



OPEN SPACE PLAN CHECKLIST

GENERAL

- Open Space Plan Checklist** (this document) completed, signed, and uploaded as a document.
- Open Space Plan, including detail sheets of all proposed amenities.
- Completed [Landowner Authorization](#), signed by LANDOWNER AND PROJECT REPRESENTATIVE/APPLICANT. When the ownership is a Corporation, Limited Liability Company (LLC), Limited Company (LC), Partnership, Limited Partnership, Trustee or any organization other than an individual owner, provide documentation authorizing the signatory to sign on behalf of the ownership.
- Current Deed** showing proof of ownership. Ownership reflected on the deed shall match the application.

OPEN SPACE PLAN DETAILS

At a minimum, an Open Space Plan shall depict the following information:

- City Action block placed above title block

<u>ACTION</u>		
	APPROVED	DENIED
STAFF	_____	_____
	Date	Initials
P&Z	_____	_____
	Date	Initials
Neighborhood # _____		
See the Staff Approval Letter or P&Z Result Memo for any conditions associated with the approval of the project.		

- Site boundaries, bearings and dimensions, lot lines, site acreage and square footage, and approximate distance to the nearest cross street
- Location map (single line drawing), north arrow, and scale
- Title block (located in the lower right-hand corner) containing the following information: proposed subdivision name, block designation, lot number, acreage, Abstract/Survey name and number, City Project Number to be provided at time of submittal, and preparation date
- Name (company name and contact name), address and phone number of owner, applicant, landscape architect and surveyor and/or engineer

OPEN SPACE PLAN DETAILS

- Legend, if abbreviations or symbols are used. In the legend include the shading, hatching or line types used to clearly delineate open space from other required landscape buffers. Identify each of these areas on the plan and provide the area in square feet for each space.
- Existing and proposed building locations & site improvements
- Location of parking areas, off-street loading areas, dumpsters, trash compactors, and sidewalks and/or hike and bike trails
- Proposed open space and landscape features including detention/retention ponds with dimensions
- Proposed amenity locations and labels (i.e. seating area, fountains, etc.)
- Detail sheets of all proposed amenities (dimensions, materials, colors, manufacturer, etc.)
- Screening walls, fences, living screens, retaining walls, and service area screens, including height and type of construction and/or planting specification
- Landscape buffers with dimensions
- Identify vegetation and sensitive areas
- Floodplain limits, Erosion Hazard Setback lines and Floodplain reclamation areas
- Existing and proposed detention/retention, and stormwater quality treatment areas
- Add the following note to plan:**
Any revision to this plan will require City of Frisco approval and will require revisions to any corresponding plans to avoid conflicts between plans.
- Include a completed [Landscape and Screening Plan Checklist](#).

DESIGN ELEMENTS

The open space plan shall comply with the location, size, and amenity requirements within the non-residential open space standards in the Zoning Ordinance. Check all the following applicable to the proposed development:

- Pedestrian amenities (i.e. enhanced pavement, shade trees, pedestrian bridges over drainage features, benches, walkways winding through various levels and native plantings)
- Pergolas along/over walkways.



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DESIGN ELEMENTS

- A variety of programming elements are provided to make open space inclusive.
- Orientation of businesses to open space meets locational criteria.
- Fountains in drainage areas.
- Stone terracing of open drainage areas.
- Incorporate natural features and topography into the development design.
- Naturalized stream bank
- Incorporate streams, creeks, wetlands and other natural amenities into water features and open space.

DESIGN ELEMENTS

- The open spaces along streams and creeks provide trails. Trail design does not negatively impact drainage capacity and/or erosion or require retaining walls for the trails.
- Enhanced and/or increased healthy tree cover and natural prairie.
- Stone and/or masonry veneers for infrastructure elements (retaining walls, bridges, culverts, etc.)
- The use of low masonry walls with stone capping to provide seating.
- Open Space provided within urban areas is designed to provide a unique experience and sense of identity.

Provide a table listing required amenities and the additional elected amenities for the required eight (8) points.

Example:

Amenity Point Table		
Amenity list	Provided	Points
Required amenities:		N/A
Additional elected amenities listed for a total of 8 points:		

Provide a table showing the required and provided interior landscape and open space

Example:

	Required (% and sq. ft.)	Provided (% and sq. ft.)
Stormwater Quality Treatment		
Open Space		

See the City of Frisco [Zoning Ordinance \(§4.13.03\)](#) and [Ordinance #17-08-51](#) Non-residential Open Space Standards for reference.

Additional information or detail may be requested by City staff to clarify the proposed development and compliance with minimum development requirements.

By signing this document, I attest that this plan complies with the Zoning and Subdivision Ordinance, Engineering Standards and all other applicable codes and ordinances of the City of Frisco.

Preparer's Name (printed)

Preparer's Signature