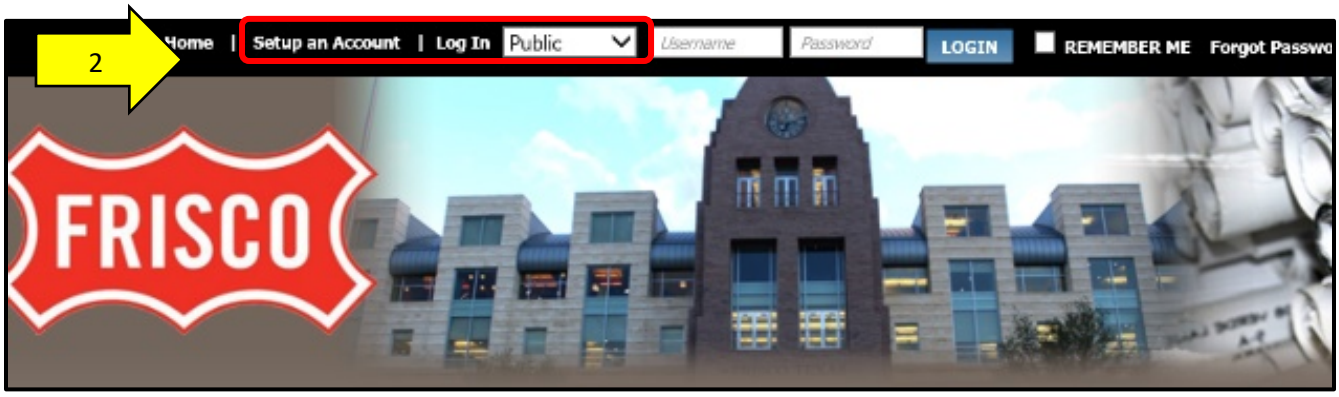
FRISCO HEALTH PERMIT PAYMENTS
How to Set up a New Account

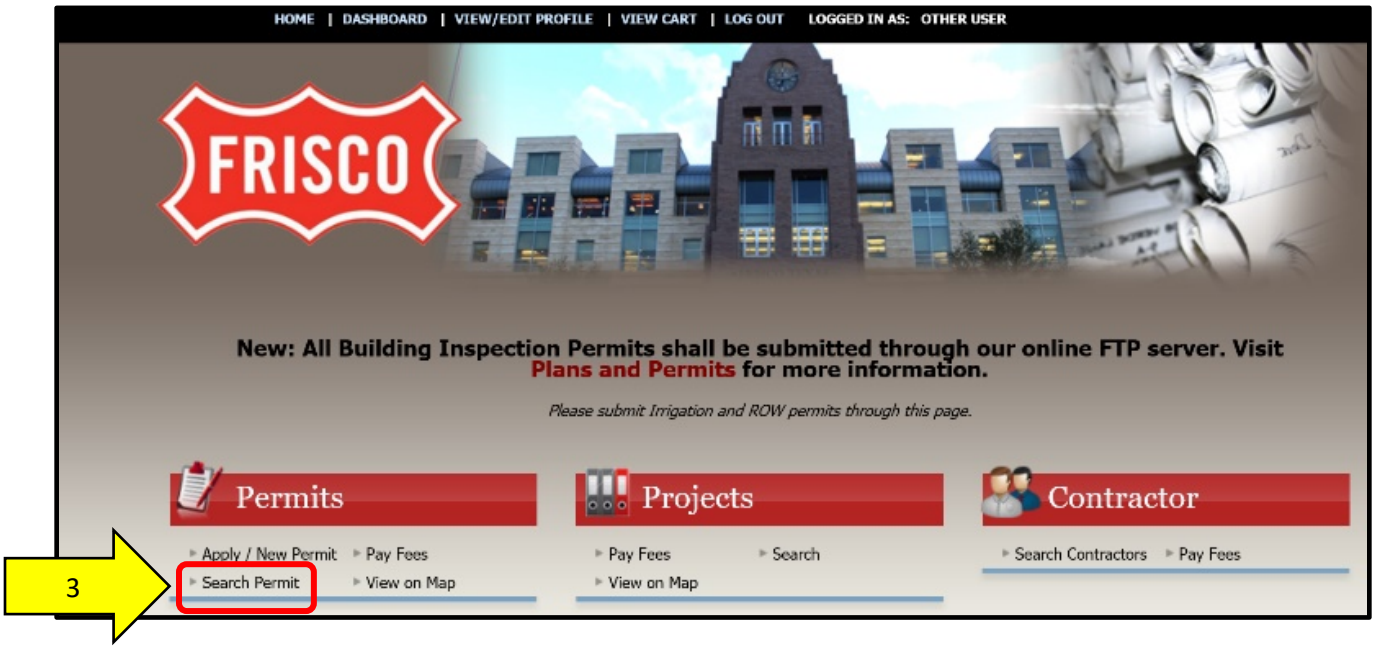
1. To pay for a Health Permit or License to Operate online, go to eTRAKiT, the self-service portal.
    a. Go to https://etrakit.friscotexas.gov/etrakit/
2. Before setting up an account or logging in, click the "down arrow" to change **Contractor** to **Public**.

   Then click on **Setup an Account** to enter your user information (name, address, username, password).



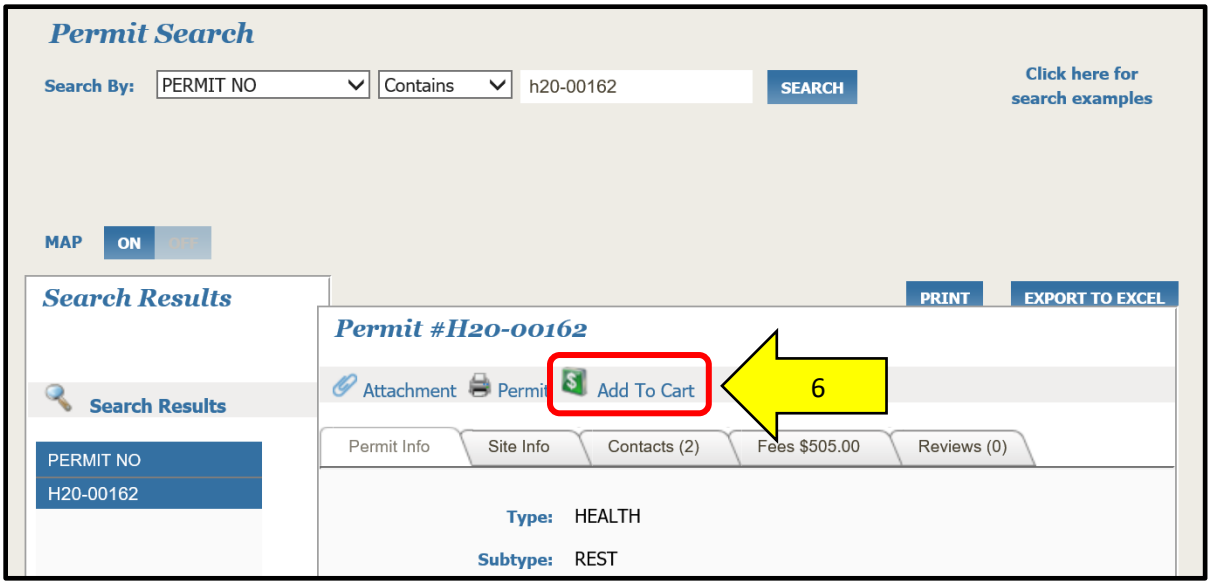
Tip: Make a note of your chosen Log-In Name and Password to use for future activity.

3. Under **Permits**, select **Search Permit**.

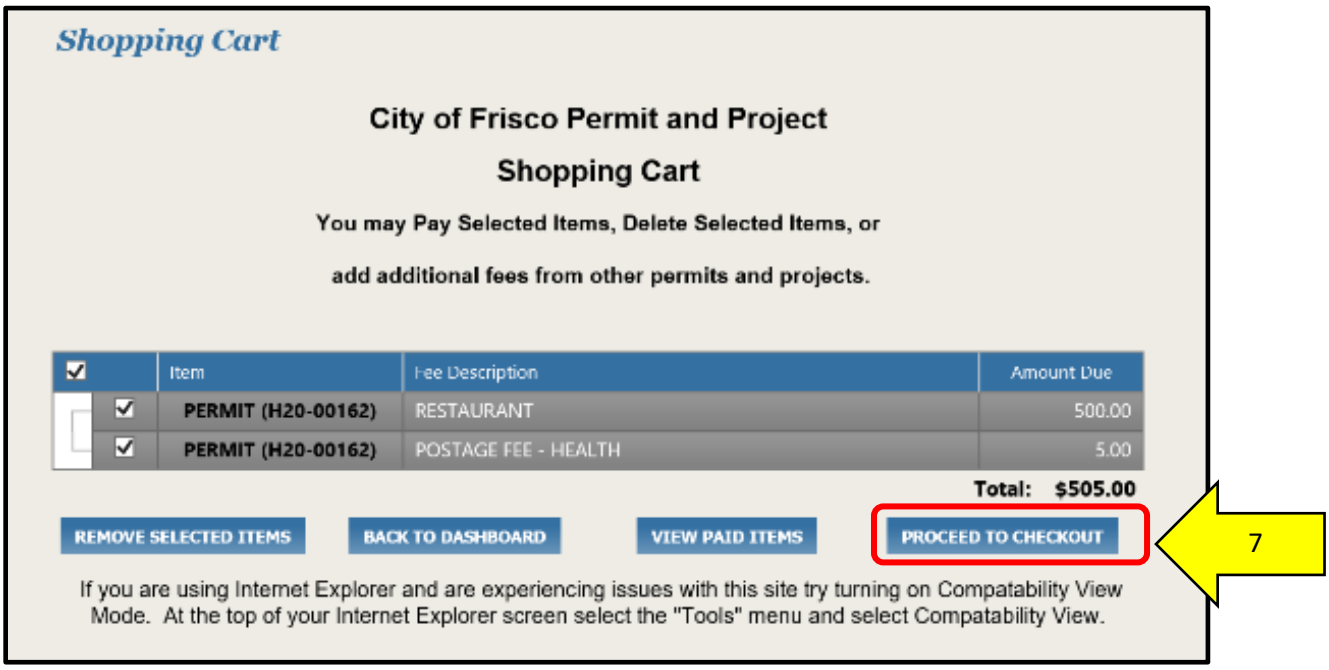


4. Enter the Permit Number in the **Search** field (i.e. H/SW/SWL##-#####).
5. Select Permit Number from the search results.
6. Select **Add To Cart** tab.
    a. If you do not see this option, return to step 2.

Note: If you have questions, call 972-292-5304 or email us at Health@friscotexas.gov.



7. Select **PROCEED TO CHECKOUT**.



8. Select unpaid fees and **PROCEED TO PAYMENT** and follow payment instructions.
    a. If payment was successful, a receipt will show on screen and can be printed. You will receive an email with a receipt automatically.

Note: All online payments include a credit card fee of 2% that will be added automatically.

Note: The Health Permit Placard will only be sent to the email selected on the Food Establishment Permit Application. The Permit may not be sent immediately as it must be manually sent by our staff.

Tip: To find the Food Establishment Permit Application, visit the Food Establishment Requirements page (https://www.friscotexas.gov/184) and choose the Food Establishment Health Permit Application.

Tip: To find the License to Operate a Pool (Public or Semi-Public), visit the Pools & Pool Enclosures page (https://www.friscotexas.gov/211) and choose the License to Operate Application.

Tip: For ease of payment in the future, link the permit to your Log-In by selecting **Dashboard** at the top of the page. Select **Link to Permits and Projects** and input permit number. Select the **Link** button to complete the process.